

MINUTES
CITY COUNCIL MEETING
March 10, 2020
3000 Bellemead Drive, Daytona Beach Shores, FL 32118

1. CALL TO ORDER BY MAYOR

Present: Mayor Nancy Miller, Vice Mayor Richard Bryan, Councilmember Richard Frizalone, Councilmember Mel Lindauer, Councilmember Michael Politis

Staff: City Manager Michael T. Booker, City Clerk Cheri Schwab, City Attorney Raymond Branch, Community Services Director Fred Hiatt, Finance Director Kurt Swartzlander, and Public Safety Director Stephan Dembinsky.

2. NEW BUSINESS:

A. Discussion on RFP for City Attorney Services

Vice Mayor Bryan began the discussion by providing a handout. He had researched three cities that utilized the fixed price model- Palm Coast, Cocoa Beach and St. Augustine Beach. He felt this approach would be best for the city because it could save money. CMBR. Politis felt it would be best to put out a Request For Proposals and see what is submitted. The RFP would outline the city requirements. There was a discussion on whether to request both a fixed price and a monthly retainer. It was decided that a monthly detail of work performed would be required to be submitted. City Attorney Branch announced that he would be retiring effective April 23rd. The firm would assign another attorney if possible. He explained that the firm would not participate in the bid process, but they would renegotiate the existing contract if the council wanted to. CMBR. Politis explained that he would interview for an interim attorney if one is needed. The council felt that 45 days to submit a proposal would be adequate. They would like one bid that asked for both a fixed price and a monthly retainer.

3. ADJOURNMENT:

The meeting ended at 5:39 pm.

MAYOR
NANCY MILLER

CITY MANAGER
MICHAEL T. BOOKER

ATTEST:

CITY CLERK, CHERI SCHWAB