MINUTES
CITY COUNCIL MEETING
October 8, 2019
3000 Bellemead Drive, Daytona Beach Shores, FL 32118

1. CALL TO ORDER BY MAYOR

Present: Mayor Nancy Miller, Vice Mayor Richard Bryan, Councilmember Michael Politis, Councilmember Mel Lindauer, Councilmember Richard Frizalone
Staff: City Manager Michael T. Booker, City Clerk Cheri Schwab, City Attorney Raymond Branch, City Planner Stewart Cruz, Community Services Director Fred Hiatt, Finance Director Kurt Swartzlander, and Public Safety Director Stephan Dembinsky.

2. ROLL CALL BY CITY CLERK

3. PRAYER

4. PLEDGE OF ALLEGIANCE

5. CEREMONIAL ITEMS, PRESENTATIONS AND PUBLIC NOTICES:

6. APPROVAL OF MINUTES

A. Approval of minutes from September 20th and 24th

COUNCILMEMBER MEL LINDAUER moved, seconded by COUNCILMEMBER MICHAEL POLITIS to approve the minutes from September 20th and 24th.
Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5 No = 0).
Yes: Mayor Nancy Miller, Vice Mayor Richard Bryan, Councilmember Richard Frizalone, Councilmember Mel Lindauer, Councilmember Michael Politis

7. CONSENT AGENDA:

8. REPORTS OF THE CITY ATTORNEY:

The Mayor introduced the new City Attorney Raymond Branch. He provided a brief background of his work both in Michigan and Florida. There was no formal report provided.

9. REPORTS OF THE CITY MANAGER:

The City Manager provided the following for this report: Staff has begun work on a Development Agreement for the property at 2900 S. Atlantic Avenue. It will be included on a future agenda. He recently met with the representatives of Halifax Health. It was decided to have the City take the lead on the project except for the interior and exterior build out. They anticipate a late summer opening. This is a new prototype called Halifax Express that will be used as a model in other areas of the county. Work has begun on the traffic light at Van Avenue. It will change from the blinking yellow, to a standard working traffic light. The City recently joined the Port Orange/South Daytona Chamber. This will help to promote the new business incentives. Finally, while he is attending the ICMA Conference in Nashville, he named Finance Director Swartzlander the Acting City Manager.

10. OLD BUSINESS:

A. Ordinance 2019-12 Shores 109,LLC Development Agreement

City Planner Stewart Cruz displayed the concept drawing for the property. There were no changes or additions to the development agreement. Property Owner Brendan Galbreath spoke about the feedback he has heard regarding the choice of restaurant. BBQ seems to be the favorite of the residents. He hopes to begin the permitting and site plan review soon.
COUNCILMEMBER MICHAEL POLITIS moved, seconded by COUNCILMEMBER MEL LINDAUER to adopt Ordinance 2019-12 on second reading.
Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5 No = 0).
Yes: Mayor Nancy Miller, Vice Mayor Richard Bryan, Councilmember Richard Frizalone, Councilmember Mel Lindauer, Councilmember Michael Politis

11. NEW BUSINESS:

A. Consideration to cancel the City Council Meetings on November 26 and December 24 due to the holidays.

COUNCILMEMBER MEL LINDAUER moved, seconded by COUNCILMEMBER RICHARD FRIZALONE to approve cancelling the City Council Meetings on November 26 and December 24 due to the holidays..
Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5 No = 0).
Yes: Mayor Nancy Miller, Vice Mayor Richard Bryan, Councilmember Richard Frizalone, Councilmember Mel Lindauer, Councilmember Michael Politis
No

B. ## Discussion on the City Manager Performance Evaluation Procedure

Mayor Miller reported the information that she learned from Lynn Tipton Director with the Florida League of Cities. The best practice is a two part evaluation process. The first step is for each individual councilmember to score the evaluation sheet and meet with the City Manager one on one to discuss the results. Once all the meetings were finished and the forms turned in, the City Clerk would summarize the results. The second step would be to discuss the summary at a public meeting where public comments could be made. The Mayor requested a resolution be drafted. CMBR Lindauer wanted to be sure that the process did not violate the existing charter. The end results will be made a public record. The procedure was agreed upon by consensus.

Mayor Miller announced that she had found a new form from the FCCMA. She would like to hold a workshop before the first meeting in November to finalize the form. She encouraged the other members to turn in 2-3 measurables for the City Manager to consider. Vice Mayor Bryan felt the City Manager should decide and have a voice on what he wants to be measured on. After a brief discussion on the form and what to include, it was decided that a workshop was not needed. The form will be included on the regular agenda for November 12th.
Audience member Rosana Scaccia felt the form should include measurable objectives.

CMBR Lindauer inquired about holding a workshop to finalize any charter changes. CMBR Frizalone felt that the draft Attorney Groot began could be reviewed by the Mayor and city staff and brought back to the council. He stated that the city was running fine and any minor changes could be addressed during a regular meeti.

12. COUNCIL COMMENTS:

Finance Director Kurt Swartzlander informed the council that he would be holding a workshop before the next meeting. He would like to switch the general employee pension back to Florida State Retirement.
Mayor Miller announced there were only two tickets left for the Octoberbest event. She also reminded the audience about the upcoming indoors Arts and Crafts marke.

13. AUDIENCE REMARKS/PUBLIC COMMENTS:

14. ITEMS RECOMMENDED FOR THE NEXT AGENDA:

15. ADJOURNMENT:

The meeting ended at 6:42 pm.

MAYOR
NANCY MILLER

CITY MANAGER
MICHAEL T. BOOKER

ATTEST:

CITY CLERK, CHERI SCHWAB