

MINUTES
CITY COUNCIL MEETING
June 9, 2020
3000 Bellemead Drive, Daytona Beach Shores, FL 32118

1. CALL TO ORDER BY MAYOR

Present: Councilmember Michael Politis, Councilmember Mel Lindauer, Councilmember Richard Frizalone, Vice Mayor Richard Bryan, Mayor Nancy Miller

Staff: City Manager Michael T. Booker, City Clerk Cheri Schwab, City Attorney Becky Vose, Community Services Director Fred Hiatt, City Planner Stewart Cruz, Finance Director Kurt Swartzlander, and Public Safety Director Stephan Dembinsky.

2. ROLL CALL BY CITY CLERK

3. PRAYER

4. PLEDGE OF ALLEGIANCE

5. CEREMONIAL ITEMS, PRESENTATIONS AND PUBLIC NOTICES:

A. Presentation by Evergreen Consultants regarding pay and compensation study

Michael Misrahi from Evergreen Solutions gave a presentation to the Council. He explained the goals and methodology on how the compensation and classification study was performed. The market survey was sent to 28 other cities and 18 provided replies. The city is currently slightly ahead of the market for starting minimum wage and just below market for the maximum wage. The firm felt that the current wage structure was well designed and generally in line with the current market. The recommendations provided were: 1) adopt two title changes 2) update existing job descriptions 3) adjust the minimum starting wages by 3% and the maximum wage by 7% 4) re-assign 10 positions to a new salary grade 5) perform a one-time realignment of employee salaries to address compression 6) continue to conduct small scale salary surveys as needed 7) conduct a comprehensive analysis every 5-7 years and 8) revise policies and procedures as needed for the above recommendations. CMBR Frizalone voiced his concern on the presentation and the implementation of the results.

6. APPROVAL OF MINUTES

A. City Council Legal Presentations May 22, 2020

COUNCILMEMBER RICHARD FRIZALONE moved, seconded by COUNCILMEMBER MICHAEL POLITIS to Approve the minutes from the City Council Legal Presentations May 22, 2020.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Mayor Nancy Miller, Vice Mayor Richard Bryan, Councilmember Richard Frizalone, Councilmember Mel Lindauer, Councilmember Michael Politis

B. City Council Minutes May 26, 2020

COUNCILMEMBER RICHARD FRIZALONE moved, seconded by COUNCILMEMBER MEL LINDAUER to Approve the City Council Minutes May 26, 2020.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Mayor Nancy Miller, Vice Mayor Richard Bryan, Councilmember Richard Frizalone, Councilmember Mel Lindauer, Councilmember Michael Politis

7. CONSENT AGENDA:

A. Community Services April, 2020 Monthly Report

B. Building Division Monthly Report, April 2020

COUNCILMEMBER RICHARD FRIZALONE moved, seconded by COUNCILMEMBER MICHAEL POLITIS to approve the consent agenda.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Mayor Nancy Miller, Vice Mayor Richard Bryan, Councilmember Richard Frizalone, Councilmember Mel Lindauer, Councilmember Michael Politis

8. REPORTS OF THE CITY ATTORNEY:

Attorney Becky Vose provided a brief background on the firm and her partners. They were very excited to begin work for the city.

9. REPORTS OF THE CITY MANAGER:

A. City Manager Report June 9

City Manager Michael Booker announced 56 businesses had applied for a county assistance grant. So far, 44 had been approved. Some businesses were denied due to improper documentation provided. He thanked Stacy Conomos for working on the grants. As of June 1, city buildings had re-opened to the public. Protective barriers were installed in both the Finance Department and in Building & Codes. There are some indoor activities beginning in the Community Center. All outdoor activities are now open. He reported that work would begin again on relocating the bocci ball and shuffleboard courts once the maintenance staff had caught up with their routine duties. County Corona Virus stats were given. It seems that Volusia County numbers continue to be lower than the state average. Last, an update on the Halifax Urgent Care facility. They recently held a pre-bid conference and are in the process to pre-qualify contractors. They are behind their proposed schedule due to the recent Covid pandemic.

10. OLD BUSINESS:

11. NEW BUSINESS:

A. Economic Development Grant Application 12019041: Millie's Kitchen, LLC - Outdoor Dining Gazebo - 3218 S. Atlantic Avenue

City Planner Stewart Cruz reviewed the grant application and criteria. The proposed lease subsidy renovation will be for an outdoor dining gazebo and furniture. The expansion is necessary due to the limited seating area inside. The grant is a 50/50 match with the estimated cost of the project \$38,930. The grant amount would be \$19,465. The proposed grant also provides for a time limit of one year for work completion and a default repayment clause. Additional parking would be allowed by an off-site parking agreement with Westminster Church which is approximately 200 feet away. Staff recommended approval of the grant application.

COUNCILMEMBER MICHAEL POLITIS moved, seconded by COUNCILMEMBER RICHARD FRIZALONE to Approve Economic Development Grant Application 12019041: Millie's Kitchen, LLC.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Mayor Nancy Miller, Vice Mayor Richard Bryan, Councilmember Richard Frizalone, Councilmember Mel Lindauer, Councilmember Michael Politis

B. FY 2019-20 Budget Amendment for Re-entry into Florida Retirement System

Finance Director Kurt Swartzlander explained the need for the budget amendment. This was the city's cost to re-enter the Florida Retirement System. The original estimate was \$380,000 back in the fall. The final figure was \$175,200.

COUNCILMEMBER MICHAEL POLITIS moved, seconded by COUNCILMEMBER MEL LINDAUER to Adopt Resolution 2020-04 on first reading.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Mayor Nancy Miller, Vice Mayor Richard Bryan, Councilmember Richard Frizalone, Councilmember Mel Lindauer, Councilmember Michael Politis

C. Ordinance 2020-07 related to prohibited parking on S. Atlantic Avenue

Vice Mayor Bryan requested the Ordinance be drafted to aid pedestrians entering into the crosswalks. The proposed ordinance will prohibit vehicles from parking/stopping within 20 feet of a crosswalk.

COUNCILMEMBER RICHARD FRIZALONE moved, seconded by COUNCILMEMBER MEL LINDAUER to Approve Ordinance 2020-07 on first reading.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Mayor Nancy Miller, Vice Mayor Richard Bryan, Councilmember Richard Frizalone, Councilmember Mel Lindauer, Councilmember Michael Politis

D. Approval of Contract with Vose Law Firm LLP for Legal Services

CMBR Lindauer inquired if a conflict does arise, would the city get a credit on the invoice for that month. Attorney Vose replied, that she didn't foresee any conflict, but if so the firm would hire an attorney for that particular issue.

COUNCILMEMBER RICHARD FRIZALONE moved, seconded by COUNCILMEMBER MICHAEL POLITIS to Approve Approval of Contract with Vose Law Firm LLP for Legal Services.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Mayor Nancy Miller, Vice Mayor Richard Bryan, Councilmember Richard Frizalone, Councilmember Mel Lindauer, Councilmember Michael Politis

12. COUNCIL COMMENTS:

CMBR Frizalone reported on the most recent economic development meeting. The site plan for Oceans 25 townhomes is being developed. Staff is reviewing the plans and hope to bring them to a future Planning & Zoning meeting for their approval. He also provided an update on the Treasure Island property. There is a major developer wishing to purchase the property but due to the courts being closed, the date for a hearing is pushed back to August. CMBR Politis stated that he knew of several friends who had marched this past weekend in the local protest on Dunlawton Bridge and they had remarked on how friendly our Public Safety Officers were. Mayor Miller announced that the Coffee with the Mayor would begin again in August. She also explained that the Census committee would be starting soon to visit residents.

13. AUDIENCE REMARKS/PUBLIC COMMENTS:

Tony Rembiszewski complimented the Public Safety Department for their quick and professional action regarding a vagrant on his condominium property. He also inquired if staff knew whether Bank of America would re-open. It has been noted that the branch does plan to re-open but there is no definite date.

14. ITEMS RECOMMENDED FOR THE NEXT AGENDA:

Ordinance 2020-07 for second reading

15. ADJOURNMENT:

The meeting ended at 7:20 pm.

**MAYOR
NANCY MILLER**

**CITY MANAGER
MICHAEL T. BOOKER**

ATTEST:

CITY CLERK, CHERI SCHWAB