City of Daytona Beach Shores

“Life is Better Here”
“A Premier, Friendly Place to Be”

AGENDA
CITY COUNCIL MEETING
SEPTEMBER 13, 2021
6:00 PM, Shores Community Center, 3000 Bellemead Drive
Daytona Beach Shores, FL 32118

Upon being recognized, a member of the public shall proceed to the podium and give his or her name and address and may, thereafter, speak for a maximum of three minutes on any matter relevant to a specific agenda item. During “Audience Comments,” a member of the public may speak on any matter relevant to City business which is not on the agenda, for a maximum of three minutes in accordance with Section 2-1.1(d) and 2-2 of the City Code. In accordance with Section 2-2, during periods set aside for public discussion any person desiring to speak shall secure a form located at the agenda table, complete the form and present it to the City Clerk so the speaker can be recognized by the presiding officer. The use of profanity, obscene language, threats or any violent or abusive conduct by any person shall constitute a violation of this section. It shall be the duty of the Director of Public Safety, upon the order of the presiding officer at any such meeting, to forcibly, if necessary, evict any person violating the provisions of this section from the Council Meeting Hall. Any such violation shall subject the offender, upon conviction thereof, to a fine and/or imprisonment as prescribed by Section 1-8.

1. CALL TO ORDER BY MAYOR

2. ROLL CALL BY CITY CLERK

3. PRAYER

4. PLEDGE OF ALLEGIANCE

5. CEREMONIAL ITEMS, PRESENTATIONS AND PUBLIC NOTICES:

A. A RESOLUTION OF THE CITY OF DAYTONA BEACH SHORES, VOLUSIA COUNTY, FLORIDA, ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR THE CITY OF DAYTONA BEACH SHORES, VOLUSIA COUNTY FOR FISCAL YEAR 2021-2022; PROVIDING FOR AN EFFECTIVE DATE.

B. Resolution 2021-10 Tentative Budget Adoption FY 2021-2022

6. APPROVAL OF MINUTES

A. City Council Special Minutes August 17, 2021

B. Audit Selection Committee Minutes August 24, 2021

C. City Council Minutes August 24, 2021

7. CONSENT AGENDA:

8. REPORTS OF THE CITY ATTORNEY:

A. City Attorney Report

9. REPORTS OF THE CITY MANAGER:

A. City Manager Report Sept. 13, 2021

10. OLD BUSINESS:

11. NEW BUSINESS:

A. Park Maintenance Agreement for County Beachfront Parks

B. Engagement Letter - James Moore & Co. Audit Firm

12. COUNCIL COMMENTS:

13. AUDIENCE REMARKS/PUBLIC COMMENTS:

14. ITEMS RECOMMENDED FOR THE NEXT AGENDA:

15. ADJOURNMENT:

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDINGS UPON WHICH THE APPEAL IS TO BE BASED.

NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF DAYTONA BEACH SHORES, 2990 S. ATLANTIC AVENUE, DAYTONA BEACH SHORES, FLORIDA 32118, TELEPHONE NUMBER 386-7635364, CSCHWAB@CITYOFDBS.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS

OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 711 or 1 8009558771.

UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

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RESOLUTION 2021-R-09

A RESOLUTION OF THE CITY OF DAYTONA BEACH SHORES, VOLUSIA COUNTY, FLORIDA, ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR THE CITY OF DAYTONA BEACH SHORES, ESTABLISHING THE DATE, TIME AND PLACE FOR THE SECOND PUBLIC HEARING ON THE MILLAGE RATES TO BE SEPTEMBER 28, 2021 VOLUSIA COUNTY FOR FISCAL YEAR 2021-2022; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Daytona Beach Shores of Volusia County, Florida, on September 13th, 2021, adopted Fiscal Year 2021-2022 Millage Rates following a public hearing as required by Florida Statute 200.065;

WHEREAS, the City of Daytona Beach Shores of Volusia County, Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within the City of Daytona Beach Shores, Volusia County has been certified by the County Property Appraiser to the City of Daytona Beach Shores as $1,759,511,234.

NOW, THEREFORE, BE IT RESOLVED by the City of Daytona Beach Shores of Volusia County, Florida, that:

1. **The FY2019-2020 operating millage rate is 4.9356 mills, which is the rolled-back rate of 4.9356 mills.**
2. **The voted debt service millage is 0.00 mills.**
3. **This date and time of the final hearing of the Final millage rate shall be September 28, 2021 at 6:00pm in the City Council Chambers of the City of Daytona Beach Shores, 3000 Bellemead Drive, Daytona Beach Shores FL 32118.**
4. **This resolution will take effect immediately upon its adoption.**

DULY ADOPTED at a public hearing this 13th Day of September, 2021

Time Adopted _____ PM

CITY OF DAYTONA BEACH SHORES, FL

____
NANCY MILLER, MAYOR

______________________________ ______________________________
MICHAEL BOOKER, CITY MANAGER **CHERI SCHWAB, CITY CLERK**

Approved as to form and legality:

____
BECKY VOSE, CITY ATTORNEY

Passed and Adopted on this _______ day of _______________, 2021

RESOLUTION 2021-R-10

A RESOLUTION OF THE CITY OF DAYTONA BEACH SHORES OF VOLUSIA COUNTY, FLORIDA, ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2021-2022; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Daytona Beach Shores of Volusia County, Florida, on September 13th 2021, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City of Daytona Beach Shores of Volusia County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year2019-2020 in the amount of $17,963,400.

NOW, THEREFORE, BE IT RESOLVED by the City of Daytona Beach Shores of Volusia County, Florida, that:

1. The Fiscal Year 2021--2022 Tentative Budget be adopted as attached.
2. The Final Budget hearing will be held on September 28th, 2021 in the City Council Chambers located at 3000 Bellemead Drive, Daytona Bach Shores FL, 32118.
3. This resolution will take effect immediately upon its adoption.

DULY ADOPTED at a public hearing this 13th Day of September 2021.

Time Adopted _____ PM

CITY OF DAYTONA BEACH SHORES, FL

____

NANCY MILLER, MAYOR

___________________________________ ___________________________________

MICHAEL BOOKER, CITY MANAGER **CHERI SCHWAB, CITY CLERK**

Approved as to form and legality:

____

BECKY VOSE, CITY ATTORNEY

Passed and Adopted on this _______ day of _______________, 2021

CITY OF DAYTONA BEACH SHORES

GENERAL FUND FUNCTIONAL SUMMARY

Account Description	FY2019-20 Actual	FY2020-21 Amended Bud.	FY2021-22 **Budget**	Budget Change
Non-Voted Ad-Valorem Taxes*	8,371,902	8,399,000	**8,412,300**	13,300
Business & Communication Taxes	1,172,684	1,186,900	**1,116,400**	(70,500)
Voter Approved Taxes*	2,877,641	2,888,500	**0**	(2,888,500)
Franchise Fees & Permits	960,184	950,400	**893,200**	(57,200)
Intergovernmental	1,003,731	623,900	**721,500**	97,600
Charges For Services	1,591,071	1,567,600	**1,631,700**	64,100
Fines & Forfeitures	106,128	103,200	**94,800**	(8,400)
Misc. Revenues	167,401	111,400	**58,500**	(52,900)
Internal Service & Debt Proceeds	714,100	805,000	**855,500**	50,500
Transfers from Fund Balance	2,401,693	5,772,700	**538,200**	(5,234,500)
TOTAL REVENUE	19,366,536	22,408,600	**14,322,100**	(8,086,500)

Legislative	148,308	260,400	**212,200**	(48,200)
Executive	569,209	605,100	**636,900**	31,800
Finance	664,639	580,000	**597,200**	17,200
Legal	111,723	153,900	**153,400**	(500)
Planning	121,449	138,200	**138,300**	100
Other Gov't Services	201,486	271,100	**245,800**	(25,300)
Public Safety	5,491,381	6,520,600	**6,270,300**	(250,300)
Building/Codes	562,798	557,300	**643,800**	86,500
Physical Environment	1,154,043	1,222,500	**1,472,300**	249,800
Physical Environment Debt	2,747,877	8,080,100	**0**	(8,080,100)
Public Works	1,531,039	1,839,800	**1,614,700**	(225,100)
Benefit Term Payout	18,355	29,400	**142,000**	112,600
Industry Development	0	0	**0**	0
Parks & Rccreation	474,737	421,200	**490,200**	69,000
Community Center	327,058	371,600	**546,000**	174,400
Contingency	150,000	1,357,400	**1,159,000**	(198,400)
General Debt	5,092,434	0	**0**	0
Inventory [Prior Yr. Actual Only]	0	0	**0**	0
TOTAL EXPENSE	19,366,536	22,408,600	**14,322,100**	(8,086,500)

TOTAL REVENUE LESS EXPENSE	0	0	**0**	0

CITY OF DAYTONA BEACH SHORES

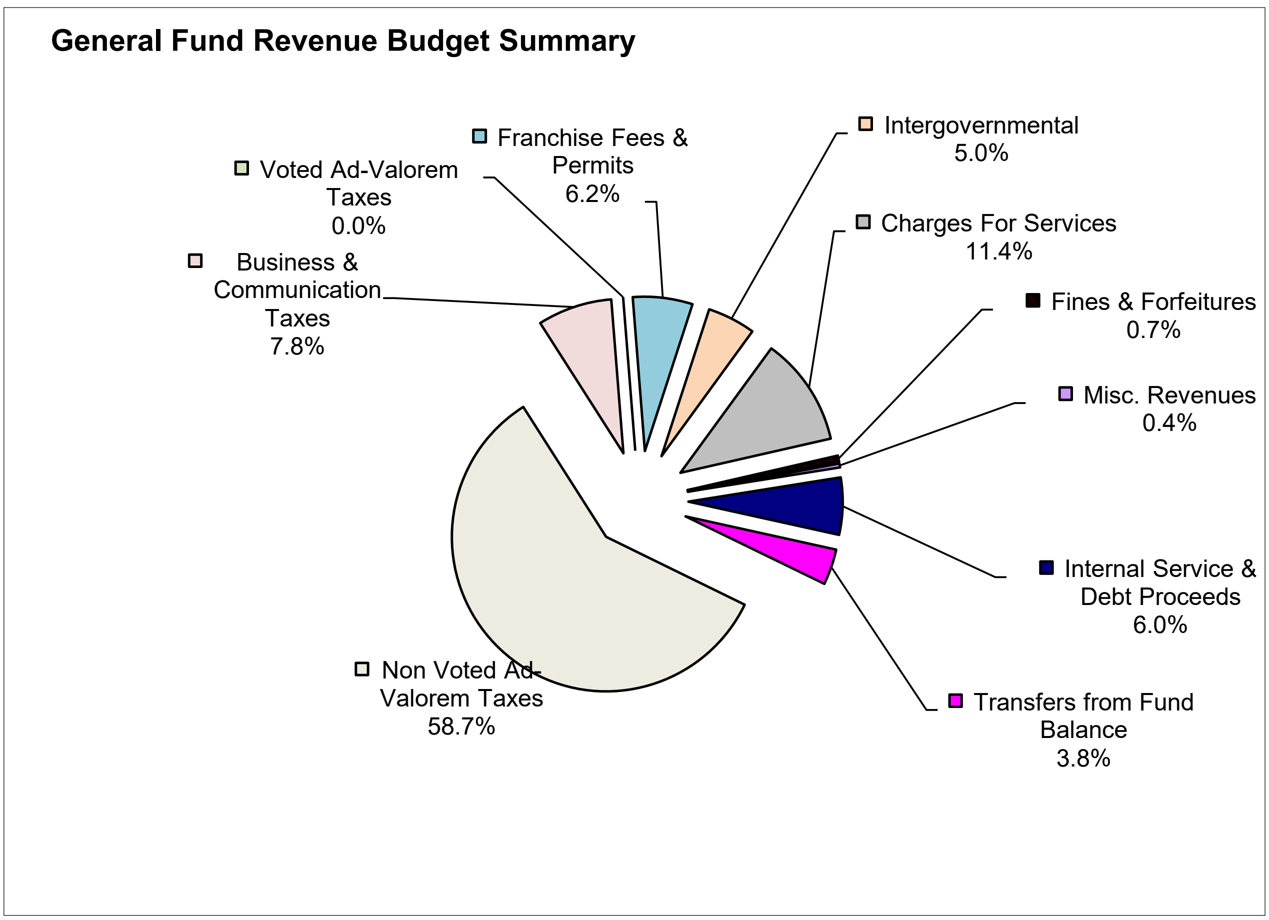
FISCAL YEAR 2021-22 GENERAL FUND REVENUE BUDGET

Account Description	GENERAL FUND LINE ITEM REVENUE DETAIL			
Based on State Revenue Estimate	FY2019-20 Actual	FY2020-21 Amended Bud.	FY2021-22 Budget	Budget Change
310-3110-11100 Ad-Valorem	8,130,423	8,283,000	8,288,000	5,000
310-3110-11115 Debt Service Ad-Valorem	2,794,684	2,847,100	0	(2,847,100)
310-3110-12000 Delinq Ad-Valorem	241,479	116,000	124,300	8,300
310-3110-12001 Delinq Debt-Serv Ad-Valorem	82,957	41,400	0	(41,400)
310-3130-13700 Business Tax Receipts	94,730	98,100	98,100	0
310-3130-13750 County Business Tax Rcpt.	4,273	3,800	3,800	0
310-3140-14100 Utility Tax-Elec 10%	839,960	850,500	780,000	(70,500)
310-3140-14110 Utility Tax-Gas 10%	12,342	14,200	14,200	0
310-3140-14130 Local Comm. Service Tax	**221,380**	**220,300**	**220,300**	**0**
320-3220-22100 Building Permits	217,016	160,400	190,000	29,600
320-3220-22110 Electric Permits	33,982	21,900	26,000	4,100
320-3220-22120 Plumbing Permits	31,616	24,000	30,000	6,000
320-3220-22130 Mechanical Permits	37,789	42,700	35,000	(7,700)
320-3220-22135 Excavation Permits	300	200	200	0
320-3220-22140 Plan Review	110	300	300	0
320-3220-22180 Franchise Fee-Elec.	569,554	619,000	540,000	(79,000)
320-3220-22190 Franchise Fee-Gas	26,726	32,600	32,600	0
320-3220-22200 Francise Fee-Impound	25,085	24,100	24,100	0
320-3220-29000 Other Lic. & Permits	18,008	25,200	15,000	(10,200)
330-3330-33540 Loc.Opt. 1-6 c Fuel Tax (.02)	**145,844**	**135,100**	**150,000**	**14,900**
330-3330-33550 Loc.Opt. 1-5 c Fuel Tax (.05) [R]	**107,301**	**97,500**	**100,000**	**2,500**
330-3340-33460 Public Safety Grants	3,329	0	0	0
330-3340-33470 Local Grant	160,557	0	0	0
330-3340-33600 FEMA Grant	103,946	0	0	0
334-3347-69682 DBS Foundation Donations		0	0	0
330-3350-34410 FDOT Lighting Maint. Agree	100,170	100,100	106,300	6,200
330-3350-35120 State Revenue Sharing	**120,459**	**95,700**	**105,000**	**9,300**
330-3350-35150 Alcohol Bev. License	12,633	12,000	12,000	0
330-3350-35180 Loc.Gov. 1/2 Cent Sales Tax	**236,415**	**167,000**	**235,000**	**68,000**
330-3350-35410 Muni. Vehicle Rebate	5,103	8,600	5,000	(3,600)
330-3350-35490 FDOT Signal Maint Agree	7,975	7,900	8,200	300
340-3420-42140 Outside Detail	2,136	2,500	2,500	0
340-3420-42210 County Fire Protect Contract	56,924	55,600	65,000	9,400
340-3430-43400 Garbage Revenue	1,330,337	1,310,000	1,398,000	88,000
340-3430-43600 Recycling Revenue	100,371	99,200	101,200	2,000
340-3430-43700 Purchasing Card Rebates	63,358	48,000	40,000	(8,000)
340-3440-44400 Rentals	20,302	20,400	0	(20,400)
340-3470-47530 Comm. Center Fee	17,698	22,300	10,000	(12,300)
340-3470-47532 Comm. Ctr. Rental	4,480	1,800	15,000	13,200
340-3470-47540 Senior Center Fees	5,130	0	0	0
340-3470-47541 Senior Center Misc.	(9,665)	(12,200)	0	12,200
340-3470-47542 Senior Center Trips	0	20,000	0	(20,000)
350-3510-51100 Court Fines	55,029	40,000	55,000	15,000
350-3510-51300 Police/Fire Education	18,981	12,800	12,800	0
350-3510-51400 Ordinance Violations	0	10,000	0	(10,000)
350-3510-51600 Investigative Reimburse	11,087	4,600	7,000	2,400
350-3510-51700 Code Enforcement Fines	21,031	35,800	20,000	(15,800)

360-3610-61000	Pool Cash Interest	98,218	54,500	23,000	(31,500)
360-3610-61001	Debt Service Millage Interest	4,451	600	0	(600)
360-3610-61002	Loan Covenant Reserve Int.	12,928	8,800	0	(8,800)
360-3610-61200	SBA Operating Interest	6	0	0	0
360-3640-64000	Sale of Fixed Assets	21,951	11,000	10,000	(1,000)
360-3690-69670	Title Search Fee	7,540	4,500	5,500	1,000
360-3690-69900	Misc. Revenue	15,431	22,000	10,000	(12,000)
360-3690-69910	Insurance Proceeds	6,876	10,000	10,000	0
380-3820-82100	From Sewer Ops (Int.Srvc.)	714,100	805,000	855,500	50,500
380-3841-13800	Debt Proceeds	0	0	0	0
390-3990-81400	Trans fr Road Imprv Fund Bal	0	0	0	0
390-3990-81600	Trans fr Gen Fund Fund Bal	2,401,693	5,772,700	538,200	(5,234,500)
	TOTAL GENERAL FUND REVENUE	**19,366,536**	**22,408,600**	**14,322,100**	**(8,086,500)**

GENERAL FUND REVENUE - FUNCTIONAL SUMMARY

Account Description	FY2019-20 Actual	FY2020-21 Amended Bud.	FY2021-22 Budget	Budget Change
Non Voted Ad-Valorem Taxes	8,371,902	8,399,000	8,412,300	13,300
Business & Communication Taxes	1,172,684	1,186,900	1,116,400	(70,500)
Voted Ad-Valorem Taxes	2,877,641	2,888,500	0	(2,888,500)
Franchise Fees & Permits	960,184	950,400	893,200	(57,200)
Intergovernmental	1,003,731	623,900	721,500	97,600
Charges For Services	1,591,071	1,567,600	1,631,700	64,100
Fines & Forfeitures	106,128	103,200	94,800	(8,400)
Misc. Revenues	167,401	111,400	58,500	(52,900)
Internal Service & Debt Proceeds	714,100	805,000	855,500	50,500
Transfers from Fund Balance	2,401,693	5,772,700	538,200	(5,234,500)
TOTAL	**19,366,536**	**22,408,600**	**14,322,100**	**(8,086,500)**

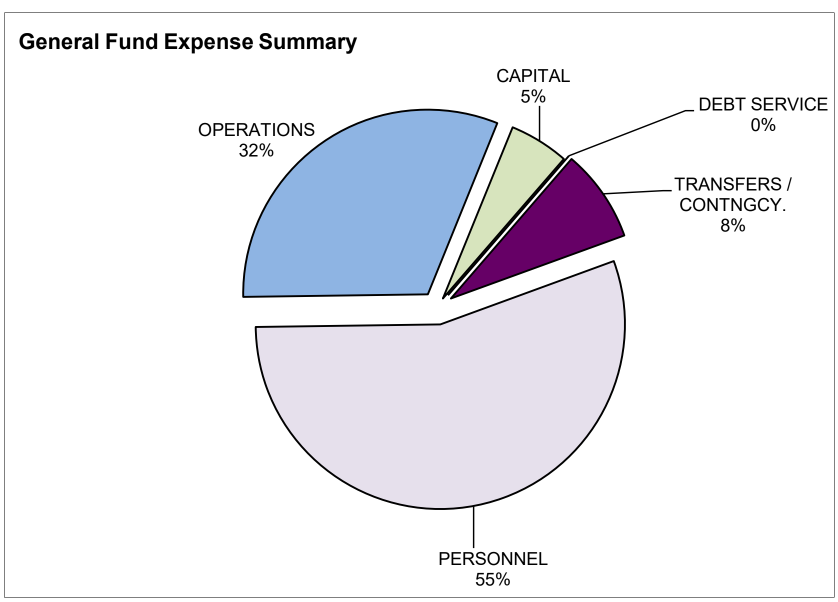


FISCAL YEAR 2021-2022 BUDGET
GENERAL FUND EXPENDITURES SUMMARY

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	BUDGET CHANGE
5110	LEGISLATIVE	148,308	260,400	212,200	(48,200)
5120	EXECUTIVE	569,209	605,100	636,900	31,800
5130	FINANCE	664,639	580,000	597,200	17,200
5140	LEGAL	111,723	153,900	153,400	(500)
5150	PLANNING	121,449	138,200	138,300	100
5190	OTHER GOVT. SERVICES	201,486	271,100	245,800	(25,300)
5210	PUBLIC SAFETY	5,491,381	6,520,600	6,270,300	(250,300)
5240	BUILDING/CODE DEPT	562,798	557,300	643,800	86,500
5390	ENVIRONMENT (Incl. Debt)	3,901,920	9,302,600	1,472,300	(7,830,300)
5410	PUBLIC WORKS	1,531,039	1,839,800	1,614,700	(225,100)
5690	BENEFIT TERM PAYOUT	18,355	29,400	142,000	112,600
5520	INDUSTRY DEVELOPMENT	0	0	0	0
5720	PARKS & RECREATION	474,737	421,200	490,200	69,000
5751	COMMUNITY CENTER	327,058	371,600	546,000	174,400
5800	CONTINGENCY	150,000	1,357,400	1,159,000	(198,400)
5820	GENERAL DEBT	5,092,434	0	0	0
	Inventory [Prior Yr. Actual Only]	0	0	0	0
	TOTAL EXPENDITURES	**19,366,536**	**22,408,600**	**14,322,100**	**(8,086,500)**

PROPOSED BUDGET: SUMMARY BY CATEGORY OF EXPENSE

PERSONNEL	7,316,550	7,529,300	7,923,100	393,800
OPERATIONS	3,254,193	3,977,400	4,494,100	516,700
CAPITAL	700,350	1,464,400	745,900	(718,500)
DEBT SERVICE	7,840,311	8,080,100	0	(8,080,100)
TRANSFERS / CONTNGCY.	150,000	1,357,400	1,159,000	(198,400)
TOTAL EXPENDITURES	**19,261,404**	**22,408,600**	**14,322,100**	**(8,086,500)**



FISCAL YEAR 2021-2022 BUDGET
5110-LEGISLATIVE EXPENSE

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REGULAR SALARY	63,075	63,100	63,100	0.4%	0
21	FICA	4,825	4,800	4,800	0.0%	0
22	RETIREMENT	0	0	0	0.0%	0
23	LIFE/HEALTH INSURANCE	0	0	0	0.0%	0
24	WORKER'S COMP.	1,055	1,300	1,300	0.0%	0
TOTAL PERSONAL SERVICES		**68,955**	**69,200**	**69,200**	**0.5%**	**0**
30	**OPERATING EXPENSES**					
40	VEHICLE EXPENSE/TRAVEL	1,260	14,700	14,700	0.1%	0
41	COMMUNICATIONS	1,521	1,700	1,700	0.0%	0
45	GENERAL INSURANCE	5,209	5,500	6,300	0.0%	800
47	PRINTING	177	400	400	0.0%	0
49	OTHER CHARGES	65,383	160,400	111,300	0.8%	(49,100)
51	OFFICE SUPPLIES	0	500	500	0.0%	0
52	OPERATING SUPPLIES	325	1,200	1,200	0.0%	0
54	BOOKS/MEMBERSHIPS	5,478	6,800	6,900	0.0%	100
TOTAL OPERATING EXPENSES		**79,353**	**191,200**	**143,000**	**1.0%**	**(48,200)**
60	**CAPITAL OUTLAY**					
620	BUILDING	0	0	0	0.0%	0
TOTAL CAPITAL OUTLAY		**0**	**0**	**0**	**0.0%**	**0**
GRAND TOTAL		**148,308**	**260,400**	**212,200**	**1.5%**	**(48,200)**

FISCAL YEAR 2021-2022 BUDGET
DEPARTMENTAL BUDGET DETAIL
5110-LEGISLATIVE EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**69,200**
10120	REGULAR SALARY		63,100	
	MAYOR			
	COUNCIL MEMBERS (4)			
10210	FICA		4,800	
10220	RETIREMENT		0	
10230	HEALTH		0	
10231	LIFE/VISION/DENTAL/ADD		0	
10240	WORKER'S COMP.		1,300	
30	**OPERATING EXPENSES**			**143,000**
30403	VEHICLE EXPENSE/TRAVEL		14,700	
	FLA. LEAGUE CONF. (for 5)	*7,000*		
	MISC MEETINGS / DINNERS	*1,800*		
	MISC TRAVEL	*4,600*		
	VCOG/LEAGUE DINNERS	*1,300*		
30411	TELEPHONE	*1,600*	1,600	
30412	POSTAGE	*100*	100	
30450	GENERAL INSURANCE	*6,300*	6,300	
30470	PRINTING		400	
	PAPER/BUSINESS CARDS	400		
30490	OTHER CHARGES		111,300	
	BOARD RECOG. EVENT	*4,500*		
	CC COOKOUT	*6,500*		
	CITY MARKETING PROGRAM	*29,000*		
	COUNCIL MTGS	*1,100*		
	EMPLOY/CITIZEN RECOGNTN	*800*		
	HOPE PLACE	*15,000*		
	FIRST STEP SHELTER	*20,000*		
	X-MAS EVENT/PARADE	*3,500*		
	PO/SD CHAMBER ANNEX	*30,000*		
	MUSIC LICENSE FEES	*900*		
30510	OFFICE SUPPLIES	*500*	500	
30520	OPERATING SUPPLIES	*1,200*	1,200	
30540	BOOKS/MEMBERSHIP		6,900	
	CONSTANT CONTACT	*300*		
	FLA LEAGUE OF CITIES	*600*		
	FLA LEAGUE OF MAYORS	*400*		
	PO/SD CHAMBER	*400*		
	MISC / QC AD	*300*		
	TEAM VOLUSIA BUS. ALLIANCE	*3,300*		
	V-CARD	*400*		
	VOL LEAGUE OF CITIES	*700*		
	VOL. TPO	*500*		
60	**CAPITAL EXPENSES**			**0**
60620	BUILDING		0	
		0		
	TOTAL LEGISLATIVE		**212,200**	**212,200**

FISCAL YEAR 2021-2022 BUDGET
5190-OTHER GOVERNMENT EXPENSE

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	% of GF	BUDGET CHANGE
30	**OPERATING EXPENSES**					
356	COMPUTING NETWORK MAINT	181,273	220,300	221,500	1.5%	1,200
553	CODE ENFORCEMENT BOARD	4,048	6,000	6,000	0.0%	0
554	BEAUTIFICATION BOARD	0	0	0	0.0%	0
556	CITY BEAUTIFICATION GRANT	7,800	29,800	3,300	0.0%	(26,500)
565	CULTURE AND ENTERTAINMENT	8,365	15,000	15,000	0.1%	0
	TOTAL OPERATING EXPENSES	201,486	271,100	245,800	1.7%	(25,300)
60	**CAPITAL OUTLAY**					
62	BUILDING		0	0	0.0%	0
	TOTAL CAPITAL OUTLAY	0	0	0	0.0%	0
	GRAND TOTAL	201,486	271,100	245,800	1.7%	(25,300)

FISCAL YEAR 2021-2022 BUDGET
DEPARTMENTAL BUDGET DETAIL
5190-OTHER GOVERNMENT EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
30	**OPERATING EXPENSES**			**245,800**
30356	COMPUTING NETWORK MAINT		221,500	
	FLGISA Membership Dues	200		
	A1A Point to Multipoint Wireless Project	2,000		
	Backup - Veeam B&R Enterprise Licensing	7,000		
	Server OS & Client Access Licenses	2,500		
	Server RAM	1,500		
	Misc Supplies	3,500		
	CH IP Cameras	1,000		
	Desktop Monitor R&R	1,500		
	Desktop UPS	1,000		
	Digital Signage	700		
	Network Switches/Cabling/Equipment	6,000		
	Printers/Scanners	2,500		
	Server UPS	1,800		
	Wifi Access Points	750		
	Active Directory Automation Tool	750		
	Anti-Malware - 40 Seats	2,000		
	Cisco Umbrella Web Filtering	8,700		
	Civic Enage - City Web Site, Mobile App	7,300		
	CivicHR	3,900		
	CivicRec	4,500		
	CivicClerk	3,300		
	Guardian Tracking Contract	3,600		
	Intrusion Detection Hardware	2,500		
	Nessus Vulnerability Scanner Software Contrac	2,500		
	Office 365 Email Subscription	16,300		
	Office 365 Public Records Archive	3,000		
	Offsite Backup	4,000		
	Software - Adobe Services	4,000		
	External Server Hosting (Video Stream)	1,000		
	Social Media Archiving	4,800		
	2FA Licensing	3,000		
	Training,Conference,Travel	6,500		
	KnowBe4	2,500		
	Vehicle Support	1,500		
	Firewall Warranty	4,000		
	Remote Access Software	1,000		
	Desktop Warranties	600		
	Desktop/Laptop R&R	14,000		
	L0phtCrack PW Auditor Software Contract	200		
	PDQ Inventory & Deploy Software Contract	2,000		
	Server Warranties	3,000		
	Munis Maintenance	45,600		
	VMWare Licensing Contract	7,800		
	MS Windows 10 Enterprise Volume Licensing	12,500		
	Domain Controller Server Replacement	12,000		
	City Meeting Live Streaming	1,200		
30553	CODE ENFORCEMENT BOARD		6,000	
30554	BEAUTIFICATION BOARD		0	
30556	CITY BEAUTIFICATION GRANT		3,300	
	Beautification Grants	2,000		
	Sign Grants	1,300		
30565	CULTURE AND ENTERTAINMENT		15,000	
60	**CAPITAL OUTLAY**			**0**
60620	BUILDING		0	

	0		
OTHER GOVERNMENT TOTAL		**245,800**	**245,800**

FISCAL YEAR 2021-2022 BUDGET
5120-EXECUTIVE DEPARTMENT EXPENSE

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	318,801	329,800	335,200	2.3%	5,400
13	OTHER SALARY	0	3,000	4,800	0.0%	1,800
14	OVERTIME	24	0	0	0.0%	0
15	SPECIAL PAY	4,525	300	5,100	0.0%	4,800
21	FICA	23,105	23,400	24,000	0.2%	600
22	RETIREMENT	73,971	81,900	99,700	0.7%	17,800
23	LIFE/HEALTH INSURANCE	35,250	30,300	30,300	0.2%	0
24	WORKER'S COMP.	5,276	6,800	7,200	0.1%	400
	TOTAL PERSONAL SERVICES	**460,953**	**475,500**	**506,300**	**3.5%**	**30,800**
30	**OPERATING EXPENSES**					
31	PROFESSIONAL SERVICES	22,095	14,000	14,000	0.1%	0
34	CONTRACTUAL SERVICES	2,325	11,600	10,100	0.1%	(1,500)
35	TRAINING	1,053	2,000	2,000	0.0%	0
40	VEHICLE EXPENSE/TRAVEL	8,195	12,000	12,000	0.1%	0
41	COMMUNICATIONS	26,185	28,400	28,400	0.2%	0
43	ELECTRIC	0	0	0	0.0%	0
44	RENT AND LEASE	0	0	0	0.0%	0
45	GENERAL INSURANCE	12,014	13,100	12,800	0.1%	(300)
46	REPAIRS/MAINTENANCE	1,574	5,400	5,400	0.0%	0
47	PRINTING	10,873	13,500	13,500	0.1%	0
49	OTHER CHARGES	8,724	14,200	17,200	0.1%	3,000
51	OFFICE SUPPLIES	3,420	4,000	4,000	0.0%	0
52	OPERATING SUPPLIES	8,673	6,000	6,000	0.0%	0
54	BOOKS/MEMBERSHIPS	3,125	5,400	5,200	0.0%	(200)
	TOTAL OPERATING EXPENSES	**108,256**	**129,600**	**130,600**	**0.9%**	**1,000**
60	**CAPITAL OUTLAY**					
61	LAND	0	0	0	0.0%	0
63	IMPROVEMENTS	0	0	0	0.0%	0
	TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0.0%**	**0**
90	CONTINGENCY	0	0	0	0.0%	0
	GRAND TOTAL	**569,209**	**605,100**	**636,900**	**4.4%**	**31,800**

FISCAL YEAR 2021-2022 BUDGET
DEPARTMENTAL BUDGET DETAIL
5120-EXECUTIVE DEPARTMENT EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**506,300**
10120	REGULAR SALARY		335,200	
	CITY MANAGER			
	CITY CLERK			
	ADMINISTRATIVE ASSISTANT			
10130	OTHER SALARY		4,800	
10140	OVERTIME		0	
10150	SPECIAL PAY		5,100	
10210	FICA		24,000	
10220	RETIREMENT		99,700	
10230	HEALTH		28,000	
10231	LIFE/VISION/DENTAL/ADD		2,300	
10240	WORKER'S COMP		7,200	
30	**OPERATING EXPENSES**			**130,600**
30310	PROFESSIONAL SERVICE		14,000	
	TESTING	*4,000*		
	MISC SERVICES	*10,000*		
30340	CONTRACT SERVICES		10,100	
	MUNI CODE I-NET FEE	*2,000*		
	CIVICLERK	*4,000*		
	WATERCOOOLER	*1,300*		
	NEOGOV	*2,800*		
30350	TRAINING		2,000	
	FACC CONFERENCE (2)	*200*		
	FLA. PUB. PERSONNEL CONF.	*300*		
	ICCMA/FCCMA CONFERENCES	*600*		
	IIMC CONFERENCE	*300*		
	MISC. SEMINARS	*400*		
	VOL. SAFETY COUNCIL	*200*		
30403	TRAVEL		12,000	
	MISC. MEET./DINNERS	*2,000*		
	AUTO ALLOWANCES (CM)	*4,800*		
	TRAVEL/PER DIEM CONF.	*5,200*		
30411	TELEPHONE		20,500	
	TELEPHONE & CELL	20,500		
30412	POSTAGE		7,900	
	MISC POSTAGE	*3,500*		
	PELICAN	*4,400*		
30431	ELECTRIC	0	0	
30440	RENTALS/LEASES	0	0	
30450	GENERAL INSURANCE	*12,800*	12,800	
30460	REPAIRS/MAINTENANCE		5,400	
	COMPUTER	*600*		
	COPIER MAINT. CONTRACTS (2)	*3,000*		
	MAINT FEE-DIGTAL REC. SFTWR	*1,800*		
30462	HURRICANE EXPENSES	0	0	
30463	HURRICANE REPAIRS	0	0	
30470	PRINTING		13,500	
	MISC.	*3,500*		
	PELICAN	*10,000*		

FISCAL YEAR 2021-2022 BUDGET
DEPARTMENTAL BUDGET DETAIL (Con't)
5120-EXECUTIVE DEPARTMENT EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
30490	OTHER CHARGES		17,200	
	ADVERTISING	*5,000*		
	FLOWERS/PLAQUES	*1,600*		
	ICMA PLAN FEE	*100*		
	PRESENTATION MATERIAL	*2,000*		
	LUNCH/LEARN/MISC	*5,500*		
	XMAS PARTY/PICNIC	*3,000*		
30510	OFFICE SUPPLIES		4,000	
	GEN. OFFICE SUPPLIES	*4,000*		
30520	OPERATING SUPPLIES		6,000	
	MISC. SUPPLIES	*6,000*		
30540	BOOKS/MEMBERSHIP		5,200	
	BRIGHTHOUSE	*800*		
	FACC & FPP; MISC	*600*		
	FCCMA	*500*		
	FL MUNI ASSOC SAFETY/HEALTH	*100*		
	FMASH	*100*		
	ICCMA	*1,000*		
	ICMA (Booker)	*1,300*		
	MISC. PUBLICATIONS	*400*		
	NEWS JOURNAL (1)	*200*		
	VOL. SAFETY COUNCIL	*200*		
60	**CAPITAL OUTLAY**			**0**
60610	LAND		0	
		0		
60630	IMPROVEMENTS		0	
		0		
90	**CONTINGENCY**		0	**0**
90900	GENERAL CONTINGENCY	*0*		
	TOTAL EXECUTIVE DEPT.		**636,900**	**636,900**

FISCAL YEAR 2021-2022 BUDGET
5130-FINANCE DEPARTMENT EXPENSE

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	351,698	355,700	362,200	2.5%	6,500
13	OTHER SALARY	0	0	0	0.0%	0
14	OVERTIME	0	0	0	0.0%	0
15	SPECIAL PAY	75	0	0	0.0%	0
21	FICA	25,552	27,200	27,300	0.2%	100
22	RETIREMENT	56,220	57,600	62,400	0.4%	4,800
23	LIFE/HEALTH INSURANCE	58,780	50,400	50,400	0.4%	0
24	WORKER'S COMP.	5,804	7,300	7,500	0.1%	200
	TOTAL PERSONAL SERVICES	498,130	498,200	509,800	3.6%	11,600
30	**OPERATING EXPENSES**					
31	PROFESSIONAL SERVICES	2,250	7,000	7,000	0.0%	0
32	ACCOUNT/AUDIT SERVICES	25,200	34,200	34,200	0.2%	0
35	TRAINING	1,261	3,600	9,300	0.1%	5,700
40	VEHICLE EXPENSE/TRAVEL	74	6,800	6,800	0.0%	0
41	COMMUNICATIONS	2,030	4,000	2,700	0.0%	(1,300)
43	UTILITY SERVICES	0	0	0	0.0%	0
44	RENT AND LEASE	2,407	3,500	3,600	0.0%	100
45	GENERAL INSURANCE	5,209	5,500	6,300	0.0%	800
46	REPAIRS/MAINTENANCE	31,820	900	900	0.0%	0
47	PRINTING	107	1,800	1,300	0.0%	(500)
49	OTHER CHARGES	4,763	5,300	5,300	0.0%	0
51	OFFICE SUPPLIES	3,034	4,500	4,900	0.0%	400
52	OPERATING SUPPLIES	12,188	4,000	4,300	0.0%	300
54	BOOKS/MEMBERSHIPS	845	700	800	0.0%	100
	TOTAL OPERATING EXPENSES	91,188	81,800	87,400	0.6%	5,600
60	**CAPITAL OUTLAY**					
64	EQUIPMENT	75,321	0	0	0.0%	0
	TOTAL CAPITAL OUTLAY	75,321	0	0	0.0%	0
	GRAND TOTAL	664,639	580,000	597,200	4.2%	17,200

FISCAL YEAR 2021-2022 BUDGET
DEPARTMENTAL BUDGET DETAIL
5130-FINANCE DEPARTMENT EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**509,800**
10120	REGULAR SALARY		362,200	
	FINANCE DIRECTOR			
	ASST. FIN. DIR			
	ACCOUNTANT			
	ACCOUNTING CLERK I, II, III			
10130	OTHER SALARY		0	
10140	OVERTIME		0	
10150	SPECIAL PAY		0	
10210	FICA		27,300	
10220	RETIREMENT		62,400	
10230	HEALTH		46,600	
10231	LIFE/VISION/DENTAL/ADD		3,800	
10240	WORKER'S COMP.		7,500	
30	**OPERATING EXPENSES**			**87,400**
30310	PROFESSIONAL SERVICES		7,000	
	OPEB ACTUARY	*7,000*		
30320	ACCOUNT/AUDIT SERVICES		34,200	
	ANNUAL AUDIT/CAFR	*24,200*		
	SINGLE AUDIT (Fed &State)	*10,000*		
30350	TRAINING		9,300	
	FGFOA	*4,300*		
	DAYTONA STATE	*4,600*		
	CPA REQUIRED CEUs	*400*		
30403	TRAVEL		6,800	
	FGFOA	*5,600*		
	FICPA	*600*		
	MUNIS	*400*		
	LOCAL TRAINING TRAVEL	*200*		
30411	TELEPHONE	*1,700*	1,700	
30412	POSTAGE	*1,000*	1,000	
30440	RENTAL/LEASE		3,600	
	PITNEY-BOWES/POSTAGE METER	*2,000*		
	COPIER	*1,600*		
30450	GENERAL INSURANCE	*6,300*	6,300	
30460	REPAIRS/MAINTENANCE		900	
	COPIER/PHONE MAINT	*900*		
30470	PRINTING		1,300	
	ANNUAL BUDGET, CAFR	*300*		
	CHECKS, ENVELOPES, MISC	*700*		
	REQS, PO'S, HR FORMS	*300*		
30490	OTHER CHARGES		5,300	
	ACH & ICMA FEES	*200*		
	SBA/BoA FEES (GF Only)	*5,100*		
30510	OFFICE SUPPLIES		4,900	
	COPIER/PRINTER PAPER	*1,200*		
	SHREDDING	*400*		
	MISC. OFF. SUPPLIES	*2,400*		
	PRINTER SUPPLIES	*900*		

FISCAL YEAR 2021-2022 BUDGET
DEPARTMENTAL BUDGET DETAIL (Con't)
5130-FINANCE DEPARTMENT EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	
30520	OPERATING SUPPLIES		4,300	
	MISC	*4,300*		
30540	PUBLICATIONS/MEMBERSHIPS		800	
	AICPA & FICPA MEMBERSHIP	*500*		
	FGFOA & V/F FGFOA MEM. (3)	*300*		
60	**CAPITAL OUTLAY**			**0**
60640	EQUIPMENT		0	
	TOTAL FINANCE DEPT.		**597,200**	**597,200**

FISCAL YEAR 2021-2022 BUDGET
5140-LEGAL EXPENSE

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	% of GF	BUDGET CHANGE
30	**OPERATING EXPENSES**					
31	PROFESSIONAL SERVICES	87,600	105,000	105,000	0.7%	0
47	PRINTING/CITY ORD.	4,120	5,500	5,500	0.0%	0
49	OTHER CHARGES	20,002	43,400	42,900	0.3%	(500)
54	BOOKS/MEMBERSHIPS	0	0	0	0.0%	0
	TOTAL OPERATING EXPENSE	111,723	153,900	153,400	1.1%	(500)
	GRAND TOTAL	111,723	153,900	153,400	1.1%	(500)

FISCAL YEAR 2021-2022 BUDGET
DEPARTMENTAL BUDGET DETAIL
5140-LEGAL EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
30	**OPERATING EXPENSES**			**153,400**
30311	PROFESSIONAL SERVICES	*0*	0	
30313	MISC LEGAL FEES	*105,000*	105,000	
30470	PRINTING		5,500	
	ORDINANCE CODIFICATIONS	5,500		
30490	OTHER CHARGES		42,900	
	CODE ON THE INTERNET	*1,000*		
	ELECTIONS	*1,500*		
	LEGAL ADVERTISING	*20,000*		
	MISC	*400*		
	SETTLEMNTS/DEDUCTIBLS	*20,000*		
30540	BOOKS/MEMBERSHIPS		0	
	MISC	0		
	TOTAL LEGAL		**153,400**	**153,400**

FISCAL YEAR 2021-2022 BUDGET
5150-COMPREHENSIVE PLANNING EXPENSE

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	84,719	87,200	91,500	0.6%	4,300
13	OTHER SALARY	0	0	300	0.0%	300
14	OVERTIME	0	0	0	0.0%	0
21	FICA	6,461	6,700	7,000	0.0%	300
22	RETIREMENT	10,699	8,900	10,000	0.1%	1,100
23	LIFE/HEALTH INSURANCE	11,737	10,100	10,100	0.1%	0
24	WORKER'S COMP.	1,432	1,800	1,900	0.0%	100
	TOTAL PERSONAL SERVICES	115,048	114,700	120,800	0.8%	6,100
30	**OPERATING EXPENSES**					
31	PROFESSIONAL SERVICES	0	5,000	5,000	0.0%	0
34	CONTRACT SERVICES	0	0	0	0.0%	0
35	TRAINING	2,140	3,700	3,700	0.0%	0
40	VEHICLE EXPENSE/TRAVEL	0	700	700	0.0%	0
41	COMMUNICATIONS	7	200	200	0.0%	0
47	PRINTING	0	500	500	0.0%	0
52	OPERATING SUPPLIES	200	400	400	0.0%	0
54	BOOKS/MEMBERSHIPS	498	1,000	1,000	0.0%	0
55	PLANNING BOARD	3,558	12,000	6,000	0.0%	(6,000)
	TOTAL OPERATING EXPENSES	6,401	23,500	17,500	0.1%	(6,000)
60	**CAPITAL OUTLAY**					
64	EQUIPMENT	0	0	0	0.0%	0
	TOTAL CAPITAL OUTLAY	0	0	0	0.0%	0
	GRAND TOTAL	121,449	138,200	138,300	1.0%	100

FISCAL YEAR 2021-2022 BUDGET
DEPARTMENTAL BUDGET DETAIL
5150-COMPREHENSIVE PLANNING EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**120,800**
10120	REGULAR SALARY		91,500	
	CITY PLANNER			
10130	OTHER SALARY		300	
10140	OVERTIME		0	
10210	FICA		7,000	
10220	RETIREMENT		10,000	
10230	HEALTH		9,300	
10231	LIFE/VISION/DENTAL/ADD		800	
10240	WORKER'S COMP		1,900	
30	**OPERATING EXPENSES**			**17,500**
30310	PROFESSIONAL SERVICES		5,000	
	ANNEX MAPPING/ GIS SRVS	*2,000*		
	ENGINEERING SERVICES	*3,000*		
30340	CONTRACT SERVICES	*0*	0	
30350	TRAINING		3,700	
	SEMINARS/ASSOCIATIONS	*700*		
	CONTINUING ED	*3,000*		
30403	TRAVEL		700	
	SEMINARS/WORKSHOPS	*700*		
30412	POSTAGE	*200*	200	
30470	PRINTING	*500*	500	
30520	OPERATING SUPPLIES		400	
	MISC SUPPLY	*400*		
30540	BOOKS,SUBSCRIP/MEMBER	*1,000*	1,000	
30550	PLANNING BOARD		6,000	
	HEARINGS/LEGAL EXPENSES	*6,000*		
60	**CAPITAL OUTLAY**			**0**
60640	EQUIPMENT	*0*	0	
	TOTAL COMPREHENSIVE PLANNING		**138,300**	**138,300**

FISCAL YEAR 2021-2022 BUDGET
PUBLIC SAFETY SUMMARY

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	2,627,152	2,815,400	2,786,600	19.5%	(28,800)
13	OTHER SALARY	0	45,600	28,300	0.2%	(17,300)
14	OVERTIME	251,262	241,300	252,600	1.8%	11,300
15	SPECIAL PAY	25,149	38,700	27,900	0.2%	(10,800)
21	FICA	215,487	229,600	224,800	1.6%	(4,800)
22	RETIREMENT	615,521	656,700	691,300	4.8%	34,600
23	LIFE/HEALTH INSURANCE	551,871	471,400	451,400	3.2%	(20,000)
24	WORKER'S COMP.	50,055	64,000	64,500	0.5%	500
	TOTAL PERSONAL SERVICES	4,336,497	4,562,700	4,527,400	31.6%	(35,300)
30	**OPERATING EXPENSES**					
31	PROFESSIONAL SERVICES	9,466	5,000	5,000	0.0%	0
34	CONTRACTUAL SERVICES	7,170	10,500	31,200	0.2%	20,700
35	TRAINING	49,158	90,000	96,100	0.7%	6,100
36	COMPUTING NETWORK MAINT	168,129	282,900	297,600	2.1%	14,700
40	VEHICLE EXPENSE/TRAVEL	149,837	181,800	178,400	1.2%	(3,400)
41	COMMUNICATIONS	40,410	60,500	47,900	0.3%	(12,600)
43	UTILITIES	83,636	84,600	84,600	0.6%	0
44	RENT AND LEASE	44,592	47,100	35,300	0.2%	(11,800)
45	GENERAL INSURANCE	118,215	120,300	150,800	1.1%	30,500
46	REPAIRS/MAINTENANCE	43,372	57,400	62,600	0.4%	5,200
47	PRINTING	742	2,000	2,000	0.0%	0
49	OTHER CHARGES	975	8,000	8,000	0.1%	0
51	OFFICE SUPPLIES	8,226	11,400	11,400	0.1%	0
52	OPERATING SUPPLIES	246,643	255,000	433,100	3.0%	178,100
54	BOOKS/MEMBERSHIPS	7,705	11,000	11,200	0.1%	200
	TOTAL OPERATING EXPENSES	978,277	1,227,500	1,455,200	10.2%	227,700
60	**CAPITAL OUTLAY**					
62	BUILDING	0	13,000	0	0.0%	(13,000)
64	EQUIPMENT	176,607	717,400	287,700	2.0%	(429,700)
	TOTAL CAPITAL OUTLAY	176,607	730,400	287,700	2.0%	(442,700)
	GRAND TOTAL	5,491,381	6,520,600	6,270,300	43.8%	(250,300)

CITY OF DAYTONA BEACH SHORES

5210-PUBLIC SAFETY ADMIN. & CID EXPENSE

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	801,321	807,400	787,900	5.5%	(19,500)
13	OTHER SALARY	0	19,400	21,600	0.2%	2,200
14	OVERTIME	15,405	7,000	5,500	0.0%	(1,500)
15	SPECIAL PAY	13,870	6,100	9,300	0.1%	3,200
21	FICA	60,223	62,400	60,600	0.4%	(1,800)
22	RETIREMENT	164,102	148,500	159,400	1.1%	10,900
23	LIFE/HEALTH INSURANCE	140,424	111,000	111,000	0.8%	0
24	WORKER'S COMP.	14,170	16,700	17,200	0.1%	500
	TOTAL PERSONAL SERVICES	1,209,515	1,178,500	1,172,500	8.2%	(6,000)
30	**OPERATING EXPENSES**					
35	TRAINING	2,127	3,600	7,800	0.1%	4,200
36	COMPUTING NETWORK MAINT.	168,129	282,900	297,600	2.1%	14,700
40	VEHICLE EXPENSE/TRAVEL	10,753	44,800	44,800	0.3%	0
41	COMMUNICATIONS	40,410	40,700	28,100	0.2%	(12,600)
43	UTILITY SERVICES	83,636	84,600	84,600	0.6%	0
44	RENT AND LEASE	345	5,800	5,800	0.0%	0
45	GENERAL INSURANCE	114,089	116,600	117,800	0.8%	1,200
46	REPAIRS/MAINTENANCE	1,179	1,900	1,900	0.0%	0
47	PRINTING	183	1,000	1,000	0.0%	0
49	OTHER CHARGES	975	8,000	8,000	0.1%	0
51	OFFICE SUPPLIES	5,342	6,400	6,400	0.0%	0
52	OPERATING SUPPLIES	17,340	22,200	25,500	0.2%	3,300
54	BOOKS/MEMBERSHIPS	5,097	7,400	7,500	0.1%	100
	TOTAL OPERATING EXPENSES	449,604	625,900	636,800	4.4%	10,900
60	**CAPITAL OUTLAY**					
62	BUILDING	0	13,000	0	0.0%	(13,000)
64	EQUIPMENT	31,485	0	0	0.0%	0
	TOTAL CAPITAL OUTLAY	31,485	13,000	0	0.0%	(13,000)
	GRAND TOTAL	1,690,604	1,817,400	1,809,300	12.6%	(8,100)

0
DEPARTMENTAL BUDGET DETAIL
5210-PUBLIC SAFETY ADMIN. & CID EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**1,172,500**
10120	REGULAR SALARY		787,900	
	PUBLIC SAFETY DIRECT.			
	ADMIN. ASST			
	RECORDS CLERK			
	CAPTAIN			
	LIEUTENANT(S)			
	CRIME ANALYST			
	P/T ACCREDITATION/FIRE SUPT.			
10130	OTHER SALARY		21,600	
10140	OVERTIME		5,500	
10150	SPECIAL PAY		9,300	
10210	FICA		60,600	
10220	RETIREMENT		159,400	
10230	HEALTH		102,600	
10231	LIFE/VISION/DENTAL/ADD		8,400	
10240	WORKER'S COMP.		17,200	
30	**OPERATING EXPENSES**			**636,800**
30350	TRAINING		7,800	
	CAREER DEVELOPMENT	*800*		
	ACCREDITATION CONFERENCES	*600*		
	CEU/MISC TRAINING & BOOKS	*700*		
	CID TRAINING	*800*		
	FIRE MARSHALL CONFERENCES	*700*		
	MISC TRAINING	*500*		
	MISC TRAINING BOOKS	*800*		
	POLICE CHIEFS CONF	*900*		
	PROPERTY/EVIDENCE TRAINING	*2,000*		
30356	COMPUTING NETWORK MAINTENANCE		297,600	
	Server OS & Client Access Licenses	*1,500*		
	Server RAM	*1,000*		
	Firewall Support	*4,000*		
	Access Control Readers R&R	*2,500*		
	Desktop Monitor R&R	*800*		
	Desktop UPS	*1,000*		
	Laptop Docks	*1,500*		
	Network Switches/Cabling/Equipment	*6,000*		
	PC Admin Field Laptop	*2,500*		
	PC CID Field Laptop	*3,400*		
	PC Patrol Field Laptops	*21,000*		
	PCs Office Desktop R&R	*2,500*		
	Printers/Tapes	*2,500*		
	Security Cameras	*2,000*		
	Server UPS	*2,500*		
	Vehicle Printers	*2,500*		
	VPN 2FA Authentication Tokens	*500*		
	Wifi Access Points	*1,000*		
	Office 365 Email Subscription	*19,000*		
	Axon - Fleet Cameras and Storage	*48,000*		
	Axon - OSP Core+ - Body Cams and Tasers	*79,500*		
	Cable/Internet	*7,200*		
	County RMS System	*5,000*		
	Finder	*2,500*		

eAgent 2.0	*6,500*

	FTO Maintenance Program	*1,200*	
	Intrusion Detection Hardware	*2,500*	
	Mobile Device Management (MDM)	*2,500*	
	Offsite Backup	*4,000*	
	Power DMS Maintenance Contract	*6,800*	
	Quartermaster Software	*12,000*	
	Software Support/Maintenance	*1,500*	
	TLO Investigate Program	*1,300*	
	VPN 2FA Authentication Licenses	*5,000*	
	Software - Adobe Services	*3,500*	
	AMAG SSA Contract	*1,600*	
	Anti-Malware	*2,500*	
	CID Tracking Software	*500*	
	Crossmatch Scanner Contract	*1,000*	
	Interview Room Software/Hardware Warranty	*2,000*	
	Manager Plus Maintenance Contract	*1,200*	
	RapidID	*4,500*	
	PC Field Laptop Warranties	*1,200*	
	Server Warranties	*4,000*	
	Access Control Server Replacement	*12,000*	
	Fire Inspector Software	*400*	
30401	GAS/OIL	*24,900*	24,900
30402	REPAIRS	*6,900*	6,900
30403	TRAVEL		13,000
	FIRE MARSHALL CONF	*1,000*	
	FLORIDA POLICE CHIEF'S CONFS	*2,500*	
	ACCREDITATION CONFERENCES	*3,000*	
	MISC. SEMINARS/CONFER	*5,300*	
	WITNESS INTERVIEWS/SUSPECTS	*1,200*	
30411	TELEPHONE		26,600
	PHONE SERVICE	*11,000*	
	WIRELESS	*13,100*	
	AT&T	*2,500*	
30412	POSTAGE	*1,500*	1,500
30431	ELECTRIC	*72,000*	72,000
30432	WATER	*10,700*	10,700
30434	SEWER	*1,900*	1,900
30440	LEASES		5,800
	COPIER	*2,700*	
	MISC. VEH. RENTALS	*1,900*	
	WATER COOLER	*1,200*	
30450	GENERAL INSURANCE	*117,800*	117,800
30460	REPAIRS/MAINTENANCE		1,900
	FLORIDA PAC	*600*	
	MISCELLANEOUS	*1,000*	
	SHREDDER CONTRACT	*300*	
30470	PRINTING	*1,000*	1,000
30490	OTHER CHARGES		8,000
	AWARDS CEREMONY	*3,000*	
	DRUG BUYS/INFORMANT.	*5,000*	

30510	OFFICE SUPPLIES	*6,400*	6,400	
30520	OPERATING SUPPLIES		25,500	
	CLOTHING ALLOWS.	*5,500*		
	EVIDENCE SUPPLS/PROC	*2,000*		
	MISC. OPERATING/CLEANING	*2,500*		
	OFFICE CHAIRS/FOLDING CHAIRS	*3,500*		
	UNIFORMS & CLEANING	*6,000*		
	FOPLDING CHAIRS	*1,000*		
	BARCODE SYSTEM RECORDS/EVID.	5,000		
30540	BOOKS/MEMBERSHIP		7,500	
	Florida Police Chiefs Assoc.	*600*		
	Volusia County Police Chief's	*200*		
	NFPA Subscription Service/Membership	*1,600*		
	Volusia County Fire Chief Assoc/VCFPA	*100*		
	International Assoc. of Fire Chiefs	*100*		
	International Police Chief's Assoc.	*100*		
	FBI Academy Assoc./LEEDA	*400*		
	FLA PAC	*100*		
	Code Books & Updates	*3,000*		
	Assorted Memberships and Subscriptions	*1,000*		
	National Directory	*100*		
	Digital Newspaper 12 months	*200*		
60	**CAPITAL OUTLAY**			**0**
60620	BUILDING		0	
60640	EQUIPMENT		0	
	TOTAL P.S. ADMIN.		**1,809,300**	**1,809,300**

CITY OF DAYTONA BEACH SHORES

5211-PUBLIC SAFETY PATROL & RESCUE EXPENSE

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	1,734,329	1,914,600	1,902,000	13.3%	(12,600)
13	OTHER SALARY	0	25,300	6,700	0.0%	(18,600)
14	OVERTIME	234,892	233,300	246,100	1.7%	12,800
15	SPECIAL PAY	10,192	32,600	18,600	0.1%	(14,000)
21	FICA	148,463	159,900	156,700	1.1%	(3,200)
22	RETIREMENT	434,239	500,500	521,200	3.6%	20,700
23	LIFE/HEALTH INSURANCE	387,966	340,200	320,200	2.2%	(20,000)
24	WORKER'S COMP.	34,302	45,300	45,300	0.3%	0
	TOTAL PERSONAL SERVICES	2,984,384	3,251,700	3,216,800	22.5%	(34,900)
30	**OPERATING EXPENSES**					
31	PROFESSIONAL SERVICES	9,466	5,000	5,000	0.0%	0
34	CONTRACTUAL SERVICES	5,896	9,700	24,700	0.2%	15,000
35	TRAINING	47,031	86,400	88,300	0.6%	1,900
40	VEHICLE EXPENSE/TRAVEL	138,809	135,800	132,100	0.9%	(3,700)
41	COMMUNICATIONS	0	19,800	19,800	0.1%	0
44	RENT AND LEASE	44,247	41,300	29,500	0.2%	(11,800)
45	GENERAL INSURANCE	3,571	3,100	32,400	0.2%	29,300
46	REPAIRS/MAINTENANCE	37,228	50,600	51,300	0.4%	700
47	PRINTING	559	1,000	1,000	0.0%	0
51	OFFICE SUPPLIES	2,884	5,000	5,000	0.0%	0
52	OPERATING SUPPLIES	222,831	226,900	401,700	2.8%	174,800
54	BOOKS/MEMBERSHIPS	2,608	3,600	3,700	0.0%	100
	TOTAL OPERATING EXPENSES	515,131	588,200	794,500	5.5%	206,300
60	**CAPITAL OUTLAY**					
62	BUILDING	0	0	0	0.0%	0
64	EQUIPMENT	145,122	717,400	287,700	2.0%	(429,700)
	TOTAL CAPITAL OUTLAY	145,122	717,400	287,700	2.0%	(429,700)
	GRAND TOTAL	3,644,637	4,557,300	4,299,000	30.0%	(258,300)

0
DEPARTMENTAL BUDGET DETAIL
5211-PUBLIC SAFETY PATROL & RESCUE EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**3,216,800**
10120	REGULAR SALARY		1,902,000	
	SERGEANTS			
	DETECTIVES			
	OFFICERS/RESCUE			
10130	OTHER SALARY		6,700	
10140	OVERTIME		246,100	
10150	SPECIAL PAY		18,600	
10210	FICA		156,700	
10220	RETIREMENT		521,200	
10230	HEALTH		289,200	
10231	LIFE/VISION/DENTAL/ADD/CANCER		31,000	
10240	WORKER'S COMP.		45,300	
30	**OPERATING EXPENSES**			**794,500**
30310	PROFESSIONAL SERVICES		5,000	
	DRUG SCREENINGS-NEW HIRE	*400*		
	HEPATITIS B VAC.	*1,400*		
	MISC	*200*		
	MISC DRUG SCREENS	*500*		
	PHYS/EKG/PSYCH EXAMS	*2,500*		
30340	CONTRACT SERVICES		24,700	
	CERTIFICATE RENEWALS	*1,700*		
	OUTSIDE CONTRACT SERVICES	*23,000*		
30350	TRAINING		86,800	
	Career Development Courses	*1,800*		
	CID Training & Conferences	*10,000*		
	Clin Con Conference	*300*		
	Defensive Tactics Instructor	*3,000*		
	Educational Reimbursement	*13,000*		
	EVOC/PumpOps/Company Officer training	*3,300*		
	Fire Inspector CEU	*200*		
	Firearms Instructor Training	*5,000*		
	Firearms Training/Training Ammo	*25,000*		
	Less lethal training	*300*		
	Misc. Training Expenses	*6,500*		
	Motors Training	*1,000*		
	Paramedic and EMT Re-Certification	*1,100*		
	Paramedic/EMTSkill Refresher	*4,650*		
	PIO Conference	*500*		
	Police & Fire Related Courses, Books, Sem	*700*		
	Tactical Team training	*8,000*		
	TRT Rope Rescue	*1,400*		
	IA Conference	*1,000*		
30351	PSO FIRE TRAINING	*1,500*	1,500	
30401	GAS/OIL	*65,100*	65,100	
30402	REPAIRS		52,000	
	GEN.REPAIR/MAINT	*44,000*		
	CONTRACT CAR WASH	*3,000*		
	CONTROL SYSTEM	*1,500*		
	WHELEN LIGHT & SIREN PACKAGI	*2,000*		
	MOTORCYCLE EQUIP	*1,500*		
30403	TRAVEL		15,000	
	Patrol -Travel to Seminars, Court and Confe	*5,000*		

	CID- Travel to Seminars, Court and Confere	*9,000*	
	Fire Marshal - Travel to Conferences	*1,000*	
30411	TELEPHONE		19,800
	Verizon	*400*	
	ATT	*19,400*	
30440	LEASES		29,500
	D.B. HYDRANTS	*7,500*	
	MONTHLY COPIES CHARGE	*600*	
	P.O. HYDRANTS	*12,300*	
	AIR CARDS/LAPTOPS	*9,100*	
30450	GENERAL INSURANCE	*32,400*	32,400
30460	REPAIRS/MAINTENANCE		51,300
	Bio Hazard Disposal	*1,500*	
	Bunker Gear cleaning	*500*	
	Callyo annual subscription	*5,100*	
	Fire Extinguisher service	*400*	
	Ladder repair & labels	*500*	
	Maintenance Contract for Radios	*11,000*	
	Mako Compressor Maintenance & Repairs	*1,500*	
	Medical Equipment	*800*	
	Meth lab cleanup	*6,000*	
	Misc. Services/Repairs	*2,300*	
	MSA Annual flow tests/repairs	*3,000*	
	Physio Control Annual Data Plan	*300*	
	Physio Tech Support 2 life paks	*4,000*	
	Pump, Ladder & Hose Testing	*5,000*	
	Radar Units (Calibrate 2 times/year-repairs)	*2,000*	
	Radio and Light Bars not included in Mainte	*1,000*	
	Radio Profile Update 80 @ $34.00 each	*2,900*	
	TNT/Edraulic/strong arm servicing	*1,000*	
	Weapon maintenance & replacement parts	*2,500*	
30470	PRINTING		1,000
	REPORTS/FORMS/ETC...	*1,000*	
30510	OFFICE SUPPLIES	*5,000*	5,000
30520	OPERATING SUPPLIES		401,700
	2 Replacement chairs	*1,000*	
	AR -15 Rifles 10@$950. each	*9,500*	
	AED 6 @1566.68	*9,400*	
	Badges	*1,500*	
	Ballistic Vests 5 @$1100 each	*5,500*	
	Ballistic Shields 4 @ $1823.	*7,300*	
	Battery Ventilation Fan	*6,500*	
	Bunker gear 10 sets @ $2500. Each	*25,000*	
	Car Radios P25 Compliant	*46,800*	
	CID duty gear & equipment	*4,000*	
	Decon Equipment	*500*	
	Dehumidifier	*300*	
	Drug Test Kits	*1,500*	
	Duty Ammo	*5,000*	
	Duty gear	*2,500*	
	Evidence/crime scene supplies/equipment	*5,000*	
	Fire Extinguishers	*500*	
	Fire gloves/hoods/helmets/boots/misc acce:	*6,500*	
	Fire Inspector Tools & equipment	*300*	
	Motor radio communications kit	*2,300*	
	Hearing & Eye Protection	*400*	
	Load Bearing outer carriers 18 @ 325. eac	*5,900*	
	Medical Supplies	*30,000*	
	Miscellaneous Equipment	*3,000*	

	Miscellaneous Supplies & Tools	*3,500*		
	Mobile bunker gear lockers	*9,200*		
	MSA Masks & Parts/heads up displayscartr	*5,000*		
	Outfit package for 15 rifles	*13,000*		
	Oxygen Fill Station	*400*		
	Personnel Rehab Equipment 2 @250. each	*500*		
	Portable Hose Racks	*2,500*		
	Portable Radios P25 Compliant	*92,900*		
	Radios/Antennas/Batteries/microphones/Ch	*3,500*		
	Shelving & storage bins for EMS room	*7,000*		
	Shoe allowance	*5,500*		
	Stalker Radar units 3 @ $2202.00	*6,600*		
	Tablet for fire inspectors	*700*		
	Tactical Equipment	*17,100*		
	Rapid ID 2 @ 4164. each	*8,400*		
	Tools, Hose & Foam	*5,000*		
	TRT Rope Rescue	*700*		
	Uniforms & Cleaning/Motor gear	*40,000*		
30540	BOOKS/MEMBERSHIP		3,700	
	50 Florida Law Enforcement Handbooks	*1,200*		
	Florida State Statutes	*700*		
	IAFCI Membership	*100*		
	Misc Publications/Memberships	*900*		
	IAFCI Certification	*500*		
	NOTA membership	*300*		
60	**CAPITAL OUTLAY**			**287,700**
60620	BUILDING	0	0	
60640	EQUIPMENT		287,700	
	PATROL CARS (5)	*247,700*		
	ZOLL LIFE PAK MONITOR	*40,000*		
	TOTAL P.S. PATROL DEPARTMENT		**4,299,000**	**4,299,000**

FISCAL YEAR 2021-2022 BUDGET
5213-PUBLIC SAFETY- AUTO MAINTENANCE EXPENSE

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	91,501	93,400	96,700	0.7%	3,300
13	OTHER SALARY	0	900	0	0.0%	(900)
14	OVERTIME	965	1,000	1,000	0.0%	0
15	SPECIAL PAY	1,087	0	0	0.0%	0
21	FICA	6,801	7,300	7,500	0.1%	200
22	RETIREMENT	17,180	7,700	10,700	0.1%	3,000
23	LIFE/HEALTH INSURANCE	23,481	20,200	20,200	0.1%	0
24	WORKER'S COMP.	1,583	2,000	2,000	0.0%	0
	TOTAL PERSONAL SERVICES	142,599	132,500	138,100	1.0%	5,600
30	**OPERATING EXPENSES**					
34	CONTRACTUAL SERVICES	1,274	800	6,500	0.0%	5,700
35	TRAINING	0	0	0	0.0%	0
40	VEH EXP/TRAVEL	275	1,200	1,500	0.0%	300
43	UTILITY SERVICES	0	0	0	0.0%	0
44	RENT/LEASE	0	0	0	0.0%	0
45	GENERAL INSURANCE	555	600	600	0.0%	0
46	REPAIRS/MAINT.	4,965	4,900	9,400	0.1%	4,500
52	OPERATING SUPPLIES	6,473	5,900	5,900	0.0%	0
54	BOOKS/MEMBERSHIPS	0	0	0	0.0%	0
	TOTAL OPERATING EXPENSES	13,542	13,400	23,900	0.2%	10,500
60	**CAPITAL OUTLAY**					
64	EQUIPMENT	0	0	0	0.0%	0
	TOTAL CAPITAL OUTLAY	0	0	0	0.0%	0
	GRAND TOTAL	156,141	145,900	162,000	1.1%	16,100

FISCAL YEAR 2021-2022 BUDGET
DEPARTMENTAL BUDGET DETAIL
5213-PUBLIC SAFETY- AUTO MAINTENANCE EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**138,100**
10120	REGULAR SALARY		96,700	
	MECHANICS			
10130	OTHER SALARY		0	
10140	OVERTIME		1,000	
10150	SPECIAL PAY		0	
10210	FICA		7,500	
10220	RETIREMENT		10,700	
10230	HEALTH		18,700	
10231	LIFE/VISION/DENTAL/ADD		1,500	
10240	WORKER'S COMP.		2,000	
30	**OPERATING EXPENSES**			**23,900**
30340	CONTRACT SERVICES		6,500	
	UNIFORM RENTAL	*1,500*		
	FUEL TANK CLEANING	*5,000*		
30350	TRAINING	*0*	0	
30401	GAS/OIL	*1,000*	1,000	
30402	REPAIRS	*500*	500	
30403	TRAVEL	*0*	0	
30433	UTILITY SERVICES	*0*	0	
30440	RENT/LEASE	*0*	0	
30450	GENERAL INSURANCE	*600*	600	
30460	REPAIRS/MAINTENANCE		9,400	
	FUELMASTER MAINTENANCE	*1,300*		
	GENERATOR MAINTENANCE	*1,700*		
	MISCELLANEOUS REPAIRS	*1,400*		
	TIRE DISPOSAL	*500*		
	VEHICLE LIFT INSPECTION/REPAIR	*4,500*		
30520	OPERATING SUPPLIES		5,900	
	DISPOSE OF HAZ. WASTE	*1,200*		
	MISC TOOLS/EQUIP./SOFTWR	*3,700*		
	WELDING SUPPLIES	*700*		
	WORK SHOE ALLOWANCE	*300*		
30540	BOOKS/MEMBERSHIP	*0*	0	
60	**CAPITAL OUTLAY**			**0**
60640	EQUIPMENT		0	
	TOTAL AUTOMOBILE MAINT. DEPT.		**162,000**	**162,000**

FISCAL YEAR 2021-2022 BUDGET
5240-BUILDING AND CODES EXPENSE

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	372,172	382,400	436,000	3.0%	53,600
13	OTHER SALARY	0	5,600	7,000	0.0%	1,400
14	OVERTIME	1,084	500	500	0.0%	0
15	SPECIAL PAY	5,940	2,300	500	0.0%	(1,800)
21	FICA	27,974	29,700	33,500	0.2%	3,800
22	RETIREMENT	59,069	49,200	59,000	0.4%	9,800
23	LIFE/HEALTH INSURANCE	58,804	50,400	60,600	0.4%	10,200
24	WORKER'S COMP.	6,407	8,000	9,200	0.1%	1,200
	TOTAL PERSONAL SERVICES	531,449	528,100	606,300	4.2%	78,200
30	**OPERATING EXPENSES**					
31	PROFESSIONAL SERVICES	8,895	2,300	2,300	0.0%	0
35	TRAINING	758	4,000	6,000	0.0%	2,000
40	VEHICLE EXPENSE/TRAVEL	2,797	5,700	5,700	0.0%	0
41	COMMUNICATIONS	2,619	3,000	3,000	0.0%	0
44	RENT AND LEASE	0	0	0	0.0%	0
46	REPAIRS/MAINTENANCE	3,068	5,100	5,800	0.0%	700
47	PRINTING	(10)	500	500	0.0%	0
51	OFFICE SUPPLIES	1,362	2,000	2,000	0.0%	0
52	OPERATING SUPPLIES	10,333	4,900	8,900	0.1%	4,000
54	BOOKS/MEMBERSHIPS	1,526	1,700	3,300	0.0%	1,600
	TOTAL OPERATING EXPENSES	31,349	29,200	37,500	0.3%	8,300
60	**CAPITAL OUTLAY**					
64	EQUIPMENT	0	0	0	0.0%	0
	TOTAL CAPITAL OUTLAY	0	0	0	0.0%	0
	GRAND TOTAL	562,798	557,300	643,800	4.5%	86,500

FISCAL YEAR 2021-2022 BUDGET
DEPARTMENTAL BUDGET DETAIL
5240-BUILDING AND CODES EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**606,300**
10120	REGULAR SALARY		436,000	
	DIRECTOR			
	BLDG. OFFICIAL			
	SECRETARY			
	CODE ENFORCE OFFICIAL			
	FIRE INSPECTOR/CODE OFF.			
10130	OTHER SALARY		7,000	
10140	OVERTIME		500	
10150	SPECIAL PAY		500	
10210	FICA		33,500	
10220	RETIREMENT		59,000	
10230	HEALTH		56,000	
10231	LIFE/VISION/DENTAL/ADD		4,600	
10240	WORKER'S COMP.		9,200	
30	**OPERATING EXPENSES**			**37,500**
30310	PROFESSIONAL SERVICES		2,300	
	PLAN REVIEWS (revenue linked)	*300*		
	SURVEYORS,ENGINEER	*2,000*		
30350	TRAINING		6,000	
	BLDG.OFF. / ICC CONFERS	*2,000*		
	PROFESSIONAL SEMINAR	*4,000*		
30401	GAS/OIL	*1,200*	1,200	
30402	VEHICLE REPAIRS	*1,500*	1,500	
30403	TRAVEL		3,000	
	CONFERENCE/WORKSHOPS	*3,000*		
30411	TELEPHONE	*500*	500	
30412	POSTAGE	*2,500*	2,500	
30440	RENT/LEASE	*0*	0	
30460	REPAIRS/MAINTENANCE		5,800	
	MISC REPAIRS	*700*		
	iWORQ SOFTWARE MAINT	*4,100*		
	COPIER MAINT.	*1,000*		
30470	PRINTING		500	
	MAPS/PRINTS/DRAWINGS	*200*		
	MISC	*300*		
30510	OFFICE SUPPLIES	*2,000*	2,000	
30520	OPERATING SUPPLIES		8,900	
	CITY SHIRTS	*500*		
	PLAN REVIEW SCREENS/READE	*4,000*		
	MISC. SUPPLIES	*4,400*		
30540	BOOKS/MEMBERSHIP	*3,300*	3,300	
60	**CAPITAL**			**0**
60640	CAPITAL EQUIPMENT	0	0	
	TOTAL BUILDING DEPT. EXPENSE		**643,800**	**643,800**

FISCAL YEAR 2021-2022 BUDGET
5390 - PHYSICAL ENVIRONMENT

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	% of GF	BUDGET CHANGE
30	**OPERATING EXPENSES**					
31	PROFESSIONAL SERVICES	15,271	18,000	18,000	0.1%	0
43	UTILITIES (Solid Waste/Recycle)	1,138,772	1,204,500	1,454,300	10.2%	249,800
44	RENT AND LEASE	0	0	0	0.0%	0
46	REPAIRS/MAINTENANCE	0	0	0	0.0%	0
52	OPERATING SUPPLIES	0	0	0	0.0%	0
54	BOOKS/MEMBERSHIPS	0	0	0	0.0%	0
	TOTAL OPERATING EXPENSES	1,154,043	1,222,500	1,472,300	10.3%	249,800
60	**CAPITAL OUTLAY**					
61-63	LAND / IMPROVEMENTS	0	0	0	0.0%	0
	TOTAL CAPITAL OUTLAY	0	0	0	0.0%	0
70	**DEBT SERVICE**					
710	PRINCIPAL EXPENSE	2,452,914	7,144,800	0	0.0%	(7,144,800)
720	INTEREST EXPENSE	294,963	935,300	0	0.0%	(935,300)
730	ADMIN CHARGE (Rev. Offset)	0	0	0	0.0%	0
	TOTAL DEBT SERVICE	2,747,877	8,080,100	0	0.0%	(8,080,100)
	GRAND TOTAL	3,901,920	9,302,600	1,472,300	10.3%	(7,830,300)

FISCAL YEAR 2021-2022 BUDGET
DEPARTMENTAL BUDGET DETAIL
5390 - PHYSICAL ENVIRONMENT

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
30	**OPERATING EXPENSES**			**1,472,300**
30310	PROFESSIONAL SERVICES		18,000	
	SW Tracking Software	*3,000*		
	SW Contract Monitor	*15,000*		
30440	RENT/LEASE	*0*	0	
30435	SOLID WASTE (revenue linked)	*1,356,100*	1,356,100	
30436	RECYCLING (revenue linked)	*98,200*	98,200	
30460	REPAIRS/MAINTENANCE		0	
	SIGN GRANTS	*0*		
30520	OPERATING SUPPLIES	*0*	0	
30540	BOOKS/MEMBERSHIP	*0*	0	
60	**CAPITAL**			**0**
60630	IMPROVEMENTS		0	
	Debt Proceeds	*0*		
70	**LOAN COSTS**			**0**
70710	PRINCIPAL EXPENSE		0	
	$10M **2007** Tranche 1 BoA 4.068%	*0*		
	$10M **2008** Tranche 2 BoA 4.137%	*0*		
	$8970394.92 Tranche 3 BoA 3.45%	*0*		
70720	INTEREST EXPENSE		0	
	$10M **2007** Tranche 1 BoA 4.068%	*0*		
	$10M **2008** Tranche 2 BoA 4.137%	*0*		
	$8970394.92 Tranche 3 BoA 3.45%	*0*		
70730	ADMIN CHARGE (OFFSET)	*0*	0	
	Loan Fees	*0*		
	TOTAL UG UTIL DEPARTMENT		**1,472,300**	**1,472,300**

FISCAL YEAR 2021-2022 BUDGET
PUBLIC WORKS EXPENSE SUMMARY

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	513,532	528,800	514,800	3.6%	(14,000)
13	OTHER SALARY	0	1,500	3,700	0.0%	2,200
14	OVERTIME	3,029	3,100	3,100	0.0%	0
15	SPECIAL PAY	50	2,100	1,500	0.0%	(600)
21	FICA	37,782	40,900	40,000	0.3%	(900)
22	RETIREMENT	88,539	59,700	57,200	0.4%	(2,500)
23	LIFE/HEALTH INSURANCE	163,505	130,900	111,200	0.8%	(19,700)
24	WORKER'S COMP.	9,271	11,000	10,900	0.1%	(100)
	TOTAL PERSONAL SERVICES	815,708	778,000	742,400	5.2%	(35,600)
30	**OPERATING EXPENSES**					
31	PROFESSIONAL SERVICES	7,585	100	100	0.0%	0
34	CONTRACTUAL SERVICES	27,052	32,500	32,600	0.2%	100
35	TRAINING	709	2,400	3,400	0.0%	1,000
40	VEHICLE EXPENSE/TRAVEL	18,534	19,200	19,200	0.1%	0
41	COMMUNICATIONS	7,431	7,500	7,500	0.1%	0
43	UTILITY SERVICES	76,076	79,100	79,100	0.6%	0
44	RENT AND LEASE	15,510	17,500	17,500	0.1%	0
45	GENERAL INSURANCE	31,636	33,400	33,900	0.2%	500
46	REPAIRS/MAINTENANCE	149,163	150,300	234,200	1.6%	83,900
47	PRINTING	0	500	500	0.0%	0
49	OTHER	0	800	2,800	0.0%	2,000
51	OFFICE SUPPLIES	1,542	1,500	1,500	0.0%	0
52	OPERATING SUPPLIES	42,666	53,300	41,300	0.3%	(12,000)
53	ROAD MAINT. SUPPLIES	0	0	0	0.0%	0
54	BOOKS/MEMBERSHIPS	297	500	500	0.0%	0
	TOTAL OPERATING EXPENSES	378,200	398,600	474,100	3.3%	75,500
60	**CAPITAL OUTLAY**					
62	BUILDING	63,816	425,000	0	0.0%	(425,000)
63	OTHER IMPROVEMENTS	0	208,200	208,200	1.5%	0
64	EQUIPMENT	273,314	30,000	190,000	1.3%	160,000
	TOTAL CAPITAL OUTLAY	337,130	663,200	398,200	2.8%	(265,000)
	GRAND TOTAL	1,531,039	1,839,800	1,614,700	11.3%	(225,100)

FISCAL YEAR 2021-2022 BUDGET
5410-PUBLIC WORKS ADMINISTRATION EXPENSE

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	155,425	145,100	149,900	1.0%	4,800
13	OTHER SALARY	0	1,000	2,500	0.0%	1,500
14	OVERTIME	509	500	500	0.0%	0
15	SPECIAL PAY	0	0	0	0.0%	0
21	FICA	11,635	11,200	11,700	0.1%	500
22	RETIREMENT	21,132	21,300	16,700	0.1%	(4,600)
23	LIFE/HEALTH INSURANCE	23,481	20,300	20,300	0.1%	0
24	WORKER'S COMP.	2,412	3,000	3,200	0.0%	200
	TOTAL PERSONAL SERVICES	214,593	202,400	204,800	1.4%	2,400
30	**OPERATING EXPENSES**					
31	PROFESSIONAL SERVICES	0	100	100	0.0%	0
34	CONTRACTUAL SERVICES	576	500	600	0.0%	100
35	TRAINING	409	1,000	1,000	0.0%	0
40	VEHICLE EXPENSE/TRAVEL	3,657	6,500	6,500	0.0%	0
41	COMMUNICATIONS	7,431	7,500	7,500	0.1%	0
44	RENT AND LEASE	0	0	0	0.0%	0
45	GENERAL INSURANCE	31,636	33,400	33,900	0.2%	500
46	REPAIRS/MAINTENANCE	5,911	1,600	2,900	0.0%	1,300
47	PRINTING	0	500	500	0.0%	0
49	OTHER	0	800	2,800	0.0%	2,000
51	OFFICE SUPPLIES	1,542	1,500	1,500	0.0%	0
52	OPERATING SUPPLIES	3,252	3,900	3,900	0.0%	0
54	BOOKS/MEMBERSHIPS	297	500	500	0.0%	0
	TOTAL OPERATING EXPENSES	54,711	57,800	61,700	0.4%	3,900
60	**CAPITAL OUTLAY**					
64	EQUIPMENT	0	0	0	0.0%	0
	TOTAL CAPITAL OUTLAY	0	0	0	0.0%	0
	GRAND TOTAL	269,304	260,200	266,500	1.9%	6,300

FISCAL YEAR 2021-2022 BUDGET
DEPARTMENTAL BUDGET DETAIL
5410-PUBLIC WORKS ADMINISTRATION EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**204,800**
10120	REGULAR SALARY		149,900	
	SUPERINTENDENT			
	SECRETARY			
10130	OTHER SALARY		2,500	
10140	OVERTIME		500	
10150	SPECIAL PAY		0	
10210	FICA		11,700	
10220	RETIREMENT		16,700	
10230	HEALTH		18,700	
10231	LIFE/VISION/DENTAL/ADD		1,600	
10240	WORKER'S COMP.		3,200	
30	**OPERATING EXPENSES**			**61,700**
30310	PROFESSIONAL SERVICES		100	
	EMPLOYMED	*100*		
30340	CONTRACT SERVICES		600	
	UNIFORM CLEANING	*600*		
30350	TRAINING		1,000	
	BOAF & APWA CONFRNCES	*700*		
	CONFERENCE/SEMINARS	*300*		
30401	GAS/OIL	*3,500*	3,500	
30402	REPAIRS		1,000	
	MISC. REPAIRS	*1,000*		
30403	TRAVEL		2,000	
	APWA & BOAF CONF.	*1,000*		
	CONF/WORKSHOPS	*1,000*		
30411	TELEPHONE	*6,800*	6,800	
30412	POSTAGE	*700*	700	
30440	RENT AND LEASE	*0*	0	
30450	GENERAL INSURANCE	*33,900*	33,900	
30460	REPAIRS/MAINTENANCE		2,900	
	800 MHZ RADIO/BASE ST.	*300*		
	COPIER MAINTENANCE	*800*		
	IWORQS SOFTWARE MAINT	*1,300*		
	MISC. MAINTENANCE	*500*		
30470	PRINTING		500	
	BUSINESS TAX RECEIPTS	*500*		
30490	OTHER CHARGES		2,800	
	EDUCATION & TRAINING	*800*		
	NPDES OUTFALL MAPPING	*2,000*		
30510	OFFICE SUPPLIES	*1,500*	1,500	
30520	OPERATING SUPPLIES		3,900	
	DIR. CLOTHING ALLOWANCE	*500*		
	GEN OPER. SUPPLIES	*1,800*		
	PCs / PRINTERS / SFTWR	*1,600*		
30540	BOOKS/MEMBERSHIP		500	
	APWA / FL Statutes / MISC	*500*		
60	**CAPITAL OUTLAY**			**0**
60640	EQUIPMENT	*0*	0	
TOTAL PUBLIC WORKS ADMIN EXPENSE			**266,500**	**266,500**

FISCAL YEAR 2021-2022 BUDGET
5412-PUBLIC WORKS BUILDING MAINT. EXPENSE

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	68,483	87,700	43,000	0.3%	(44,700)
13	OTHER SALARY	0	400	900	0.0%	500
14	OVERTIME	570	1,000	1,000	0.0%	0
15	SPECIAL PAY	50	0	0	0.0%	0
21	FICA	5,166	6,800	3,400	0.0%	(3,400)
22	RETIREMENT	14,523	9,100	4,900	0.0%	(4,200)
23	LIFE/HEALTH INSURANCE	35,120	30,100	10,100	0.1%	(20,000)
24	WORKER'S COMP.	1,507	1,800	900	0.0%	(900)
	TOTAL PERSONAL SERVICES	125,420	136,900	64,200	0.4%	(72,700)
30	**OPERATING EXPENSES**					
34	CONTRACTUAL SERVICES	21,183	26,100	26,100	0.2%	0
43	UTILITY SERVICES	26,926	29,400	29,400	0.2%	0
44	RENT AND LEASE	0	0	0	0.0%	0
46	REPAIRS/MAINTENANCE	68,077	57,600	140,500	1.0%	82,900
52	OPERATING SUPPLIES	19,807	21,000	9,000	0.1%	(12,000)
	TOTAL OPERATING EXPENSES	135,993	134,100	205,000	1.4%	70,900
60	**CAPITAL OUTLAY**					
62	BUILDING	63,816	425,000	0	0.0%	(425,000)
63	IMPROVEMENTS	0	0	0	0.0%	0
64	EQUIPMENT	246,843	0	0	0.0%	0
	TOTAL CAPITAL OUTLAY	310,659	425,000	0	0.0%	(425,000)
	GRAND TOTAL	572,073	696,000	269,200	1.9%	(426,800)

FISCAL YEAR 2021-2022 BUDGET
DEPARTMENTAL BUDGET DETAIL
5412-PUBLIC WORKS BUILDING MAINT. EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**64,200**
10120	REGULAR SALARY		43,000	
	CUSTODIAL			
10130	OTHER SALARY		900	
10140	OVERTIME		1,000	
10150	SPECIAL PAY		0	
10210	FICA		3,400	
10220	RETIREMENT		4,900	
10230	HEALTH		9,300	
10231	LIFE/VISION/DENTAL/ADD		800	
10240	WORKER'S COMP.		900	
30	**OPERATING EXPENSES**			**205,000**
30340	CONTRACT SERVICES		26,100	
	ALARM MONITORING	*2,500*		
	ELEVAT'R MAINT. (3) [CH,PS-2]	*8,200*		
	ELECTRIC CAR STATION	*2,500*		
	FIRE EXTING. SERVICE	*1,500*		
	FIRE ALARM INSPECTIONS	*2,900*		
	FUEL TANK CLEANING	*2,500*		
	PEST CONTROL	*5,000*		
	UNIFORM CLEANING	*1,000*		
30431	ELECTRIC	*19,000*	19,000	
30432	WATER	*9,500*	9,500	
30434	SEWER	*900*	900	
30440	RENT/LEASE	0	0	
30462	EXECUTIVE		29,000	
	ADA IMPROVEMENTS	*4,000*		
	CARPET CLEANING	*0*		
	GENERATOR REPIRS	*1,000*		
	MISC BUILDING REPAIRS	*3,000*		
	SPALLING REPAIRS	*3,000*		
	3rd Floor AC REPLACEMENT	*0*		
	(2) AC REPLACEMENT	*0*		
	1st/2nd FLOOR CONDENSE UNIT	*18,000*		
30463	COMMUNITY CENTER		7,000	
	MISC. BUILDING REPAIRS	*2,000*		
	EXTERIOR BACK PORCH LIGHTS	*5,000*		
30465	PUBLIC SAFETY		91,700	
	SIGN REPAIR	*5,000*		
	AC SERVER ROOM	*5,500*		
	MISC BUILDING REPAIRS	*17,200*		
	FITNESS ROOM CLEANING	*4,000*		
	EXTERIOR LIGHT REPLACEMEN	*5,000*		
	AC ENCLOSURE	*25,000*		
	SPRINKLER SYSTEM REPAIRS	*30,000*		
30467	URGENT CARE BUILDING		2,000	
	MISC BUILDING REPAIRS	*2,000*		
30468	FACILITIES-C/S BLG		10,800	
	MISC REPAIRS	*1,000*		
	MAINTENNCE HARDWARE	*2,000*		
	STUCCO REPAIR	*2,000*		
	AC REPLACEMENT	*3,800*		
	PAINT EXTERIOR OF BUILDING	*2,000*		

30520	OPERATING SUPPLIES		9,000	
	AIR CONDITIONING FILTERS	*3,200*		
	MAINT. TOOLS/SUPPLIES	*4,500*		
	JANITOR SUPPLIES	*0*		
	MISC SUPPLIES	*1,300*		
60	**CAPITAL OUTLAY**			**0**
60620	BUILDING		0	
		0		
60630	Improvements		0	
		0		
60640	EQUIPMENT		0	
		0		
	TOTAL BUILDING MAINT EXPENSE		**269,200**	**269,200**

FISCAL YEAR 2021-2022 BUDGET
5413-PUBLIC WORKS STREETS EXPENSE

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	289,624	296,000	321,900	2.2%	25,900
13	OTHER SALARY	0	100	300	0.0%	200
14	OVERTIME	1,950	1,600	1,600	0.0%	0
15	SPECIAL PAY	0	2,100	1,500	0.0%	(600)
21	FICA	20,981	22,900	24,900	0.2%	2,000
22	RETIREMENT	52,884	29,300	35,600	0.2%	6,300
23	LIFE/HEALTH INSURANCE	104,904	80,500	80,800	0.6%	300
24	WORKER'S COMP.	5,352	6,200	6,800	0.0%	600
	TOTAL PERSONAL SERVICES	475,695	438,700	473,400	3.3%	34,700
30	**OPERATING EXPENSES**					
31	PROFESSIONAL SERVICES	7,585	0	0	0.0%	0
34	CONTRACTUAL SERVICES	5,293	5,900	5,900	0.0%	0
35	TRAINING	300	1,400	2,400	0.0%	1,000
40	VEH EXP./TRAVEL	14,877	12,700	12,700	0.1%	0
43	UTILITY SERVICES	49,150	49,700	49,700	0.3%	0
44	RENT AND LEASE	15,510	17,500	17,500	0.1%	0
46	REPAIRS/MAINTENANCE	75,175	91,100	90,800	0.6%	(300)
52	OPERATING SUPPLIES	19,606	28,400	28,400	0.2%	0
53	ROAD MAINT. SUPPLY	0	0	0	0.0%	0
54	BOOKS/MEMBERSHIPS	0	0	0	0.0%	0
	TOTAL OPERATING EXPENSES	187,496	206,700	207,400	1.4%	700
60	**CAPITAL OUTLAY**					
63	OTHER IMPROVEMENTS	0	208,200	208,200	1.5%	0
64	EQUIPMENT	26,471	30,000	190,000	1.3%	160,000
	TOTAL CAPITAL OUTLAY	26,471	238,200	398,200	2.8%	160,000
	GRAND TOTAL	689,661	883,600	1,079,000	7.5%	195,400

FISCAL YEAR 2021-2022 BUDGET
DEPARTMENTAL BUDGET DETAIL
5413-PUBLIC WORKS STREETS EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**473,400**
10120	REGULAR SALARY		321,900	
	MAINT. WORKER (6)			
	ELECTRICIAN/HELPER			
	FIELD SUPERVISOR			
10130	OTHER SALARY		300	
10140	OVERTIME		1,600	
10150	SPECIAL PAY		1,500	
10210	FICA		24,900	
10220	RETIREMENT		35,600	
10230	HEALTH		74,600	
10231	LIFE/VISION/DENTAL/ADD		6,200	
10240	WORKER'S COMP.		6,800	
30	**OPERATING EXPENSES**			**207,400**
30310	PROFESSIONAL SERVICES	0	0	
30340	CONTRACT SERVICES		5,900	
	ANIMAL CONTROL	*2,400*		
	UNIFORM RENTAL	*3,500*		
30350	TRAINING		2,400	
	ANIMAL CONTROL TRAINING	*500*		
	CONE SCHOOL	*1,000*		
	SAFETY / SUPRVSR SEMNRS	*900*		
30401	GAS/OIL	*6,500*	6,500	
30402	REPAIRS	*6,000*	6,000	
30403	TRAVEL	*200*	200	
30431	ELECTRIC	*46,500*	46,500	
30432	WATER	*3,200*	3,200	
30440	RENT/LEASE		17,500	
	X-MAS POLE DECORATIONS	*17,500*		
30460	REPAIRS/MAINTENANCE		90,800	
	A1A TRASH CANS	*2,000*		
	DECOR & MONGOOSE LIGHT POLE	*27,000*		
	FIXTURE PAINTING/SIDEWALK REF	*10,000*		
	GENERAL REPAIRS	*9,000*		
	LIGHT POLE/FIXTURE REPLACEME	*25,000*		
	MAINTENANCE ON TRAFFIC SIG./LI	*5,300*		
	MULCH/FERTILIZER	*6,900*		
	ROAD/PLANT/SIGN POLE REPAIR	*5,600*		
	UPGRADE 870 MGZ RADIOS (3)/MA	*0*		
30520	OPERATING SUPPLIES		28,400	
	BANNER ARMS	*5,000*		
	FLAGS / ANIMAL CONTROL SUPPLI	*2,700*		
	LANDFILL CHARGES	*3,100*		
	MISC TOOLS / SUPPLIES / EQUIPMI	*4,000*		
	OPERATING CHEMICALS	*4,000*		
	STREET BANNERS	*7,500*		
	WEEDEATER/SUPPLIES/REPLACE	*2,100*		
30530	ROAD MAINTENANCE AND REPAIRS	0	0	
30540	BOOKS/MEMBERSHIPS	0	0	

60	**CAPITAL**			**398,200**
60630	OTHER IMPROVEMENTS		208,200	
	ROAD IMPROVEMENTS FROM			
	.05 GAS TAX (revenue offset)			
	A-1-A CROSSWALKS	*172,900*		
	MISC. ROAD IMPROVEMENTS	*35,300*		
60640	EQUIPMENT		190,000	
	REPLACE VEH 127 BUCKET TRUCK	150,000		
	REPLACE GOLF CART	10,000		
	REPLACE VEH 79	30,000		
	TOTAL STREETS DEPT. EXPENSE		**1,079,000**	**1,079,000**

FISCAL YEAR 2021-2022 BUDGET
5690-BENEFIT TERM PAYOUT EXPENSE

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REGULAR SALARY	2,655	20,900	115,900	0.8%	95,000
21	FICA	203	2,100	9,500	0.1%	7,400
22	RETIREMENT	57	0	16,600	0.1%	16,600
25	UNEMPLOYMENT	15,440	6,400	0	0.0%	(6,400)
	TOTAL PERSONAL SERVICES	18,355	29,400	142,000	1.0%	112,600
	GRAND TOTAL	18,355	29,400	142,000	1.0%	112,600

FISCAL YEAR 2021-2022 BUDGET
5720-PARKS / RECREATION FACILITIES DEPARTMENT EXPENSE

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	143,501	147,700	188,500	1.3%	40,800
13	OTHER SALARY	0	900	900	0.0%	0
14	OVERTIME	714	0	1,600	0.0%	1,600
15	SPECIAL PAY	0	0	0	0.0%	0
21	FICA	10,597	11,400	14,600	0.1%	3,200
22	RETIREMENT	29,728	13,300	20,900	0.1%	7,600
23	LIFE/HEALTH INSURANCE	47,017	40,200	50,300	0.4%	10,100
24	WORKER'S COMP.	2,186	2,700	4,000	0.0%	1,300
	TOTAL PERSONAL SERVICES	233,742	216,200	280,800		64,600
30	**OPERATING EXPENSES**					
34	CONTRACTUAL SERVICES	4,101	3,100	4,100	0.0%	1,000
35	TRAINING	0	1,400	1,400	0.0%	0
40	VEH. EXP/TRAVEL	5,631	8,400	9,400	0.1%	1,000
41	COMMUNICATIONS	3,184	3,200	3,200	0.0%	0
43	UTILITY SERVICES	4,269	5,700	5,700	0.0%	0
44	RENT AND LEASE	0	0	0	0.0%	0
45	GENERAL INSURANCE	37,035	39,100	46,600	0.3%	7,500
46	REPAIRS/MAINTENANCE	41,272	36,900	45,100	0.3%	8,200
47	PRINTING	0	0	0	0.0%	0
49	OTHER	4,411	4,000	4,000	0.0%	0
52	OPERATING SUPPLIES	29,801	32,400	39,900	0.3%	7,500
53	ROAD/MAINT. SUPPLIES	0	0	0	0.0%	0
	TOTAL OPERATING EXPENSES	129,703	134,200	159,400	1.1%	25,200
60	**CAPITAL OUTLAY**					
62	BUILDINGS	0	0	0	0.0%	0
63	OTHER IMPROVEMENTS	111,292	70,800	50,000	0.3%	(20,800)
64	EQUIPMENT	0	0	0	0.0%	0
	TOTAL CAPITAL OUTLAY	111,292	70,800	50,000	0.3%	(20,800)
90	**TRANSFERS**					
93	TRANSFER TO REC FUND	0	0	0	0.0%	0
	GRAND TOTAL	474,737	421,200	490,200	3.4%	69,000

FISCAL YEAR 2021-2022 BUDGET
DEPARTMENTAL BUDGET DETAIL
5720-PARKS / RECREATION FACILITIES DEPARTMENT EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**280,800**
10120	REGULAR SALARY		188,500	
	MAINT, WORKER (4)			
	OFFICE COORDINATOR			
10130	OTHER SALARY		900	
10140	OVERTIME		1,600	
10150	SPECIAL PAY		0	
10210	FICA		14,600	
10220	RETIREMENT		20,900	
10230	HEALTH		46,600	
10231	LIFE/VISION/DENTAL/ADD		3,700	
10240	WORKER'S COMP.		4,000	
30	**OPERATING EXPENSES**			**159,400**
30340	CONTRACT SERVICES		4,100	
	UNIFORM CLEANING	*3,100*		
	PEST CONTROL DOG PARK	*1,000*		
30350	TRAINING		1,400	
	VOL AG CTR / CDL CLASS	*1,400*		
30401	GAS/OIL	*6,900*	6,900	
30402	REPAIRS	*2,500*	2,500	
30411	PHONE	*3,200*	3,200	
30412	POSTAGE	*0*	0	
30431	ELECTRIC	*2,700*	2,700	
30432	WATER	*1,000*	1,000	
30434	SEWER	*2,000*	2,000	
30435	SOLID WASTE	*0*	0	
30437	CABLE & INTERNET	*0*	0	
30440	RENT/LEASE	*0*	0	
30450	GENERAL INSURANCE	*46,600*	46,600	
30460	REPAIRS/MAINTENANCE		45,100	
	CLAY COURT SUPPLIES	*3,000*		
	DUNE CROSSOVER REPAIRS	*10,000*		
	FERTILIZER/PESTICIDE	*3,000*		
	GEN REPAIRS/MAINT	*4,500*		
	MULCH	*4,000*		
	NETS/LIGHTS/COURTS-PBALL	*4,000*		
	R&R- SIGNS/ PLANTS/SPRINKLERS	*6,100*		
	WINDSCREENS/NETS/TAPE-ORC	*2,000*		
	ASPHALT REPLACEMENT FORNARI PA	*8,500*		
30470	PRINTING	*0*	0	
30490	OTHER -		4,000	
	COMMUNITY CENTER DECOARATIONS	*2,000*		
	MISC X-MAS DECORATIONS	*2,000*		
30520	OPERATING SUPPLIES		39,900	
	COURT OF FLAGS	*3,000*		
	JANITORIAL SUPPLIES	*3,000*		
	MISC TOOL R&R / MISC SUPPLIES	*14,900*		
	PAPER PRODUCTS	*5,000*		
	HOLIDAY FLOAT	*1,000*		
	TORO 48" MOWER	*7,500*		
	EDGER/BLOWER/TRIMMER(S)	*4,000*		
	WATER COOLER	*1,500*		
30530	ROAD MAINT. SUPPLIES		0	
	ASPHALT/LIMEROCK	0		

60	**CAPITAL**			**50,000**
60620	BUILDING		0	
60630	OTHER IMPROVEMENTS		50,000	
	TENNIS SHADE STRUCTURE COURT 6	*50,000*		
60640	EQUIPMENT		0	
90	**TRANSFERS**			**0**
			0	
	TOTAL PARKS DEPT. EXPENSE		**490,200**	**490,200**

FISCAL YEAR 2021-2022 BUDGET
5751-COMMUNITY CENTER EXPENSE

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	151,439	177,800	274,500	1.9%	96,700
13	OTHER SALARY	0	0	0	0.0%	0
14	OVERTIME	0	0	0		
15	SPECIAL PAY	75	0	6,300	0.0%	6,300
21	FICA	11,099	13,600	21,500	0.2%	7,900
22	RETIREMENT	37,328	32,100	49,600	0.3%	17,500
23	LIFE/HEALTH INSURANCE	35,209	30,200	60,400	0.4%	30,200
24	WORKER'S COMP.	2,563	3,600	5,800	0.0%	2,200
	TOTAL PERSONAL SERVICES	237,713	257,300	418,100		160,800
30	**OPERATING EXPENSES**					
34	CONTRACTUAL SERVICES	18,217	9,500	9,700	0.1%	200
35	TRAINING	335	1,500	1,900	0.0%	400
40	VEHICLE EXPENSE/TRAVEL	878	6,000	12,300	0.1%	6,300
41	COMMUNICATIONS	4,424	5,000	5,000	0.0%	0
43	UTILITIES	36,969	40,800	40,800	0.3%	0
44	RENT/LEASE	0	500	500	0.0%	0
47	PRINTING	0	500	1,200	0.0%	700
49	OTHER CHARGES	365	15,500	15,500	0.1%	0
51	OFFICE SUPPLIES	0	2,000	3,000	0.0%	1,000
52	OPERATING SUPPLIES	27,424	11,000	26,000	0.2%	15,000
52	TRIPS	0	20,000	0	0.0%	(20,000)
54	BOOKS/MEMBERSHIPS	732	2,000	2,000	0.0%	0
	TOTAL OPERATING EXPENSES	89,345	114,300	117,900	0.8%	3,600
60	**CAPITAL OUTLAY**					
62	BUILDING	0	0	0	0.0%	0
63	IMPROVMENTS	0	0	0	0.0%	0
64	EQUIPMENT	0	0	10,000	0.1%	10,000
	TOTAL CAPITAL OUTLAY	0	0	10,000	0.1%	10,000
90	CONTINGENCY	0	0	0	0.0%	0
	GRAND TOTAL	327,058	371,600	546,000	3.8%	174,400

FISCAL YEAR 2021-2022 BUDGET
DEPARTMENTAL BUDGET DETAIL
5751-COMMUNITY CENTER EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**418,100**
10120	REGULAR SALARY		274,500	
	PARKS & REC. DIR			
	COMM CENTER COORD.			
	CUSTODIAL			
	P/T OFFICE STAFF			
10130	OTHER SALARY		0	
10140	OVERTIME		0	
10150	SPECIAL PAY		6,300	
10210	FICA		21,500	
10220	RETIREMENT		49,600	
10230	HEALTH		56,000	
10231	LIFE/VISION/DENTAL/ADD		4,400	
10240	WORKER'S COMP.		5,800	
30	**OPERATING EXPENSES**			**117,900**
30340	CONTRACT SERVICES		9,700	
	COPIER	*1,600*		
	WATER COOLER	*300*		
	PLANT PEOPLE	*1,300*		
	PHOTOGRAPHER	*1,500*		
	XM RADIO	*300*		
	YOUTUBE	*200*		
	SOFTWARE MAINT	4,500		
30350	TRAINING	*1,900*	1,900	
30403	TRAVEL		12,300	
	NRPA	*3,000*		
	FRPA AGENCY SUMMIT	*1,000*		
	FRPA	*2,000*		
	MILEAGE	*4,800*		
	FEDC	*1,500*		
30411	TELEPHONE	*4,900*	4,900	
30412	POSTAGE	*100*	100	
30431	ELECTRIC	*24,500*	24,500	
30432	WATER	*8,800*	8,800	
30434	SEWER	*7,500*	7,500	
30440	RENT/LEASE	*500*	500	
30470	PRINTING	*1,200*	1,200	
30490	OTHER CHARGES		15,500	
	MARKETING/WEBSITE	*15,000*		
	MISC.	*500*		
30510	OFFICE SUPPLIES	*3,000*	3,000	
30520	OPERATING SUPPLIES		26,000	
	CHRISTMAS DECORATIONS	*7,000*		
	CUSTODIAL SUPPLIES	*15,000*		
	MISC	*3,200*		
	VCRDA LUNCHEON	*800*		
30521	TRIPS	*0*	0	
30540	MEMBERSHIPS/BOOKS/PUBLICA.	*2,000*	2,000	

60	**CAPITAL**			**10,000**
60620	BUILDING	0	0	
60630	IMPROVEMENTS	0	0	
60640	EQUIPMENT	10,000	10,000	
	GOLF CAR			
90	CONTINGENCY	0	0	
	TOTAL COMMUNITY CENTER		**546,000**	**546,000**

FISCAL YEAR 2021-2022 BUDGET
5800-CONTINGENCY EXPENSE

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	% of GF	BUDGET CHANGE
90	**TRANSFERS**					
900	CONTINGENCY	0	1,159,400	1,159,000	8.1%	(400)
901	TRANSFER TO RESERVES	0	0	0	0.0%	0
920	TRANSFER TO OTHER FUNDS	150,000	198,000	0	0.0%	(198,000)
	GRAND TOTAL	150,000	1,357,400	1,159,000	8.1%	(198,400)

0

FISCAL YEAR 2021-2022 BUDGET

5800-CONTINGENCY EXPENSE

DEPARTMENTAL BUDGET DETAIL

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
90	**TRANSFERS**			**1,159,000**
900	Contingency		1,159,000	
	Capital Depreciation & Self Insurance (EE Health & Windstorm)	*851,100*		
	Short-Term General	*50,000*		
	Community Center Reserve Repayment	*257,900*		
901	Transfer to Reserves		0	
		0		
920	Transfer to Other Funds		0	
		0		
	TOTAL CONTINGENCY		**1,159,000**	**1,159,000**

FISCAL YEAR 2021-2022 BUDGET
5820-GEN LONG TERM DEBT EXPENSE

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	% of GF	BUDGET CHANGE
70	**DEBT SERVICE**					
710	PRINCIPAL EXPENSE	4,809,000	0	0	0.0%	0
720	INTEREST EXPENSE	271,934	0	0	0.0%	0
730	ADMIN CHARGE	11,500	0	0	0.0%	0
	TOTAL DEBT SERVICE	5,092,434	0	0	0.0%	0
	GRAND TOTAL	5,092,434	0	0	0.0%	0

CITY OF DAYTONA BEACH SHORES
DEPARTMENTAL BUDGET DETAIL
5820-GEN LONG TERM DEBT EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
70	**LOAN COSTS**			**0**
70710	PRINCIPAL EXPENSE		0	
		0		
70720	INTEREST EXPENSE		0	
		0		
70730	ADMIN CHARGE (OFFSET)		0	
		0		
	GEN LONG TERM DEBT		**0**	**0**

CITY OF DAYTONA BEACH SHORES

ECONOMIC DEVELOPMENT

DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	BUDGET CHANGE
ECONOMIC DEV ELOPMENT REVENUE				
TRANSFER IN FROM GENERAL FUND	0	0	0	0
APPROPRIATED FUND BALANCE	0	198,000	180,100	(17,900)
OPERATIONS REVENUE TOTAL	**0**	**198,000**	**180,100**	**(17,900)**
ECONOMIC DEVELOPMENT EXPENSE				
LAND PURCHASE INCENTIVES	0	30,000	80,100	50,100
LEASE SUBSIDY	0	20,000	100,000	80,000
ALTERNATIVE GRANT	0	143,000	0	(143,000)
BUSINESS LOYALTIES	0	5,000	0	(5,000)
ALTERNATIVE TAX RELIEF	0	0	0	0
OPERATIONS EXPENSE TOTAL	**0**	**198,000**	**180,100**	**(17,900)**
OPERTATIONS NET	**0**	**0**	**0**	**0**

TOTAL FUND REVENUE	0	198,000	180,100	(17,900)
TOTAL FUND EXPENSE	0	198,000	180,100	(17,900)
TOTAL NET	**0**	**0**	**0**	**0**

CITY OF DAYTONA BEACH SHORES

SEWER FUND FUNCTIONAL SUMMARY

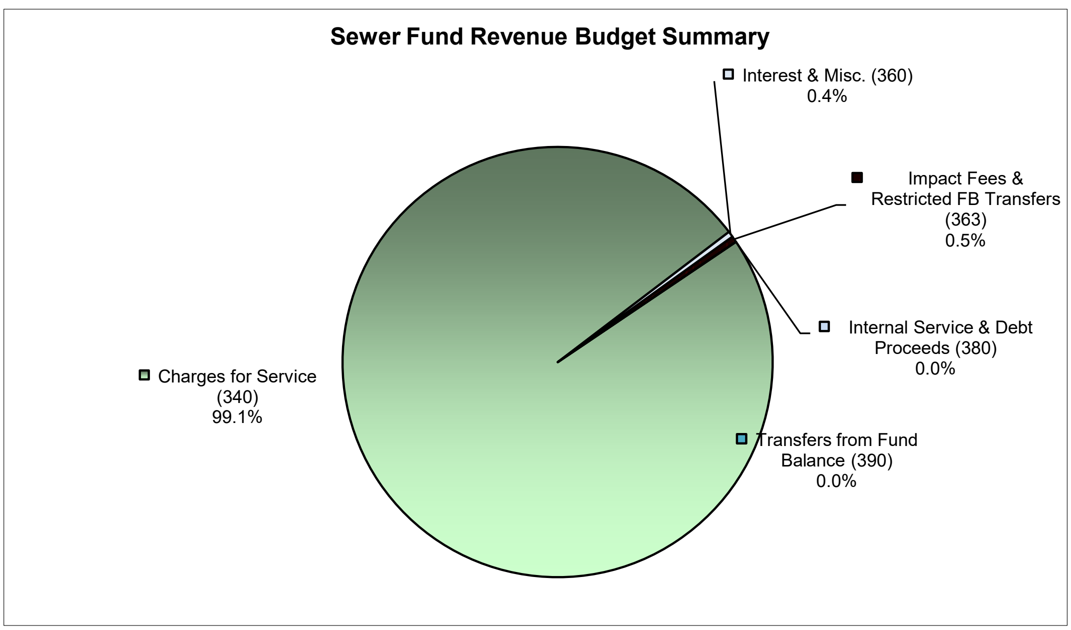
DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	BUDGET CHANGE
SEWER OPERATIONS REVENUE				
PERMITS	200	0	0	0
SVC CHG. METER READ	99	0	0	0
SEWER REVENUE	3,220,945	3,415,000	3,447,500	32,500
OPERATING INTEREST	41,222	20,400	15,000	(5,400)
MISCELLANEOUS	0	0	0	0
SRF LOAN PROCEEDS	0	0	0	0
TRANSFER FR FUND BALANCE	0	0	0	0
OPERATIONS REVENUE TOTAL	**3,262,466**	**3,435,400**	**3,462,500**	**27,100**
SEWER OPERATIONS EXPENSE				
TOTAL PERSONAL SERVICES	664,332	267,700	297,700	30,000
TOTAL OPERATING EXPENSES	2,036,575	2,323,500	2,369,500	46,000
CAPITAL DEPRECIATION	329,523	469,100	450,100	(19,000)
TOTAL CAPITAL OUTLAY	0	0	0	0
CONTINGENCY	0	351,900	345,200	(6,700)
BAD DEBT WRITE DOWN	0	0	0	0
TOTAL DEBT SERVICE				
PRINCIPLE & CHARGES	843,279	0	0	0
INTEREST PAYMENTS	24,889	23,200	0	(23,200)
OPERATIONS EXPENSE TOTAL	**3,898,598**	**3,435,400**	**3,462,500**	**27,100**
SEWER OPERTATIONS NET	**(636,132)**	**0**	**0**	**0**
SEWER IMPACT FEE REVENUE				
IMPACT FEE INTEREST	205	100	100	0
SEWER IMPACT FEE	6,195	16,000	16,000	0
TRANSFER FR I.F. FUND BALANCE	0	0	0	0
IMPACT FEE REVENUE TOTAL	**6,400**	**16,100**	**16,100**	**0**
SEWER IMPACT FEE EXPENSE				
OPERATING EXPENSES	0	2,000	2,000	0
CAPITAL OUTLAY	0	0	0	0
DEBT SERVICE	0	0	0	0
CONTINGENCY	0	14,100	14,100	0
TRANSFER TO RESERVES	0	0	0	0
IMPACT FEE EXPENSE TOTAL	**0**	**16,100**	**16,100**	**0**
SEWER IMPACT FEE NET	**6,400**	**0**	**0**	**0**

TOTAL FUND REVENUE	3,268,866	3,451,500	3,478,600	27,100
TOTAL FUND EXPENSE	3,898,598	3,451,500	3,478,600	27,100
TOTAL NET	**(629,732)**	**0**	**0**	**0**

SEWER FUND REVENUE - FUNCTIONAL SUMMARY

Account Description	FY2019-20 Actual	FY2020-21 Amended Bud.	FY2021-22 Budget	Budget Change
Fees (320)	200	0	0	0
Charges for Service (340)	3,221,044	3,415,000	3,447,500	32,500
Interest & Misc. (360)	41,427	20,500	15,100	(5,400)
Impact Fees & Restricted FB Transfers (363)	6,195	16,000	16,000	0
Internal Service & Debt Proceeds (380)	0	0	0	0
Transfers from Fund Balance (390)	0	0	0	0
TOTAL	**3,268,866**	**3,451,500**	**3,478,600**	**27,100**

	SEWER FUND LINE ITEM REVENUE DETAIL			
Account Description	FY2019-20 Actual	FY2020-21 Amended Bud.	FY2021-22 Budget	Budget Change
401-**340**-3430-43500 Sewer Revenue	3,221,044	3,415,000	3,447,500	32,500
401-**360**-3610-61003 BoA Operating Interest	41,216	20,400	15,000	(5,400)
401-**360**-3610-61200 SBA Operating Interest	6	0	0	0
401-**360**-3610-61004 BoA Impact Fee Interest	205	100	100	0
401-**360**-3640-64000 Sales of Fixed Assets	0	0	0	0
401-**360**-3690-69999 Miscellaneous	0	0	0	0
401-**363**-2360-63000 Sewer Impact Fee	6,195	16,000	16,000	0
401-**363**-2360-81600 Transfer fr I.F. Fund Bal.	0	0	0	0
401-**380**-3840-40111 Sewer Construction Rev.	0	0	0	0
401-**390**-3990-81600 Trans fr Fund Balance	0	0	0	0
SEWER FUND TOTAL	**3,268,866**	**3,451,500**	**3,478,600**	**27,100**

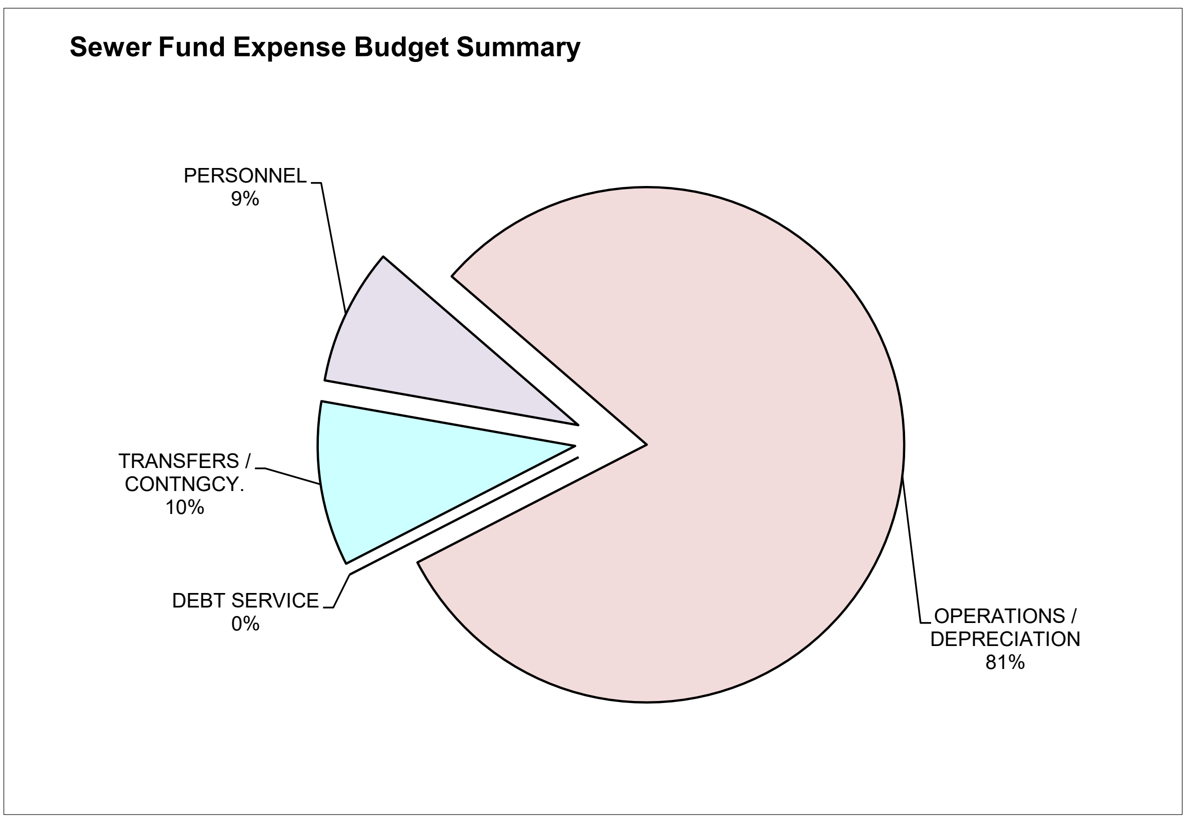


FISCAL YEAR 2021-2022 BUDGET
SEWER FUND EXPENDITURES SUMMARY

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	BUDGET CHANGE
5350	SEWER OPERATING	3,898,598	3,435,400	3,462,500	27,100
5351	SEWER IMPACT	0	16,100	16,100	0
5352	SEWER CONSTRUCTION	0	0	0	0
	TOTAL EXPENDITURES	**3,898,598**	**3,451,500**	**3,478,600**	**27,100**

BUDGET: SUMMARY BY CATEGORY OF EXPENSE

	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	BUDGET CHANGE
PERSONNEL	664,332	267,700	297,700	30,000
OPERATIONS / DEPRECIATION	2,366,098	2,794,600	2,821,600	27,000
DEBT SERVICE	868,168	23,200	0	(23,200)
TRANSFERS / CONTNGCY.	0	366,000	359,300	(6,700)
TOTAL EXPENDITURES	**3,898,598**	**3,451,500**	**3,478,600**	**27,100**



CITY OF DAYTONA BEACH SHORES

401-5350 SEWER OPERATING EXPENSE

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET
10	**PERSONAL SERVICES**			
12	REG. SALARY	187,301	180,000	197,200
13	OTHER SALARY	0	3,700	8,700
14	OVERTIME	5,645	4,500	4,500
15	SPECIAL PAY	3,220	1,500	3,000
21	FICA	14,251	14,500	16,300
22	RETIREMENT	395,402	19,300	23,300
23	LIFE/HEALTH INSURANCE	46,007	40,300	40,300
24	WORKER'S COMP. & OPEB	12,507	3,900	4,400
	TOTAL PERSONAL SERVICES	**664,332**	**267,700**	**297,700**
30	**OPERATING EXPENSES**			
31	PROFESSIONAL SERVICES	0	12,000	12,000
32	ACCOUNTING/AUDITING	23,400	23,400	23,400
34	CONTRACTUAL SERVICES	2,899	31,600	31,600
35	TRAINING	0	2,600	2,600
40	VEHICLE EXP/TRAVEL	21,525	20,500	20,500
41	COMMUNICATIONS	11,712	12,300	12,300
43	UTILITY SERVICES	1,062,933	1,193,900	1,193,900
44	RENT AND LEASE	1,080	1,500	1,500
45	GENERAL INSURANCE	11,366	12,000	12,500
46	REPAIRS/MAINTENANCE	133,259	155,100	155,100
47	PRINTING	416	2,100	2,100
49	OTHER	714,100	805,900	856,400
51	OFFICE SUPPLIES	185	600	600
52	OPERATING SUPPLIES	53,700	49,700	44,700
53	ROAD MAINT/SUPPLIES	0	0	0
54	BOOKS/MEMBERSHIPS	0	300	300
59	DEPRECIATION/AMORTIZATION	329,523	469,100	450,100
	TOTAL OPERATING EXPENSES	**2,366,098**	**2,792,600**	**2,819,600**
60	**CAPITAL OUTLAY**			
62	BUILDINGS	0	0	0
63	IMPROVEMENTS	80,919	2,575,000	2,575,000
64	EQUIPMENT	217,569	462,000	177,000
69	CAPITAL OFFSET	(298,488)	(3,037,000)	(2,752,000)
	TOTAL CAPITAL OUTLAY	**0**	**0**	**0**
70	**DEBT SERVICE**			
71	PRINCIPAL (Actuals are incorp.withIn Depreciation)	843,279	0	0
72	INTEREST	24,889	23,200	0
	TOTAL DEBT SERVICE	**868,168**	**23,200**	**0**
90	**TRANSFERS**			
90	CONTINGENCY	0	351,900	345,200
905	BAD DEBT	0	0	0
	TOTAL TRANSFERS	**0**	**351,900**	**345,200**
	GRAND TOTAL	**3,898,598**	**3,435,400**	**3,462,500**

0

DEPARTMENTAL BUDGET DETAIL
401-5350 SEWER OPERATING EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**297,700**
10120	REGULAR SALARY		197,200	
	(4) SEWER TECHNICIANS			
10130	OTHER SALARY		8,700	
10140	OVERTIME		4,500	
10150	SPECIAL PAY		3,000	
10210	FICA		16,300	
10220	RETIREMENT		23,300	
10230	HEALTH		37,300	
10231	LIFE/VISION/DENTAL/ADD		3,000	
10240	WORKER'S COMP.		4,400	
30	**OPERATING EXPENSES**			**2,819,600**
30310	PROFESSIONAL SERVICES		12,000	
	ENGINEER SERVICES	*12,000*		
30320	ACCOUNTING/AUDITING		23,400	
	ANNUAL AUDIT	*19,440*		
	SINGLE AUDIT (GRANTS)	*4,000*		
30340	CONTRACT SERVICES		31,600	
	CUES MAINT. CONTRACT	*1,000*		
	MUNIS UB CIS	*27,000*		
	STATION 1 ALARM MONTIOR	*2,100*		
	UNIFORM RENTAL	*1,500*		
30350	TRAINING		2,600	
	CAMERA SCHOOL	*500*		
	CONFINED SPACE CERT.	*1,300*		
	LIFT ST.MECHANIC X-TRAING	*800*		
30401	GAS/OIL	*6,500*	6,500	
30402	VEH.MAINT./REPAIRS	*12,000*	12,000	
30403	TRAVEL/PER DIEM		2,000	
	CONFINED SPACE CERT.(2)	*1,000*		
	LIFT STA. MECHANIC	*1,000*		
30411	TELEPHONE		6,200	
	Pump Alarms, SCADA Syst., & CPs	*6,200*		
30412	POSTAGE		6,100	
	SEWER BILL MAILING	*6,100*		
30431	ELECTRIC	*35,800*	35,800	
30432	WATER		10,200	
	CITY OF P.O. & DB	*10,200*		
30434	SEWER		1,147,900	
	Charges for Sewer Services	*1,147,900*		
30440	RENT/LEASE		1,500	
	TOOLS/PUMP RENTALS	*1,500*		
30450	INSURANCE	*12,500*	12,500	

0

DEPARTMENTAL BUDGET DETAIL (Con't)

401-5350 SEWER OPERATING EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM
30460	REPAIRS/MAINTENANCE		155,100
	ELECTRICAL REPAIRS TO STATIONS	*2,400*	
	EMERGENCY REPAIRS	*13,500*	
	INSPECT/CLEAN/TELEVISION	*10,400*	
	LOCATES	*6,000*	
	MAINT. FOR UTILITY SYSTEM	*1,000*	
	MANHOLE COVERS/RINGS	*2,000*	
	MISC. REPAIRS/PARTS	*4,100*	
	MUNIS UB CIS	*500*	
	POWER MONITOR	*2,400*	
	PUMP REPAIRS	*5,500*	
	REPAIRS TO GENERATORS	*3,000*	
	REPAIRS TO SEWER LINE	*9,600*	
	ROAD MAINTENANCE AND SUPPLIES	*1,500*	
	SYSTEM REPAIR/MAINT.	*5,000*	
	SEALS, SLEEVES, MOTOR STARTERS	*12,000*	
	SEMI-ANNUAL WET WELL	*6,900*	
	SLIP LINING SEWER LINE	*60,000*	
	UPGRADE 870 MGZ RADIOS(2)/MAINT	*300*	
	MASTER STATION AC REPLACEMENT	*0*	
	STATION 4 AC REPLACEMENT	*9,000*	
30470	PRINTING		2,100
	SEWER BILLS AND ENVELOPES	*2,100*	
30490	OTHER		856,400
	BANKING FEES	*900*	
	INTERNAL SERVICE CHARGE TO GF		
	HR Charge	*794,400*	
	Assets & Operations Charge	*61,100*	
30510	OFFICE SUPPLIES		600
	GEN OFFICE SUPPLIES	*600*	
30520	OPERATING SUPPLIES		44,700
	ACTIVATED CARBON FILTERS	*13,000*	
	DEGREASER	*9,800*	
	DIESEL FOR GENERATORS	*4,500*	
	MISCELLANEOUS SUPPLIES	*11,400*	
	BYPASS HOSE REPLACEMENT	*6,000*	
30530	ROAD MAINT./SUPPLIES	*0*	0
30540	BOOKS/MEMBERSHIP		300
	FL WATER & POLLUTION	*300*	
30590	DEPRECIATION EXPENSE		450,100
	CURRENT PLANNED WRITEDOWN	*352,500*	
	PLANNED FY PURCHASES	*97,633*	
30591	AMORTIZATION EXPENSE	0	0
30592	AMORTIZATION EXPENSE	0	0

0

DEPARTMENTAL BUDGET DETAIL (Con't)

401-5350 SEWER OPERATING EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
60	**CAPITAL OUTLAY**			**0**
60630	IMPROVEMENTS		2,575,000	
	SEWER IMPROVES/REPAIRS	*2,575,000*		
	MASTER UTILITY PLAN			
60640	EQUIPMENT		177,000	
	VEHICLE #163 REPLACEMENT	*90,000*		
	LATERAL CAMERA	*22,000*		
	STATION #8 GENERATOR	*65,000*		
60699	CAPITAL OFFSET	*(2,752,000)*	(2,752,000)	**(2,752,000)**
70	**DEBT SERVICE**			**0**
70710	PRINCIPAL		0	
	SRF Sewer Improvement	*0*		
70711	Principal Payments Offset	*0*		
70720	INTEREST		0	
	SRF Sewer Improvement	*0*		
90	**TRANSFERS**			**345,200**
90900	CONTINGENCY		345,200	
90901	TRANS TO RESERVES	*0*	0	
90905	BAD DEBT	*0*	0	
	Permanent Fund Balance Transfer	*0*		
	TOTAL SEWER OPERATING EXPENSE		**3,462,500**	**3,462,500**

FISCAL YEAR 2021-2022 BUDGET
401-5351 SEWER IMPACT FEE EXPENSE

ACCT.#	DESCRIPTION	FY2019-20 ACTUAL	AMENDED FY2020-21 BUDGET	Draft FY2021-22 BUDGET	BUDGET CHANGE
30	**OPERATING EXPENSES**				
340	OTHER CONTRACT SERVICES	0	2,000	2,000	0
	(revenue linked -collected fees due port orange & misc eng.srvcs)				
	OPERATING EXPENSES	**0**	**2,000**	**2,000**	**0**
60	**CAPITAL OUTLAY**				
630	OTHER IMPROVEMENT	0	0	0	0
640	EQUIPMENT	0	0	0	0
699	CAPITAL OFFSET	0	0	0	0
	CAPITAL OUTLAY	**0**	**0**	**0**	**0**
70	**DEBT SERVICE**				
710	PRINCIPAL				
	SRF Sewer Improvement	0	0	0	0
	DEBT SERVICE	**0**	**0**	**0**	**0**
90	**NON-OPERATING**				
900	CONTINGENCY	0	14,100	14,100	0
901	TRANSFER TO RESERVE	0	0	0	0
	NON-OPERATING	**0**	**14,100**	**14,100**	**0**
	IMPACT FEE EXPENSE	**0**	**16,100**	**16,100**	**0**

MINUTES
CITY COUNCIL MEETING
August 17, 2021
3000 Bellemead Drive, Daytona Beach Shores, FL 32118

1. CALL TO ORDER BY MAYOR

Present: Mayor Nancy Miller, Councilmember Richard Bryan, Councilmember Richard Frizalone, Vice Mayor Mel Lindauer, Councilmember Michael Politis
Staff: City Manager Michael T. Booker, City Clerk Cheri Schwab, City Attorney John Cary, Community Services Director Fred Hiatt, City Planner Stewart Cruz, Finance Director Kurt Swartzlander, and Public Safety Director Stephan Dembinsky.

2. ROLL CALL BY CITY CLERK

3. NEW BUSINESS:

A. Treasure Island Stipulated Settlement Agreement

Assistant City Manager/Finance Director Kurt Swartzlander reviewed the highlights of the proposed stipulated agreement for the Treasure Island property. Mayor Miller, Vice Mayor Lindauer and CMBR Politis indicated they had ex-parte communication with Attorney Rob Merrill relating to this agreement. The SA (Stipulated Agreement) would supplement the two existing documents, which are the Statutory Development Agreement and the Certificate of Vesting. There are a total of nine parcels in the agreement and an aerial view was shown. The SA would first address immediate security concerns by requiring the installation of cameras within 30 days and minor repairs and maintenance issues noted by Chief Building Official Fred Hiatt within 90 days. The Property Owner would need to submit plans for concrete restoration within 30 days, obtain bids for the structure demolition and provide demolition of the existing structure within 120 days of final approval with the SA. All entitlements included must be approved by outside agencies and if they are not granted, restoration must begin within 45 days. The restoration crew must have 6 or more workers at all times. All required building permits must be obtained and construction timelines are given. If the entitlements are not approved, the owner can still demolish the structure. The entitlements provided in the SA are: a hotel with 300 units, a multi-family building with 200 units. The owner can combine the two parcels if desired. The owner would need to apply for a comp plan amendment to create a redevelopment overlay area, allowing flexibility in the mixed use. The project could not total more then 500 units combined. Property on Fraile Street would be used as an over-flow parking area. Adjustments to current setback requirements were also made. Incentives provided in the SA are: impact fee reduction for 227 vested hotel units, pedestrian crosswalk with the city funding up to $150,000, waiver of existing code enforcement fines if the property is demolished or if it is reconstructed and issued a Certificate of Completion. The properties would also be entitled to Alternative Tax Relief on a scale for 15 years. Examples of this were shown and a brief discussion was held.

Attorney Rob Merrill spoke to the council. He explained that the property owner was investing in the city and they were a willing and capable developer. He understood the frustration of the eyesore that the structure has been for the past 15 years. If this is approved, site plans and other documents will be brought forward.

Audience Comments:
Mickey Pederson felt that entering into another agreement about the property was not in the best interest. He explained that having the empty structure near his hotel costs him money in cancelled reservations. He stated they should pay their code enforcement fines as he had done in the past.
Carol Conforti wanted to know what public benefits the citizens would be receiving from the agreement. She felt that a total of 500 units would be too many and only increase traffic in the city.
Sandy Cook thought the agreement was a good idea as it would expand the tax base. She would like to see a vibrant city that can attract new residents.
Doug Littleton felt that the City Council should just demolish the structure as quickly as possible and bill the owner.
John Schmitz explained that the city has seen promises from other developers over the years and they never followed through.
Marcia Holman inquired what would happen if the owner sold the property. Would the agreement follow to the new owners? She was also concerned about concrete failure.
Carla Mcgrath had concerns regarding the condemnation process and legal costs.

The mayor opened it up for council discussion. CBMR Bryan felt they should wait until the Special Magistrate could hear the case. He thought the property owner should do what is right and either demolish or restore the building. He thought it could set a political precedent. CMBR Frizalone felt it was the best action to take to have the structure demolished. The owners are trying to work with the city. This SA would allow them to rebuild and possibly make a profit. CMBR Politis agreed that this was an intelligent decision for the city to make. The staff worked hard to negotiate the details and bring the document to them for consideration. Mayor Miller agreed that staff had been working for many days on the SA. Attorney Cary explained that if the council choose not to approve the SA, the case would go before the Special Magistrate next week. Depending on the outcome, another agreement could be discussed. Vice Mayor Lindauer stated that he liked the idea that the property could be re-developed. He thought the initial drafts of the agreement gave too many concessions to the developers and not a lot for the city.

COUNCILMEMBER RICHARD FRIZALONE moved, seconded by COUNCILMEMBER MICHAEL POLITIS to Approve the Stipulated Settlement Agreement as presented.
Vote: Motion carried by unanimous roll call vote (summary: Yes = 4 No = 1).
Yes: Mayor Nancy Miller, Councilmember Richard Frizalone, Vice Mayor Mel Lindauer, Councilmember Michael Politis
No: Richard Bryan

4. ADJOURNMENT:

The meeting ended at 6:44 pm.

MAYOR
NANCY MILLER

CITY MANAGER
MICHAEL T. BOOKER

ATTEST:

CITY CLERK, CHERI SCHWAB

MINUTES
CITY COUNCIL MEETING
August 24, 2021
3000 Bellemead Drive, Daytona Beach Shores, FL 32118

1. CALL TO ORDER BY MAYOR

Present: Mayor Nancy Miller, Councilmember Richard Bryan, Councilmember Richard Frizalone, Vice Mayor Mel Lindauer, Councilmember Michael Politis
Staff: City Manager Michael T. Booker, City Clerk Cheri Schwab, City Planner Stewart Cruz, and Finance Director Kurt Swartzlander

2. NEW BUSINESS:

A. 4:00 pm Presentation from Carr, Riggs & Ingram

Partners Debbie Goode and Yvonne Clayborne provided background on their firm. The engagement team was introduced to the council. The firm has been performing the annual audit for the past few years and would like to continue. They have past knowledge and background of the city, which can be an advantage over other firms. They utilize Smartsheet to enable a paperless audit and free up staff time. The firm hoped to provide continuity with a fresh perspective. CMBR Bryan inquired how they determined the fee amount. The response was a number of factors that included the number of funds and organizational structure. Vice Mayor Lindauer was concerned that a few members of the engagement team were not licensed CPAs. It was explained that the members were in the process of obtaining their license.

B. 4:30 pm Presentation from James Moore

Partners Zach Chalifour and James Halleran provided background on their firm. They are local to Volusia County and currently perform the audit for 7 local cities and the County of Volusia. The firm used to perform the audit for the city for many years in the 90's and early 2000. It was stated that everyone on the engagement team held a CPA license and had a minimum of five years of experience. They would provide a multi-partner approach with year-round accessibility. Mr. Halleran provided recent actions that the council had taken that have placed the city in a good financial position. CMBR Bryan inquired how the fee was determined and the response was various factors, such as the number of funds and how the city was debt free.

C. 5:00 pm Presentation from McDirmit Davis

Tammy Campbell spoke for the firm. She introduced the engagement team, noting the firm had been in Central Florida for over 30 years. Everyone on the team is a licensed CPA and there would be no fee for travel. She explained that their fee included emails and phone calls. They utilize paperless audit software with secure file sharing. CMBR Bryan inquired how the fee was determined. Ms. Campbell explained that she estimated the amount of time to perform the audit and the number of funds.

The council, acting as the Audit Selection Committee, discussed the three firms and their presentations. Many were very impressed with James Moore and the background and details that they included regarding recent financial activities. It was stated that Carr Riggs & Ingram could have provided more personal facts. Each member stated how they ranked the firms for the record. Everyone ranked James Moore in first place.

COMMITTEE MEMBER RICHARD BRYAN moved, seconded by COMMITTEE MEMBER RICHARD FRIZALONE to recommend to the City Council the firm of James Moore and Company at the proposed rates to provide the annual financial audit and directed staff to negotiate a contract with them.
Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5 No = 0).
Yes: Mayor Nancy Miller, Councilmember Richard Bryan, Councilmember Richard Frizalone, Vice Mayor Mel Lindauer, Councilmember Michael Politis

3. ADJOURNMENT:

The meeting ended at 5:35 pm.

MAYOR
NANCY MILLER

CITY MANAGER
MICHAEL T. BOOKER

ATTEST:

CITY CLERK, CHERI SCHWAB

MINUTES
CITY COUNCIL MEETING
August 24, 2021
3000 Bellemead Drive, Daytona Beach Shores, FL 32118

1. CALL TO ORDER BY MAYOR

Present: Mayor Nancy Miller, Councilmember Richard Bryan, Councilmember Richard Frizalone, Vice Mayor Mel Lindauer, Councilmember Michael Politis
Staff: City Manager Michael T. Booker, City Clerk Cheri Schwab, City Attorney John Cary, Community Services Director Fred Hiatt, City Planner Stewart Cruz, Finance Director Kurt Swartzlander, Recreation Director Nancy Maddox, and Public Safety Director Stephan Dembinsky.

2. ROLL CALL BY CITY CLERK

3. PRAYER

4. PLEDGE OF ALLEGIANCE

5. CEREMONIAL ITEMS, PRESENTATIONS AND PUBLIC NOTICES:

A. Detective Daniel Carrazana Five-Year Service Award

Public Safety Director Stephan Dembinsky presented a Five-Year service award to Detective Daniel Carrazana.

6. APPROVAL OF MINUTES

A. City Council Minutes August 10, 2021

VICE MAYOR MEL LINDAUER moved, seconded by COUNCILMEMBER MICHAEL POLITIS to Approve the City Council Minutes of August 10, 2021.
Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5 No = 0).
Yes: Mayor Nancy Miller, Councilmember Richard Bryan, Councilmember Richard Frizalone, Vice Mayor Mel Lindauer, Councilmember Michael Politis

7. CONSENT AGENDA:

A. Public Safety July Monthly Report

B. Building Division July, 2021 Report

C. Community Services July, 2021 Report

VICE MAYOR MEL LINDAUER moved, seconded by COUNCILMEMBER MICHAEL POLITIS to Approve the consent agenda.
Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5 No = 0).
Yes: Mayor Nancy Miller, Councilmember Richard Bryan, Councilmember Richard Frizalone, Vice Mayor Mel Lindauer, Councilmember Michael Politis

8. REPORTS OF THE CITY ATTORNEY:

A. City Attorney Report

City Attorney John Cary reviewed his report for the council. There were no additional questions or comments.

9. REPORTS OF THE CITY MANAGER:

A. City Manager's Report

City Manager Michael Booker reviewed his report for the council. There were no additional questions or comments.

10. OLD BUSINESS:

11. NEW BUSINESS:

A. Selection of Audit Firm

COUNCILMEMBER RICHARD BRYAN moved, seconded by COUNCILMEMBER RICHARD FRIZALONE to select James Moore and Company and directed staff to negotiate a contract with them.
Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5 No = 0).
Yes: Mayor Nancy Miller, Councilmember Richard Bryan, Councilmember Richard Frizalone, Vice Mayor Mel Lindauer, Councilmember Michael Politis

B. Award of Bid to sell 136 Beachcomber St.

Shelia Duncan, who is currently leasing a storefront in the plaza, submitted a bid for $215,000. She has been there for almost 6 years and would like to stay located in the city. She did request the city to finance the loan for twenty years at the current interest rate if possible. Vice Mayor Lindauer inquired if she had also spoken with a bank for financing options. She indicated that she had briefly discussed it but no terms were finalized. Mayor Miller explained that the city would not want to finance the purchase.
Kevin Purucker, a local business owner, also submitted a bid for the property. Mayor Miller, Vice Mayor Lindauer and CMBR Politis indicated they had ex-parte communication with Mr. Purucker. He explained that he would like all the tenants to stay if he was awarded the bid. He would like to generate a passive income. He planned to maintain and improve the plaza and stated that he had the cash reserves to do so. His bid was originally for $175,000 but had an escalation clause of $2,500 over the top bidder. Mr. Purucker stated that he could honor the bid of $217,500 in cash. He would be willing to maintain the current lease amounts for one year with the tenants. Vice Mayor Lindauer felt the property was worth more than $215,000. Mr. Purucker explained that the property is only seen if you are traveling southbound on S. Atlantic Avenue. It is not allowed to have a street sign and there is no direct frontage on A1A. The parking lot is also smaller compared to others.
After a short discussion between the councilmembers the following motion was made:

COUNCILMEMBER MICHAEL POLITIS moved, seconded by COUNCILMEMBER RICHARD FRIZALONE to Award the Bid to Kevin Purucker with a one year moratorium on the current rent amounts.
Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5 No = 0).
Yes: Mayor Nancy Miller, Councilmember Richard Bryan, Councilmember Richard Frizalone, Vice Mayor Mel Lindauer, Councilmember Michael Politis

12. COUNCIL COMMENTS:

Mayor Miller informed the audience of the upcoming coastal clean-up on September 18th. She encouraged everyone to participate. There is a free concert this Friday at 6:30pm in the pavilion. CMBR Frizalone congratulated the firm of James Moore for winning the audit bid. He also appreciated Kevin Purucker and Shelia Duncan working together at the Beachcomber property. Vice Mayor Lindauer announced that Halifax Health ExpressCare could now accept Medicare patients.

13. AUDIENCE REMARKS/PUBLIC COMMENTS:

There were no audience comments.

14. ITEMS RECOMMENDED FOR THE NEXT AGENDA:

Everyone was reminded that the next meeting would be a budget hearing on Monday, September 13th.

15. ADJOURNMENT:

The meeting ended at 6:47 pm.

MAYOR
NANCY MILLER

CITY MANAGER
MICHAEL T. BOOKER

ATTEST:

CITY CLERK, CHERI SCHWAB

Article II, Section 8, *Constitution of the State of Florida*: ***"Ethics in government.—A public office is a public trust. The people shall have the right to secure and sustain that trust against abuse."***

"LIFE IS BETTER HERE."

CITY COUNCIL AGENDA MEMORANDUM
SEPTEMBER 13, 2021 AGENDA

TO:	Honorable Mayor and Members of the City Council
COPIES TO:	Mike Booker, City Manager
	Cheri Schwab, City Clerk
FROM:	John Cary, City Attorney
DATE	September 8, 2021
SUBJECT:	***City Attorney Report***

The following is intended as my written report to the City Council for matters arising subsequent to its last meeting of August 24, 2021. Please advise if you have any questions, comments or concerns relative to these matters.

(1) 136 Beachcomber

Worked on various documents relating to the sale of the property at 136 Beachcomber, including a contract for purchase, ordinance, and deed.

(2) Treasure Island

Continued with revisions to the comp plan amendment in preparation for the hearing at the September Planning and Zoning Board meeting.

(3) Auditor Engagement Letter

Reviewed the engagement letter for the auditing firm selected by the City Council, James Moore & Co., and drafted an addendum for the firm's review and approval.

(4) Volusia County Park Maintenance Agreement

Reviewed the proposed agreement with Volusia County relating to maintenance of county parks within the city.

(5) Atlantic Avenues Estates Development Agreement Amendment

Reviewed a proposed amendment to a development agreement and provided comments to staff.

Respectfully, submitted,

/s/ John Cary, City Attorney

CITY OF DAYTONA BEACH SHORES

"Life Is Better Here"

Office of the City Manager

Phone (386) 763-5373 Fax (386) 763-5360

MEMORANDUM

DATE: September 7, 2021

TO: City Council: Mayor Nancy Miller; Vice Mayor Mel Lindauer, Council Member Rick Frizalone; Council Member Richard Bryan, and Council Member Michael Politis

FROM: Michael T. Booker, City Manager

SUBJECT: City Manager's Report – September 13, 2021

Sewer Redundancy:
Assistant City Manager Kurt Swartzlander and I met with Daytona Beach City Manager Deric Feacher to discuss tapping into the Daytona Beach sanitary sewer river crossing. Mr. Feacher was open to this interconnection and we have established a staff discussion concerning the feasibility. At this point, it appears that the Daytona Beach sewer rate is comparable to what we are paying for sewage treatment in Port Orange. I will continue to update you as discussions progress.

FDOT (Florida Department of Transportation) Improvements:
Staff and our Transportation Consultant met with FDOT representatives to discuss the installation of a pedestrian crosswalk at Peck Park. Many thanks to County Council Vice Chair Billie Wheeler for helping to initiate this process. It appears the district has funding available to install the crosswalk in late spring/early summer of 2022. There is also the possibility of additional district funding for 2 – 3 other crosswalks as determined by the City.

COVID-19 UPDATE:
As of this writing, 53% of Volusia County residents have received the vaccine. The positivity rate among all county residents is approximately 15%. While this is a decrease from the prior 20% positivity rate, the related death toll is not anticipated to peak for another 2 – 3 weeks.

CITY COUNCIL AGENDA MEMORANDUM
SEPTEMBER 13, 2021 AGENDA

TO: Honorable Mayor and Members of the City Council
FROM: Kurt Swartzlander, Finance Director
PREPARED BY: Kurt Swartzlander, Finance Director
SUBJECT: Park Maintenance Agreement for County Beachfront Parks

SYNOPSIS:

Staff has negotiated an agreement with the County of Volusia to maintain county beach front parks within the city limits and the county has agreed to reimburse the city for its expenses on an annual basis in the amount of $100,000 with a CPI increase annually.

FISCAL IMPACT STATEMENT:

The city was performing this maintenance in two county parks at no cost to the county and the city will now maintain 4 parks and be reimbursed $100,000 annually.

BACKGROUND:

LEGAL REVIEW:

Approved as to form and legality.

RECOMMENDATION:

Approve the contract as presented

SUGGESTED MOTION:

Motion to authorize the Mayor to execute the agreement as negotiated.

ATTACHMENT:

1. COASTAL PARKS MAINTENANCE AGREEMENT v2 Agenda Version
2. Exhibit A-1 - Van Ave (relocated) v2
3. Exhibit A-2 - Frank Rendon
4. Exhibit A-3 - Dahlia Ave Park Legal description v2
5. Exhibit A-4 - Edwin W. Peck Sr. Legal description v2

COASTAL PARKS MAINTENANCE AGREEMENT

This Coastal Parks Maintenance Agreement (the "Agreement") dated ______________________, by and between the COUNTY OF VOLUSIA, a political subdivision of the State of Florida, (hereinafter referred to as "COUNTY") and the CITY OF DAYTONA BEACH SHORES, a municipal corporation of the State of Florida, (hereinafter referred to as "CITY").

RECITALS

WHEREAS, COUNTY owns and has constructed improvements for the purpose of a County Park on four (4) properties known as Van Ave. Park, Frank Rendon Park, Dahlia Ave. Park, and the Edwin W. Peck, Sr. Park;

WHEREAS, this Agreement applies to the properties described in EXHIBIT "A", attached and incorporated herein to this agreement (hereinafter the "Parks");

WHEREAS, it is intended by the COUNTY and the CITY that additional future County Parks may be added to EXHIBIT "A" and this Agreement shall be applicable to those added future County Parks;

WHEREAS, the purpose of this Agreement is to address maintenance responsibilities of the Parks subject to this agreement, as well as potential revenue sharing for revenue derived from the Parks such as facility rentals or potential metered parking;

WHEREAS, CITY estimates the annual cost of maintenance of all four parks to be approximately $100,000;

WHEREAS, COUNTY and the CITY had previously entered into memoranda of understanding (MOUs) regarding the maintenance responsibilities and potential revenue sharing for Van Ave. Park (dated August 21, 2008) and Frank Rendon Park (dated March 14, 2002) and seek to incorporate the terms of those MOUs into this Agreement;

WHEREAS, COUNTY and the CITY intend that this Agreement shall supersede and replace the MOUs governing Van Ave. Park and Frank Rendon Park;

WHEREAS, the Dahlia Ave. Park and the Edwin W. Peck, Sr. Park are subject to the terms of a Development Agreement recorded at Book 7647 Page 2771 of the Official Records of Volusia County, entered into by the COUNTY and the CITY on August of 2018 (the "2018 Development Agreement"), which governs the development of those properties and regulates the future use of those properties;

WHEREAS, this Agreement is supplementary to the 2018 Development Agreement and will govern the specific maintenance obligations for the Dahlia Ave. Park and Edwin W. Peck Sr. Park in lieu of the 2018 Development Agreement while this Agreement is in effect;

THEREFORE, in consideration of the recitals set forth above, which are a material part of this Agreement, and other good and valuable consideration, the sufficiency and receipt of which is acknowledged by each Party hereto, the Parties promise and agree as follows:

Section 1: <u>Incorporation of Recitals.</u>

The above recitals are true and correct and hereby incorporated herein as reference.

Section 2: <u>Prevailing over previous Agreements.</u>

a. COUNTY and CITY agree that this Agreement shall supersede and replace the current MOUs on Van Ave. Park and Frank Rendon Park. The CITY and the COUNTY mutually agree to terminate the current MOUs on the effective date of this Agreement.

b. COUNTY and CITY agree that this Agreement shall govern and clarify the maintenance obligations on the Dahlia Ave. Park and Edwin W. Peck Sr. Park while this Agreement is in effect. All other provisions of the 2018 Development Agreement remain in full force and effect. In the event of termination of this Agreement, the maintenance obligations shall revert back to the 2018 Development Agreement, as may be amended.

Section 3: <u>Term.</u>

The term of this Agreement shall commence upon the effective date and shall continue unless otherwise terminated in accordance with Section 6.

Section 4: <u>Maintenance of Parks.</u>

a. The CITY shall provide law enforcement, or security, or both on the Parks; however, this does not divest the COUNTY through its Beach Patrol from concurrent jurisdiction over the Parks for enforcement of applicable codes.

b. The CITY shall provide, day to day park maintenance at a maintenance standard that is equal to or greater than the maintenance of CITY-owned parks. Day to day park maintenance includes, but is not limited to the following:

   i. Supplies to the restroom facilities;

   ii. Mowing;

   iii. Weed eating;

   iv. Mulch and plant replacement;

v. Irrigation;

vi. Pesticides;

vii. Litter/yard/trash pick-up;

viii. Parking and Boardwalk maintenance;

ix. Playground and other amenities maintenance;

x. Daily janitorial operation and maintenance;

xi. Garbage dumpster pick up from the parks.

c. The COUNTY is be responsible for all expenses associated with utilities;

d. The COUNTY shall provide for repairs and replacement of the playground equipment, restrooms, archways, picnic tables, grills, walkways, exfiltration trenches, dune walkovers, and other capital improvements.

e. The CITY shall report any non-maintenance related problems to the COUNTY's Coastal Division.

f. The CITY shall inform the COUNTY prior to January 31 of each year of any capital maintenance or improvements on the Parks it recommends.

g. The COUNTY shall inform Park users of the Park user's responsibility to contact the CITY regarding applicable ordinances and permits that are the responsibility of the CITY. The CITY shall inform Park users of the Park user's responsibility to contact the COUNTY regarding applicable ordinances and permits that are the responsibility of the COUNTY.

h. Each party shall keep and maintain maintenance records for the Parks. On demand from a party, the other party shall provide within 30 days maintenance records for the purpose of FEMA reimbursement or documentation.

Section 5: <u>Reimbursement and Revenue Sharing.</u>

a. Payment.

i. No later than the 31st of January, 2022, and annually thereafter, COUNTY shall pay CITY the City portion of any net revenues generated on the Parks for the County's prior fiscal year as provided in sub-section 5(b), Revenue Sharing.

ii. No later than the 31st of January, 2022, for maintenance reimbursement, COUNTY shall pay the CITY one-hundred thousand dollars ($100,000), and annually thereafter at the same amount with an adjustment, not to exceed three percent (3%) per year compared to the immediately preceding year, for the percentage rise in the Consumer Price Index for All Urban Consumers (CPI-U), U.S. City Average – All Items, not seasonally adjusted (1982-1984=100), published by the United States Department of Labor, Bureau of Labor Statistics or successor government agency, from a base year of 2022.

b. Revenue Sharing.

i. Both the CITY and COUNTY are interested in revenue sharing. Prior to this sub-section being effective, CITY and COUNTY shall negotiate additional terms for any paid or metered off-beach or surface parking within the Parks.

ii. City Portion. The Parties agree that the CITY will obtain 10% of any net revenues generated on the Parks from pavilion rentals. Other sources of revenue, such as paid surface parking and other potential commercial uses, shall be negotiated prior to commencement of those uses.

iii. County Portion. The Parties agree that the COUNTY will obtain 90% of any net revenues generated on the Parks from pavilion rentals. Other sources of revenue, such as paid surface parking and other potential commercial uses shall be negotiated prior to commencement of those uses.

iv. Net revenues under this Agreement shall mean revenue generated after the deduction of the remittance of any applicable sales or service tax.

v. <u>Exclusions.</u> The following are not considered revenue subject to this Agreement and are excluded from any revenue sharing provision:

a. Special Event Permit application fees under the Beach Code, Chapter 20, of the Code of Ordinances, County of Volusia.

b. The collection of beach access fees.

c. Fines resulting from a violation of a County or City parking ordinance.

d. Any upland concession.

Section 6: <u>Termination.</u>

The COUNTY or the CITY may terminate this Agreement by notification of intent to the other party by January 31 of any given year. Termination of this Agreement shall then become effective on the first day of October of the year of notification.

Section 7: <u>Indemnification; No waiver of sovereign immunity.</u>

a. To the extent allowed by law, each party will be responsible for its own acts or omissions and the results thereof and shall not be responsible for the acts or omissions of the other party or the results thereof as a result of the undertakings set forth in this Agreement. Under this Agreement, each party further agrees that it will indemnify and/or defend the other party, at the other party's option, for any injury to persons or damage to property resulting in any manner from a negligent act or omission of the indemnifying party or anyone directly or indirectly employed by the indemnifying party which arise from the undertakings set forth in this Agreement.

b. Nothing in this Agreement shall be deemed as a waiver of sovereign immunity or limits of liability of any of the parties hereto beyond any statutory limited waiver of sovereign immunity or limits of liability which may have been adopted by the Florida Legislature whether sounding in tort, contract, or otherwise. Nothing in this Agreement shall inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the Doctrine of Sovereign Immunity or by operation of law.

Section 8: <u>Conflict Resolution.</u>

a. The respective staffs of the COUNTY and the CITY shall attempt to resolve any disagreement which arise in regard to the interpretation or enforcement of this Agreement. Should the respective staffs be unable to resolve a disagreement, the COUNTY and CITY shall proceed through the conflict resolution procedures set forth in Chapter 164, Florida Statutes. If there is a failure to resolve the conflict, no later than 30 days following the conclusion of the conflict resolution procedures within Chapter 164, the COUNTY or the CITY may file an action in a court of competent jurisdiction.

Section 9: <u>Notices.</u>

All notices, consents, approvals, waivers and elections which any party shall desire to make under this Agreement shall be in writing and shall be given only by hand delivery for which a receipt is obtained or certified mail. Notices shall be addressed to the addresses set forth below or that a party may otherwise designate in the manner prescribed herein.

If to COUNTY: Volusia County Coastal Division
Attn: Jessica Winterwerp, Director
515 S. Atlantic Ave.,
Daytona Beach, FL 32118

If to CITY: ______________________________
____
2990 S. Atlantic Ave.
Daytona Beach Shores, FL 32118

Notices, consents, approvals, waivers and elections shall be deemed given when received by the party for whom intended at such party's address first herein specified, or such other address as such party may have substituted therefore by notice to the other.

Section 10: Joint Preparation.

This Agreement has been negotiated by the parties and their respective counsel. This Agreement will be fairly interpreted in accordance with its terms. Any ambiguity will not be construed against either party.

Section 11: Miscellaneous

a. Amendment. This Agreement may not be modified or waived orally and shall only be amended pursuant to any instrument in writing jointly executed by both parties hereto, shall be enforceable by, binding upon and inure to the benefit of the parties hereto and their benefits and assigns. Any party to this Agreement shall have the right, but not the obligation, to waive in writing the rights or conditions herein reserved for the benefit of such party.
b. Venue. This Agreement shall be governed by the laws of the State of Florida. The parties hereby consent to venue in the Circuit Court of Volusia County.

c. Headings. The headings of the Sections of this Agreement are inserted for convenience or reference and in no way define, limit, or describe the scope or intent of, or otherwise affect this Agreement.

d. Construction. The provisions of this Agreement shall be liberally construed as an expression of inter-governmental cooperation enabling each party to make the most efficient use of its powers to effectuate the purposes hereof and the powers conferred by this Agreement. Both parties have participated in the preparation of this Agreement, and the provisions hereof shall not be construed for or against any party by reason of authorship.

e. Severability. If any provision of this Agreement is declared invalid by laws applicable thereto the invalidity shall not affect other validly enacted portions of this Agreement.

f. Third Parties. This Agreement is solely for the benefit of the formal parties herein and no right or cause of action shall accrue upon or by reason hereof, to or for the benefit of any third party not a formal party to this Agreement.

g. Attorneys' Fees and Costs. Each party shall pay its own costs and attorneys' fees relating to any dispute, mediation or litigation arising out of this Agreement.

IN WITNESS WHEREOF, CITY and COUNTY have executed this Agreement on behalf of their respective local governments on the date set forth above.

CITY OF DAYTONA BEACH SHORES	COUNTY OF VOLUSIA
By:_________________________	By:_________________________ Jeffrey. S. Brower County Chair
Date:_________________________	Date:_________________________ SEAL
ATTEST:	ATTEST:
By:_________________________	By:_________________________ George Recktenwald County Manager
Date:_________________________	Date:_________________________
Approved as to form and legality	Approved as to form and legality
By:_________________________	By:_________________________ Michael Dyer, Esq. County Attorney

EXHIBIT A

PARK SITES AND LEGAL DESCRIPTION

1. Van Avenue Park – 3101 S Atlantic Ave, Daytona Beach Shores. See Exhibit A-1 for legal description.
2. Frank Rendon Park – 2705 S. Atlantic Ave., Daytona Beach Shores. See Exhibit A-2 for legal description.
3. Dahlia Avenue Park – 3621 S Atlantic Ave, Daytona Beach Shores. See Exhibit A-3 for legal description.
4. Edwin W. Peck, Sr. Park – 3167 S Atlantic Ave, Daytona Beach Shores. See Exhibit A-4 for legal description.

Exhibit A-1

Van Avenue Park

Legal Description

THE SOUTH 10 FEET OF LOT 1, BLOCK 12 AND ALL OF LOT 2, BLOCK 12, AS SHOWN ON THE PLAT OF RODGERS NORTH ORITA RECORDED IN MAP BOOK 1, PAGE 115 OF THE PUBLIC RECORDS OF VOLUSIA COUNTY, FLORIDA.

THE PROPERTY APPRAISER'S PARCEL IDENTIFICATION NUMBER OF THE PROPERTY IS: 5334-02-12-0020

Exhibit A-2

Frank Rendon Park

Legal Description

A PART OF GOVERNMENT LOT 4, SECTION 22, TOWNSHIP 15 SOUTH, RANGE 33 EAST, AND A PART OF GOVERNMENT LOT 1, SECTION 27, TOWNSHIP 15 SOUTH, RANGE 33 EAST, VOLUSIA COUNTY, FLORIDA, DESCRIBED AS FOLLOWS:

FROM THE INTERSECTION OF THE NORTH LINE OF SAID GOVERNMENT LOT 4, SECTION 22, WITH THE EASTERLY RIGHT OF WAY OF SOUTH ATLANTIC AVENUE (A-1-A), AN 80 FOOT RIGHT OF WAY, RUN SOUTH 23 DEGREES 48 MINUTES 48 SECONDS EAST, ALONG THE EASTERLY RIGHT OF WAY LINE OF SAID SOUTH ATLANTIC AVENUE, A DISTANCE OF 1315.28 FEET TO THE POINT OF BEGINNING; THENCE DEPARTING SAID EASTERLY RIGHT OF WAY LINE, RUN NORTH 72 DEGREES 08 MINUTES 13 SECONDS EAST, A DISTANCE OF 17.32 FEET; THENCE NORTH 00 DEGREES 22 MINUTES 15 SECONDS WEST, A DISTANCE OF 8.07 FEET; THENCE NORTH 89 DEGREES 37 MINUTES 45 SECONDS EAST, A DISTANCE OF 123.19 FEET; THENCE NORTH 00 DEGREES 38 MINUTES 31 SECONDS WEST, A DISTANCE OF 3.35 FEET; THENCE NORTH 89 DEGREES 21 MINUTES 29 SECONDS EAST, PARALLEL WITH AND 135.95 FEET NORTH OF, AS MEASURED AT RIGHT ANGLES TO, THE SOUTH LINE OF SAID GOVERNMENT LOT 4, SECTION 22, A DISTANCE OF 386.61 FEET TO THE MEAN HIGH WATER LINE OF THE ATLANTIC OCEAN; THENCE SOUTH 25 DEGREES 23 MINUTES 28 SECONDS EAST, ALONG SAID MEAN HIGH WATER LINE, A DISTANCE OF 259.81 FEET; THENCE SOUTH 89 DEGREES 21 MINUTES 29 SECONDS WEST, PARALLEL WITH AND 100 FEET SOUTH OF, AS MEASURED AT RIGHT ANGLES TO, THE NORTH LINE OF SAID GOVERNMENT LOT 1, SECTION 27, AND THE NORTH RIGHT OF WAY OF RICHARDS LANE, A 25 FOOT RIGHT OF WAY, A DISTANCE OF 540.99 FEET TO THE EASTERLY RIGHT OF WAY LINE OF SAID SOUTH ATLANTIC AVENUE; THENCE NORTH 23 DEGREES 48 MINUTES 48 SECONDS WEST, ALONG SAID EASTERLY RIGHT OF WAY LINE, A DISTANCE OF 239.29 FEET TO THE POINT OF BEGINNING.

Exhibit A-3

Dahlia Avenue Park

Legal Description

LOTS 11 & 12, BLOCK 3, PLAT OF OCEAN VIEW SECTION OF HALIFAX ESTATES, AS RECORDED IN MAP BOOK 11, PAGE 100, PUBLIC RECORDS OF VOLUSIA COUNTY, FLORIDA.

TOGETHER WITH:

THAT PORTION OF 3rd STREET (DAHLIA AVENUE) LYING EAST OF ATLANTIC AVENUE, PLAT OF OCEAN VIEW SECTION OF HALIFAX ESTATES, AS RECORDED IN MAP BOOK 11, PAGE 100, PUBLIC RECORDS OF VOLUSIA COUNTY, FLORIDA.

Exhibit A-4

Edwin W. Peck Sr. Park

Legal Description

BEING THE SOUTHERLY 100 FEET OF THE LUFBERRY TRACT, AS RECORDED IN MAP BOOK 1, PAGE 115, ALSO RECORDED IN MAP BOOK 14, PAGES 121 AND 122, PUBLIC RECORDS OF VOLUSIA COUNTY, FLORIDA, AND LOTS 1, 2, 3, 4, 26, 27, 28, AND 29, BLOCK A, TOGETHER WITH VACATED PORTION OF OCEAN BOULEVARD (AN 80 FOOT RIGHT OF WAY), AS SHOWN ON RIOMAR BEACHES SUBDIVISION, AS PER MAP RECORDED IN MAP BOOK 6, PAGE 95, ALSO RECORDED IN MAP BOOK 22, PAGES 154, 155, 156, AND 157, PUBLIC RECORDS OF VOLUSIA COUNTY, FLORIDA, ALL LYING EASTERLY OF SOUTH ATLANTIC AVENUE (STATE ROAD A1A), (A 80 FOOT RIGHT OF WAY AS NOW LAID OUT), BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE SOUTHWEST CORNER OF LOT 29, BLOCK A, RIOMAR BEACHES SUBDIVISION, AS PER MAP RECORDED IN MAP BOOK 6, PAGE 95, ALSO RECORDED IN MAP BOOK 22, PAGES 154, 155, 156, AND 157, PUBLIC RECORDS OF VOLUSIA COUNTY, FLORIDA AND THE EASTERLY RIGHT OF WAY LINE OF SOUTH ATLANTIC AVENUE (STATE ROAD A1A), (A 80 FOOT RIGHT OF WAY AS NOW LAID OUT); RUN THENCE NORTH 25°52’32” WEST ALONG THE EASTERLY RIGHT OF WAY LINE OF SAID SOUTH ATLANTIC AVENUE, A DISTANCE OF 128.34 FEET TO A POINT OF CURVE, CONCAVE NORTHEASTERLY AND TO THE RIGHT, SAID CURVE HAVING A RADIUS OF 2082.26 FEET, A CENTRAL ANGLE OF 02°20’43”, A CHORD DISTANCE OF 85.23 FEET, A CHORD BEARING NORTH 24°42’10” WEST; THENCE ALONG THE ARC LENGTH OF SAID CURVE A DISTANCE OF 85.24 FEET; THENCE DEPARTING EASTERLY RIGHT OF WAY LINE OF SAID SOUTH ATLANTIC AVENUE NORTH 64°24’22” EAST, A DISTANCE OF 391.82 FEET TO THE MEAN HIGH WATER LINE ELEVATION 2.11 NATIONAL GEODETIC VERTICAL DATUM 1929; THENCE SOUTH 24°30’00” EAST ALONG SAID MEAN HIGH WATER LINE, A DISTANCE OF 150.00 FEET; THENCE DEPARTING SAID LINE, SOUTH 64°24’22” WEST, A DISTANCE OF 59.95 FEET TO A POINT ON THE EASTERLY RIGHT OF WAY LINE OF OCEAN BOULEVARD (AN 80 FOOT RIGHT OF WAY APPEARS TO BE VACATED AND ABANDONED), THENCE SOUTH 25°52’32” EAST ALONG SAID EASTERLY RIGHT OF WAY LINE, A DISTANCE OF 60.63 FEET TO A POINT OF INTERSECTION WITH THE EASTERLY EXTENSION OF THE SOUTHERLY LINE OF LOT 4 OF AFORESAID RIOMAR BEACHES SUBDIVISION; THENCE SOUTH 63°53’49” WEST ALONG THE SAID SOUTHERLY LINE, A DISTANCE OF 330.00 FEET TO THE POINT OF BEGINNING.

TOGETHER WITH

BEING A PORTION OF SECTION 35, TOWNSHIP 15 SOUTH, RANGE 33 EAST, VOLUSIA COUNTY, FLORIDA LYING EASTERLY OF VACATED PORTION OF OCEAN BOULEVARD (AN 80 FOOT RIGHT OF WAY, VACATED AND ABANDONED PER OFFICIAL RECORDS BOOK 5492, PAGES 2791 THROUGH 2796 INCLUSIVE), AS

SHOWN ON RIOMAR BEACHES SUBDIVISION, AS PER MAP RECORDED IN MAP BOOK 6, PAGE 95, ALSO RECORDED IN MAP BOOK 22, PAGES 154, 155, 156, AND 157, PUBLIC RECORDS OF VOLUSIA COUNTY, FLORIDA, ALL LYING EASTERLY OF SOUTH ATLANTIC AVENUE (STATE ROAD A1A) (AN 80 FOOT RIGHT OF WAY AS NOW LAID OUT), BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

AS A REFERENCE POINT COMMENCE AT THE INTERSECTION OF THE SOUTHWEST CORNER OF LOT 29, BLOCK A, RIOMAR BEACHES SUBDIVISION AS PER MAP RECORDED IN MAP BOOK 6, PAGE 95, ALSO RECORDED IN MAP BOOK 22, PAGES 154, 155, 156, AND 157, PUBLIC RECORDS OF VOLUSIA COUNTY, FLORIDA AND THE EASTERLY RIGHT OF WAY LINE OF SOUTH ATLANTIC AVENUE (STATE ROAD A-1-A) (AN 80 FOOT RIGHT OF WAY AS NOW LAID OUT); RUN THENCE NORTH 63°53’49” EAST FOR A DISTANCE OF 330.00 FEET TO A POINT ON THE EASTERLY RIGHT OF WAY LINE OF OCEAN BOULEVARD (AN 80 FOOT RIGHT OF WAY VACATED AND ABANDONED PER OFFICIAL RECORDS BOOK 5492, PAGES 2791-2796, INCLUSIVE), SAID POINT ALSO BEING THE POINT OF BEGINNING; THENCE NORTH 25°52’32” WEST ALONG SAID EASTERLY RIGHT OF WAY LINE FOR A DISTANCE OF 60.63 FEET; THENCE NORTH 64°24’22” EAST DEPARTING SAID EASTERLY RIGHT OF WAY LINE FOR A DISTANCE OF 59.95 FEET TO THE MEAN HIGH WATER LINE ELEVATION 2.11 NATIONAL GEODETIC VERTICAL DATUM 1929; THENCE SOUTH 24°30’00” EAST ALONG SAID MEAN HIGH WATER LINE FOR A DISTANCE OF 60.12 FEET TO A POINT OF INTERSECTION WITH THE EASTERLY EXTENSION OF THE SOUTHERLY LINE OF LOT 4 OF AFORESAID RIOMAR BEACHES SUBDIVISION, THENCE SOUTH 63°53’49” WEST ALONG THE SAID SOUTHERLY LINE FOR A DISTANCE OF 58.51 FEET TO THE POINT OF BEGINNING.

CITY COUNCIL AGENDA MEMORANDUM
SEPTEMBER 13, 2021 AGENDA

TO: Honorable Mayor and Members of the City Council
FROM: Kurt Swartzlander, Finance Director
PREPARED BY: Kurt Swartzlander, Finance Director
SUBJECT: Engagement Letter - James Moore & Co. Audit Firm

SYNOPSIS:

At the prior meeting of the City Council, the council elected to award the firm of James Moore & Co. contract for audit services. The audit contract is presented in the form of a letter of engagement and is presented to council for their consideration.

FISCAL IMPACT STATEMENT:

This is a budgeted item and is include in the FY21-22 budget

BACKGROUND:

LEGAL REVIEW:

Approved as to form and legality in conjunction with addendum.

RECOMMENDATION:

Approve as presented

SUGGESTED MOTION:

Motion to approve the letter of engagement with James Moore & Co as presented.

ATTACHMENT: 1. Letter of Engagment James Moore & Co

CITY OF DAYTONA BEACH SHORES, FLORIDA
STANDARD CONTRACT ADDENDUM

THIS STANDARD CONTRACT ADDENDUM is made and entered into this 13th day of September, 2021, by and between the CITY OF DAYTONA BEACH SHORES, a Florida municipality, hereinafter referred to as the "City", and JAMES MOORE & CO., P.L., hereinafter referred to as "Contractor", concerning that certain engagement letter dated the 25th day of August, 2021 ("Agreement").

WITNESSETH:

WHEREAS, Section 119.0701, Fla. Stat., requires that certain public agency contracts must include certain statutorily required provisions concerning the contractor's compliance for Florida's Public Records Act; and

WHEREAS, Section 768.28, Fla. Stat., sets forth certain mandatory limitations on indemnification and liability for Florida public agencies; and

WHEREAS, Florida law requires that public agency contracts be subject to non-appropriation and thereby contingent upon appropriation during the public agency's statutorily mandated annual budget approval process;

WHEREAS, Section 448.095, Fla. Stat., imposes certain obligations on public agencies with regard to the use of the E-Verify system by their contractors and subcontractors; and

WHEREAS, Section 287.135, Fla. Stat., provides restrictions on local governments contracting with companies that are on certain Scrutinized Companies lists.

NOW, THEREFORE, in consideration of the covenants set forth herein, the parties agree to this addendum as follows:

1. Amendment. This Addendum hereby amends and supplements the terms of the Agreement. In the event of a conflict between the terms of the Agreement and terms of the Addendum, the terms of the Addendum shall prevail.

2. Public Records Compliance. Contractor agrees that, to the extent that it may "act on behalf" of the City within the meaning of Section 119.0701(1)(a), Florida Statutes in providing its services under this Agreement, it shall:

(a) Keep and maintain public records required by the public agency to perform the service.

(b) Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.

(c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.

(d) Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

(e) Pursuant to Section 119.0701(2)(a), Fla. Stat., **IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

CHERI SCHWAB, CITY CLERK
(386) 763-5353
CSCHWAB@CITYOFDBS.ORG
2990 SOUTH ATLANTIC AVENUE
DAYTONA BEACH SHORES
FLORIDA 32118.

3. Public Records Compliance Indemnification. Contractor agrees to indemnify and hold the City harmless against any and all claims, damage awards, and causes of action arising from the contractor's failure to comply with the public records disclosure requirements of Section 119.07(1), Florida Statutes, or by contractor's failure to maintain public records that are exempt or confidential and exempt from the public records disclosure requirements, including, but not limited to, any third party claims or awards for attorneys' fees and costs arising therefrom. Contractor authorizes the public agency to seek declaratory, injunctive, or other appropriate relief against Contractor in Volusia County Circuit Court on an expedited basis to enforce the requirements of this section.

4. Compliance/Consistency with Section 768.28, Fla. Stat. Any indemnification or agreement to defend or hold harmless by City specified in the Agreement shall not be construed as a waiver of City's sovereign immunity, and shall be limited to such indemnification and liability limits consistent with the requirements of Section 768.28, Fla. Stat. and subject to the procedural requirements set forth therein. Any other purported indemnification by City in the Agreement in derogation hereof shall be void and of no force or effect.

5. Non-appropriation. City's performance and obligation to pay under this Agreement is contingent upon an appropriation during the City's annual budget approval process. If funds are not appropriated for a fiscal year, then the Contractor shall be notified as soon as is practical by memorandum from the City Manager or designee that funds have not been appropriated for continuation of the Agreement, and the Agreement shall expire at the end of the fiscal year for which funding has been appropriated. The termination of the Agreement at fiscal year end shall be without penalty or expense to the City subject to the City paying all invoices for services rendered during the period the Agreement was funded by appropriations.

6. E-Verify Compliance. Contractor affirmatively states, under penalty of perjury, that in accordance with Section 448.095, Fla. Stat., Contractor is registered with and uses the E-Verify system to verify the work authorization status of all newly hired employees, that in accordance with such statute, Contractor requires from each of its subcontractors an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, and that Contractor is otherwise in compliance with Sections 448.09 and 448.095, Fla. Stat.

7. Compliance/Consistency with Scrutinized Companies Provisions of Florida Statutes. Section 287.135(2)(a), Florida Statutes, prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services of any amount if, at the time of contracting or renewal, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to section 215.4725, Florida Statutes, or is engaged in a boycott of Israel. Section 287.135(2)(b), Florida Statutes, further prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services over one million dollars ($1,000,000) if, at the time of contracting or renewal, the company is on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, both created pursuant to section 215.473, Florida Statutes, or the company is engaged in business operations in Cuba or Syria. Contractor hereby certifies that Contractor is not listed on any of the following: (i) the Scrutinized Companies that Boycott Israel List, (ii) Scrutinized Companies with Activities in Sudan List, or (iii) the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. Contractor further hereby certifies that Contractor is not engaged in a boycott of Israel or engaged in business operations in Cuba or Syria. Contractor understands that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject Contractor to civil penalties, attorney's fees, and/or costs. Contractor further understands that any contract with City for goods or services of any amount may be terminated at the option of City if Contractor (i) is found to have submitted a false certification, (ii) has been placed on the Scrutinized Companies that Boycott Israel List, or (iii) is engaged in a boycott of Israel. And, in addition to the foregoing, if the amount of the contract is one million dollars ($1,000,000) or more, the contract may be terminated at the option of City if the company is found to have submitted a false certification, has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria.

8. Venue and Jurisdiction. Notwithstanding any of other provision to the contrary, this Agreement and the parties' actions under this Agreement shall be governed by and construed under the laws of the state of Florida, without reference to conflict of law principles. As a material condition of this Agreement, each Party hereby irrevocably and unconditionally: i) consents to submit and does submit to the jurisdiction of the Circuit Court in and for Volusia County, Florida for any actions, suits or proceedings arising out of or relating to this Agreement.

9. Additional Terms. Notwithstanding any of other provision to the contrary, the parties agree as follows:

A. The City reserves the right to terminate this Agreement at any time for any reason. If the City terminates this Agreement for any reason other than the negligence of the Contractor, the City will pay only for work already performed in accordance with paragraph 7 of Attachment "A" as if the Contractor had terminated the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed and delivered this instrument on the days and year indicated below and the signatories below to bind the parties set forth herein.

CONTRACTOR:

____

Print Name: __________________________

Title: ________________________________

Company: ____________________________

Attest:

CITY OF DAYTONA BEACH SHORES

____

By: Cheri Schwab, City Clerk

____

By: Nancy Miller, Mayor