

MINUTES
PLANNING & ZONING BOARD MEETING
November 9, 2020
3000 Bellemead Drive Daytona Beach Shores, FL 32118

1. OPENING REMARKS

Present: Member Chuck Horion, Member Rose Ann Tornatore, Chairman John Schmitz, Member Van Alder, Member Rick Delange

Staff: City Clerk Cheri Schwab, City Attorney John Cary, Community Services Director Fred Hiatt, City Planner Stewart Cruz.

2. MINUTES

A. Planning & Zoning Minutes October 12, 2020

MEMBER RICK DELANGE moved, seconded by MEMBER CHUCK HORION to Approve the Planning & Zoning Minutes of October 12, 2020.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Member Rick Delange, Member Chuck Horion, Chairman John Schmitz, Member Rose Ann Tornatore, Member Van Alder

3. QUASI-JUDICIAL HEARING

4. DISCUSSION ITEMS

A. Ordinance 2020-17 Planning & Zoning Reorganization

Chairman Schmitz explained that the proposed ordinance would change the board back to a 5-member board and make it mandatory for alternates to attend all meetings. He felt it was important that all members attend and learn all aspects of the board.

MEMBER ROSE ANN TORNATORE moved, seconded by MEMBER VAN ALDER to recommend approval of Ordinance 2020-17 to the City Council

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Member Rick Delange, Member Chuck Horion, Chairman John Schmitz, Member Rose Ann Tornatore, Member Van Alder

B. Refresher on quasi-judicial proceedings

Attorney Cary provided a training workshop for the board members. The roles of federal, state and local government were discussed along with home rule powers. The history of zoning districts were discussed along with zoning standards such as height, setbacks, buffers, parking, landscaping, etc. Examples of items that could come before the board such as: vested rights, nonconformities and development agreements were explained. Attorney Cary stressed the importance of ex parte communication in regards to quasi judicial hearings.

5. OTHER

6. BOARD COMMENTS

7. ADJOURNMENT

The meeting ended at 11:41 am.

Cheri Schwab, Recording Secretary

John Schmitz, Chairman