



City of Daytona Beach Shores

"Life is Better Here"

"A Premier, Friendly Place to Be"

AGENDA CITY COMMISSION MEETING JANUARY 24, 2023

**6:00 PM, Shores Community Center, 3000 Bellemead Drive
Daytona Beach Shores, FL 32118**

Upon being recognized, a member of the public shall proceed to the podium and give his or her name and address and may, thereafter, speak for a maximum of three minutes on any matter relevant to a specific agenda item. During "Audience Comments," a member of the public may speak on any matter relevant to City business which is not on the agenda, for a maximum of three minutes in accordance with Section 2-1.1(d) and 2-2 of the City Code. In accordance with Section 2-2, during periods set aside for public discussion any person desiring to speak shall secure a form located at the agenda table, complete the form and present it to the City Clerk so the speaker can be recognized by the presiding officer. The use of profanity, obscene language, threats or any violent or abusive conduct by any person shall constitute a violation of this section. It shall be the duty of the Director of Public Safety, upon the order of the presiding officer at any such meeting, to forcibly, if necessary, evict any person violating the provisions of this section from the Commission Meeting Hall. Any such violation shall subject the offender, upon conviction thereof, to a fine and/or imprisonment as prescribed by Section 1-8.

- 1. CALL TO ORDER BY MAYOR**
- 2. ROLL CALL BY CITY CLERK**
- 3. PRAYER**
- 4. PLEDGE OF ALLEGIANCE**
- 5. CEREMONIAL ITEMS, PRESENTATIONS AND PUBLIC NOTICES:**
 - A. Employee Service Awards
Officer Sean Rooney - 35 years
Maint. Supervisor Tony Byrd - 5 years
- 6. APPROVAL OF MINUTES**
 - A. City Commission Minutes January 10, 2023
- 7. CONSENT AGENDA:**

- A. November Public Safety Report
- B. December Public Safety Report
- C. Community Services Department Monthly Report -December 2022
- D. August 2022 Executive Summary Report
- E. September 2022 Executive Summary Report
- F. October 2022 Executive Summary Report
- G. November 2022 Executive Summary Report

8. REPORTS OF THE CITY ATTORNEY:

- A. City Attorney Report January 24, 2023

9. REPORTS OF THE CITY MANAGER:

- A. CM REPORT January 24, 2023

10. OLD BUSINESS:

11. NEW BUSINESS:

- A. Resolution 2023-01: Resolution Requesting The Lifting Of Certain Turtle Nesting Season Construction Impediments
- B. Non-conforming Sign Removal Incentive Grant Application: 3629 S. Atlantic Avenue, Atlantic Terrace
- C. Non-conforming Sign Removal Incentive Grant Application: 2100 S. Atlantic Avenue, Congo River Golf
- D. Presentation by Director Michael Fowler

12. COUNCIL COMMENTS:

13. AUDIENCE REMARKS/PUBLIC COMMENTS:

14. ITEMS RECOMMENDED FOR THE NEXT AGENDA:

15. ADJOURNMENT:

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDINGS UPON WHICH THE APPEAL IS TO BE BASED.

NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF DAYTONA BEACH SHORES, 2990 S. ATLANTIC AVENUE, DAYTONA BEACH SHORES, FLORIDA 32118, TELEPHONE NUMBER 386-7635364, CSCHWAB@CITYOFDBS.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 711 or 1 8009558771.

UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

MINUTES
CITY COMMISSION MEETING
January 10, 2023
3000 Bellemead Drive, Daytona Beach Shores, FL 32118

1. CALL TO ORDER BY MAYOR

Present: Mayor Nancy Miller, Commissioner Mel Lindauer, Commissioner Chris Conomos, Commissioner Richard Bryan, Vice Mayor Michael Politis

Staff: City Manager Kurt Swartzlander, City Clerk Cheri Schwab, City Attorney Becky Vose, Community Services Director Stewart Cruz, Finance Director Lory Irwin, Economic Development and Public Affairs Director Nancy Maddox, and Public Safety Director Michael Fowler.

2. ROLL CALL BY CITY CLERK

3. PRAYER

4. PLEDGE OF ALLEGIANCE

5. CEREMONIAL ITEMS, PRESENTATIONS AND PUBLIC NOTICES:

6. APPROVAL OF MINUTES

A. City Commission Minutes December 6, 2022

B. City Commission Minutes December 13, 2022

COMMISSIONER MEL LINDAUER moved, seconded by COMMISSIONER CHRIS CONOMOS to Approve both sets of City Commission Minutes for December, 2022.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Mayor Nancy Miller, Commissioner Mel Lindauer, Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Chris Conomos

7. CONSENT AGENDA:

A. Renewal of Non-Exclusive Franchise - Creech Enterprises, Inc., dba Southeast Containers

B. Renewal of Non-Exclusive Franchise - Samsula Waste, Inc.

COMMISSIONER MEL LINDAUER moved, seconded by COMMISSIONER RICHARD BRYAN to Approve the consent agenda.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Mayor Nancy Miller, Commissioner Mel Lindauer, Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Chris Conomos

8. REPORTS OF THE CITY ATTORNEY:

A. City Attorney Report January 10, 2023

Attorney Becky Vose reviewed her report to the commission. There were no additional questions or concerns.

9. REPORTS OF THE CITY MANAGER:

A. City Manager Report January 10, 2023

City Manager Kurt Swartzlander reviewed his report for the commission. To date, the city has waived just over \$41,000 in permit fees. Staff is still getting requests for the waiver by residents doing repairs from the two storms. After a brief discussion, the commission decided to extend the period until January 31st.

COMMISSIONER RICHARD BRYAN moved, seconded by VICE MAYOR MICHAEL POLITIS to approve extending the permit fee waiver until January 31, 2023.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Mayor Nancy Miller, Commissioner Mel Lindauer, Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Chris Conomos

It was reported that there are still ten buildings deemed unsafe for habitation. Of those, eight are definitely going to take time before they are structurally sound. CM Swartzlander discussed holding a workshop in the next few weeks. Potential items would be staff goals and objectives, city manager evaluation form, gem of the city program and displaying pictures of past mayors in chambers. COMM Lindauer would like to include discussion on a "Make a Difference " annual award. Dates were discussed and Friday, February 3rd was chosen.

10. OLD BUSINESS:

- A. Ordinance 2022-29: Temporary relocation of businesses with non-conforming uses that have incurred substantial damage as a result of Hurricane Ian in the "GC-RD" General Commercial Redevelopment District

Attorney Vose read the ordinance by title. Community Services Director Stewart Cruz provided a brief summary for the commission. The ordinance would allow a business with a non-conforming use to temporarily relocate while the original location is remodeled. There is currently only one business impacted so far. The Planning & Zoning Board has given their approval. as well as staff.

VICE MAYOR MICHAEL POLITIS moved, seconded by COMMISSIONER RICHARD BRYAN to Adopt Ordinance 2022-29 on second reading.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Mayor Nancy Miller, Commissioner Mel Lindauer, Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Chris Conomos

- B. Ordinance 2022-30: Adopting a modified version of the *International Property Maintenance Code, 2018 Edition*, as a supplemental code enforcement tool

Attorney Vose read the ordinance by title. Code Enforcement Coordinator Gwyn Herstein explained that the ordinance would adopt the entire 2018 International Property Maintenance Code. Staff recommended approval.

COMMISSIONER MEL LINDAUER moved, seconded by COMMISSIONER RICHARD BRYAN to Adopt Ordinance 2022-30 on second reading.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Mayor Nancy Miller, Commissioner Mel Lindauer, Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Chris Conomos

- C. Non-conforming Sign Removal Incentive Grant Application 12022063: 3634 S. Atlantic Avenue - Mad Dog Surf Shop

City Planner Noel Eaton stated that this was a continuation item. The website for Mad Dog Surf Shop stated that it was located in Daytona Beach. Once they were advised of this, it was corrected within a very short time. The applicant did receive two quotes as required and all criteria has been met. The applicant is entitled to the minimum \$2000 grant.

COMMISSIONER CHRIS CONOMOS moved, seconded by COMMISSIONER MEL LINDAUER to Approve a Sign Removal Incentive Grant for Mad Dog Surf Shop in the amount of \$2000.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Mayor Nancy Miller, Commissioner Mel Lindauer, Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Chris Conomos

11. QUASI-JUDICIAL HEARING

- A. Ordinance 2022-24: Rezoning application for recently annexed property located at 2822 S. Atlantic Avenue

Attorney Becky Vose read the ordinance by title. The City Clerk swore in all witnesses for the next three hearings. The hearing opened at 6:28 pm. There was no ex-parte communication reported by the commission. City Planner Noel Eaton gave a brief staff presentation. The property is newly annexed into the city and requires a zoning classification. It is currently zoned R-4 (Urban Single-Family Residential) with the County and will be assigned RSF-2 (Urban Single-Family Residential Detached District). All zoning criteria have been met as well as all public notice requirements. The Planning & Zoning Board has recommended approval as well as by the staff. Audience member, John Dannis stated that he had seen activity from the residence depicting an Air BNB. He wanted the City Commission to be aware. Community Services Director Stewart Cruz explained that the city does not have any specific regulations for short-term rentals. The hearing closed at 6:40 pm.

VICE MAYOR MICHAEL POLITIS moved, seconded by COMMISSIONER MEL LINDAUER to Approve Ordinance 2022-24 on first reading.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Mayor Nancy Miller, Commissioner Mel Lindauer, Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Chris Conomos

- B. Ordinance 2022-26: Rezoning application for recently annexed property located at 3615 Cardinal Boulevard

Attorney Becky Vose read the ordinance by title. The hearing opened at 6:41 pm. There was no ex-parte communication reported by the commission. City Planner Noel Eaton gave a brief staff presentation. The property is newly annexed into the city and requires a zoning classification. It is currently zoned R-6 (Urban Two Family Residential) with the County and will be assigned RSF-2 (Urban Single-Family Residential Detached District). All zoning criteria have been met as well as all public notice requirements. The Planning & Zoning Board has recommended approval as well as by the staff. The hearing closed at 6:44 pm.

COMMISSIONER RICHARD BRYAN moved, seconded by COMMISSIONER MEL LINDAUER to Approve Ordinance 2022-26 on first reading.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Mayor Nancy Miller, Commissioner Mel Lindauer, Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Chris Conomos

- C. Ordinance 2022-28: Rezoning application for recently annexed property located at 105 Broad Avenue

Attorney Becky Vose read the ordinance by title. The hearing opened at 6:45 pm. There was no ex-parte communication reported by the commission. City Planner Noel Eaton gave a brief staff presentation. The property is newly annexed into the city and requires a zoning classification. It is currently zoned R-9 (Urban Single-Family Residential) with the County and will be assigned RSF-2 (Urban Single-Family Residential Detached District). All zoning criteria have been met as well as all public notice requirements. The Planning & Zoning Board has recommended approval as well as by the staff. The hearing closed at 6:47 pm.

VICE MAYOR MICHAEL POLITIS moved, seconded by COMMISSIONER CHRIS

CONOMOS to Approve Ordinance 2022-28 on first reading.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Mayor Nancy Miller, Commissioner Mel Lindauer, Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Chris Conomos

12. NEW BUSINESS:

- A. Ordinance 2022-23: Comprehensive Plan Future Land Use Map amendment for recently annexed single-family residential property located at 2822 S. Atlantic Avenue

Attorney Becky Vose read the ordinance by title. City Planner Noel Eaton gave a brief staff presentation. The property is newly annexed into the city and requires a future land use classification as required by law. The proposed ordinance would assign the property as Residential Low Intensity. All criteria have been met as well as all public notice requirements. Staff recommended approval.

COMMISSIONER MEL LINDAUER moved, seconded by COMMISSIONER RICHARD BRYAN to Approve Ordinance 2022-23 on first reading.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Mayor Nancy Miller, Commissioner Mel Lindauer, Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Chris Conomos

- B. Ordinance 2022-25: Comprehensive Plan Future Land Use Map amendment for recently annexed single-family residential property located at 3615 Cardinal Boulevard

Attorney Becky Vose read the ordinance by title. City Planner Noel Eaton gave a brief staff presentation. The property is newly annexed into the city and requires a future land use classification as required by law. The proposed ordinance would assign the property as Residential Low Intensity. All criteria have been met as well as all public notice requirements. Staff recommended approval.

COMMISSIONER MEL LINDAUER moved, seconded by COMMISSIONER CHRIS CONOMOS to Approve Ordinance 2022-25 on first reading.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Mayor Nancy Miller, Commissioner Mel Lindauer, Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Chris Conomos

- C. Ordinance 2022-27: Comprehensive Plan Future Land Use Map amendment for recently annexed single-family residential property located at 105 Broad Avenue

Attorney Becky Vose read the ordinance by title. City Planner Noel Eaton gave a brief staff presentation. The property is newly annexed into the city and requires a future land use classification as required by law. The proposed ordinance would assign the property as Residential Low Intensity. All criteria have been met as well as all public notice requirements. Staff recommended approval.

COMMISSIONER MEL LINDAUER moved, seconded by COMMISSIONER CHRIS

CONOMOS to Approve Ordinance 2022-27 on first reading.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Mayor Nancy Miller, Commissioner Mel Lindauer, Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Chris Conomos

D. Non-conforming Sign Removal Incentive Grant Application 12022075: 2613 S. Atlantic Avenue - Emerald Shores Hotel

City Planner Noel Eaton provided the details for Emerald Shores Hotel sign grant. The application was received on December 14th and all the criteria have been met. Two quotes were received and Don Bell was the preferred vendor. The quote is \$28,791.00 and would qualify for the maximum \$3000 funds. All the sign requirements are met and there are currently no code enforcement issues. Staff recommended approval of \$3000.

VICE MAYOR MICHAEL POLITIS moved, seconded by COMMISSIONER MEL LINDAUER to Approve Sign Grant Application for Emerald Shores Hotel in the amount of \$3000.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Mayor Nancy Miller, Commissioner Mel Lindauer, Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Chris Conomos

E. Consideration of Salary Treatment

Mayor Miller handed the gavel to Vice Mayor Politics so she could make a motion. She stated that Kurt Swartzlander had been the City Manager for the past 7 months and recapped some of his accomplishments. The city has been through two hurricanes, has established weekly meetings with his executive team, meets with officials prior to each meeting to discuss agenda items and is highly respected from the surrounding cities and Volusia County.

MAYOR NANCY MILLER moved, seconded by COMMISSIONER CHRIS CONOMOS that effective with our next pay period, I believe it starts on January 18th, our city manager's base pay be raised a \$1,000 per month, This would be an increase of 7.84% and this would be in line with what our previous city manager was.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5 No = 0).

Yes: Mayor Nancy Miller, Commissioner Mel Lindauer, Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Chris Conomos

The City Manager thanked the commission for their support.

13. COUNCIL COMMENTS:

Comm. Bryan stated that he would be ending his representation for the TPO after the January meeting. After a brief discussion, Vice Mayor Politis would be the new representative with both Mayor Miller and Comm. Lindauer as backup. Comm. Bryan has been meeting with the ad hoc engineering committee for sea walls. He requested the city pass a resolution on turtle season and the ability to continue construction work during those months. He also explained that it has been hard to obtain asbuilt drawings for sea walls. He felt the city should require a copy even if the city doesn't inspect or regulate them. He inquired if the City Manager could enter into agreements with vendors to purchase sand, rock etc. and then

property owners would purchase it from the city. He felt this would help property owners with potential price gauging for materials. The remaining commissioners were not in agreement with this and felt the city should not be involved. Both Comm. Conomos and Lindauer felt City Manager Swartzlander was doing an excellent job and it was a pleasure to work with him. Mayor Miller stated the various committees she was on and stated that she would begin providing monthly updates on them.

14. AUDIENCE REMARKS/PUBLIC COMMENTS:

John Dannis who owns a boutique hotel and a home in the city, stated that money is coming in for grants to help homeowners. He encouraged everyone affected to submit an application for assistance.

15. ITEMS RECOMMENDED FOR THE NEXT AGENDA:

resolution regarding postponing or stopping turtle season so construction may continue on sea wall and ordinance requesting asbuilt plans.

16. ADJOURNMENT:

The meeting ended at 7:31 pm.

**MAYOR
NANCY MILLER**

**CITY MANAGER
KURT D. SWARTZLANDER**

ATTEST:

CITY CLERK, CHERI SCHWAB



CITY OF DAYTONA BEACH SHORES
DEPARTMENT OF PUBLIC SAFETY

3050 South Atlantic Avenue
 Daytona Beach Shores, Florida 32118
Office of Director of Public Safety
 Office 386-763-5333 Fax 386-763-5341

MONTHLY REPORT FOR NOVEMBER 2022

	Oct-22	22/YTD	Oct-21	21/YTD
<i>Police Related Calls</i>	1,894	22,729	2,447	20,809
<i>Fire Related Calls</i>	40	524	22	409
<i>Rescue Related Calls</i>	79	1,131	73	954
<i>Fire Related Alarms Sounding</i>	22	305	22	128
<i>Traffic Citations</i>	119	2,535	439	2,144
<i>Written Warnings</i>	22	495	35	78
<i>Building Inspections</i>	36	491	42	111
<i>Arrests: Adults</i>	42	431	66	335
<i>Juveniles</i>	0	8	0	2
<i>City Ordinance Charges</i>	1	5	0	0
<i>Florida State Statute Charges</i>	61	701	102	577
<i>Accidents: Total</i>	10	221	26	232
<i>Street/Highway</i>	8	116	17	126
<i>Parking Lot</i>	2	105	9	116

Michael Fowler, Public Safety Director


 12-07-22

POLICE CALLS TOTALS BY TYPE

DB SHORES POLICE

DATES: 2022-11-01 through 2022-11-30

LOCATION: ALL | ZONE: ALL | RD: ALL

DESCRIPTION	SIGNAL	TOTAL CALLS	% OF ALL CALLS	DAILY AVG
MISCELLANEOUS LE CALL	MISC	395	20.86 %	13.17
EXTRA PATROL	EP	282	14.89 %	9.40
TRAFFIC STOP	TS	215	11.35 %	7.17
PROPERTY CHECK	PRC	185	9.77 %	6.17
DIRECTED PATROL REQUEST	DPR	61	3.22 %	2.03
TELEPHONE HANDLE	THC	61	3.22 %	2.03
SUSP PERSON	SPER	55	2.90 %	1.83
SPECIAL DETAIL	SDL	52	2.75 %	1.73
SUSPECT STOP	SS	39	2.06 %	1.30
FIRE ALARM	ALARMF	36	1.90 %	1.20
MEDICAL EMERGENCY	MED1	25	1.32 %	0.83
ZONE ACCOUNTABILITY PATR	ZAP	24	1.27 %	0.80
NARCOTICS	NARC	20	1.06 %	0.67
SUSP VEHICLE	SVEH	20	1.06 %	0.67
WELL BEING CHECK	WBC	20	1.06 %	0.67
INVESTIGATION	INV	19	1.00 %	0.63
DISTURBANCE	DIST	18	0.95 %	0.60
WALKUP	WALKUP	18	0.95 %	0.60
FLAG DOWN	FLAG	15	0.79 %	0.50
SUSP INCIDENT	SINC1	15	0.79 %	0.50
TRESPASSERS	TRES	15	0.79 %	0.50
INFORMATION GIVEN	INFO	13	0.69 %	0.43
RADAR	RADAR	13	0.69 %	0.43
FOUND PROPERTY	PROPF	12	0.63 %	0.40
MEDICAL NON-EMERG	MED	11	0.58 %	0.37
CITY ORDINANCE VIOLATION	COV	9	0.48 %	0.30
911 CK/OPEN LINE	911CK	8	0.42 %	0.27
ASSAULT/BATTERY	ABAT	8	0.42 %	0.27
ATT TO CONTACT	ATC	8	0.42 %	0.27
BUSINESS ALARM	ALARMB	8	0.42 %	0.27
WARRANT	WAR	8	0.42 %	0.27
ANIMAL COMPLAINT	AC	7	0.37 %	0.23
CIVIL COMPLAINT	CIVIL	7	0.37 %	0.23
FALL- NON EMERGENCY	TRAU3	7	0.37 %	0.23
MENTALLY ILL PER	MIP	7	0.37 %	0.23
MVA	MV	7	0.37 %	0.23
ROAD OBSTRUCTION	RDOB	7	0.37 %	0.23
THEFT	THEFT	7	0.37 %	0.23
ELEVATOR CALL	ELEV	6	0.32 %	0.20
ESCORT	ESCORT	6	0.32 %	0.20
ILLEGAL PARKING	PARK	6	0.32 %	0.20
SUICIDAL PERSON	SP	6	0.32 %	0.20
DANGEROUS COND FD	DCFD	5	0.26 %	0.17
DISABLED VEHICLE	DAV	5	0.26 %	0.17
DRUNK PERSON	IP	5	0.26 %	0.17
FLEEING DRIVER	FLEE	5	0.26 %	0.17

POLICE CALLS TOTALS BY TYPE

DB SHORES POLICE

DATES: 2022-11-01 through 2022-11-30

LOCATION: ALL | ZONE: ALL | RD: ALL

DESCRIPTION	SIGNAL	TOTAL CALLS	% OF ALL CALLS	DAILY AVG
MISC FIRE SERVICE CALL	MISCF	5	0.26 %	0.17
NOISE	NOISE	5	0.26 %	0.17
RECKLESS DRIVER	RD	5	0.26 %	0.17
TEST LE CALL	TEST	5	0.26 %	0.17
TRAFFIC CONTROL	TC	5	0.26 %	0.17
ASSIST AGENCY	ASSIST	3	0.16 %	0.10
CIVIL SERVICE	CIVILS	3	0.16 %	0.10
FIGHT	FIGHT	3	0.16 %	0.10
HAZARDOUS COND	HZM	3	0.16 %	0.10
MISSING PERSON	MP	3	0.16 %	0.10
MVA W/ INJURIES	MVI	3	0.16 %	0.10
OPEN DOOR	OPD	3	0.16 %	0.10
POWER LINES HAZARD	PL	3	0.16 %	0.10
TRAFFIC LITE OUT	TLO	3	0.16 %	0.10
UNCONSCIOUS	UNC	3	0.16 %	0.10
VANDALISM	VAND	3	0.16 %	0.10
BURG/RESD	BURGR	2	0.11 %	0.07
DEAD PERSON	DEAD	2	0.11 %	0.07
DOMESTIC DISTURBANCE	DV	2	0.11 %	0.07
DRUNK DRIVER	DUI	2	0.11 %	0.07
FRAUD	FRAUD	2	0.11 %	0.07
LOST/FOUND PET INFO	PET	2	0.11 %	0.07
MEDICAL UNKNOWN	ALARMM	2	0.11 %	0.07
PROWLER	PROW	2	0.11 %	0.07
RECOVERED SIG 10	SVR	2	0.11 %	0.07
SCHOOL ZONE	SZ	2	0.11 %	0.07
STROKE / CVA	CVA	2	0.11 %	0.07
STRUC FIRE COMM/HIGHRISE	SFCH	2	0.11 %	0.07
STRUCTURAL COLLAPSE	SC	2	0.11 %	0.07
TOWED VEHICLE	TOW	2	0.11 %	0.07
TRAUMA CRITICAL	TRAUE	2	0.11 %	0.07
TRAUMA EMERGENCY	TRAU1	2	0.11 %	0.07
ABUSE	ABUSE	1	0.05 %	0.03
BURG/BUSINESS	BURGB	1	0.05 %	0.03
BURG/IN PROG	BURGIP	1	0.05 %	0.03
BURGLARY	BURG	1	0.05 %	0.03
BURGLARY ALARM	ALARM	1	0.05 %	0.03
CARDIAC ARREST	CPR	1	0.05 %	0.03
DANGEROUS COND PD	DCPD	1	0.05 %	0.03
DRONE	DRONE	1	0.05 %	0.03
ELEVATOR EMER W/INJURIES	ELEV	1	0.05 %	0.03
FAILURE TO PAY	FTP1	1	0.05 %	0.03
FINGERPRINTS	PRINTS	1	0.05 %	0.03
FIRE OUTSIDE STRUCTURE	FOS	1	0.05 %	0.03
HARRASSING CALLS	HCALL	1	0.05 %	0.03
HIT&RUN MVA	MVHR	1	0.05 %	0.03

POLICE CALLS TOTALS BY TYPE

DB SHORES POLICE

DATES: 2022-11-01 through 2022-11-30

LOCATION: ALL | ZONE: ALL | RD: ALL

DESCRIPTION	SIGNAL	TOTAL CALLS	% OF ALL CALLS	DAILY AVG
JUVENILE	JUV	1	0.05 %	0.03
MISSING PERSON RECOVERED	MPR	1	0.05 %	0.03
PERSON SHOT	PSHOT	1	0.05 %	0.03
SHOPLIFTING	SHOP	1	0.05 %	0.03
STOLEN VEHICLE	SV	1	0.05 %	0.03
TRAUMA NON EMERG	TRAU	1	0.05 %	0.03
WALK & TALK	WT	1	0.05 %	0.03
WEAPONS COMPL	WC	1	0.05 %	0.03
WELL BEING CHECK MEDICAL	WBCF	1	0.05 %	0.03
TOTAL CALLS:		1,894	100.00%	63.13

NOTE: CAD-generated statistical reports are compiled from a live database of calls for service; this live database requires frequent call updating to ensure real time data is correct and maintained. When compiling and comparing statistics over time, minor discrepancies are inherent and should be expected. For final report information on crime, Uniformed Crime Reporting (UCR) statistics should be utilized.



Daytona Beach Shores Department of Public Safety
Office of Director Michael Fowler
3050 S. Atlantic Ave.
Daytona Beach Shores, FL 32118
Office 386-763-5333

TRAINING SEMINARS ATTENDED

Month of November 2022

Jessica Long

11/3

*Managing Police Records
Online*

DAYTONA BEACH SHORES DEPARTMENT OF PUBLIC SAFETY

NOVEMBER 2022 STATISTICS

FIRE CALLS	CURRENT MONTH			YEAR TO DATE			PRIOR YEAR		
	CITY	COUNTY	MUTUAL AID	CITY	COUNTY	MUTUAL AID	CITY	COUNTY	MUTUAL AID
ENGINE RESPONSE	0	0	0	0	0	0	0	0	0
STRUCTURE FIRES	0	0	0	1	0	2	1	0	2
HAZARDOUS CONDITIONS	6	3	0	53	11	2	53	8	2
VEHICLE FIRES	0	0	0	0	0	0	0	0	0
BOAT FIRES	0	0	0	0	0	0	0	0	0
OTHER FIRES NOT LISTED	0	1	0	6	5	4	6	4	4
VEHICLE CRASHES W/ENGINE RESPONSE	1	0	0	4	1	1	3	1	1
SERVICE CALLS	23	1	0	223	19	5	200	18	5
FIRE ALARMS	22	0	1	187	3	3	165	3	2
CANCELLED EN ROUTE	11	2	1	102	24	18	91	22	17
TOTALS	63	7	2	576	63	35	519	56	33

CURRENT MONTH ESTIMATED FIRE DAMAGES

CITY: \$0
COUNTY: \$0
MUTUAL AID: \$0

INSPECTIONS	CURRENT MONTH		YEAR TO DATE		PRIOR YEAR	
	INITIAL	FOLLOW-UP	INITIAL	FOLLOW-UP	INITIAL	FOLLOW-UP
HIGH RISE	7	5	48	39	41	34
HOTEL/MOTEL	2	4	39	26	37	22
ASSEMBLY	0	0	1	2	1	2
MERCANTILE	6	0	34	7	28	7
RESTAURANT	2	0	19	11	17	11
BUSINESS	8	0	85	9	77	9
OTHER	1	0	186	3	185	3
CONSTRUCTION	1	0	24	7	23	7
OCCUPATIONAL LICENSES	0	0	0	0	0	0
APARTMENTS/CONDO	0	0	33	9	33	9
TOTALS	27	9	469	113	442	104

PLANS EXAMINATION HOURS: 0 HRS

DAYTONA BEACH SHORES DEPARTMENT OF PUBLIC SAFETY

NOVEMBER 2022 STATISTICS

EMS CALLS

CURRENT MONTH

YEAR TO DATE

PRIOR YEAR

	CITY	COUNTY	MUTUAL AID	CITY	COUNTY	MUTUAL AID	CITY	COUNTY	MUTUAL AID
ALS CALLS	32	6	0	364	48	4	332	42	4
BLS CALLS	37	4	0	380	54	6	346	50	6
TOTALS	69	10	0	744	102	10	678	92	10



Daytona Beach Shores Department of Public Safety
Office of Director Michael Fowler
3050 S. Atlantic Ave.
Daytona Beach Shores, FL 32118
Office 386-763-5333

MONTHLY REPORT FOR NOVEMBER 2022

Vehicle Maintenance Division: 2 Positions Assigned: Conducted routine, scheduled maintenance checks and repairs on all city vehicles (includes oil changes and tire exchanges). Additional items were:

A/C repair	veh #117
Replace wiper blades	veh #165
Replace alternator	veh #168
Oil changes	
Tire changes	



CITY OF DAYTONA BEACH SHORES

DEPARTMENT OF PUBLIC SAFETY

3050 South Atlantic Avenue

Daytona Beach Shores, Florida 32118

Office of Director of Public Safety

Office 386-763-5333 Fax 386-763-5341

MONTHLY REPORT FOR DECEMBER 2022

	<i>Dec-22</i>	<i>22/YTD</i>	<i>Dec-21</i>	<i>21/YTD</i>
<i>Police Related Calls</i>	1,967	24,696	2,157	22,966
<i>Fire Related Calls</i>	34	558	28	437
<i>Rescue Related Calls</i>	92	1,223	94	1,048
<i>Fire Related Alarms Sounding</i>	30	335	22	150
<i>Traffic Citations</i>	155	2,690	187	2,331
<i>Written Warnings</i>	52	547	25	103
<i>Building Inspections</i>	43	534	44	155
<i>Arrests: Adults</i>	34	465	35	370
<i>Juveniles</i>	0	8	0	2
<i>City Ordinance Charges</i>	2	7	1	1
<i>Florida State Statute Charges</i>	60	761	51	628
<i>Accidents: Total</i>	10	231	12	146
<i>Street/Highway</i>	4	120	4	130
<i>Parking Lot</i>	6	111	8	124

Michael Fowler, Public Safety Director

POLICE CALLS TOTALS BY TYPE

DB SHORES POLICE

DATES: 2022-12-01 through 2022-12-31

LOCATION: ALL | ZONE: ALL | RD: ALL

DESCRIPTION	SIGNAL	TOTAL CALLS	% OF ALL CALLS	DAILY AVG
EXTRA PATROL	EP	386	19.62 %	12.45
MISCELLANEOUS LE CALL	MISC	332	16.88 %	10.71
TRAFFIC STOP	TS	294	14.95 %	9.48
PROPERTY CHECK	PRC	227	11.54 %	7.32
SUSP VEHICLE	SVEH	47	2.39 %	1.52
SPECIAL DETAIL	SDL	40	2.03 %	1.25
SUSP PERSON	SPER	40	2.03 %	1.25
TELEPHONE HANDLE	THC	39	1.98 %	1.26
ZONE ACCOUNTABILITY PATR	ZAP	37	1.88 %	1.19
RADAR	RADAR	36	1.83 %	1.16
FIRE ALARM	ALARMF	31	1.58 %	1.00
MEDICAL EMERGENCY	MED1	29	1.47 %	0.94
TRESPASSERS	TRES	26	1.32 %	0.84
SUSP INCIDENT	SINC	23	1.17 %	0.74
DIRECTED PATROL REQUEST	DPR	22	1.12 %	0.71
SUSPECT STOP	SS	19	0.97 %	0.61
DISTURBANCE	DIST	18	0.92 %	0.58
INVESTIGATION	INV	18	0.92 %	0.58
WALKUP	WALKUP	16	0.81 %	0.52
RECKLESS DRIVER	RD	13	0.66 %	0.42
MEDICAL NON-EMERG	MED	12	0.61 %	0.39
NOISE	NOISE	12	0.61 %	0.39
WARRANT	WAR	12	0.61 %	0.39
FOUND PROPERTY	PROPF	11	0.56 %	0.35
TEST LE CALL	TEST	11	0.56 %	0.35
911 CK/OPEN LINE	911CK	10	0.51 %	0.32
NARCOTICS	NARC	10	0.51 %	0.32
ANIMAL COMPLAINT	AC	9	0.46 %	0.29
MVA	MV	9	0.46 %	0.29
BUSINESS ALARM	ALARMB	8	0.41 %	0.26
FLAG DOWN	FLAG	8	0.41 %	0.26
DRUNK DRIVER	DUI	7	0.36 %	0.23
ELEVATOR CALL	ELEV	7	0.36 %	0.23
THEFT	THEFT	7	0.36 %	0.23
ASSAULT/BATTERY	ABAT	6	0.31 %	0.19
DISABLED VEHICLE	DAV	6	0.31 %	0.19
FALL- NON EMERGENCY	TRAU3	6	0.31 %	0.19
ILLEGAL PARKING	PARK	5	0.25 %	0.16
ROAD OBSTRUCTION	RDOB	5	0.25 %	0.16
STROKE / CVA	CVA	5	0.25 %	0.16
WELL BEING CHECK	WBC	5	0.25 %	0.16
CIVIL COMPLAINT	CIVIL	4	0.20 %	0.13
DOMESTIC DISTURBANCE	DV	4	0.20 %	0.13
FIGHT	FIGHT	4	0.20 %	0.13
HIT&RUN MVA	MVHR	4	0.20 %	0.13
MEDICAL UNKNOWN	ALARMM	4	0.20 %	0.13

POLICE CALLS TOTALS BY TYPE

DB SHORES POLICE

DATES: 2022-12-01 through 2022-12-31

LOCATION: ALL | ZONE: ALL | RD: ALL

DESCRIPTION	SIGNAL	TOTAL CALLS	% OF ALL CALLS	DAILY AVG
TOWED VEHICLE	TOW	4	0.20 %	0.13
ASSIST AGENCY	ASSIST	3	0.15 %	0.10
ESCORT	ESCORT	3	0.15 %	0.10
FRAUD	FRAUD	3	0.15 %	0.10
INFORMATION GIVEN	INFO	3	0.15 %	0.10
MISC FIRE SERVICE CALL	MISCF	3	0.15 %	0.10
MVA W/ INJURIES	MVI	3	0.15 %	0.10
SUICIDAL PERSON	SP	3	0.15 %	0.10
TRAFFIC CONTROL	TC	3	0.15 %	0.10
UNCONSCIOUS	UNC	3	0.15 %	0.10
ATT TO CONTACT	ATC	2	0.10 %	0.06
CARBREAK	CB	2	0.10 %	0.06
CITY ORDINANCE VIOLATION	COV	2	0.10 %	0.06
DANGEROUS COND FD	DCFD	2	0.10 %	0.06
DEAD PERSON	DEAD	2	0.10 %	0.06
DRUNK PERSON	IP	2	0.10 %	0.06
FLEEING DRIVER	FLEE	2	0.10 %	0.06
LOST PROPERTY	PROPL	2	0.10 %	0.06
MVA MAJOR	MVMI	2	0.10 %	0.06
RECOVERED SIG 10	SVR	2	0.10 %	0.06
REPOSSESSED VEH	REPO	2	0.10 %	0.06
SEXUAL OFFENDER	SXF	2	0.10 %	0.06
SHOPLIFTING	SHOP	2	0.10 %	0.06
THREATENING CALL	TCALL	2	0.10 %	0.06
911 CK/OPN LINE/MED HAZ	911MED	1	0.05 %	0.03
ASSIST	ASST	1	0.05 %	0.03
ATTEMPTED SUICIDE	ASUI	1	0.05 %	0.03
BURGLARY	BURG	1	0.05 %	0.03
BURGLARY ALARM	ALARM	1	0.05 %	0.03
CAR BREAK	CB1	1	0.05 %	0.03
CARDIAC ARREST	CPR	1	0.05 %	0.03
DANGEROUS COND PD	DCPD	1	0.05 %	0.03
FIRE OUT	FOUT	1	0.05 %	0.03
FIRE OUTSIDE STRUCTURE	FOS	1	0.05 %	0.03
JUVENILE	JUV	1	0.05 %	0.03
LASER	LASER	1	0.05 %	0.03
NE ASST- FIRE REQ	LEO2	1	0.05 %	0.03
OPEN DOOR	OPD	1	0.05 %	0.03
OVERDOSE/POISONING	OD	1	0.05 %	0.03
PROWLER	PROW	1	0.05 %	0.03
SEX OFFENSE HIGH PRI	SO1	1	0.05 %	0.03
SMOKE ODOR IN STRUCTURE	SMODIS	1	0.05 %	0.03
STRUC FIRE COMM/HIGHRISE	SFCH	1	0.05 %	0.03
TRAUMA CRITICAL	TRAUE	1	0.05 %	0.03
TRAUMA EMERGENCY	TRAU1	1	0.05 %	0.03
TRAUMA NON EMERG	TRAU	1	0.05 %	0.03

POLICE CALLS TOTALS BY TYPE

DB SHORES POLICE

DATES: 2022-12-01 through 2022-12-31

LOCATION: ALL | ZONE: ALL | RD: ALL

DESCRIPTION	SIGNAL	TOTAL CALLS	% OF ALL CALLS	DAILY AVG
WALK & TALK	WT	1	0.05 %	0.03
WEAPONS COMPL	WC	1	0.05 %	0.03
TOTAL CALLS:		1,967	100.00%	63.45

NOTE: CAD-generated statistical reports are compiled from a live database of calls for service; this live database requires frequent call updating to ensure real time data is correct and maintained. When compiling and comparing statistics over time, minor discrepancies are inherent and should be expected. For final report information on crime, Uniformed Crime Reporting (UCR) statistics should be utilized.

DAYTONA BEACH SHORES DEPARTMENT OF PUBLIC SAFETY

DECEMBER 2022 STATISTICS

FIRE CALLS	CURRENT MONTH			YEAR TO DATE			PRIOR YEAR		
ENGINE RESPONSE	CITY	COUNTY	MUTUAL AID	CITY	COUNTY	MUTUAL AID	CITY	COUNTY	MUTUAL AID
STRUCTURE FIRES	0	0	0	1	0	2	1	0	1
HAZARDOUS CONDITIONS	1	0	0	54	11	2	35	8	0
VEHICLE FIRES	0	0	0	0	0	0	1	1	1
BOAT FIRES	0	0	0	0	0	0	0	0	0
OTHER FIRES NOT LISTED	0	0	1	6	5	5	15	3	1
VEHICLE CRASHES W/ENGINE RESPONSE	0	2	0	4	3	1	8	3	3
SERVICE CALLS	21	1	0	244	20	5	248	23	3
FIRE ALARMS	29	0	1	216	3	4	186	4	0
CANCELLED EN ROUTE	3	3	2	105	27	20	48	19	22
TOTALS	54	6	4	630	69	39	542	61	31

CURRENT MONTH ESTIMATED FIRE DAMAGES

CITY: \$0
COUNTY: \$0
MUTUAL AID: \$0

INSPECTIONS	CURRENT MONTH		YEAR TO DATE		PRIOR YEAR	
	INITIAL	FOLLOW-UP	INITIAL	FOLLOW-UP	INITIAL	FOLLOW-UP
HIGH RISE	8	2	56	41	77	65
HOTEL/MOTEL	6	2	45	28	39	37
ASSEMBLY	0	0	1	2	2	1
MERCANTILE	0	0	34	7	29	3
RESTAURANT	2	2	21	13	19	5
BUSINESS	6	4	91	13	80	11
OTHER	2	0	188	3	32	4
CONSTRUCTION	0	0	24	7	40	6
OCCUPATIONAL LICENSES	0	0	0	0	0	0
APARTMENTS/CONDO	9	0	42	9	22	12
TOTALS	33	10	502	123	340	144

PLANS EXAMINATION HOURS: 0 HRS

DAYTONA BEACH SHORES DEPARTMENT OF PUBLIC SAFETY

DECEMBER 2022 STATISTICS

EMS CALLS	CURRENT MONTH			YEAR TO DATE			PRIOR YEAR		
	CITY	COUNTY	MUTUAL AID	CITY	COUNTY	MUTUAL AID	CITY	COUNTY	MUTUAL AID
ALS CALLS	38	4	0	402	52	4	464	70	11
BLS CALLS	39	9	2	419	63	8	316	71	24
TOTALS	77	13	2	821	115	12	780	141	35



Daytona Beach Shores Department of Public Safety
Office of Director Michael Fowler
3050 S. Atlantic Ave.
Daytona Beach Shores, FL 32118
Office 386-763-5333

TRAINING SEMINARS ATTENDED

Month of December 2022

Anthony McCulley

12/8

*EVOC Instructor
Online*



Daytona Beach Shores Department of Public Safety
Office of Director Michael Fowler
3050 S. Atlantic Ave.
Daytona Beach Shores, FL 32118
Office 386-763-5333

MONTHLY REPORT FOR DECEMBER 2022

Vehicle Maintenance Division: 2 Positions Assigned: Conducted routine, scheduled maintenance checks and repairs on all city vehicles (includes oil changes and tire exchanges). Additional items were:

Replace front & rear brakes	veh # 156
Replace brake rotors	veh #156
Replace brake pads	veh #156
Replace tire pressure sensor	veh #94
Replace throttle body	veh #94
Replace halogen lamp	veh #94
Replace battery	sign board
Replace battery	veh #118

City of Daytona Beach Shores

Planning & Building Division Statistics

Monthly Report – December, 2022

Planning Division

Site Plans - Submittals and Approvals:

Submitted this Month: 0

Submitted this Fiscal Year: 1

Approved by Staff this Month: 0

Approved by Staff this Fiscal Year: 0

Approved by City Council this Month: 0

Approved by City Council this Fiscal Year: 0

Amendments Approved by Staff this Fiscal Year: 0

Building Division

Specific Large Projects (Over \$10,000) - Submitted This Month:

PROJECT	WORK ADDRESS	DATE	WORK DESCRIPTION	VALUE	REVENUE
Holiday Inn Express	3301 South Atlantic Avenue	12/1	Install monument sign	\$28,000.00	\$70.15
G T Wag Inc	3218 South Atlantic Avenue	12/1	Install monument sign	\$13,500.00	\$69.25
Kaczmarek Residence	3043 South Atlantic Avenue, Unit 1202	12/1	Remodel kitchen and 2 bathrooms	\$42,000.00	\$306.58
Chakel Residence	2403 South Atlantic Avenue, Unit 801	12/1	Replace kitchen cabinets, and tops	\$35,214.00	\$272.20
Ortiz Residence	2055 South Atlantic Avenue, Unit 609	12/2	Remove and replace cabinets and tops	\$14,923.00	\$154.75
Yeluri Property	3400 South Atlantic Avenue	12/2	Re-roof building	\$15,000.00	\$405.50
Surf Style at DBS	2226 South Atlantic Avenue	12/2	New electrical service and system	\$250,000.00	\$400.78
Oceans Four Condo	3003 South Atlantic Avenue	12/2	Upgrade fire alarm and voice evacuation panels	\$34,375.00	\$464.38
Zakis Residence	1925 South Atlantic Avenue, Unit 1008	12/6	New showers in 2 bathrooms, new kitchen counter tops	\$20,000.00	\$182.96
Organic Beach Retreat	2009 South Atlantic Avenue	12/6	Rebuild equipment tank, bring pool up to code	\$25,000.00	\$209.87
Shoreline All Suites	2435 South Atlantic Avenue	12/7	Replace metal roof	\$15,000.00	\$4.00

PROJECT	WORK ADDRESS	DATE	WORK DESCRIPTION	VALUE	REVENUE
Cabana Colony Cottages	2501 South Atlantic Avenue	12/7	Re-roof building	\$12,200.00	\$4.00
Groot-Begnaud Residence	2938 Oceans Trace	12/7	Bathroom remodel	\$18,097.00	\$177.58
Crabbs Residence	3703 South Atlantic Avenue, Unit 801	12/9	Remodel laundry room	\$20,000.00	\$182.96
Grand Coquina	3333 South Atlantic Avenue	12/9	Form and pour concrete around exposed piles	\$150,000.00	\$20.40
Atlantic Ocean Palm Inn	3247 South Atlantic Avenue	12/12	Complete roof replacement	\$74,000.00	\$11.92
Days Inn Tropical Seas	3357 South Atlantic Avenue	12/12	Apply full fabric acrylic roof coating	\$29,700.00	\$570.63
Atlantic Terrace Condo	3629 South Atlantic Avenue	12/13	Replace 5 straight cool systems	\$64,500.00	\$11.87
Castro Residence	124 Carolyn Terrace	12/14	Replace shingle roof	\$21,762.00	\$4.73
Sun Viking Lodge	2411 South Atlantic Avenue	12/14	Install monument sign	\$76,900.00	\$84.82
Perry's Ocean Edge Resort	2209 South Atlantic Avenue	12/14	Re-roof flat roof	\$33,875.00	\$258.67
Peck Plaza	2625 South Atlantic Avenue	12/14	Seawall stucco repairs	\$77,000.00	\$505.68
Peck Plaza	2625 South Atlantic Avenue	12/14	Temporary block wall, south garage entrance	\$25,000.00	\$235.87
Curran Shores North	3615 South Atlantic Avenue	12/15	Re-roof 2 buildings	\$149,000.00	\$20.30
Doonan Residence	3737 S. Atlantic Avenue, Unit 603	12/15	Replace insulation and drywall	\$10,000.00	\$4.00
Felder Residence	3737 South Atlantic Avenue, Unit 502	12/15	Replace insulation and drywall	\$10,000.00	\$4.00
Champagne Residence	3737 South Atlantic Avenue, Unit 102	12/15	Replace insulation and drywall	\$10,000.00	\$4.00
Briggs Residence	3737 South Atlantic Avenue, Unit 802	12/15	Replace insulation and drywall	\$10,000.00	\$4.00
Salida del Sol	3737 South Atlantic Avenue	12/15	Pool deck repairs	\$14,800.00	\$4.00
Gibson Residence	3737 South Atlantic Avenue, Unit 1003	12/15	Replace insulation and drywall	\$10,000.00	\$4.00
Zazulia Residence	3737 South Atlantic Avenue, Unit 902	12/15	Replace insulation and drywall	\$10,000.00	\$4.00
Friedman Residence	3737 South Atlantic Avenue, Unit 1102	12/15	Replace insulation and drywall	\$10,000.00	\$4.00
Eller Residence	3737 South Atlantic Avenue, Unit 1001	12/15	Replace insulation and drywall	\$10,000.00	\$4.00
Mercier Residence	3737 South Atlantic Avenue, Unit 602	12/15	Replace insulation and drywall	\$10,000.00	\$4.00
Kolos Residence	3737 South Atlantic Avenue, Unit 1002	12/15	Replace insulation and drywall	\$10,000.00	\$4.00
Mount Residence	3737 South Atlantic Avenue, Unit 202	12/15	Replace insulation and drywall	\$10,000.00	\$4.00

PROJECT	WORK ADDRESS	DATE	WORK DESCRIPTION	VALUE	REVENUE
Lemons Residence	3737 South Atlantic Avenue, Unit 302	12/15	Replace insulation and drywall	\$10,000.00	\$4.00
Gerola Residence	3737 South Atlantic Avenue, Unit 702	12/15	Replace insulation and drywall	\$10,000.00	\$4.00
Graves Residence	3051 S. Atlantic Avenue, Unit 1101	12/16	Kitchen and bathroom remodels	\$29,000.00	\$232.62
Shah Residence	3145 South Atlantic Avenue, Unit 1104	12/16	Install 3 motorized hurricane shutters	\$10,800.00	\$120.55
Russell Residence	3311 South Atlantic Avenue, Unit 703	12/16	Install 3 motorized rolldown hurricane shutters	\$11,480.00	\$129.10
Winn Dixie Plaza	2200 South Atlantic Avenue	12/16	Replace storefront glass and frames	\$24,500.00	\$209.87
Ocean Villas	3703 South Atlantic Avenue	12/20	Replace 2 fans and ductwork on roof	\$32,998.00	\$260.45
Miro Residence	3115 South Atlantic Avenue, Unit 1002	12/20	Replace cabinets and drywall	\$10,250.00	\$4.00
Trainor Residence	2515 South Atlantic Avenue, Unit 303	12/20	Replace 3 doors, size for size	\$13,453.00	\$146.20
City of Daytona Beach Shores	3000 Bellmeade Drive	12/20/	Install chain link fence and 2 gates	\$23,000.00	\$0.00
Marques Residence	3315 South Atlantic Avenue, Unit 808	12/20	Install 3 motorized hurricane shutters	\$11,900.00	\$129.10
Lerro Residence	3425 South Atlantic Avenue, Unit 1201	12/20	Install 6 motorized hurricane shutters	\$18,800.00	\$177.58
Lapointe Residence	3425 South Atlantic Avenue, Unit 1203	12/20	Install 4 motorized hurricane shutters	\$17,000.00	\$166.82
Adams Residence	3425 South Atlantic Avenue, Unit 901	12/20	Install 9 motorized hurricane shutters	\$28,975.00	\$232.62
Rajaratnam Residence	3315 South Atlantic Avenue, Unit 1406	12/20	Install 5 motorized hurricane shutters	\$16,950.00	\$166.82
Pinkerton Residence	3315 South Atlantic Avenue, Unit 906	12/20	Install 3 motorized hurricane shutters	\$12,400.00	\$137.65
Japas Residence	3315 South Atlantic Avenue, Unit 908	12/20	Install 3 motorized hurricane shutters	\$11,300.00	\$129.10
Cooper Residence	3102 Brookfair Crescent	12/21	Re-roof modified bitumen roof	\$10,000.00	\$4.00
Blue Surf Condo	3831 South Atlantic Avenue	12/21	Concrete repairs, replace mansard, dens glass, walls	\$142,792.00	\$19.72
Goodwin Residence	150 Dundee Road	12/21	Re-roof house	\$15,492.00	\$4.00
OceanBlue 21 LLC	138 Botefuhr Avenue	12/22	Re-roof 2 buildings, flat and shingle roofs	\$16,800.00	\$4.07
Danbury Breakers Condo	3747 South Atlantic Avenue	12/22	Temporary roof repair	\$15,000.00	\$4.00
Mike's Galley Restaurant	3162 South Atlantic Avenue	12/22	Replace 2 RTU units	\$35,000.00	\$274.60
Satterlee Residence	3703 South Atlantic Avenue, Unit 707	12/22	Remodel 3 bathrooms, tubs to showers, new vanity	\$24,500.00	\$209.87
Aku Tiki	2225 South Atlantic Avenue	12/22	Install TPO roof and flashings	\$254,000.00	\$30.54

PROJECT	WORK ADDRESS	DATE	WORK DESCRIPTION	VALUE	REVENUE
Dolphin Beach Club	3355 South Atlantic Avenue	12/22	Install TPO roof, new drip edge	\$120,330.00	\$720.28
Pirates Cove	3501 South Atlantic Avenue	12/22	Re-roof and repair	\$700,000.00	\$65.78
Public Safety	3050 South Atlantic Avenue	12/27	Replace 2 water heaters	\$10,200.00	\$0.00
Oceans Ten Condo	2917 South Atlantic Avenue	12/28	Concrete restoration and painting	\$1,000,000.00	\$3,338.65
Webb Residence	2606 Berkley Terrace	12/28	Re-roof shingle roof	\$24,655.00	\$5.12
Holiday Inn Express	3301 South Atlantic Avenue	12/29	Replace 100 lighted mirrors	\$10,000.00	\$47.50
Napoli Residence	3 Oceans West Boulevard, Unit 3A2	12/29	Replace kitchen cabinets	\$12,500.00	\$137.65
Gabriel Residence	3013 South Atlantic Avenue, Unit 605	12/29	New cabinets, bathroom vanities, master shower	\$30,500.00	\$243.85
Peck Plaza	2625 South Atlantic Avenue	12/29	Concrete ADA ramp	\$37,000.00	\$278.13
Shores Club Condo	3815 South Atlantic Avenue	12/30	Repair existing beach ramp and stairs	\$34,595.00	\$6.50
TOTALS	WORK ADDRESS	DATE	WORK DESCRIPTION	\$4,156,016.00	\$12,372.59

Building Division Revenue by Permit Category:

PERMIT TYPE	DECEMBER 2022	FISCAL YEAR-TO-DATE 2022 TO 2023	DECEMBER 2021	LAST FISCAL YEAR-TO-DATE 2021 TO 2022
BUILDING	\$11,548.92	\$38,756.34	\$8,796.51	\$33,598.46
ROOF	\$1,568.42	\$3,666.52	\$0.00	\$1,656.24
DEMOLITION	\$0.00	\$0.00	\$0.00	\$69.25
ELECTRICAL	\$2,378.88	\$5,011.76	\$2,191.63	\$5,813.13
MECHANICAL	\$2,833.62	\$7,271.38	\$3,287.54	\$7,615.43
PLUMBING	\$1,347.75	\$5,982.58	\$2,614.25	\$8,021.17
SIGN	\$407.97	\$1,133.16	\$167.25	\$964.81
POLITICAL SIGN BONDS	\$0.00	\$0.00	\$0.00	\$0.00
STORMWATER MANAGEMENT	\$0.00	\$0.00	\$0.00	\$0.00
MISCELLANEOUS	\$173.25	\$369.75	\$65.25	\$261.25
DEVELOPMENT FEES	\$220.00	\$1,449.02	\$245.00	\$10,726.00
PROMOTIONAL ACTIVITIES	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$20,478.81	\$63,640.51	\$17,367.43	\$68,725.74

Building Division Activities:

ACTIVITY	DECEMBER 2022	FISCAL YEAR-TO-DATE 2022 TO 2023	DECEMBER 2021	LAST FISCAL YEAR-TO-DATE 2021 TO 2022
INSPECTIONS	244	665	267	870
FINAL CERTIFICATES OF OCCUPANCY ISSUED	1	1	0	0
TEMPORARY CERTIFICATES OF OCCUPANCY ISSUED	0	0	0	0
FINAL INSPECTIONS	132	399	169	527
FAILED INSPECTIONS	8	33	18	43

Annual Totals, Large Projects (Over \$10,000):

Projects Begun Current Fiscal Year-to-Date – 2022 to Present: \$12,524,563.00

Projects Begun Last Fiscal Year – 2021 to 2022: \$34,841,244.00

Projects Begun Two Fiscal Years Ago – 2020 to 2021: \$64,300,811.00

COMMUNITY SERVICES DEPARTMENT

MONTHLY REPORT - DECEMBER 2022

FACILITIES MAINTENANCE DIVISION:

Currently two full time positions.

Normal monthly duties:

This division is responsible for the upkeep and maintenance of city buildings. The facilities staff assesses problems reported with the buildings and repairs as needed and within the staff's capabilities. The facilities staff has an HVAC certification therefore related repairs can be performed inhouse. Staff replaces light bulbs, cleans window exterior, paints and performs any other general maintenance needed with the city buildings and city owned properties.

Additionally, this month:

- Public Safety Building: Continued assisting on repairs to the fleet garage, renovated the two offices in the garage, repaired tile in the hallway and work on stucco repair
- City Hall: Worked on repairing the front door lock
- Facilities: Repaired fire bay door rollers, fixed a leaking urinal, and worked on pricing wind screens
- ALL BUILDINGS: Met with fire sprinkler and elevator inspectors for quarterly and annual inspections

PARKS / STREETS DIVISION:

This division typically has eleven maintenance positions and one electrician position. One position routinely assists the electrician when needed.

Normal monthly duties:

This division performs maintenance, upkeep and general appearance of all the parks, streets, sidewalks and medians daily, including, but not limited to, mowing, changing out lights, restocking supplies, replacing plants as needed, replacing or repairing street signs, checking and clearing storm drains, as well as any other related issue that may arise in the City. Per the City-County Park Maintenance Agreement, this division also is responsible for the cleaning and upkeep of the new county parks.

Although there are two units (parks & streets) within the division, all personnel share in the normal monthly duties.

Additionally, this month:

- Repaired fence at public works facility
- Painted and touched up City signs, monument signs at Bellemead
- Fixed ridge cap at station one
- Repaired fence at McElroy dog park

Electrician:

- 31 Electrical locates
- Continued work repairing damaged decorative poles
- Continued changing decorative lights to LED
- Replaced GFI plugs at Community Center for decorations
- Replaced a time clock at McElroy basketball court and public safety decorations
- Replaced fuses in decorative poles and light poles

SEWER DIVISION:

Currently four positions.

Normal monthly duties:

This division maintains and inspect all the sewer stations daily, performs all the general maintenance of the sewer stations, generators and the station properties, including, but not limited to, mowing and general outside maintenance, cleaning pump areas, wet wells and floats. The division also maintains and inspects city manholes, delivers past due sewer bill notices for finance every month, perform cooling tower readings, and quarterly grease trap inspections.

Additionally, this month:

- Sewer line locates – 84
- 2 Animal control calls
- 1 meter read
- Cleaned the hydro meter at the master station
- Quarterly cooling tower readings and grease trap inspections
- Changed out low level float at station 5
- Fixed the fence at station 1
- Changed out meter at station 13
- Fixed sewer back up at 130 Glen Myra

EXECUTIVE SUMMARY

Fiscal Year-To-Date Financial Report

Month Ending August, 2022

CURRENT YEAR OPERATIONAL PERFORMANCE				
Fund or Fund Segment	YTD Revenue	YTD Expense	Revenue Less Expense	Margin %
General Fund Operations	\$13,979,919	\$11,066,521	\$2,913,398	21%
General Obligation Debt Service	\$6,328	\$0	\$6,328	
General Obligation Construction	\$0	\$0	\$0	
General Fund Sub-Total	\$13,986,248	\$11,066,521	\$2,919,727	21%
Sewer Fund Operations	\$2,998,052	\$2,430,308	\$567,745	19%
Sewer Fund Restricted Impact Fee	\$138,398	\$81,260	\$57,138	41%
Sewer Fund Sub-Total	\$3,136,450	\$2,511,568	\$624,883	20%
TOTAL ALL FUNDS FISCAL YTD	\$17,122,698	\$13,578,089	\$3,544,609	21%

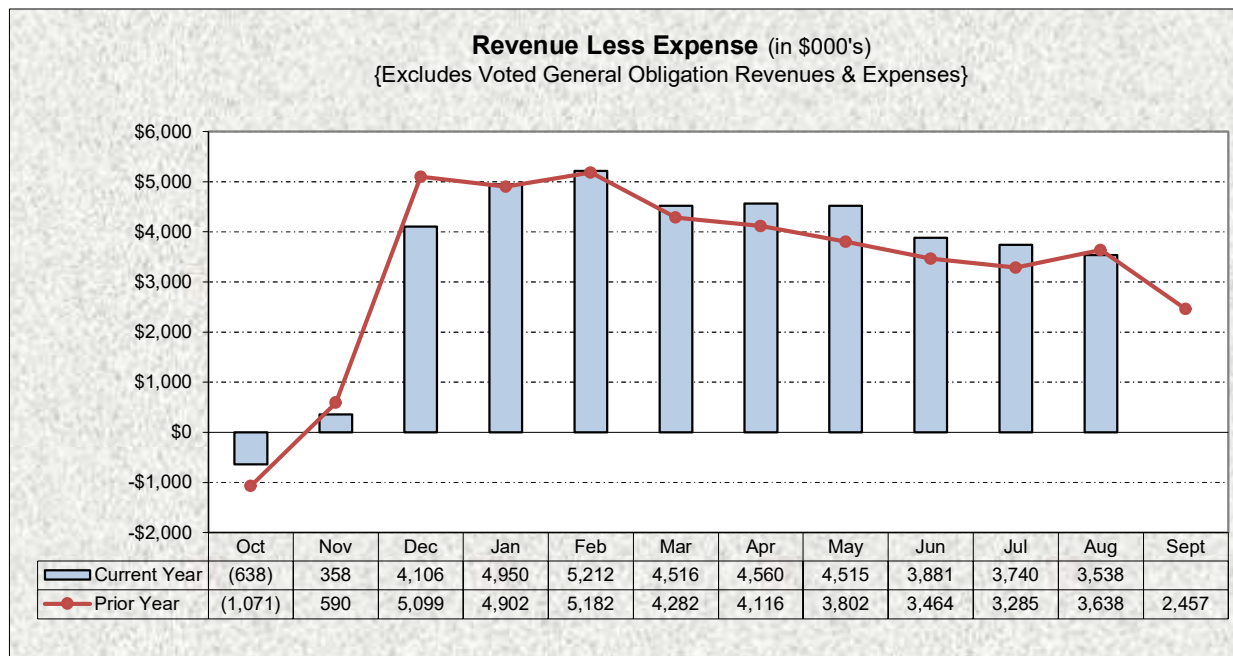
CASH / INVESTMENT POSITIONS PERFORMANCE				
	Current Month Current Year	Current Month Prior Year	12-Month Change	Percent Change
General Fund (excl. G.O. Funds)	\$21,540,999	\$16,592,485	\$4,948,514	30%
Sewer Fund	\$9,988,235	\$9,214,717	\$773,517	8%
Sub-Total Operating Funds	\$31,529,234	\$25,807,203	\$5,722,031	22%
Gen. Obligation [GO] Construction & Debt	\$0	\$0	\$0	0%
TOTAL ALL FUNDS	\$31,529,234	\$25,807,203	\$5,722,031	22%

PROJECTED FISCAL YEAR END (FYE) CASH FLOW FROM NORMAL OPERATIONS**			
	General Fund	Sewer Fund	Total
Current Cash vs. Prior Year Ending Cash	\$4,255,982	\$773,939	
Add Back for Current Year CS Construction Expense	N/A	N/A	
Historical Mean Projected Remaining Cash Flow	\$475,473	(\$51,471)	
PROJECTED FYE NORMALIZED CASH FLOW	\$4,731,455	\$722,468	\$5,453,923

All Funds Budget Performance Summary Report (in 000's)

NON-G.O. FUNDS	August, 2022		VERSUS PRIOR YEAR TO DATE		
	Current Budget	Current YTD Actual	Prior YTD Actual	Vs. Prior Yr. Favorable / (Unfavorable)	% vs. Prior Year
Revenues ('000s)					
General Fund	\$14,322	\$13,980	\$13,830	\$150	1%
Utility Fund	\$3,479	\$3,136	\$2,929	\$207	7%
Total Revenues & Appropriations	\$17,801	\$17,116	\$16,759	\$357	2%
Expenses ('000s)					
General Fund Less Capital	\$13,576	\$10,733	\$9,985	(\$749)	-7%
General Fund Capital	\$746	\$333	\$990	\$656	66%
Utility Fund	\$3,479	\$2,512	\$2,368	(\$143)	-6%
Total Expenses & Appropriations	\$17,801	\$13,578	\$13,342	(\$236)	-2%
Revenue Less Expense ('000s)					
General Fund	\$0	\$2,913	\$2,856	\$58	
Utility Fund	\$0	\$625	\$561	\$64	
Revenue Less Expense	\$0	\$3,538	\$3,417	\$122	

VOTED GENERAL OBLIGATION	August, 2022		VERSUS PRIOR YEAR TO DATE		
	Current Budget	Current YTD Actual	Prior YTD Actual	Vs. Prior Yr. Favor / (Unfavor)	% vs. Prior Year
General Obligation Revenue	\$0	\$6	\$2,885	(\$2,878)	-100%
General Obligation Expense	\$0	\$0	\$6,734	\$6,734	100%
Voted Gen. Oblig. Rev. Less Exp.	\$0	\$6	(\$3,850)	\$3,856	



General Fund Detail Budget Report

	August, 2022		VERSUS PRIOR YEAR TO DATE		
	Current Budget	Current YTD Actual	Prior YTD Actual	Vs. Prior Yr. Favorable / (Unfavorable)	% vs. Prior Year
Revenues/Sources					
Ad-Valorem Taxes	8,412,300	8,398,734	8,392,659	6,075	0.07%
Business Taxes	101,900	102,287	102,626	(339)	-0.33%
Utility Taxes	1,014,500	882,005	868,851	13,154	1.51%
Permits & Franchise Fees	893,200	782,734	738,750	43,984	5.95%
Intergovernmental	721,500	688,242	687,357	885	0.13%
Donations	0	14,263	0	14,263	
Charges for Services	1,631,700	1,720,851	1,553,164	167,687	10.80%
Fines & Forfeitures	94,800	135,950	103,258	32,691	31.66%
Non-G.O. Interest	23,000	18,385	23,778	(5,393)	-22.68%
Unrealized Investment G/(L)	0	0	(289,000)	289,000	100.00%
Miscellaneous & Fixed Asset Sales	35,500	452,262	910,508	(458,245)	-50.33%
Internal Services	855,500	784,208	737,917	46,292	6.27%
Non G.O. Transfer In-Fund Balance	538,200	0	0	0	
Non-G.O. Gen. Fund Revenue	\$14,322,100	\$13,979,919	\$13,829,866	\$150,053	1.08%

Operating Expenditures

Excluding CAPITAL Expense					
Legislative	212,200	180,170	170,260	(9,910)	-5.82%
Executive	636,900	522,061	504,986	(17,075)	-3.38%
Finance	597,200	493,445	515,665	22,220	4.31%
Legal Counsel	153,400	124,951	101,602	(23,349)	-22.98%
Comp. Planning	138,300	72,777	108,133	35,356	32.70%
Other Gov't Services	245,800	320,846	178,016	(142,829)	-80.23%
Public Safety Operations	5,982,600	4,892,116	4,760,753	(131,363)	-2.76%
Building Dept.	643,800	613,779	509,910	(103,869)	-20.37%
Phy. Envir. -- Solid Waste/Recycle	1,472,300	1,006,094	1,008,183	2,089	0.21%
Public Works Operations	1,216,500	993,584	999,923	6,339	0.63%
Inventory	0	0	0	0	
Benefit Termination Payout	142,000	147,237	(5,412)	(152,649)	-2821%
Parks & Rec	440,200	364,592	308,407	(56,185)	-18.22%
Community Center	536,000	472,787	317,443	(155,344)	-48.94%
Senior Center	0	0	1	1	100%
Contingency/Transfers	1,159,000	0	788,799	788,799	100%
Long-Term Debt	0	0	0	0	
Non-G.O. Operations Expense	13,576,200	10,733,414	9,984,677	62,231	0.62%
Non-G.O. CAPITAL Expense	745,900	333,107	989,522	\$656,415	
Total Non-G.O. Expense	14,322,100	11,066,521	10,974,199	718,646	
Non-G.O. Revenue Less Expense	\$0	\$2,913,398	\$2,855,668	\$868,699	30%

General Obligation (G.O.) Debt Service

Debt Service Ad-Valorem Revenue	0	6,328	2,884,648
Debt Service Interest Revenue	0	0	12
UG Utils- Debt Service Expense	0	0	6,734,243
G.O. Revenue Less Expense	\$0	\$6,328	(\$3,849,584)

G.O. Construction

Streetscape Prjct.- Fund Bal Rev. Transfer	0	0	0
Streetscape. - Construction Expense	0	0	0
G.O. Construction Rev. Less Exp.	\$0	\$0	\$0

Utility Fund Detail Budget Report

	August, 2022		VERSUS PRIOR YEAR TO DATE		
	Current Budget	Current YTD Actual	Prior YTD Actual	Vs. Prior Yr. Favorable / (Unfavorable)	% vs. Prior Year
Fund 401					
Operations Revenues					
Charges for Services	\$3,447,500	\$2,991,719	\$2,897,965	\$93,754	3%
Interest	15,000	6,333	13,100	(6,766)	-52%
Sale of Fixed Assets / Misc.	0	0	7,178	(7,178)	-100%
Total Operating Revenues	\$3,462,500	\$2,998,052	\$2,918,242	\$79,810	3%
Operations Expenditures					
Sewer Operating Incl. Depreciation	\$3,462,500	\$2,430,308	\$2,368,220	(\$62,088)	-3%
- Less Debt Service Principal [a]		0	0		
- Less Not Offset Capital Expense [b]		0	0		
Total Operating Expense	\$3,462,500	\$2,430,308	\$2,368,220	(\$62,088)	-3%
Operations Margin	\$0	\$567,745	\$550,023		
% Gain/(Loss)		23%	23%		

Fund 402

Impact Fee Revenues					
Sewer Impact Fees	16,000	138,400	\$10,934	\$127,466	1166%
Impact Fee Interest	100	(2)	4	(7)	-148%
Total IF Revenue	\$16,100	\$138,398	\$10,938	\$127,459	1165%
Impact Fee Expense					
Sewer Impact Fee Exp	16,100	81,260	\$0	(\$81,260)	
Total IF Expense	\$16,100	\$81,260	\$0	(\$81,260)	
Impact Fee Margin	\$0	\$57,138	\$10,938	46,199	422%
% Gain/(Loss)		70%			

TOTAL FUND PERFORMANCE

TOTAL FUND Revenue	\$3,478,600	\$3,136,450	\$2,929,181	\$207,270	
TOTAL FUND Expense	\$3,478,600	\$2,511,568	\$2,368,220	(\$143,348)	
FUND Revenue Less Expense	\$0	\$624,883	\$560,961	\$63,922	

[a] In Enterprise Funds, debt service principal payment expenses are credited against the debt liability on the balance sheet, reducing the debt on the Balance Sheet and eliminating the expense from the Income Statement.

[b] In Enterprise Funds, the expense of Capital is allocated to depreciation, which in this report is included in the listed operating expense.

FISCAL YEAR-TO-DATE CAPITAL BUDGET ACCOUNT REPORT
August, 2022

Department	Description	Budgeted*	Paid
51/10-20 Executive/Legislative		0	0
5130 Finance		0	0
5210 Pub. Safety Admin		0	0
5211 Patrol/Fire/Rescue	Vehicles	287,700	250,252
5240 Building & Codes			
5410 Pub. Works Admin			
5412 Pub. Works Bldg. Maint		0	0
5413 Pub. Works Streets	Vehicles	190,000	27,384
	Road Improvements Misc.	35,300	0
	Gas Tax Financed		
	Appropriated Road Improvements		0
	Crosswalks	172,900	0
5720 Parks		50,000	44,570
5751 Community Center		10,000	10,902
5752 Senior Center		0	0
GENERAL FUND TOTAL		745,900	333,107
401-5350 Sewer Operating	IMPROVEMENTS		
	Sewer Engineering and Project Cost	2,575,000	41,359
	EQUIPMENT		
		177,000	74,112
		0	0
		0	0
		0	0
		0	0
	Capital Offset to Depreciation Exp	(2,752,000)	(115,471)
401-5351 Sewer Impact Fee			
UTILITY FUND TOTAL		0	0
Contraband (non-budgeted)			
TOTAL FROM CONTRABAND		0	0
GRAND TOTAL		745,900	333,107

INVESTMENT REPORT
August, 2022

Policy Restrictions

Investment	Invest Class	Must	Int.Cap	Policy Class Cap	Current	In Limits
SBA	SBA			None	0.0%	
US Gov't Securities	USGS			100%	78.9%	Yes
Cash & CDs	CASH			None	21.1%	Yes
Money Market Funds	MMF			20%	0.0%	
Fed Instrum. & Agncy	FIA			30%	0.0%	
Collat. Mortg. Obligtns.	CMO			20%	0.0%	
Commercial Paper	CP			10%	0.0%	
FMIT	FMIT			None	0.0%	

Performance @Period Ending: August, 2022

Institution	Account		Asset	Invest Class	Restriction	Account Value	Period Int. Rate	% of Portfolio
SBA: Prime	131031		Investment	SBA	General Fund	\$543	2.26%	0%
SBA: Prime	131032		Investment	SBA	Sewer Fund	\$542	2.26%	0%
TOTAL SBA						\$1,085		0.0%
U.S. Treasury Note	912828U57	11/30/2023	Investment	USGS	General Fund	\$2,641,683	2.70%	8%
U.S. Treasury Note	912828201	08/31/2023	Investment	USGS	General Fund	\$2,638,226	2.46%	8%
U.S. Treasury Note	91282CER8	5/31/2024	Investment	USGS	General Fund	\$2,640,535	3.45%	8%
U.S. Treasury Bill	912796U31	3/23/2023	Investment	USGS	General Fund	\$3,496,734	2.89%	11%
U.S. Treasury Bill	912796W47	5/18/2023	Investment	USGS	General Fund	\$3,497,518	3.07%	11%
U.S. Treasury Bill	912796U49	9/15/2022	Investment	USGS	General Fund	\$1,998,332	2.00%	6%
U.S. Treasury Bill	912796U31	3/23/2023	Investment	USGS	Sewer Fund	\$1,475,830	2.89%	5%
U.S. Treasury Bill	912796X79	12/15/2022	Investment	USGS	Sewer Fund	\$1,487,839	2.78%	5%
U.S. Treasury Bill	912796XQ7	7/13/2023	Investment	USGS	Sewer Fund	\$4,988,468	3.35%	16%
TOTAL US TREASURIES						\$24,865,165		78.9%
Bank of America	004537065882		Cash	CASH	Working Cash	\$4,133,943	0.00%	13%
Bank of America	898013183744		Cash	CASH	UG Util Building	\$0	0.00%	0%
Bank of America	005562564319		Cash	CASH	Sewer Operating	\$2,002,371	0.00%	6%
Bank of America	005562564351		Cash	CASH	Sewer Impact Fee	\$10,583	0.00%	0%
JP Morgan Chase	663652210		Cash	CASH	Working Cash	\$356,553	0.00%	1%
JP Morgan Chase CD	100079555936		Cash	CD	Pool Cash	\$100,152	1.85%	0%
Seacoast Bank	4810004966		Cash	CASH	Sewer Operating	\$22,600	0.15%	0%
Seacoast Bank	4810000706		Cash	CASH	Working Cash	\$36,782	0.15%	0%
Seacoast Bank	4810003566		Cash	CASH	Loan Reserve	\$0	0.00%	0%
TOTAL BANKS						\$6,662,984		21.1%

TOTAL CURRENT VALUE @ PERIOD END	\$31,529,234
WEIGHTED AVERAGE TOTAL RETURN FOR CURRENT MONTH	2.3120%

CHANGE IN CASH & INVESTMENTS (Incl. interfund transfers)	Current Value	Vs. Last Month	Vs. Prior Year To Date	Vs. Prior Fiscal Yr. End
G.O. Construction & Debt Service Funds	\$0	\$0	\$0	\$0
General Fund (excl. G.O. Funds)	\$21,540,999	\$1,066,244	\$4,948,514	\$4,255,982
Sewer Fund	\$9,988,235	\$63,519	\$773,517	\$772,867
TOTAL	\$31,529,234	\$1,129,763	\$5,722,031	\$5,028,849
Percent Change for Current	N/A	3.7%	22.2%	22.0%

Portfolio Report

August, 2022

GENERAL FUND						
Agent	Security Type (Last Digits Account ID)	Cost Basis	Current Yield	Market Value	Gain / Loss	Annual Income @ Cur. Int%
SBA	Investment-General (031)	\$543	2.26%	\$543	\$0	\$12
BoA	Cash-Pool Cash Account (5882)	\$1,374,741	0.00%	\$1,374,741.46	\$0	\$64
	Contraband Pool Cash in 5882	\$57,601		\$57,600.83	\$0	\$0
	Pool Cash Due to Sewer Fund			(218,409.53)		\$0
	Economic Development			609,070.84		\$0
	ARPA			2,310,939.00		\$0
BoA	Cash- UG Utility [Bldg] (3744)	\$0	0.00%	\$0	\$0	\$0
Seacoast	Cash-Pool Cash Account (0706)	\$36,782	0.15%	\$36,782	\$0	\$55
Seacoast	Cash-Loan Reserve (3566)	\$0	0.00%	\$0	\$0	\$0
Chase	Cash-Pool Cash (2110)	\$356,553	0.00%	\$356,553	\$0	\$0
Chase	CD (5936)	\$100,152	1.85%	\$100,152	\$0	\$1,853
JP Morgan	US Treasury Securities	\$16,967,216	2.81%	\$16,913,027	-\$54,189	\$477,436
ALL GENERAL FUND			1.97%	\$21,540,999	-\$54,189	\$479,420
			PRIOR MONTH	\$20,474,755		

SEWER OPERATING						
SBA	Investment (032)	\$542	2.26%	\$542	\$0	\$12
BoA	Cash (4319)	\$1,783,962	0.00%	\$1,783,962	\$0	\$83
Seacoast	Cash (4966)	\$22,600	0.15%	\$22,600	\$0	\$33
	Cash-Pool Cash Due From Gen. Fund			\$218,410		\$0
JP Morgan	US Treasury Securities	\$7,954,131	3.16%	\$7,952,137	-\$1,994	\$250,992
ALL SEWER OPERATING FUND			2.55%	\$9,977,651	-\$1,994	\$251,121
			PRIOR MONTH	\$9,914,133		

SEWER IMPACT FEES (Restricted)						
BoA	Cash (4351)	\$10,583	0.00%	\$10,583	\$0	\$0
	Cash-Pool Cash Due From Gen. Fund			\$0		\$0
ALL SEWER IMPACT			0.00%	\$10,583	\$0	\$0
			PRIOR MONTH	\$10,583		

ALL FUNDS			2.32%	\$31,529,234	(\$56,182)	\$730,541
			PRIOR MONTH	\$30,399,471		
			MONTHLY CHANGE	\$1,129,763		
			MONTHLY CHANGE %	3.7%		

Portfolio Report
August, 2022

GENERAL FUND											
Agent	Security Type (Last Digits Account ID)	Cusip	Maturity Date	Par Value/Face Value	Coupon Rate	Cost Basis	August 31, 2022 Yield to Maturity	August 31, 2022 Market Value	Market G/L	Accrued Interest	Income to Maturity
US Treasury Note	US Treasury Note	912828U57	11/30/2023	2,685,000	2.125%	\$2,661,918	2.70%	\$2,641,683	-\$20,235	\$14,342	\$95,353
US Treasury Note	US Treasury Note	9128282D1	8/31/2023	2,694,000	1.375%	\$2,655,380	2.46%	\$2,638,226	-\$17,154	\$0	\$76,177
US Treasury Note	US Treasury Note	91282CER8	5/31/2024	2,685,000	2.500%	\$2,662,213	3.45%	\$2,640,535	-\$21,678	\$16,873	\$141,934
US Treasury Bill	US Treasury Bill	912796U31	3/23/2023	3,554,000		\$3,496,983	2.89%	\$3,496,734	-\$249		\$57,017
US Treasury Bill	US Treasury Bill	912796W47	5/18/2023	3,575,000		\$3,497,841	3.07%	\$3,497,518	-\$323		\$77,159
US Treasury Bill	US Treasury Bill	912796U49	9/15/2022	2,000,000		\$1,992,881	2.00%	\$1,998,332	\$5,451		\$7,119
ALL GENERAL FUND				17,193,000		\$16,967,216		\$16,913,027	-\$54,189	\$31,215	\$454,759
PRIOR MONTH								\$16,937,637			2.86%

SEWER OPERATING											
US Treasury Bill	US Treasury Bill	912796U31	3/23/2023	1,500,000		\$1,472,305	2.89%	\$1,475,830	\$3,525		\$27,695
US Treasury Bill	US Treasury Bill	912796X79	12/15/2022	1,500,000		\$1,484,420	2.78%	\$1,487,839	\$3,419		\$15,580
US Treasury Bill	US Treasury Bill	912796XQ7	7/13/2023	5,135,000		\$4,997,405	3.35%	\$4,988,468	-\$8,937		\$137,595
ALL SEWER OPERATING FUND				8,135,000		\$7,954,131		\$7,952,137	-\$1,994		\$180,869
PRIOR MONTH								\$2,958,482			2.27%

ALL FUNDS				25,328,000		\$24,921,347		\$24,865,165	(\$56,182)		2.68%
PRIOR MONTH								\$24,903,977			
MONTHLY CHANGE								(\$38,812)			
MONTHLY CHANGE %								-0.2%			

EXECUTIVE SUMMARY

Fiscal Year-To-Date Financial Report

Month Ending September, 2022

CURRENT YEAR OPERATIONAL PERFORMANCE				
Fund or Fund Segment	YTD Revenue	YTD Expense	Revenue Less Expense	Margin %
General Fund Operations	\$14,770,412	\$12,949,661	\$1,820,751	12%
General Obligation Debt Service	\$7,261	\$0	\$7,261	
General Obligation Construction	\$0	\$0	\$0	
General Fund Sub-Total	\$14,777,673	\$12,949,661	\$1,828,012	12%
Sewer Fund Operations	\$3,639,310	\$2,823,628	\$815,682	22%
Sewer Fund Restricted Impact Fee	\$137,368	\$81,260	\$56,108	41%
Sewer Fund Sub-Total	\$3,776,678	\$2,904,888	\$871,790	23%
TOTAL ALL FUNDS FISCAL YTD	\$18,554,351	\$15,854,549	\$2,699,802	15%

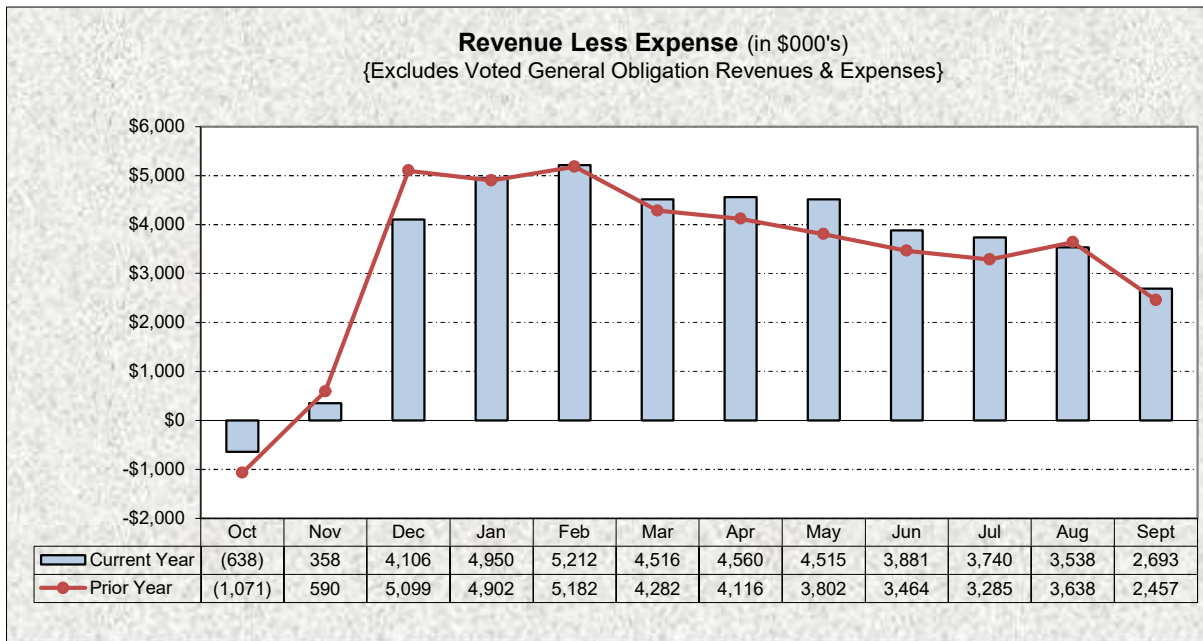
CASH / INVESTMENT POSITIONS PERFORMANCE				
	Current Month Current Year	Current Month Prior Year	12-Month Change	Percent Change
General Fund (excl. G.O. Funds)	\$21,151,445	\$16,592,485	\$4,558,960	27%
Sewer Fund	\$9,982,278	\$9,214,717	\$767,560	8%
Sub-Total Operating Funds	\$31,133,723	\$25,807,203	\$5,326,520	21%
Gen. Obligation [GO] Construction & Debt	\$0	\$0	\$0	0%
TOTAL ALL FUNDS	\$31,133,723	\$25,807,203	\$5,326,520	21%

PROJECTED FISCAL YEAR END (FYE) CASH FLOW FROM NORMAL OPERATIONS**			
	General Fund	Sewer Fund	Total
Current Cash vs. Prior Year Ending Cash	\$3,866,428	\$766,910	
Add Back for Current Year CS Construction Expense	N/A	N/A	
Historical Mean Projected Remaining Cash Flow	(\$933,213)	\$211,852	
PROJECTED FYE NORMALIZED CASH FLOW	\$2,933,215	\$978,761	\$3,911,976

All Funds Budget Performance Summary Report (in 000's)

NON-G.O. FUNDS	September, 2022		VERSUS PRIOR YEAR TO DATE		
	Current Budget	Current YTD Actual	Prior YTD Actual	Vs. Prior Yr. Favorable / (Unfavorable)	% vs. Prior Year
Revenues ('000s)					
General Fund	\$14,322	\$14,770	\$14,654	\$117	1%
Utility Fund	\$3,479	\$3,777	\$3,589	\$188	5%
Total Revenues & Appropriations	\$17,801	\$18,547	\$18,242	\$305	2%
Expenses ('000s)					
General Fund Less Capital	\$13,544	\$12,315	\$5,070	(\$7,245)	-143%
General Fund Capital	\$678	\$635	\$1,031	\$396	38%
Utility Fund	\$3,479	\$2,905	\$3,061	\$156	5%
Total Expenses & Appropriations	\$17,700	\$15,855	\$9,162	(\$6,693)	-73%
Revenue Less Expense ('000s)					
General Fund	\$101	\$1,821	\$8,552	(\$6,732)	
Utility Fund	\$0	\$872	\$528	\$344	
Revenue Less Expense	\$101	\$2,693	\$9,081	(\$6,388)	

VOTED GENERAL OBLIGATION	September, 2022		VERSUS PRIOR YEAR TO DATE		
	Current Budget	Current YTD Actual	Prior YTD Actual	Vs. Prior Yr. Favor / (Unfavor)	% vs. Prior Year
General Obligation Revenue	\$0	\$7	\$2,885	(\$2,878)	-100%
General Obligation Expense	\$0	\$0	\$6,734	\$6,734	100%
Voted Gen. Oblig. Rev. Less Exp.	\$0	\$7	(\$3,849)	\$3,856	



General Fund Detail Budget Report

	September, 2022		VERSUS PRIOR YEAR TO DATE		
	Current Budget	Current YTD Actual	Prior YTD Actual	Vs. Prior Yr. Favorable / (Unfavorable)	% vs. Prior Year
Revenues/Sources					
Ad-Valorem Taxes	8,412,300	8,399,208	8,392,783	6,425	0.08%
Business Taxes	101,900	102,797	102,059	738	0.72%
Utility Taxes	1,014,500	1,107,157	1,105,809	1,349	0.12%
Permits & Franchise Fees	893,200	1,084,505	1,011,369	73,137	7.23%
Intergovernmental	721,500	876,950	848,005	28,945	3.41%
Donations	0	0	0	0	
Charges for Services	1,631,700	1,898,714	1,621,551	277,162	17.09%
Fines & Forfeitures	94,800	149,110	111,671	37,439	33.53%
Non-G.O. Interest	23,000	66,888	23,778	43,110	181.31%
Unrealized Investment G/(L)	0	(128,978)	(289,000)	160,022	55.37%
Miscellaneous & Fixed Asset Sales	35,500	358,560	920,554	(561,993)	-61.05%
Internal Services	855,500	855,500	805,000	50,500	6.27%
Non G.O. Transfer In-Fund Balance	538,200	0	0	0	
Non-G.O. Gen. Fund Revenue	\$14,322,100	\$14,770,412	\$14,653,577	\$116,835	0.80%

Operating Expenditures

Excluding CAPITAL Expense					
Legislative	212,200	192,411	181,120	(11,290)	-6.23%
Executive	636,900	587,222	577,506	(9,716)	-1.68%
Finance	597,200	547,703	578,195	30,491	5.27%
Legal Counsel	153,400	140,503	121,041	(19,462)	-16.08%
Comp. Planning	138,300	82,191	123,381	41,190	33.38%
Other Gov't Services	245,800	345,642	187,372	(158,270)	-84.47%
Public Safety Operations	5,735,000	6,028,953	6,018,410	(10,543)	-0.18%
Building Dept.	705,200	700,031	584,008	(116,023)	-19.87%
Phy. Envir. -- Solid Waste/Recycle	1,472,300	1,353,267	1,214,753	(138,514)	-11.40%
Public Works Operations	1,325,500	1,231,768	1,262,840	31,072	2.46%
Inventory	0	0	0	0	
Benefit Termination Payout	151,000	147,237	(6,240)	(153,477)	-2460%
Parks & Rec	427,100	409,973	342,547	(67,427)	-19.68%
Community Center	585,000	547,739	377,247	(170,493)	-45.19%
Senior Center	0	0	1	1	100%
Contingency/Transfers	1,159,000	0	788,799	788,799	100%
Long-Term Debt	0	0	0	0	
Non-G.O. Operations Expense	13,543,900	12,314,640	5,069,728	36,338	0.72%
Non-G.O. CAPITAL Expense	677,500	635,021	1,031,408	\$396,387	
Total Non-G.O. Expense	14,221,400	12,949,661	6,101,136	432,725	
Non-G.O. Revenue Less Expense	\$100,700	\$1,820,751	\$8,552,442	\$549,559	6%

General Obligation (G.O.) Debt Service

Debt Service Ad-Valorem Revenue	0	7,261	2,885,115
Debt Service Interest Revenue	0	0	12
UG Utils- Debt Service Expense	0	0	6,734,243
G.O. Revenue Less Expense	\$0	\$7,261	(\$3,849,117)

G.O. Construction

Streetscape Prjct.- Fund Bal Rev. Transfer	0	0	0
Streetscape. - Construction Expense	0	0	0
G.O. Construction Rev. Less Exp.	\$0	\$0	\$0

Utility Fund Detail Budget Report

	September, 2022		VERSUS PRIOR YEAR TO DATE		
	Current Budget	Current YTD Actual	Prior YTD Actual	Vs. Prior Yr. Favorable / (Unfavorable)	% vs. Prior Year
Fund 401					
Operations Revenues					
Charges for Services	\$3,447,500	\$3,636,242	\$3,522,561	\$113,681	3%
Interest	15,000	3,068	13,755	(10,687)	-78%
Sale of Fixed Assets / Misc.	0	0	3,528	(3,528)	-100%
Total Operating Revenues	\$3,462,500	\$3,639,310	\$3,539,844	\$99,466	3%
Operations Expenditures					
Sewer Operating Incl. Depreciation	\$3,462,500	\$2,823,628	\$3,022,364	\$198,736	7%
- Less Debt Service Principal [a]		0	0		
- Less Not Offset Capital Expense [b]		0	0		
Total Operating Expense	\$3,462,500	\$2,823,628	\$3,022,364	\$198,736	7%
Operations Margin	\$0	\$815,682	\$517,480		
% Gain/(Loss)		29%	17%		

Fund 402

Impact Fee Revenues					
Sewer Impact Fees	16,000	137,369	\$48,825	\$88,544	181%
Impact Fee Interest	100	(1)	(0)	(1)	-122%
Total IF Revenue	\$16,100	\$137,368	\$48,825	\$88,543	181%
Impact Fee Expense					
Sewer Impact Fee Exp	16,100	81,260	\$38,240	(\$43,020)	-113%
Total IF Expense	\$16,100	\$81,260	\$38,240	(\$43,020)	-113%
Impact Fee Margin	\$0	\$56,108	\$10,585	45,523	430%
% Gain/(Loss)		69%			

TOTAL FUND PERFORMANCE

TOTAL FUND Revenue	\$3,478,600	\$3,776,678	\$3,588,669	\$188,009	
TOTAL FUND Expense	\$3,478,600	\$2,904,888	\$3,060,604	\$155,716	
FUND Revenue Less Expense	\$0	\$871,790	\$528,064	\$343,725	

[a] In Enterprise Funds, debt service principal payment expenses are credited against the debt liability on the balance sheet, reducing the debt on the Balance Sheet and eliminating the expense from the Income Statement.

[b] In Enterprise Funds, the expense of Capital is allocated to depreciation, which in this report is included in the listed operating expense.

FISCAL YEAR-TO-DATE CAPITAL BUDGET ACCOUNT REPORT
September, 2022

Department	Description	Budgeted*	Paid
51/10-20 Executive/Legislative		0	0
5130 Finance		0	0
5210 Pub. Safety Admin		0	0
5211 Patrol/Fire/Rescue	Vehicles	508,140	507,691
5240 Building & Codes			
5410 Pub. Works Admin			
5412 Pub. Works Bldg. Maint		44,800	44,725
5413 Pub. Works Streets	Vehicles	63,560	27,263
	Road Improvements Misc.		0
	Gas Tax Financed		
	Appropriated Road Improvements		0
	Crosswalks	0	0
5720 Parks		50,000	44,440
5751 Community Center		11,000	10,902
5752 Senior Center		0	0
GENERAL FUND TOTAL		677,500	635,021
401-5350 Sewer Operating	IMPROVEMENTS		
	Sewer Engineering and Project Cost	2,575,000	0
	EQUIPMENT		
		177,000	104,582
		0	0
		0	0
		0	0
		0	0
	Capital Offset to Depreciation Exp	(2,752,000)	(104,582)
401-5351 Sewer Impact Fee			
UTILITY FUND TOTAL		0	0
Contraband (non-budgeted)			
TOTAL FROM CONTRABAND		0	0
GRAND TOTAL		677,500	635,021

INVESTMENT REPORT
September, 2022

Policy Restrictions

Investment	Invest Class	Must	Int.Cap	Policy Class Cap	Current	In Limits
SBA	SBA			None	0.0%	
US Gov't Securities	USGS			100%	79.5%	Yes
Cash & CDs	CASH			None	20.5%	Yes
Money Market Funds	MMF			20%	0.0%	
Fed Instrum. & Agncy	FIA			30%	0.0%	
Collat. Mortg. Obligtns.	CMO			20%	0.0%	
Commercial Paper	CP			10%	0.0%	
FMIT	FMIT			None	0.0%	

Performance @Period Ending: September, 2022

Institution	Account		Asset	Invest Class	Restriction	Account Value	Period Int. Rate	% of Portfolio
SBA: Prime	131031		Investment	SBA	General Fund	\$544	2.26%	0%
SBA: Prime	131032		Investment	SBA	Sewer Fund	\$544	2.26%	0%
TOTAL SBA						\$1,087		0.0%
U.S. Treasury Note	912828U57	11/30/2023	Investment	USGS	General Fund	\$2,619,973	3.01%	8%
U.S. Treasury Note	912828201	08/31/2023	Investment	USGS	General Fund	\$2,623,703	2.80%	8%
U.S. Treasury Note	91282CER8	5/31/2024	Investment	USGS	General Fund	\$2,607,387	3.76%	8%
U.S. Treasury Bill	912796U31	3/23/2023	Investment	USGS	General Fund	\$3,492,171	3.66%	11%
U.S. Treasury Bill	912796W47	5/18/2023	Investment	USGS	General Fund	\$3,496,186	3.53%	11%
U.S. Treasury Bill	912796U49	9/15/2022	Investment	USGS	General Fund	\$1,966,368	3.69%	6%
U.S. Treasury Bill	912796U31	3/23/2023	Investment	USGS	Sewer Fund	\$1,473,905	3.66%	5%
U.S. Treasury Bill	912796X79	12/15/2022	Investment	USGS	Sewer Fund	\$1,491,440	2.72%	5%
U.S. Treasury Bill	912796XQ7	7/13/2023	Investment	USGS	Sewer Fund	\$4,985,290	3.78%	16%
TOTAL US TREASURIES						\$24,756,423		79.5%
Bank of America	004537065882		Cash	CASH	Working Cash	\$3,812,663	0.00%	12%
Bank of America	898013183744		Cash	CASH	UG Util Building	\$0	0.00%	0%
Bank of America	005562564319		Cash	CASH	Sewer Operating	\$1,997,912	0.00%	6%
Bank of America	005562564351		Cash	CASH	Sewer Impact Fee	\$10,585	0.00%	0%
JP Morgan Chase	663652210		Cash	CASH	Working Cash	\$395,512	0.00%	1%
JP Morgan Chase CD	100079555936		Cash	CD	Pool Cash	\$100,152	1.85%	0%
Seacoast Bank	4810004966		Cash	CASH	Sewer Operating	\$22,603	0.15%	0%
Seacoast Bank	4810000706		Cash	CASH	Working Cash	\$36,786	0.15%	0%
Seacoast Bank	4810003566		Cash	CASH	Loan Reserve	\$0	0.00%	0%
TOTAL BANKS						\$6,376,212		20.5%

TOTAL CURRENT VALUE @ PERIOD END	\$31,133,723
WEIGHTED AVERAGE TOTAL RETURN FOR CURRENT MONTH	2.7603%

CHANGE IN CASH & INVESTMENTS (Incl. interfund transfers)	Current Value	Vs. Last Month	Vs. Prior Year To Date	Vs. Prior Fiscal Yr. End
G.O. Construction & Debt Service Funds	\$0	\$0	\$0	\$0
General Fund (excl. G.O. Funds)	\$21,151,445	(\$389,554)	\$4,558,960	\$3,866,428
Sewer Fund	\$9,982,278	(\$7,029)	\$767,560	\$766,910
TOTAL	\$31,133,723	(\$396,583)	\$5,326,520	\$4,633,338
Percent Change for Current	N/A	-1.3%	20.6%	20.5%

Portfolio Report
September, 2022

GENERAL FUND						
Agent	Security Type (Last Digits Account ID)	Cost Basis	Yield to Cost	Market Value	Gain / Loss	Annual Income @ Cur. Int%
SBA	Investment-General (031)	\$544	2.26%	\$544	\$0	\$12
BoA	Cash-Pool Cash Account (5882)	\$3,653,496	0.00%	\$3,653,495.89	\$0	\$171
	Contraband Pool Cash in 5882	\$66,363		\$66,362.88	\$0	\$0
	Pool Cash Due to Sewer Fund			(213,722.97)		\$0
	Economic Development			306,527.01		\$0
	ARPA			-		\$0
BoA	Cash- UG Utility [Bldg] (3744)	\$0	0.00%	\$0	\$0	\$0
Seacoast	Cash-Pool Cash Account (0706)	\$36,786	0.15%	\$36,786	\$0	\$55
Seacoast	Cash-Loan Reserve (3566)	\$0	0.00%	\$0	\$0	\$0
Chase	Cash-Pool Cash (2110)	\$395,512	0.00%	\$395,512	\$0	\$0
Chase	CD (5936)	\$100,152	1.85%	\$100,152	\$0	\$1,853
JP Morgan	US Treasury Securities	\$16,937,884	3.42%	\$16,805,788	-\$132,096	\$578,512
ALL GENERAL FUND			2.11%	\$21,151,445	-\$132,096	\$580,603
PRIOR MONTH				\$20,474,755		

SEWER OPERATING						
SBA	Investment (032)	\$544	2.26%	\$544	\$0	\$12
BoA	Cash (4319)	\$1,784,189	0.00%	\$1,784,189	\$0	\$84
Seacoast	Cash (4966)	\$22,603	0.15%	\$22,603	\$0	\$33
	Cash-Pool Cash Due From Gen. Fund			\$213,723		\$0
JP Morgan	US Treasury Securities	\$7,954,131	3.56%	\$7,950,634	-\$3,497	\$283,193
ALL SEWER OPERATING FUND			2.87%	\$9,971,693	-\$3,497	\$283,322
PRIOR MONTH				\$9,914,133		

SEWER IMPACT FEES (Restricted)						
BoA	Cash (4351)	\$10,585	0.00%	\$10,585	\$0	\$0
	Cash-Pool Cash Due From Gen. Fund			\$0		\$0
ALL SEWER IMPACT			0.00%	\$10,585	\$0	\$0
PRIOR MONTH				\$10,583		

ALL FUNDS			2.77%	\$31,133,723	(\$135,593)	\$863,926
PRIOR MONTH				\$30,399,471		
MONTHLY CHANGE				\$734,251		
MONTHLY CHANGE %				2.4%		

Portfolio Report
September, 2022

GENERAL FUND											
Agent	Security Type (Last Digits Account ID)	Cusip	Maturity Date	Par Value/Face Value	Coupon Rate	Cost Basis	September 30, 2022 Yield to Maturity	September 30, 2022 Market Value	Market G/L	Accrued Interest	Income to Maturity
US Treasury Note	US Treasury Note	912828U57	11/30/2023	2,685,000	2.125%	\$2,661,918	3.01%	\$2,619,973	-\$41,945	\$14,342	\$90,598
US Treasury Note	US Treasury Note	9128282D1	8/31/2023	2,694,000	1.375%	\$2,655,380	2.80%	\$2,623,703	-\$31,676	\$0	\$73,090
US Treasury Note	US Treasury Note	91282CER8	5/31/2024	2,685,000	2.500%	\$2,662,213	3.76%	\$2,607,387	-\$54,826	\$16,873	\$136,340
US Treasury Bill	US Treasury Bill	912796U31	3/23/2023	3,554,000		\$3,496,983	3.66%	\$3,492,171	-\$4,812		\$57,017
US Treasury Bill	US Treasury Bill	912796W47	5/18/2023	3,575,000		\$3,497,841	3.53%	\$3,496,186	-\$1,655		\$77,159
US Treasury Bill	US Treasury Bill	912796YL7	3/16/2023	2,000,000		\$1,963,549	3.69%	\$1,966,368	\$2,818		\$36,451
ALL GENERAL FUND				17,193,000		\$16,937,884		\$16,805,788	-\$132,096	\$31,215	\$470,655
PRIOR MONTH								\$16,913,027			2.96%

SEWER OPERATING											
US Treasury Bill	US Treasury Bill	912796U31	3/23/2023	1,500,000		\$1,472,305	3.66%	\$1,473,905	\$1,599		\$27,695
US Treasury Bill	US Treasury Bill	912796X79	12/15/2022	1,500,000		\$1,484,420	2.72%	\$1,491,440	\$7,020		\$15,580
US Treasury Bill	US Treasury Bill	912796XQ7	7/13/2023	5,135,000		\$4,997,405	3.78%	\$4,985,290	-\$12,116		\$137,595
ALL SEWER OPERATING FUND				8,135,000		\$7,954,131		\$7,950,634	-\$3,497		\$180,869
PRIOR MONTH								\$7,952,137			2.27%

ALL FUNDS				25,328,000		\$24,892,015		\$24,756,423	(\$135,593)		2.74%
PRIOR MONTH								\$24,903,977			
MONTHLY CHANGE								(\$147,554)			
MONTHLY CHANGE %								-0.6%			

EXECUTIVE SUMMARY

Fiscal Year-To-Date Financial Report

Month Ending October, 2022

CURRENT YEAR OPERATIONAL PERFORMANCE				
Fund or Fund Segment	YTD Revenue	YTD Expense	Revenue Less Expense	Margin %
General Fund Operations	\$195,716	\$1,024,283	(\$828,567)	-423%
General Obligation Debt Service	\$0	\$0	\$0	
General Obligation Construction	\$0	\$0	\$0	
General Fund Sub-Total	\$195,716	\$1,024,283	(\$828,567)	-423%
Sewer Fund Operations	\$231,999	\$232,032	(\$33)	0%
Sewer Fund Restricted Impact Fee	\$651	\$0	\$651	100%
Sewer Fund Sub-Total	\$232,650	\$232,032	\$618	0%
TOTAL ALL FUNDS FISCAL YTD	\$428,366	\$1,256,315	(\$827,949)	-193%

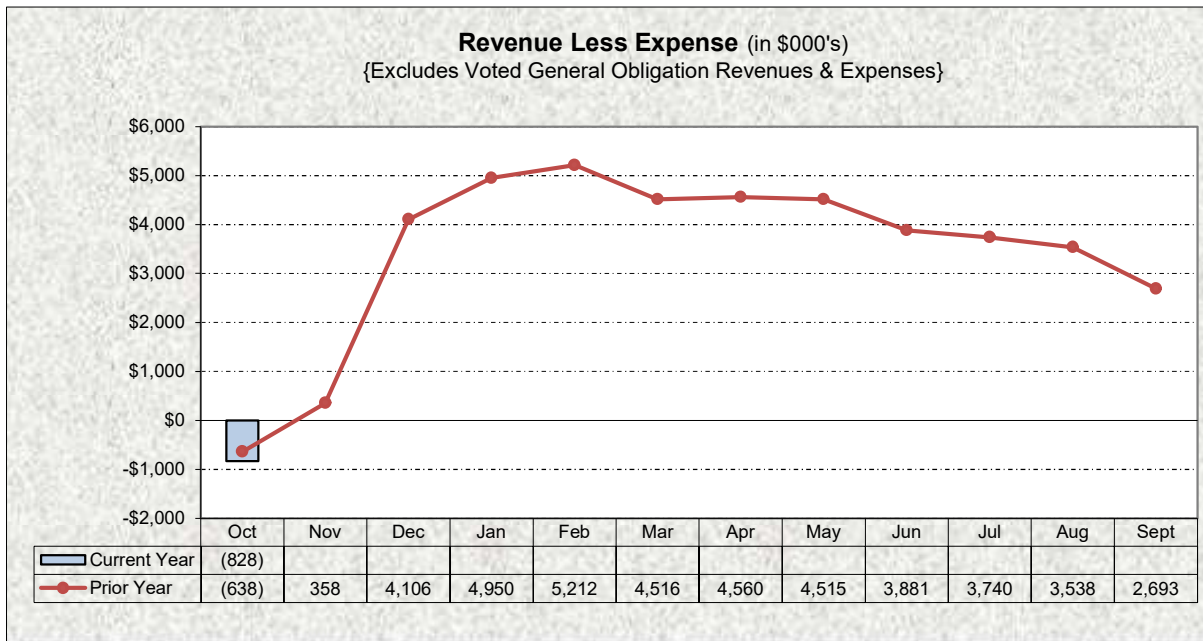
CASH / INVESTMENT POSITIONS PERFORMANCE				
	Current Month Current Year	Current Month Prior Year	12-Month Change	Percent Change
General Fund (excl. G.O. Funds)	\$20,253,479	\$16,592,485	\$3,660,993	22%
Sewer Fund	\$9,971,432	\$9,214,717	\$756,714	8%
Sub-Total Operating Funds	\$30,224,910	\$25,807,203	\$4,417,708	17%
Gen. Obligation [GO] Construction & Debt	\$0	\$0	\$0	0%
TOTAL ALL FUNDS	\$30,224,910	\$25,807,203	\$4,417,708	17%

PROJECTED FISCAL YEAR END (FYE) CASH FLOW FROM NORMAL OPERATIONS**			
	General Fund	Sewer Fund	Total
Current Cash vs. Prior Year Ending Cash	(\$897,696)	(\$10,846)	
Add Back for Current Year CS Construction Expense	N/A	N/A	
Historical Mean Projected Remaining Cash Flow	\$1,422,078	\$233,621	
PROJECTED FYE NORMALIZED CASH FLOW	\$524,382	\$222,775	\$747,156

All Funds Budget Performance Summary Report (in 000's)

NON-G.O. FUNDS	October, 2022		VERSUS PRIOR YEAR TO DATE		
	Current Budget	Current YTD Actual	Prior YTD Actual	Vs. Prior Yr. Favorable / (Unfavorable)	% vs. Prior Year
Revenues ('000s)					
General Fund	\$15,845	\$196	\$14,322	(\$14,126)	-99%
Utility Fund	\$3,688	\$233	\$3,479	(\$3,246)	-93%
Total Revenues & Appropriations	\$19,534	\$428	\$17,801	(\$17,373)	-98%
Expenses ('000s)					
General Fund Less Capital	\$14,287	\$1,024	\$13,576	\$12,552	92%
General Fund Capital	\$1,458	\$0	\$746	\$746	100%
Utility Fund	\$3,703	\$232	\$3,479	\$3,247	93%
Total Expenses & Appropriations	\$19,448	\$1,256	\$17,801	\$16,545	93%
Revenue Less Expense ('000s)					
General Fund	\$100	(\$829)	(\$484)	(\$829)	
Utility Fund	(\$14)	\$1	(\$154)	\$1	
Revenue Less Expense	\$86	(\$828)	(\$638)	(\$828)	

VOTED GENERAL OBLIGATION	October, 2022		VERSUS PRIOR YEAR TO DATE		
	Current Budget	Current YTD Actual	Prior YTD Actual	Vs. Prior Yr. Favor / (Unfavor)	% vs. Prior Year
General Obligation Revenue	\$0	\$0	\$0	\$0	
General Obligation Expense	\$0	\$0	\$0	\$0	
Voted Gen. Oblig. Rev. Less Exp.	\$0	\$0	\$0	\$0	



General Fund Detail Budget Report

	October, 2022		VERSUS PRIOR YEAR TO DATE		
	Current Budget	Current YTD Actual	Prior YTD Actual	Vs. Prior Yr. Favorable / (Unfavorable)	% vs. Prior Year
Revenues/Sources					
Ad-Valorem Taxes	8,885,200	0	3,512	(3,512)	-100.00%
Business Taxes	101,900	77,975	87,443	(9,468)	-10.83%
Utility Taxes	1,041,200	3,473	(18,990)	22,463	118.29%
Permits & Franchise Fees	893,200	(97,047)	(83,821)	(13,226)	-15.78%
Intergovernmental	747,600	(30,666)	(37,774)	7,108	18.82%
Donations	0	0	0	0	
Charges for Services	1,878,000	152,093	270,736	(118,643)	-43.82%
Fines & Forfeitures	97,800	4,626	5,165	(539)	-10.43%
Non-G.O. Interest	231,300	476	1,231	(755)	-61.34%
Unrealized Investment G/(L)	0	0	0	0	
Miscellaneous & Fixed Asset Sales	47,900	3,285	1,975	1,310	66.35%
Internal Services	978,000	81,500	71,292	10,208	14.32%
Non G.O. Transfer In-Fund Balance	943,200	0	0	0	
Non-G.O. Gen. Fund Revenue	\$15,845,300	\$195,716	\$300,769	(\$105,053)	-34.93%

Operating Expenditures

Excluding CAPITAL Expense					
Legislative	204,500	12,622	12,270	(352)	-2.87%
Executive	647,300	60,653	51,413	(9,240)	-17.97%
Finance	561,200	46,158	41,815	(4,343)	-10.39%
Legal Counsel	158,900	950	0	(950)	
Comp. Planning	111,200	6,466	8,425	1,959	23.26%
Other Gov't Services	332,300	48,488	54,144	5,656	10.45%
Public Safety Operations	6,239,000	562,110	421,523	(140,587)	-33.35%
Building Dept.	531,100	44,096	50,001	5,905	11.81%
Phy. Envir. -- Solid Waste/Recycle	1,614,200	1,350	1,350	0	0.00%
Public Works Operations	1,520,300	97,651	78,083	(19,568)	-25.06%
Inventory	0	0	0	0	
Benefit Termination Payout	113,300	62,844	0	(62,844)	
Parks & Rec	476,600	44,432	38,291	(6,141)	-16.04%
Community Center	618,000	36,463	27,670	(8,793)	-31.78%
Senior Center	0	0	0	0	
Contingency/Transfers	1,159,000	0	0	0	
Long-Term Debt	0	0	0	0	
Non-G.O. Operations Expense	14,286,900	1,024,283	285,379	(239,298)	-83.85%
Non-G.O. CAPITAL Expense	1,458,400	0	1,031,408	\$1,031,408	
Total Non-G.O. Expense	15,745,300	1,024,283	1,316,787	792,110	
Non-G.O. Revenue Less Expense	\$100,000	(\$828,567)	(\$1,016,018)	\$687,056	68%

General Obligation (G.O.) Debt Service

Debt Service Ad-Valorem Revenue	0	0	0
Debt Service Interest Revenue	0	0	0
UG Utils- Debt Service Expense	0	0	0
G.O. Revenue Less Expense	\$0	\$0	\$0

G.O. Construction

Streetscape Prjct.- Fund Bal Rev. Transfer	0	0	0
Streetscape. - Construction Expense	0	0	0
G.O. Construction Rev. Less Exp.	\$0	\$0	\$0

Utility Fund Detail Budget Report

	October, 2022		VERSUS PRIOR YEAR TO DATE		
	Current Budget	Current YTD Actual	Prior YTD Actual	Vs. Prior Yr. Favorable / (Unfavorable)	% vs. Prior Year
Fund 401					
Operations Revenues					
Charges for Services	\$3,685,500	\$231,760	(\$26,498)	\$258,258	975%
Interest	1,000	239	671	(432)	-64%
Sale of Fixed Assets / Misc.	0	0	0	0	
Total Operating Revenues	\$3,686,500	\$231,999	(\$25,827)	\$257,826	998%
Operations Expenditures					
Sewer Operating Incl. Depreciation	\$3,686,500	\$232,032	\$127,869	(\$104,163)	-81%
- Less Debt Service Principal [a]		0	0		
- Less Not Offset Capital Expense [b]		0	0		
Total Operating Expense	\$3,686,500	\$232,032	\$127,869	(\$104,163)	-81%
Operations Margin	\$0	(\$33)	(\$153,696)		
% Gain/(Loss)		0%	-120%		

Fund 402

Impact Fee Revenues					
Sewer Impact Fees	1,600	650	\$0	\$650	
Impact Fee Interest	100	1	0	1	
Total IF Revenue	\$1,700	\$651	\$0	\$651	
Impact Fee Expense					
Sewer Impact Fee Exp	16,110	0	\$0	\$0	
Total IF Expense	\$16,110	\$0	\$0	\$0	
Impact Fee Margin	\$0	\$651	\$0	651	
% Gain/(Loss)		100%			

TOTAL FUND PERFORMANCE

TOTAL FUND Revenue	\$3,688,200	\$232,650	(\$25,827)	\$258,477	
TOTAL FUND Expense	\$3,702,610	\$232,032	\$127,869	(\$104,163)	
FUND Revenue Less Expense	-\$14,410	\$618	(\$153,696)	\$154,314	

[a] In Enterprise Funds, debt service principal payment expenses are credited against the debt liability on the balance sheet, reducing the debt on the Balance Sheet and eliminating the expense from the Income Statement.

[b] In Enterprise Funds, the expense of Capital is allocated to depreciation, which in this report is included in the listed operating expense.

FISCAL YEAR-TO-DATE CAPITAL BUDGET ACCOUNT REPORT
October, 2022

Department	Description	Budgeted*	Paid
51/10-20 Executive/Legislative		175,000	0
5130 Finance		0	0
5210 Pub. Safety Admin		0	0
5211 Patrol/Fire/Rescue	Vehicles	417,200	-
5240 Building & Codes		65,000	0
5410 Pub. Works Admin		43,000	0
5412 Pub. Works Blg. Maint		307,200	0
5413 Pub. Works Streets	Vehicles	150,000	0
	Road Improvements Misc.	208,200	0
	Gas Tax Financed		
	Appropriated Road Improvements		0
	Crosswalks	0	0
5720 Parks		92,800	0
5751 Community Center		0	0
5752 Senior Center		0	0
GENERAL FUND TOTAL		1,458,400	0
401-5350 Sewer Operating	IMPROVEMENTS		
	Sewer Engineering and Project Cost	2,646,000	0
	EQUIPMENT		
		200,000	0
		0	0
		0	0
		0	0
		0	0
	Capital Offset to Depreciation Exp	(2,846,000)	0
401-5351 Sewer Impact Fee			
UTILITY FUND TOTAL		0	0
Contraband (non-budgeted)			
TOTAL FROM CONTRABAND		0	0
GRAND TOTAL		1,458,400	0

INVESTMENT REPORT
October, 2022

Policy Restrictions

Investment	Invest Class	Must	Int.Cap	Policy Class Cap	Current	In Limits
SBA	SBA			None	0.0%	
US Gov't Securities	USGS			100%	81.9%	Yes
Cash & CDs	CASH			None	18.1%	Yes
Money Market Funds	MMF			20%	0.0%	
Fed Instrum. & Agncy	FIA			30%	0.0%	
Collat. Mortg. Obligtns.	CMO			20%	0.0%	
Commercial Paper	CP			10%	0.0%	
FMIT	FMIT			None	0.0%	

Performance @Period Ending: October, 2022

Institution	Account		Asset	Invest Class	Restriction	Account Value	Period Int. Rate	% of Portfolio
SBA: Prime	131031		Investment	SBA	General Fund	\$545	2.26%	0%
SBA: Prime	131032		Investment	SBA	Sewer Fund	\$545	2.26%	0%
TOTAL SBA						\$1,090		0.0%
U.S. Treasury Note	912828U57	11/30/2023	Investment	USGS	General Fund	\$2,614,624	3.28%	9%
U.S. Treasury Note	912828201	08/31/2023	Investment	USGS	General Fund	\$2,622,125	3.03%	9%
U.S. Treasury Note	91282CER8	5/31/2024	Investment	USGS	General Fund	\$2,598,052	4.03%	9%
U.S. Treasury Bill	912796U31	3/23/2023	Investment	USGS	General Fund	\$3,495,148	4.24%	12%
U.S. Treasury Bill	912796W47	5/18/2023	Investment	USGS	General Fund	\$3,493,130	4.24%	12%
U.S. Treasury Bill	912796U49	9/15/2022	Investment	USGS	General Fund	\$1,968,566	4.23%	7%
U.S. Treasury Bill	912796U31	3/23/2023	Investment	USGS	Sewer Fund	\$1,475,161	4.24%	5%
U.S. Treasury Bill	912796X79	12/15/2022	Investment	USGS	Sewer Fund	\$1,493,588	3.43%	5%
U.S. Treasury Bill	912796XQ7	7/13/2023	Investment	USGS	Sewer Fund	\$4,981,927	4.34%	16%
TOTAL US TREASURIES						\$24,742,321		81.9%
Bank of America	004537065882		Cash	CASH	Working Cash	\$2,925,094	0.00%	10%
Bank of America	898013183744		Cash	CASH	UG Util Building	\$0	0.00%	0%
Bank of America	005562564319		Cash	CASH	Sewer Operating	\$1,987,019	0.00%	7%
Bank of America	005562564351		Cash	CASH	Sewer Impact Fee	\$10,586	0.00%	0%
JP Morgan Chase	663652210		Cash	CASH	Working Cash	\$399,252	0.00%	1%
JP Morgan Chase CD	100079555936		Cash	CD	Pool Cash	\$100,152	1.85%	0%
Seacoast Bank	4810004966		Cash	CASH	Sewer Operating	\$22,606	0.15%	0%
Seacoast Bank	4810000706		Cash	CASH	Working Cash	\$36,791	0.15%	0%
Seacoast Bank	4810003566		Cash	CASH	Loan Reserve	\$0	0.00%	0%
TOTAL BANKS						\$5,481,499		18.1%

TOTAL CURRENT VALUE @ PERIOD END	\$30,224,910
WEIGHTED AVERAGE TOTAL RETURN FOR CURRENT MONTH	3.2472%

CHANGE IN CASH & INVESTMENTS (Incl. interfund transfers)	Current Value	Vs. Last Month	Vs. Prior Year To Date	Vs. Prior Fiscal Yr. End
G.O. Construction & Debt Service Funds	\$0	\$0	\$0	\$0
General Fund (excl. G.O. Funds)	\$20,253,479	(\$1,287,520)	\$3,660,993	\$2,968,462
Sewer Fund	\$9,971,432	(\$17,875)	\$756,714	\$756,064
TOTAL	\$30,224,910	(\$1,305,396)	\$4,417,708	\$3,724,526
Percent Change for Current	N/A	-4.1%	17.1%	17.0%

Portfolio Report

October, 2022

GENERAL FUND						
Agent	Security Type (Last Digits Account ID)	Cost Basis	Yield to Cost	Market Value	Gain / Loss	Annual Income @ Cur. Int%
SBA	Investment-General (031)	\$545	2.26%	\$545	\$0	\$12
BoA	Cash-Pool Cash Account (5882)	\$2,449,629	0.00%	\$2,449,629.02	\$0	\$115
	Contraband Pool Cash in 5882	\$72,546		\$72,546.45	\$0	\$0
	Pool Cash Due to Sewer Fund			(202,594.61)		\$0
	Economic Development			605,513.18		\$0
	ARPA			-		\$0
BoA	Cash- UG Utility [Bldg] (3744)	\$0	0.00%	\$0	\$0	\$0
Seacoast	Cash-Pool Cash Account (0706)	\$36,791	0.15%	\$36,791	\$0	\$55
Seacoast	Cash-Loan Reserve (3566)	\$0	0.00%	\$0	\$0	\$0
Chase	Cash-Pool Cash (2110)	\$399,252	0.00%	\$399,252	\$0	\$0
Chase	CD (5936)	\$100,152	1.85%	\$100,152	\$0	\$1,853
JP Morgan	US Treasury Securities	\$16,937,884	3.86%	\$16,791,645	-\$146,239	\$654,542
ALL GENERAL FUND			2.50%	\$20,253,479	-\$146,239	\$656,577
PRIOR MONTH				\$20,474,755		

SEWER OPERATING						
SBA	Investment (032)	\$545	2.26%	\$545	\$0	\$12
BoA	Cash (4319)	\$1,784,424	0.00%	\$1,784,424	\$0	\$84
Seacoast	Cash (4966)	\$22,606	0.15%	\$22,606	\$0	\$33
	Cash-Pool Cash Due From Gen. Fund			\$202,595		\$0
JP Morgan	US Treasury Securities	\$7,954,131	4.15%	\$7,950,676	-\$3,455	\$330,167
ALL SEWER OPERATING FUND			3.35%	\$9,960,846	-\$3,455	\$330,296
PRIOR MONTH				\$9,914,133		

SEWER IMPACT FEES (Restricted)						
BoA	Cash (4351)	\$10,586	0.00%	\$10,586	\$0	\$0
	Cash-Pool Cash Due From Gen. Fund			\$0		\$0
ALL SEWER IMPACT			0.00%	\$10,586	\$0	\$0
PRIOR MONTH				\$10,583		

ALL FUNDS			3.27%	\$30,224,910	(\$149,694)	\$986,873
PRIOR MONTH				\$30,399,471		
MONTHLY CHANGE				(\$174,561)		
MONTHLY CHANGE %				-0.6%		

Portfolio Report
October, 2022

GENERAL FUND											
Agent	Security Type (Last Digits Account ID)	Cusip	Maturity Date	Par Value/Face Value	Coupon Rate	Cost Basis	Yield to Maturity	Market Value	Market G/L	Accrued Interest	Income to Maturity
US Treasury Note	US Treasury Note	912828U57	11/30/2023	2,685,000	2.125%	\$2,661,918	3.28%	\$2,614,624	-\$47,295	\$23,851	\$85,685
US Treasury Note	US Treasury Note	9128282D1	8/31/2023	2,694,000	1.375%	\$2,655,380	3.03%	\$2,622,125	-\$33,255	\$6,242	\$69,901
US Treasury Note	US Treasury Note	91282CER8	5/31/2024	2,685,000	2.500%	\$2,662,213	4.03%	\$2,598,052	-\$64,161	\$28,060	\$130,560
US Treasury Bill	US Treasury Bill	912796U31	3/23/2023	3,554,000		\$3,496,983	4.24%	\$3,495,148	-\$1,835		\$57,017
US Treasury Bill	US Treasury Bill	912796W47	5/18/2023	3,575,000		\$3,497,841	4.24%	\$3,493,130	-\$4,711		\$77,159
US Treasury Bill	US Treasury Bill	912796YL7	3/16/2023	2,000,000		\$1,963,549	4.23%	\$1,968,566	\$5,016		\$36,451
ALL GENERAL FUND				17,193,000		\$16,937,884		\$16,791,645	-\$146,239	\$58,154	\$456,772
								PRIOR MONTH	\$16,913,027		3.04%

SEWER OPERATING											
US Treasury Bill	US Treasury Bill	912796U31	3/23/2023	1,500,000		\$1,472,305	4.24%	\$1,475,161	\$2,856		\$27,695
US Treasury Bill	US Treasury Bill	912796X79	12/15/2022	1,500,000		\$1,484,420	3.43%	\$1,493,588	\$9,168		\$15,580
US Treasury Bill	US Treasury Bill	912796XQ7	7/13/2023	5,135,000		\$4,997,405	4.34%	\$4,981,927	-\$15,478		\$137,595
ALL SEWER OPERATING FUND				8,135,000		\$7,954,131		\$7,950,676	-\$3,455		\$180,869
								PRIOR MONTH	\$7,952,137		2.27%

ALL FUNDS				25,328,000		\$24,892,015		\$24,742,321	(\$149,694)		2.80%
								PRIOR MONTH	\$24,903,977		
								MONTHLY CHANGE	(\$161,656)		
								MONTHLY CHANGE %	-0.6%		

EXECUTIVE SUMMARY

Fiscal Year-To-Date Financial Report

Month Ending November, 2022

CURRENT YEAR OPERATIONAL PERFORMANCE				
Fund or Fund Segment	YTD Revenue	YTD Expense	Revenue Less Expense	Margin %
General Fund Operations	\$1,868,777	\$2,334,887	(\$466,109)	-25%
General Obligation Debt Service	\$172	\$0	\$172	
General Obligation Construction	\$0	\$0	\$0	
General Fund Sub-Total	\$1,868,949	\$2,334,887	(\$465,937)	-25%
Sewer Fund Operations	\$507,442	\$372,102	\$135,341	27%
Sewer Fund Restricted Impact Fee	\$2,258	\$0	\$2,258	100%
Sewer Fund Sub-Total	\$509,700	\$372,102	\$137,599	27%
TOTAL ALL FUNDS FISCAL YTD	\$2,378,650	\$2,706,988	(\$328,339)	-14%

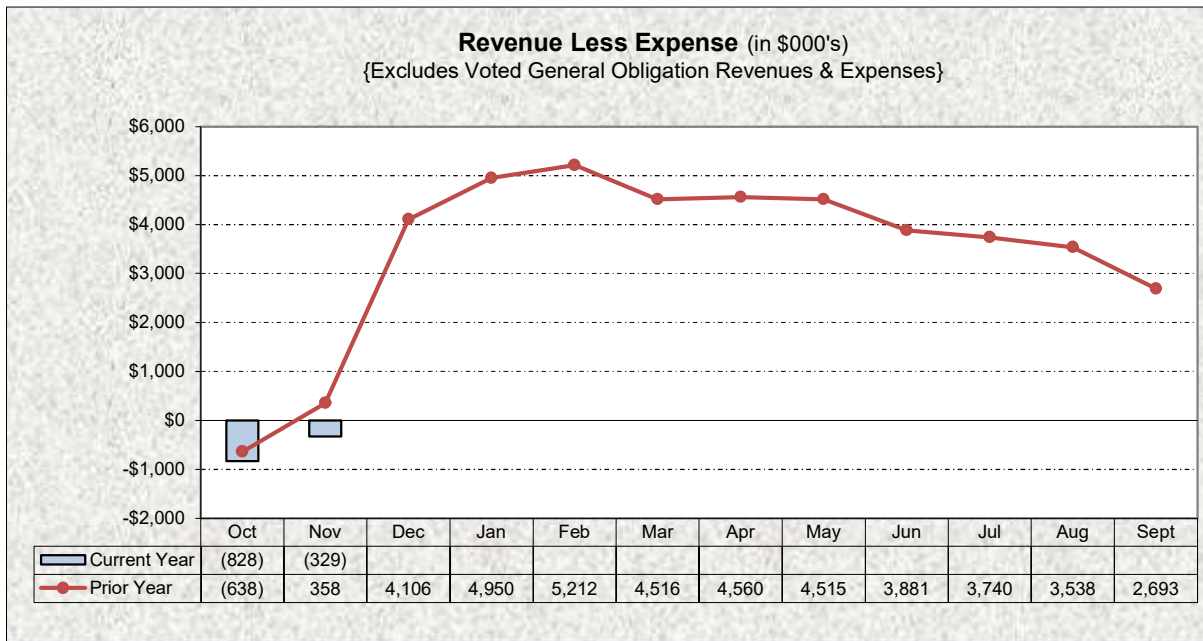
CASH / INVESTMENT POSITIONS PERFORMANCE				
	Current Month Current Year	Current Month Prior Year	12-Month Change	Percent Change
General Fund (excl. G.O. Funds)	\$21,153,754	\$16,592,485	\$4,561,269	27%
Sewer Fund	\$9,995,070	\$9,214,717	\$780,353	8%
Sub-Total Operating Funds	\$31,148,824	\$25,807,203	\$5,341,622	21%
Gen. Obligation [GO] Construction & Debt	\$0	\$0	\$0	0%
TOTAL ALL FUNDS	\$31,148,824	\$25,807,203	\$5,341,622	21%

PROJECTED FISCAL YEAR END (FYE) CASH FLOW FROM NORMAL OPERATIONS**			
	General Fund	Sewer Fund	Total
Current Cash vs. Prior Year Ending Cash	\$2,309	\$12,792	
Add Back for Current Year CS Construction Expense	N/A	N/A	
Historical Mean Projected Remaining Cash Flow	(\$318,096)	\$165,349	
PROJECTED FYE+A1:E34 NORMALIZED CASH FLOW	(\$315,787)	\$178,141	(\$137,646)

All Funds Budget Performance Summary Report (in 000's)

NON-G.O. FUNDS	November, 2022		VERSUS PRIOR YEAR TO DATE		
	Current Budget	Current YTD Actual	Prior YTD Actual	Vs. Prior Yr. Favorable / (Unfavorable)	% vs. Prior Year
Revenues ('000s)					
General Fund	\$15,845	\$1,869	\$14,322	(\$12,453)	-87%
Utility Fund	\$3,702	\$510	\$3,479	(\$2,969)	-85%
Total Revenues & Appropriations	\$19,547	\$2,378	\$17,801	(\$15,423)	-87%
Expenses ('000s)					
General Fund Less Capital	\$14,287	\$2,335	\$13,576	\$11,241	83%
General Fund Capital	\$1,458	\$0	\$746	\$746	100%
Utility Fund	\$3,703	\$372	\$3,479	\$3,107	89%
Total Expenses & Appropriations	\$19,448	\$2,707	\$17,801	\$15,094	85%
Revenue Less Expense ('000s)					
General Fund	\$100	(\$466)	\$284	(\$466)	
Utility Fund	(\$1)	\$138	\$74	\$138	
Revenue Less Expense	\$99	(\$329)	\$358	(\$329)	

VOTED GENERAL OBLIGATION	November, 2022		VERSUS PRIOR YEAR TO DATE		
	Current Budget	Current YTD Actual	Prior YTD Actual	Vs. Prior Yr. Favor / (Unfavor)	% vs. Prior Year
General Obligation Revenue	\$0	\$0	\$0	\$0	
General Obligation Expense	\$0	\$0	\$0	\$0	
Voted Gen. Oblig. Rev. Less Exp.	\$0	\$0	\$0	\$0	



General Fund Detail Budget Report

	November, 2022		VERSUS PRIOR YEAR TO DATE		
	Current Budget	Current YTD Actual	Prior YTD Actual	Vs. Prior Yr. Favorable / (Unfavorable)	% vs. Prior Year
Revenues/Sources					
Ad-Valorem Taxes	8,885,200	862,465	1,425,510	(563,045)	-39.50%
Business Taxes	101,900	83,630	88,088	(4,458)	-5.06%
Utility Taxes	1,041,200	100,300	76,400	23,900	31.28%
Permits & Franchise Fees	893,200	20,605	27,469	(6,864)	-24.99%
Intergovernmental	747,600	24,623	17,567	7,056	40.17%
Donations	0	0	0	0	
Charges for Services	1,878,000	297,946	411,264	(113,318)	-27.55%
Fines & Forfeitures	97,800	10,476	23,327	(12,851)	-55.09%
Non-G.O. Interest	231,300	45,814	2,423	43,391	1790.79%
Unrealized Investment G/(L)	0	0	0	0	
Miscellaneous & Fixed Asset Sales	47,900	259,920	3,363	256,557	7628.81%
Internal Services	978,000	163,000	142,583	20,417	14.32%
Non G.O. Transfer In-Fund Balance	943,200	0	0	0	
Non-G.O. Gen. Fund Revenue	\$15,845,300	\$1,868,777	\$2,217,994	(\$349,217)	-15.74%

Operating Expenditures

Excluding CAPITAL Expense					
Legislative	204,500	20,907	27,957	7,050	25.22%
Executive	647,300	129,513	104,726	(24,787)	-23.67%
Finance	561,200	96,283	94,422	(1,861)	-1.97%
Legal Counsel	158,900	32,449	25,581	(6,868)	-26.85%
Comp. Planning	111,200	16,378	18,126	1,748	9.64%
Other Gov't Services	332,300	91,913	87,079	(4,834)	-5.55%
Public Safety Operations	6,239,000	1,171,392	1,007,245	(164,147)	-16.30%
Building Dept.	531,100	114,832	106,113	(8,719)	-8.22%
Phy. Envir. -- Solid Waste/Recycle	1,614,200	136,660	113,251	(23,409)	-20.67%
Public Works Operations	1,520,300	280,623	197,445	(83,178)	-42.13%
Inventory	0	0	0	0	
Benefit Termination Payout	113,300	62,844	0	(62,844)	
Parks & Rec	476,600	95,691	80,314	(15,377)	-19.15%
Community Center	618,000	85,400	71,411	(13,989)	-19.59%
Senior Center	0	0	0	0	
Contingency/Transfers	1,159,000	0	0	0	
Long-Term Debt	0	0	0	0	
Non-G.O. Operations Expense	14,286,900	2,334,887	1,933,670	(401,217)	-20.75%
Non-G.O. CAPITAL Expense	1,458,400	0	1,031,408	\$1,031,408	
Total Non-G.O. Expense	15,745,300	2,334,887	2,965,078	630,191	
Non-G.O. Revenue Less Expense	\$100,000	(\$466,109)	(\$747,084)	\$280,975	38%

General Obligation (G.O.) Debt Service

Debt Service Ad-Valorem Revenue	0	172	0	
Debt Service Interest Revenue	0	0	0	
UG Utils- Debt Service Expense	0	0	0	
G.O. Revenue Less Expense	\$0	\$172	\$0	

G.O. Construction

Streetscape Prjct.- Fund Bal Rev. Transfer	0	0	0	
Streetscape.- Construction Expense	0	0	0	
G.O. Construction Rev. Less Exp.	\$0	\$0	\$0	

Utility Fund Detail Budget Report

	November, 2022		VERSUS PRIOR YEAR TO DATE		
	Current Budget	Current YTD Actual	Prior YTD Actual	Vs. Prior Yr. Favorable / (Unfavorable)	% vs. Prior Year
Fund 401					
Operations Revenues					
Charges for Services	\$3,685,400	\$506,080	\$259,570	\$246,510	95%
Interest	100	1,362	1,321	41	3%
Sale of Fixed Assets / Misc.	0	0	0	0	
Total Operating Revenues	\$3,685,500	\$507,442	\$260,891	\$246,551	95%
Operations Expenditures					
Sewer Operating Incl. Depreciation	\$3,686,500	\$372,102	\$311,666	(\$60,436)	-19%
- Less Debt Service Principal [a]		0	0		
- Less Not Offset Capital Expense [b]		0	0		
Total Operating Expense	\$3,686,500	\$372,102	\$311,666	(\$60,436)	-19%
Operations Margin	\$0	\$135,341	(\$50,775)		
% Gain/(Loss)		36%	-16%		

Fund 402

Impact Fee Revenues					
Sewer Impact Fees	16,000	2,250	\$124,800	(\$122,550)	-98%
Impact Fee Interest	100	8	2	6	301%
Total IF Revenue	\$16,100	\$2,258	\$124,802	(\$122,544)	-98%
Impact Fee Expense					
Sewer Impact Fee Exp	16,100	0	\$0	\$0	
Total IF Expense	\$16,100	\$0	\$0	\$0	
Impact Fee Margin	\$0	\$2,258	\$124,802	(122,544)	-98%
% Gain/(Loss)		100%			

TOTAL FUND PERFORMANCE

TOTAL FUND Revenue	\$3,701,600	\$509,700	\$385,693	\$124,007	
TOTAL FUND Expense	\$3,702,600	\$372,102	\$311,666	(\$60,436)	
FUND Revenue Less Expense	-\$1,000	\$137,599	\$74,027	\$63,572	

[a] In Enterprise Funds, debt service principal payment expenses are credited against the debt liability on the balance sheet, reducing the debt on the Balance Sheet and eliminating the expense from the Income Statement.

[b] In Enterprise Funds, the expense of Capital is allocated to depreciation, which in this report is included in the listed operating expense.

FISCAL YEAR-TO-DATE CAPITAL BUDGET ACCOUNT REPORT
November, 2022

Department	Description	Budgeted*	Paid
51/10-20 Executive/Legislative		175,000	0
5130 Finance		0	0
5210 Pub. Safety Admin		0	0
5211 Patrol/Fire/Rescue	Vehicles	417,200	-
5240 Building & Codes		65,000	0
5410 Pub. Works Admin		43,000	0
5412 Pub. Works Blg. Maint		307,200	0
5413 Pub. Works Streets	Vehicles	150,000	0
	Road Improvements Misc.	208,200	0
	Gas Tax Financed		
	Appropriated Road Improvements		0
	Crosswalks	0	0
5720 Parks		92,800	0
5751 Community Center		0	0
5752 Senior Center		0	0
GENERAL FUND TOTAL		1,458,400	0
401-5350 Sewer Operating	IMPROVEMENTS		
	Sewer Engineering and Project Cost	2,646,000	0
	EQUIPMENT		
		200,000	0
		0	0
		0	0
		0	0
		0	0
	Capital Offset to Depreciation Exp	(2,846,000)	0
401-5351 Sewer Impact Fee			
UTILITY FUND TOTAL		0	0
Contraband (non-budgeted)			
TOTAL FROM CONTRABAND		0	0
GRAND TOTAL		1,458,400	0

INVESTMENT REPORT
November, 2022

Policy Restrictions

Investment	Invest Class	Must	Int.Cap	Policy Class Cap	Current	In Limits
SBA	SBA			None	0.0%	
US Gov't Securities	USGS			100%	79.6%	Yes
Cash & CDs	CASH			None	20.4%	Yes
Money Market Funds	MMF			20%	0.0%	
Fed Instrum. & Agncy	FIA			30%	0.0%	
Collat. Mortg. Obligtns.	CMO			20%	0.0%	
Commercial Paper	CP			10%	0.0%	
FMIT	FMIT			None	0.0%	

Performance @Period Ending: November, 2022

Institution	Account		Asset	Invest Class	Restriction	Account Value	Period Int. Rate	% of Portfolio
SBA: Prime	131031		Investment	SBA	General Fund	\$547	2.26%	0%
SBA: Prime	131032		Investment	SBA	Sewer Fund	\$547	2.26%	0%
TOTAL SBA						\$1,094		0.0%
U.S. Treasury Note	912828U57	11/30/2023	Investment	USGS	General Fund	\$2,616,092	2.81%	8%
U.S. Treasury Note	912828201	08/31/2023	Investment	USGS	General Fund	\$2,627,176	3.08%	8%
U.S. Treasury Note	91282CER8	5/31/2024	Investment	USGS	General Fund	\$2,604,135	3.37%	8%
U.S. Treasury Bill	912796U31	3/23/2023	Investment	USGS	General Fund	\$3,507,312	4.24%	11%
U.S. Treasury Bill	912796W47	5/18/2023	Investment	USGS	General Fund	\$3,500,292	4.55%	11%
U.S. Treasury Bill	912796U49	9/15/2022	Investment	USGS	General Fund	\$1,975,146	4.27%	6%
U.S. Treasury Bill	912796U31	3/23/2023	Investment	USGS	Sewer Fund	\$1,480,295	4.24%	5%
U.S. Treasury Bill	912796X79	12/15/2022	Investment	USGS	Sewer Fund	\$1,498,171	2.93%	5%
U.S. Treasury Bill	912796XQ7	7/13/2023	Investment	USGS	Sewer Fund	\$4,994,719	4.49%	16%
TOTAL US TREASURIES						\$24,803,339		79.6%
Bank of America	004537065882		Cash	CASH	Working Cash	\$3,722,702	0.00%	12%
Bank of America	898013183744		Cash	CASH	UG Util Building	\$0	0.00%	0%
Bank of America	005562564319		Cash	CASH	Sewer Operating	\$1,988,137	0.00%	6%
Bank of America	005562564351		Cash	CASH	Sewer Impact Fee	\$10,593	0.00%	0%
JP Morgan Chase	663652210		Cash	CASH	Working Cash	\$463,404	0.00%	1%
JP Morgan Chase CD	100079555936		Cash	CD	Pool Cash	\$100,152	1.85%	0%
Seacoast Bank	4810004966		Cash	CASH	Sewer Operating	\$22,609	0.15%	0%
Seacoast Bank	4810000706		Cash	CASH	Working Cash	\$36,795	0.15%	0%
Seacoast Bank	4810003566		Cash	CASH	Loan Reserve	\$0	0.00%	0%
TOTAL BANKS						\$6,344,392		20.4%

TOTAL CURRENT VALUE @ PERIOD END	\$31,148,824
WEIGHTED AVERAGE TOTAL RETURN FOR CURRENT MONTH	3.1068%

CHANGE IN CASH & INVESTMENTS (Incl. interfund transfers)	Current Value	Vs. Last Month	Vs. Prior Year To Date	Vs. Prior Fiscal Yr. End
G.O. Construction & Debt Service Funds	\$0	\$0	\$0	\$0
General Fund (excl. G.O. Funds)	\$21,153,754	(\$387,245)	\$4,561,269	\$3,868,738
Sewer Fund	\$9,995,070	\$5,763	\$780,353	\$779,702
TOTAL	\$31,148,824	(\$381,482)	\$5,341,622	\$4,648,440
Percent Change for Current	N/A	-1.2%	20.7%	20.6%

Portfolio Report

November, 2022

GENERAL FUND						
Agent	Security Type (Last Digits Account ID)	Cost Basis	Yield to Cost	Market Value	Gain / Loss	Annual Income @ Cur. Int%
SBA	Investment-General (031)	\$547	2.26%	\$547	\$0	\$12
BoA	Cash-Pool Cash Account (5882)	\$3,248,796	0.00%	\$3,248,796.00	\$0	\$152
	Contraband Pool Cash in 5882	\$72,546		\$72,546.45	\$0	\$0
	Pool Cash Due to Sewer Fund			(202,594.61)		\$0
	Economic Development			603,954.49		\$0
	ARPA			-		\$0
BoA	Cash- UG Utility [Bldg] (3744)	\$0	0.00%	\$0	\$0	\$0
Seacoast	Cash-Pool Cash Account (0706)	\$36,795	0.15%	\$36,795	\$0	\$55
Seacoast	Cash-Loan Reserve (3566)	\$0	0.00%	\$0	\$0	\$0
Chase	Cash-Pool Cash (2110)	\$463,404	0.00%	\$463,404	\$0	\$0
Chase	CD (5936)	\$100,152	1.85%	\$100,152	\$0	\$1,853
JP Morgan	US Treasury Securities	\$16,937,884	3.76%	\$16,830,154	-\$107,730	\$637,451
ALL GENERAL FUND			2.50%	\$21,153,754	-\$107,730	\$639,523
			PRIOR MONTH	\$20,474,755		

SEWER OPERATING						
SBA	Investment (032)	\$547	2.26%	\$547	\$0	\$12
BoA	Cash (4319)	\$1,785,542	0.00%	\$1,785,542	\$0	\$84
Seacoast	Cash (4966)	\$22,609	0.15%	\$22,609	\$0	\$33
	Cash-Pool Cash Due From Gen. Fund			\$202,595		\$0
JP Morgan	US Treasury Securities	\$7,954,131	4.16%	\$7,973,185	\$19,054	\$330,496
ALL SEWER OPERATING FUND			3.58%	\$9,984,477	\$19,054	\$330,626
			PRIOR MONTH	\$9,914,133		

SEWER IMPACT FEES (Restricted)						
BoA	Cash (4351)	\$10,593	0.00%	\$10,593	\$0	\$0
	Cash-Pool Cash Due From Gen. Fund			\$0		\$0
ALL SEWER IMPACT			0.00%	\$10,593	\$0	\$0
			PRIOR MONTH	\$10,583		

ALL FUNDS			3.11%	\$31,148,824	(\$88,676)	\$970,149
			PRIOR MONTH	\$30,399,471		
			MONTHLY CHANGE	\$749,353		
			MONTHLY CHANGE %	2.5%		

Portfolio Report
November, 2022

GENERAL FUND											
Agent	Security Type (Last Digits Account ID)	Cusip	Maturity Date	Par Value/Face Value	Coupon Rate	Cost Basis	Yield to Maturity	Market Value	Market G/L	Accrued Interest	Income to Maturity
US Treasury Note	US Treasury Note	912828U57	11/30/2023	2,685,000	2.125%	\$2,661,918	2.81%	\$2,616,092	-\$45,826		\$80,931
US Treasury Note	US Treasury Note	9128282D1	8/31/2023	2,694,000	1.375%	\$2,655,380	3.08%	\$2,627,176	-\$28,203	\$9,312	\$66,814
US Treasury Note	US Treasury Note	91282CER8	5/31/2024	2,685,000	2.500%	\$2,662,213	3.37%	\$2,604,135	-\$58,078		\$124,966
US Treasury Bill	US Treasury Bill	912796U31	3/23/2023	3,554,000		\$3,496,983	4.24%	\$3,507,312	\$10,329		\$57,017
US Treasury Bill	US Treasury Bill	912796W47	5/18/2023	3,575,000		\$3,497,841	4.55%	\$3,500,292	\$2,451		\$77,159
US Treasury Bill	US Treasury Bill	912796YL7	3/16/2023	2,000,000		\$1,963,549	4.27%	\$1,975,146	\$11,597		\$36,451
ALL GENERAL FUND				17,193,000		\$16,937,884		\$16,830,154	-\$107,730	\$9,312	\$443,337
								PRIOR MONTH	\$16,913,027		2.67%

SEWER OPERATING											
US Treasury Bill	US Treasury Bill	912796U31	3/23/2023	1,500,000		\$1,472,305	4.24%	\$1,480,295	\$7,990		\$27,695
US Treasury Bill	US Treasury Bill	912796X79	12/15/2022	1,500,000		\$1,484,420	2.93%	\$1,498,171	\$13,751		\$15,580
US Treasury Bill	US Treasury Bill	912796XQ7	7/13/2023	5,135,000		\$4,997,405	4.49%	\$4,994,719	-\$2,687		\$137,595
ALL SEWER OPERATING FUND				8,135,000		\$7,954,131		\$7,973,185	\$19,054		\$180,869
								PRIOR MONTH	\$7,952,137		2.27%

ALL FUNDS				25,328,000		\$24,892,015		\$24,803,339	(\$88,676)		2.55%
								PRIOR MONTH	\$24,903,977		
								MONTHLY CHANGE	(\$100,638)		
								MONTHLY CHANGE %	-0.4%		



Article II, Section 8, *Constitution of the State of Florida*: ***“Ethics in government.—A public office is a public trust. The people shall have the right to secure and sustain that trust against abuse.”***

“LIFE IS BETTER HERE.”

**CITY COMMISSION AGENDA MEMORANDUM
JANUARY 24, 2023 AGENDA**

TO: Honorable Mayor and Members of the City Commission
COPIES TO: Kurt Swartzlander, City Manager
Cheri Schwab, City Clerk
FROM: Becky Vose, City Attorney
DATE: January 18, 2023
SUBJECT: ***City Attorney Report***

The following is intended as my written report to the City Commission for matters arising subsequent to its last meeting. Please advise if you have any questions, comments or concerns relative to these matters.

(1) *Draft Proposed Resolution re: Turtle Season and Beach Construction*

Conducted legal research and worked on proposed resolution requesting permission for the allowance of seawall construction during turtle nesting season

(2) *Draft Proposed Ordinance to Amend City Code as to Requirements for Beach Armoring Permits*

Drafted proposed ordinance for beach armoring permits requiring as built drawings as requested by city commission and sent to city staff for review

(3) *Advise City Staff – Piggyback Agreement*

Worked with city staff and rendered legal advice as to piggybacking an agreement for new flooring at City Hall

(4) *Revisions to RFP for Public Safety Annex Re-roofing*

Make further revisions and finalize the RFP for the Public Safety Annex Re-roofing project

(5) *ADA Requirements for Public Dune Walkovers*

Conduct legal research and advised staff as to matters related to ADA Compliance Requirements for City Dune Walkovers

(6) *Clarification of Motion for Increase of City Manager's Salary*

Assisted city staff with drafting motion to clarify details as to increase in City Manager's salary

(7) *Advised City Staff- Proposed RFP for Towing Services*

Worked with city staff to prepare draft language for Wrecker Services Agreement, which will be made part of the RFP for towing services

(8) *Revise and Finalize Resolution for Exemption for Turtle Nesting Season Requirements for Seawall Work*

Completed and finalized Resolution for City Commission consideration to request exemption from Turtle Nesting season requirements to allow prompt construction and repairs of seawalls and other hardening measures before future storms cause further damages

(9) *Responded to Outside Counsel- re. Ord. 2022-29*

Responded to outside counsel's questions about Ordinance 2022-29 regarding relocation of body art studio and provided relevant case law to outside counsel and staff

(10) *Advised City Staff- Public Records and Retention*

Performed legal research and opined on whether city staff can convert paper building plans to electronic copies Provided Attorney General Opinion and citations to Florida Statutes and Florida Administrative Code in support of opinion

(11) *Reviewed and Provided Comments to Proposed Agreement*

Reviewed and provided standard contract addendum language to proposed web-based permitting software provider agreement

(12) *Advised City Staff- Code Enforcement Hearings*

Assisted city staff with Q&A's regarding non-lawyer's appearing on behalf of owners at second compliance hearings before special magistrate

(13) *Advised City Staff- Zoning Issue*

Assisted city staff with permitted uses in GC-RD District for proposed arcade / video game business

(14) *Advised City Staff- Zoning Issue*

Assisted city staff with confirming that existing parcel could not be subdivided due to frontage requirements in RSF-2 classification

(15) *Drafted Proposed Ordinance and Reciprocal Agreement- Beach Access Right of Way*

Further legal research and revised draft proposed Ordinance to allow transfer of ownership of public beach access to Condo Association for repair, replacement and armoring of sea wall to protect against future erosion, and drafted reciprocal agreement that granted public, city, county, state, federal government access

Respectfully, submitted,

/s/ Becky Vose, City Attorney



CITY OF DAYTONA BEACH SHORES

"Life Is Better Here"

Office of the City Manager

Phone (386) 763-5373 Fax (386) 763-5360

MEMORANDUM

DATE: January 18, 2023

TO: City Council: Mayor Nancy Miller, Vice Mayor Mel Lindauer, Council Member Richard Bryan, Council Member Chris Conomos, and Council Member Michael Politis

FROM: Kurt D. Swartzlander, City Manager

SUBJECT: City Manager's Report – January 24, 2023

ADVOCACY EFFORTS

Mayor, CM and Public Affairs Coordinator had a meeting with Representative Leek pertaining to Hurricane Legislation and Amending Senate Bill 4D. We are continuing to advocate on our citizens behalf and are trying to arrange more meetings with all of our local state and federal Volusia County elected officials.

WORK WITH CONDOMINIUMS RE: DUNE WALKOVERS

Staff is continuing to work with our citizens and city attorney regarding adjacent properties to city owned walkovers. Staff would like to make a presentation to the city commission in February of our plan for repair and rebuild of these walkovers.

VOLUSIA COUNTY \$37 MILLION

Excerpt from FDEP Hurricanes Ian and Nicole Recovery Plan for Florida's Beach and Dune System December 9, 2022

“There are no engineered beaches in Volusia County eligible for FEMA Category G recovery. It is unclear if any reaches of shoreline will be eligible for FEMA Category B emergency sand placement. In order to assist Volusia County in restoring the beach and dune system, recommend non-federal funding for sand placement densities using a calculation of six (6) cubic yards per foot of shoreline covering the entire county, less state and federal property. This would equate to approximately 185,000 linear feet of shoreline and total 1,110,000 cubic yards of

sand. Based on project and regional comparisons, it is estimated that cost per cubic yard of sand could be \$70 per cubic yard. Sand placement location and densities can vary based on areas of greatest need within the county. Given this, it is recommended that Volusia County be provided a total of \$77,700,000.00 in non-federal dollars to restore the beach and dune systems of the County.

It is anticipated that initially a portion of the total \$77.7 million should be used for dune placement where needed and able. Additional funds upfront should be applied to conducting a study, design, and permitting of a full-scale beach restoration project. 40% of \$77.7 million = \$31,080,000.

Phase 1 would fund initial dune placement activities above mean high water in areas of greatest need, and initiate design and permitting of a full-scale beach restoration project.

Phase 2 would fund the beach restoration project. 60% of \$77.7 million = \$46,620,000”



CITY COMMISSION AGENDA MEMORANDUM JANUARY 24, 2023 AGENDA

TO: Honorable Mayor and Members of the City Commission

FROM: Stewart Cruz, Community Services Director

PREPARED BY: Stewart Cruz, Community Services Director

SUBJECT: Resolution 2023-01: Resolution Requesting The Lifting Of Certain Turtle Nesting Season Construction Impediments

SYNOPSIS:

If approved, Resolution 2023-01 would formally request the State of Florida, Volusia County and other government agencies and their respective departments, waive impediments that prevent property owners along the beach from obtaining permits for, and being permitted to uninterruptedly construct and/or repair seawalls and accomplish other hardening measures to protect their beachside properties from the impacts of future storms.

Of the 165 properties fronting the ocean in Daytona Beach Shores, 129 have destroyed or severely damaged seawalls or dune systems. This equates to 3,102 residences, providing homes for 5,521 residents in the City. These residents are directly affected by loss of seawalls and dune systems, damage to seawalls and compromised seawalls as a result of Hurricanes Ian and Nicole.

Sea turtle nesting season runs from May 1 through October 31. During this time, construction activity on or near the beach system is generally prohibited. If a severe storm were to occur prior to the completion of construction and repairs of seawalls, there is a likelihood that one or more of the high-rise condominiums that are homes to thousands of Daytona Beach Shores residents could be undermined and collapse, potentially causing massive loss of lives and property damages.

It is imperative that repairs and construction of seawalls and other hardening efforts for coastal properties not be stopped during sea turtle nesting season. Resolution 2023-01, if approved, would convey this message and request for removal of impediments to the appropriate authorities.

FISCAL IMPACT STATEMENT:

BACKGROUND:

LEGAL REVIEW:

RECOMMENDATION:

Staff recommends approval of Resolution 2023-01 as presented.

SUGGESTED MOTION:

A City Commissioner may move as follows:

"I move to approve Resolution 2023-01 as presented."

ATTACHMENT: 1. Res 2023-01- Request to Lift Turtle Nesting Season Seawall Construction Impediments

RESOLUTION NO. 2023-01

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DAYTONA BEACH SHORES REQUESTING THAT IMPEDIMENTS TO SEAWALL AND OTHER HARDENING CONSTRUCTION AND/OR REPAIRS CAUSED BY TURTLE NESTING SEASON BE LIFTED TO PERMIT APPROPRIATE CONSTRUCTION AND REPAIRS TO BE COMPLETED IN A TIMELY MANNER TO LESSEN RISK FOR FURTHER PROPERTY DAMAGE AND POTENTIAL LOSS OF LIFE DUE TO FUTURE STORMS; MAKING FINDINGS; PROVIDING IMPLEMENTATION; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, due to the devastating cumulative effects of Hurricanes Ian and Nicole, the beach areas, and numerous of the buildings and residences on the east side of Highway A-1-A in Daytona Beach Shores have suffered devastating damages and destruction; and

WHEREAS, as a result of Hurricanes Ian and Nicole, many beach front properties in the city have suffered from severe beach erosion, loss of seawalls, damage to seawalls and compromised seawalls; and

WHEREAS, of the 165 properties fronting the ocean in Daytona Beach Shores, 129 of them have destroyed or severely damaged seawalls or dune systems; and

WHEREAS, 3,102 residences, providing homes for 5,521 residents in Daytona Beach Shores are directly affected by loss of seawalls and dune systems, damage to seawalls and compromised seawalls as a result of Hurricanes Ian and Nicole; and

WHEREAS, over 5,000 residents of Daytona Beach Shores face the possibility of loss of their homes if a storm hits prior to the completion of construction or repairs of seawalls or other hardening measures that will serve as protection for their homes in the event of future storms; and

WHEREAS, it is imperative that construction and/or repairs to seawalls and other hardening measures along the beach proceed as quickly as possible in an effort to prevent further loss of properties and possible loss of lives in a future storm event; and

WHEREAS, if a severe storm were to occur prior to the completion of construction and repairs of seawalls, there is a likelihood that one or more of the high-rise condominiums that are homes to thousands of Daytona Beach Shores residents would be undermined and collapse, potentially causing massive loss of lives and property damages; and

WHEREAS, turtle nesting season runs from May 1 through October 31, and it is imperative that repairs and construction of seawalls and other hardening efforts for coastal properties not be stopped during turtle nesting season;

NOW, THEREFORE, be it resolved as follows:

1. The above Whereas clauses are true and correct and form the basis for the requests herein.
2. The City Commission of the City of Daytona Beach Shores respectfully implores the State of Florida and the County of Volusia, that such governmental entities and their departments, agencies and commissions, and all other governmental and/or non-governmental entities that may have an interest, to waive impediments, including, but not limited to, those that might arise due to turtle nesting season, that may impair the ability of property owners along the beach in Daytona Beach Shores from obtaining permits for, and being permitted to uninterruptedly construct and/or repair seawalls and accomplish other hardening measures to protect such beachside properties from the ravages of future storms.
3. The City Manager, or his designee, the Mayor and Vice-Mayor, and each of the City Commissioners of the City of Daytona Beach Shores are authorized and directed to share this resolution with any and all appropriate persons or entities.
4. This Resolution shall become effective upon its passage.

CITY OF DAYTONA BEACH SHORES, FLORIDA

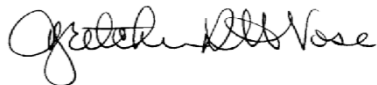
By: _____
Nancy Miller, Mayor

By: _____
Kurt Swartzlander, City Manager

ATTEST:

By: _____
Cheri Schwab, City Clerk

APPROVED AS TO FORM AND LEGALITY:



By: _____
Gretchen R. H. "Becky" Vose, City Attorney

Posted this _____ day of _____, 2022.



CITY COMMISSION AGENDA MEMORANDUM JANUARY 24, 2023 AGENDA

TO: Honorable Mayor and Members of the City Commission

FROM: Noel Eaton, Planner

PREPARED BY: Noel Eaton, Planner

SUBJECT: Non-conforming Sign Removal Incentive Grant Application: 3629 S. Atlantic Avenue, Atlantic Terrace

SYNOPSIS:

The City received the subject Nonconforming Sign Removal Incentive Grant Application on December 28, 2022 from Zsuzsanna Noviello, General Manager of Atlantic Terrace located at 3629 S. Atlantic Avenue. The property is considered a business timeshare and qualifies for the grant program. The sign grant, if approved, would be used to assist the property with the costs associated with replacing the existing nonconforming sign with a new conforming monument sign. The total cost of the sign is \$20,100.46. Therefore, the applicant would qualify for the maximum \$3,000 in grant reimbursement subsequent to the construction of the new conforming monument sign.

FISCAL IMPACT STATEMENT:

BACKGROUND:

In conducting an analysis of the application relative to the grant program eligibility requirements and other program parameters, staff has determined that the application qualifies and meets all grant requirements. Two sign quotes were provided and the applicant's preferred sign vendor, SOS Signs and Lighting Services, provided a quote for proposed signage of \$20,100.46, while Don Bells Signs provided a sign quote of \$11,522. The applicant would qualify for the maximum grant amount of \$3,000.

A copy of the grant application and proposed sign rendering can be seen in **Exhibit A**. **Exhibit B** provides a location map and street view of the existing nonconforming sign, while **Exhibit C** provides an evaluation of the application compared to the grant eligibility requirements and program parameters.

LEGAL REVIEW:

RECOMMENDATION:

Staff recommends approval of the sign grant on the condition that the new sign meets all the requirements of the applicable City sign standards and that no code enforcement violation on the property exists prior to the disbursement of the City sign grant funds.

SUGGESTED MOTION:

A City Commissioner may move as follows:

“I move to approve the Non-Conforming Sign Removal Incentive Grant application for 3629 S. Atlantic Avenue, Atlantic Terrace in the amount of \$3,000 on the condition that the new sign meets all the required City sign standards and that no code enforcement violation on the property exists prior to the disbursement of the City sign grant funds.”

- ATTACHMENT:**
1. Exhibit A-Application and Rendering
 2. Exhibit B-Location Map & Street View-3629 S. Atlantic Avenue
 3. Exhibit C-Evaluation-3629 S. Atlantic Avenue

12022076



City of Daytona Beach Shores
COMMUNITY SERVICES DEPARTMENT
2990 S. Atlantic Avenue
Daytona Beach Shores, FL 32118
Phone (386) 763-5377 Fax (386) 763-5370

Date Received: _____

Time Received: _____

Application Complete: Y/N

DEC 28 2022

BUILDING AND CODES DIVISION
CITY OF DAYTONA BEACH SHORES

City of Daytona Beach Shores
Non-Conforming Sign Removal Incentive Grant Application
NOTE: Grant application submission deadline is November 12, 2022

A. Property Information

Property Address: 3629 S. Atlantic Ave. Parcel No: 6302-31-00-01
Existing Property Use/Business: Atlantic Terrace Condominium Assoc.
Property Owner's Name: Zsuzsanna Novielli - GM
Property Owner's Address: 33 Vista Oaks Ln, Port Orange, FL 32129
Owner's Telephone No: 386-262-8581 Owner's Fax No: 386-788-9788
386-767-6447

B. Applicant Information (if not owner)

Applicant's Name: _____
Address: _____
Telephone No: _____ Fax No: _____

*Applicant is: ☐ Contract Purchaser ☐ Property Owner/Developer ☒ Tenant/ Agent for Owner
*If applicant is other than Property Owner, authorization affidavit (Sec. E) must be provided with application.

C. Proposed Signage

At least two (2) quotes shall be provided from two (2) different sign vendors. Quotes shall at a minimum provide textual description and/or graphic representation of the following:

1. Sign Height: ☐; Sign Width: ☐; Sign Face Area: ☐; Illumination: ☐; Materials: ☐; Colors: ☐; Address: ☐; Style: ☐; Reader Board (indicate whether manual or electronic): ☐
2. Site Plan indicating location of proposed landscaping, existing and proposed signs, including setbacks and line of sight: ☐
3. Description of proposed landscaping: ☐
4. Written letter indicating consistency with Chapter Six (6) of the City's LDC: ☐
5. Name, address and contact information of each sign vendor: ☐
6. Picture and dimensional specifications of existing sign: ☐

7. Pictures and location addresses of signs similar in material and design (if available):
 8. Material samples of decorative base and cabinet (if available):

D. Budget

Cost of design/engineering \$ _____
 Cost of alteration, manufacture and installation of sign \$ _____
 TOTAL SIGNAGE COST \$ _____
 AMOUNT REQUESTED FROM SIGN GRANT PROGRAM \$ 3,000

BY SIGNING BELOW, I HEREBY CERTIFY THAT THIS IS AN APPLICATION FOR NEW OR ALTERED SIGNAGE. THE PROPOSED SIGN HAS NOT BEEN ALTERED, ERECTED OR FABRICATED IN WHOLE OR IN PART WORK ON THE SIGN WILL NOT COMMENCE PRIOR TO RECEIPT OF WRITTEN APPROVAL FROM THE CITY OF DAYTONA BEACH SHORES. I UNDERSTAND THAT ALTERATION, FABRICATION OR INSTALLATION OF THE SIGN PRIOR TO SUCH APPROVAL IS GROUNDS FOR DENIAL OF MY SIGN GRANT APPLICATION BY THE CITY.

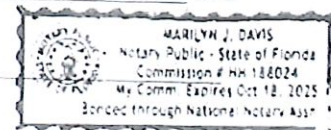
By signing below, I further certify that all information contained in this application and all documentation submitted herewith is true and correct to the best of (my) (our) knowledge and belief. I acknowledge that I fully understand the requirements relating to the specific Non Conforming Sign Removal Grant that I am applying for and that I fully understand and agree to the process for the application and disbursements of grant funds as outlined in the Non Conforming Sign Removal Grant Program. Moreover, I acknowledge and agree that the conditions imposed by the City Council shall apply to my permit if approved and that the city may impose further conditions pursuant to the City's Code of Ordinances.

OWNER'S SIGNATURE [Signature]
 STATE OF Florida COUNTY OF Volusia

Sworn to and subscribed before me this 15th day of December 20 22 by Zsuzsanna Nurello who is personally known to me or has produced FL DL and who did (did not) take an oath

[Signature]

My Commission Expires _____



APPLICANT'S SIGNATURE (if applicant not owner) _____

STATE OF _____ COUNTY OF _____

Sworn to and subscribed before me this _____ day of _____ 20 _____ by _____ who is personally known to me or has produced _____ and who did (did not) take an oath

Notary Public _____

My Commission Expires _____

E. Notice and Affirmation of Permit Requirements

By signing below, I hereby acknowledge that the grant application process and approval is only for the disbursement of grant funds and does not constitute a sign permit. By signing below, I further acknowledge that a sign permit is required from the Daytona Beach Shores Building Department and that the approval of a sign grant does not relieve applicant, owner or project from the City's Land Development Code sign regulations or the Florida Building Code.

+ Signature [Signature] ☒ Owner ☐ Applicant

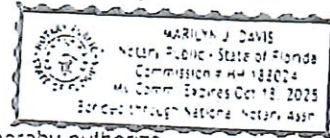
Date: 12/14/22

STATE OF Florida COUNTY OF Volusia

Sworn to and subscribed before me this 14th day of December 20 22 by Suzsanna King who is personally known to me or has produced FLDL and who did (did not) take an oath.

[Signature]
Notary Public

My Commission Expires: 10/18/25



F. Affidavit of Authorization (if applicant not owner)

I, _____ owner of the property described herein, hereby authorize _____ and its agents, to make application for _____ to the City of Daytona Beach Shores for the property described in this application.

PROPERTY OWNER'S Signature _____

Date: _____

STATE OF _____ COUNTY OF _____

Sworn to and subscribed before me this _____ day of _____ 20 _____ by _____ who is personally known to me or has produced _____ and who did (did not) take an oath.

Notary Public _____ My Commission Expires _____

G. Checklist:

1. Signed Application _____
2. Sec. C. proposed sign specs, site plan and illustration, etc.
3. Sec. D. two (2) written cost estimates (budget) for work (on vendor letterhead)
4. Sec. E. signed authorization affidavit (if applicable)
5. Sec. F. signed authorization affidavit (if applicable)

6. Is the property subject to any code enforcement action and/or delinquent on any accounts payable to the City? Yes ☐ No ☒

Daytona Beach Shores Non-conforming Sign Removal Incentive Grant Program 2022

Goal

To enhance the Daytona Beach Shores South Atlantic Avenue/Dunlawton Boulevard Streetscape.

Purpose

To provide financial assistance to property owners and businesses of non-conforming, freestanding pole/ground signs with costs associated in replacing, eliminating or altering non-conforming, freestanding signs into conformity.

Overview

Considering the economic impact and supply chain issues experienced by local businesses, on April 12, 2022, the Daytona Beach Shores City Council adopted Ordinance 2022-11, which extended the deadline for sign owners to bring their non-conforming freestanding pole/ground signs into conformity with the City's monument sign ordinance. The grant program shall terminate upon the expiration date of the aforementioned extended deadline.

Eligibility Requirements

1. The sign shall not be an abandoned sign.
2. The sign shall be a freestanding pole/ground sign made non-conforming as a result of Ordinance 2012-02.
3. Temporary and exempt signs per Ord. 2012-02 do not qualify for this program.
4. Qualifying non-conforming pole/ground signs shall either be altered into conformity or removed and replaced with a new conforming sign.
5. The subject property shall be located in the GC-1, GC-2, GC-RD or T zoning district.
6. The sign shall be located on a property directly abutting S. Atlantic Avenue/SR A 1A or Dunlawton Boulevard.
7. The signs shall serve to advertise an onsite business. For the purposes of this grant, a business shall be defined as a retail/service/office commercial, hotel/motel or any other business approved by the Daytona Beach Shores City Council.
8. There shall be an active/operating bona fide business on the subject qualifying property. The business shall possess a valid Business Tax Receipt and Certificate of Use permit.
9. Any work initiated, or costs incurred, prior to receiving City Council grant approval shall not be grant eligible.
10. Sign design and plan shall conform to all applicable City standards.
11. Property/business owner shall be current on all accounts payable to the City.
12. Properties subject to Code Enforcement action shall not qualify for this grant.

Program Description

Applications shall be reviewed on a first-come-first-served basis from the time a complete submittal is received until all budgeted grant funding is allocated. Incomplete applications will not be considered.

The Non-Conforming Sign Removal Incentive Grant Program is a reimbursable dollar-for-dollar matching grant, capped as follows:

Land Use & Sign Type	Year	Percentage	Minimum Award	Maximum Award
All Types	2022	15% of cost	\$2,000	\$3,000

Program Requirements

The following grant applications will be given priority in the evaluation process: applications with signs that are more egregious in nonconformity; applications with signs that will be altered into conformity; and applications with signs that do not require any variances.

1. **Grant application submission deadline is November 12, 2022.** New grant applications and/or incomplete grant applications submitted after this date shall not be considered.
2. Grant applications shall be reviewed by staff for completeness and presented to the City Council for consideration.
3. The City Council may make binding conditions regarding the application under consideration, including, but not limited to, design and location of sign.
4. Grants shall only pay for sign costs associated with design/engineering, sign making, installation, and/or alteration.
5. Applications shall have at least two (2) quotes from licensed sign contractors.
6. Property owner shall obtain relevant City permits prior to the start of construction.
7. Grant reimbursement will be made upon completion of a project as determined solely by the City and a successful inspection by the City's Building Department, including a demonstration that the constructed sign meets the terms of applicable codes and grant conditions, if any.
8. To qualify for grant reimbursement, on site sign construction shall not commence until after City Council approval.
9. Completion of work and a successful inspection is required no later than 120 days subsequent to City Council approval.
10. Written extensions may be awarded by the City Manager for a period not exceeding 120 days.



SOS Sign & Lighting Services

2127 S. Ridgewood Ave.
South Daytona, FL 32119
Ph: (386) 322-5222
FAX: (386) 322-0254
Email: info@soscustomsigns.com
Web: http://www.soscustomsigns.com

Estimate #: 13780

RECEIVED

DEC 28 2022

Page 1 of 2

BUILDING AND CODES DIVISION
CITY OF DAYTONA BEACH SHORES

Created Date:	12/21/2022 11:33:55AM	Prepared For:	Atlantic Terrace Resort
Salesperson:	House Account	Contact:	Zsuzsanna Noviello
Email:	info@soscustomsigns.com	Office Phone:	(386) 767-6447
Not Specified:	N/A	Office Fax:	(386) 788-9788
		Email:	znoviello@capitalvacations.com
Entered by:	Ann White	Address:	3629 S Atlantic Ave. Daytona Beach, FL 32118

Description: Permit-Engineering-Production-Installation Monument Sign

This estimate is an approximation and is not guaranteed. The estimate is based on information provided from the client regarding project requirements. Actual cost may change once all project elements are finalized or negotiated. Prior to any changes of cost, the client will be notified. Estimate valid for 7 days.

		Quantity	Price	Unit Price	Subtotal
1	Product: Sign Permitting	1	\$676.00	\$676.00	\$676.00
	Description: Sign permit acquisition and engineering drawings: Please note there will be additional permit costs added to final invoice once permits have been paid for.				

		Quantity	Price	Unit Price	Subtotal
2	Product: Custom Fabricated Sign	1	\$11,884.62	\$11,884.62	\$11,884.62
	Description: Custom Signage: MANUFACTURE ONE (1) ILLUMINATED DOUBLE SIDED MONUMENT OVER ALL SIZE TO BE: 72" X 120" X 24" _ INTERNALLY ILLUMINATED WITH PANFORMED FACES AND FIRST SURFACE VINYL DECORATION. _ INCLUDES EXCAVATION, CONCRETE AND STEEL SUPPORT (PER SEALED ENGINEERING)				

**Sign estimate based on using the existing base within the planter - estimate will change if this is not a viable option

REMOVAL OF EXISSTING FOUNDATION TO BE INVOICED AT TIME AND EQUIPMENTS (IF REQUIRED)

		Quantity	Price	Unit Price	Subtotal
3	Product: Electric Sign Installation	1	\$6,764.97	\$6,764.97	\$6,764.97
	Description: Installation: estimate only - please note that additional hours spent on site will be added to final invoice				

Install (x1) Monument Sign

**This installation is based on using existing foundation within the planter - estimate will change if this is not a viable option

Electrical hookup must be run to site (within 5 ft.) prior to installation. It is the clients' responsibility to hire an electrician to run the electrical to the site where the new sign will be installed

SOS Sign & Lighting Services does not perform landscaping duties - If you are working with a general contractor please let them know ahead of time to wait until sign install is done to complete any landscaping

**SOS Sign & Lighting Services**

2127 S. Ridgewood Ave.
South Daytona, FL 32119
Ph: (386) 322-5222
FAX: (386) 322-0254
Email: info@soscustomsigns.com
Web: http://www.soscustomsigns.com

Estimate #: 13780

Page 2 of 2

Notes

This estimate is good for 30 days. There will be a 1.5% interest charge per month on late invoices.

Estimate Total:	\$19,325.59
Subtotal:	\$19,325.59
Taxes:	\$774.87
Total:	\$20,100.46
Deposit Required:	\$10,050.23

Payment Terms: 50% Deposit required & 50% on completion.

Client Reply Request

☐ Estimate Accepted "As Is". Please proceed with Order.

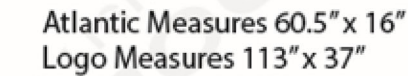
☐ Other: _____

☐ Changes required, please contact me.

SIGN: _____

Date: ____ / ____ / ____

Print Date: 12/21/2022 11:34:39AM

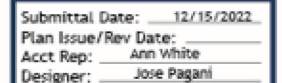


Existing Planter

UL
cULus
UL is a registered trademark of Underwriters Laboratories Inc. (UL) and is used under license. UL is not responsible for the content of this advertisement.



2127 S. RIDGEWOOD AVE.
SOUTH DAYTONA, FL 32119
SOSCustomSigns.com



r1: _____	r6: _____
r2: _____	r7: _____
r3: _____	r8: _____
r4: _____	r9: _____
r5: _____	r10: _____

Page 86 of 111



365 Oak Place
Port Orange, FL 32127
800-824-0080
www.DonBellSigns.com

ADVERTISING DISPLAY SYSTEM PURCHASE AGREEMENT

"Customer":

Atlantic Terrace
3629 S Atlantic Ave,
Daytona Beach, FL 32118

Project:

New Monument Sign

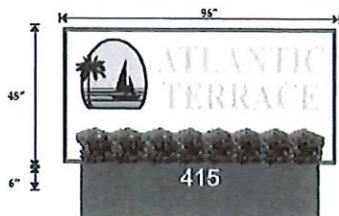
Licence FL ES#0000146

Prepared by: Izzie

Date:

12/19/2022

Contract: 2200781



Don Bell Signs, LLC to manufacture and install Qty One (1) Monument Sign
Illuminate White LED's Routed out with push through copy
Address Letters on both sides and street facing end.
Existing concrete Planter to be painted
Landscaping by others
Removal of existing Foundation, permitting and engineering not included

SALES PRICE: \$ Total = \$11,522.00

(One of the following boxes must be checked)

- ☒ A. The project attaches to and becomes a part of Real Property and is not subject to Florida Sales Tax
☐ B. The project is considered Tangible Personal Property and Florida Sales Tax is not included in the Sales Price
☐ C. The project has BOTH Real Property and Tangible Personal Property. Florida Sales Tax breakdown is needed above

Customers outside of Florida are responsible for the payment of applicable sales tax in their appropriate state.

The cost of permits, permit acquisition and engineering fees will be added to the sales price, unless specified above. All changes and/or modifications made to the referenced customer approved prints or scope of work will incur applicable material and labor charges specific to the change. All overdue invoices shall bear interest at 1.5% per month.

Terms: Down Payment Percentage: _____ Down Payment Due: \$5,761.00

Balance due upon completion.

Down Payment is non-refundable

This proposal does not include changeable copy letters (unless specified above) or de-energizing of overhead power lines where applicable. Additional foundation costs incurred as a result of abnormal soil conditions, rock, caliche, water intrusion and/or underground obstructions including utilities will be billed additional to the amount of this contract. Should the permit issuing entity revoke or rescind the permit for any reason beyond our control, or the aforementioned display has been built and their action or the action of the CUSTOMER prevents completion of the installation, the CUSTOMER is still obligated to the terms of this contract. IT IS EXPRESSLY AGREED AND UNDERSTOOD THAT PRIMARY ELECTRIC SERVICE, PHONE LINES, COMMUNICATION LINES AND HOOK UPS ARE THE CUSTOMER'S RESPONSIBILITY. THE CONTRACT BALANCE OF PAYMENT BECOMES DUE AND PAYABLE UPON INSTALLATION OF THE SIGN DISPLAY. (In the event, however, that electrical and/or phone service is not in place at the time of display installation, the CUSTOMER shall retain the balance of the contract until such service is installed. In no event may such retainage holdback exceed forty five (45) days from date of display installation). IF THIS CONTRACT INCLUDES AN ELECTRONIC MESSAGE CENTER OR TIME AND TEMPERATURE DISPLAY, CUSTOMER AGREES TO INSTALL, AT CUSTOMER'S EXPENSE, PRIMARY ELECTRICAL SURGE SUPPRESSION AND DISPLAY GROUNDING DEVICES SPECIFIED BY THE COMPANY.

The Company warrants this display to be free of defects in material and/or workmanship for a period of one year from the installation. THERE ARE NO WARRANTIES MADE BY THE COMPANY EXCEPT AS EXPRESSLY SET FORTH HEREIN. WARRANTIES OF MERCHANTABILITY & FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED. All work will be completed in a workmanlike manner. All agreements are contingent upon strikes, accidents or delays beyond the control of the Company. Our workers are fully covered by workman's compensation insurance.

This Agreement shall be construed and interpreted under and according to the laws of the State of Florida. The parties to this Agreement consent to the exclusive jurisdiction and venue of the courts of the State of Florida in the County of Volusia in connection with any and all actions arising out of this Agreement. In the event that there is litigation concerning this Agreement, the prevailing party, in such litigation, shall be entitled to recover its attorney's fees, costs, and expenses incurred in connection with the litigation in trial court, appellate court or bankruptcy court.

This Agreement, along with any exhibits, appendices, addendums, schedules, and amendments hereto, encompasses the entire agreement of the Parties and supersedes all previous understandings and agreements between the Parties, whether oral or written. The Parties hereby acknowledge and represent by affixing their hands and seals hereto, that said Parties have not relied on any representation, assertion, antea, warranty, collateral contract or other assurance, except those set out in the Agreement made by or on behalf of any other party or any other person or entity whatsoever, prior to the execution of this Agreement. The Parties hereby waive all rights and remedies, at law or in equity, arising or which may arise as the result of a party's reliance on such representation, assertion, guarantee, antea, warranty, collateral contract or other assurance, provided that nothing herein contained shall be construed as a restriction or limitation of said party's right to remedies associated with the gross negligence, willful misconduct of fraud or any person or party taking place prior to, or contemporaneously with, the execution of this Agreement.

In the event the sign display cannot be installed due to any delay for causes beyond the control of COMPANY or is not installed due to CUSTOMER'S request, the Contract Balance shall become immediately due and payable, less the cost for installation. CUSTOMER will be responsible for storage charges in the amount of 1/2 of 1 percent of the purchase price per month until installed. In the event of any default or failure of performance hereunder by COMPANY, including but not limited to a breach of this agreement or the direct, active negligence or other wrongful act or omission of COMPANY generating a cause of action in favor of CUSTOMER, COMPANY's liability shall be limited to the total amount of the payments actually made by CUSTOMER to COMPANY hereunder as of the time of the accrual of such cause of action. In no event shall COMPANY have any liability or legal responsibility to CUSTOMER or to any third person, whether for damage to person or property, business or economic damages, damages to products, goods or any other thing or legal or property right or interest. In excess of such amounts actually paid by CUSTOMER to COMPANY hereunder as of the time such cause of action accrues, CUSTOMER hereby indemnifies COMPANY, holds COMPANY harmless, and shall defend at its own expense and thereafter satisfy and discharge from its own funds and resources, any and all such claims against the COMPANY arising of, from or through its actions or inactions or the products, services or materials taken, delivered or installed by the COMPANY, its agents or its independent contractors pursuant to this contract, whether made by or on behalf of itself, its employees, agents, privies, successors or assigns, or any third person, for all time and anywhere in the world.

Customer Signature _____	Accepted by _____
Customer Name/Title _____	DBS Officer _____
Please Print _____	Please Print _____

A Notice to Proceed from the CUSTOMER will bind the terms and conditions of this contract

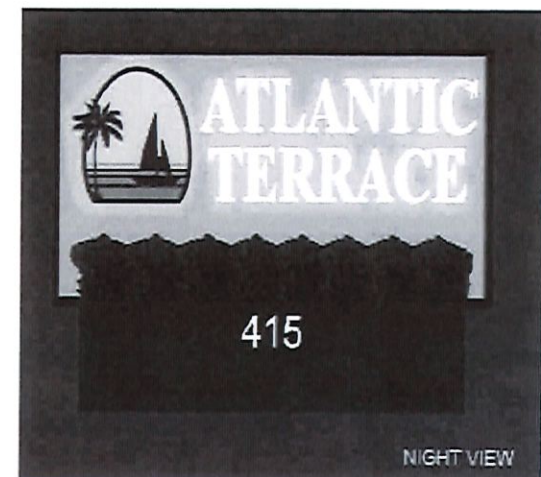
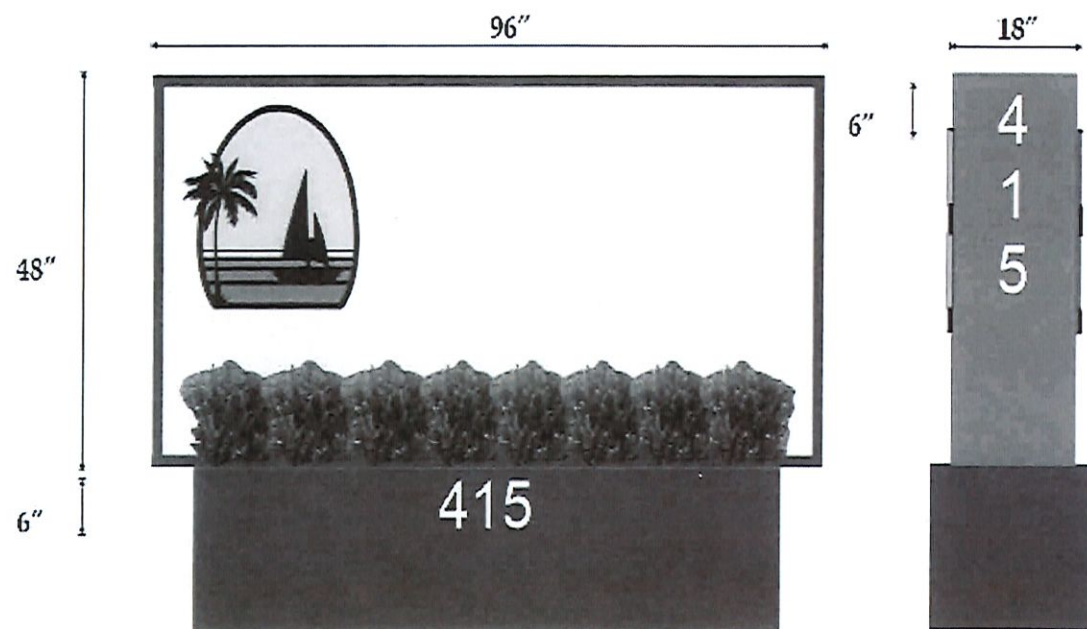
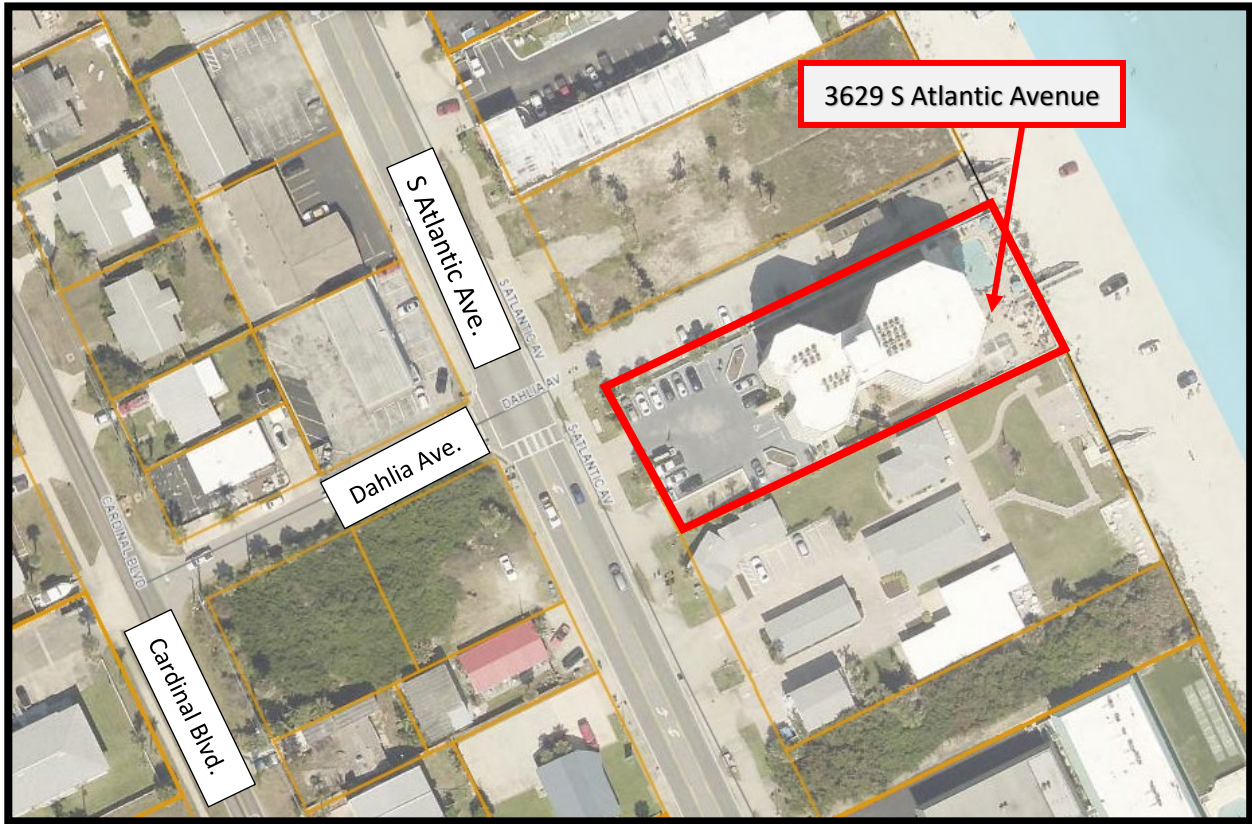


Exhibit B
Location Map-3629 S. Atlantic Avenue-Atlantic Terrace



Source: Volusia County Property Appraiser Website (2022)

Street View-3629 S. Atlantic Avenue-Atlantic Terrace



Source: Google Street View (July 2022)

EXHIBIT C

Eligibility Requirements Analysis Table: 3629 S. Atlantic Avenue-Atlantic Terrace

ID	Eligibility Criteria	Status	Criteria Met
1	Sign shall not be abandoned	Sign is not abandoned.	Yes
2	Nonconforming freestanding pole/sign pre-existed Ord. 2012-02	Sign pre-existed Ord. 2012-02	Yes
3	Temporary sign and exempt signs do not qualify	Sign is not temporary or exempt	Yes
4	Property shall be located in a commercial/hotel district	Property is located in the T District	Yes
5	Property shall abut S. Atlantic Avenue or Dunlawton Boulevard	Property abuts S. Atlantic Avenue	Yes
6	Sign shall serve to advertise an onsite business	Sign advertises an onsite business	Yes
7	There shall be an active business on site	The advertised business is active	Yes
8	No prior sign work/cost shall be eligible for grant funding	Sign Contractor and Applicant are aware of this condition	Yes
9	Sign design and plan shall conform to all applicable City standards	Sign Contractor and Applicant are aware of this condition	Yes*
10	No delinquent accounts payable to City	Applicant is aware of this condition	Yes*
11	Properties subject to Code Enforcement action shall not qualify for this grant.	Property is not subject to CE action	Yes

Note: * Staff is recommending this item as a condition if approved.

Application Summary Description Table:

ID	Parameter	Application	Parameter Met
1	Sign Grant Limit	Requested Amount	
	15% of costs w/ min of \$2,000 and max of \$3,000	\$3,000	Yes
2	Sign Work Type Permitted		
	Alteration or Removal	Removal w. New Sign	Yes
3	Work Detail Permitted		
	Design/engineering, sign making, installation, and/or alteration.	Design/engineering, sign making, installation	Yes
4	Variance Required	No	



CITY COMMISSION AGENDA MEMORANDUM JANUARY 24, 2023 AGENDA

TO: Honorable Mayor and Members of the City Commission

FROM: Noel Eaton, Planner

PREPARED BY: Noel Eaton, Planner

SUBJECT: Non-conforming Sign Removal Incentive Grant Application: 2100 S. Atlantic Avenue, Congo River Golf

SYNOPSIS:

The City received the subject Nonconforming Sign Removal Incentive Grant Application on December 30, 2022 from Tyson Vozza, VP of Development for Congo River Golf located at 2100 S. Atlantic Avenue. The sign grant, if approved, would be used to assist the property with the costs associated with replacing the existing nonconforming sign with a new conforming monument sign. The total cost of the sign is \$22,094. Therefore, the applicant would qualify for the maximum \$3,000 in grant reimbursement subsequent to the construction of the new conforming monument sign.

FISCAL IMPACT STATEMENT:

BACKGROUND:

In conducting an analysis of the application relative to the grant program eligibility requirements and other program parameters, staff has determined that the application qualifies and meets all grant requirements. Two sign quotes were provided and the applicant's preferred sign vendor, Don Bells Signs, provided several quote options for proposed signage. The applicant's chosen sign design has a bid of \$22,094, while Central Signs provided a sign quote of \$25,680.75. The applicant would qualify for the maximum grant amount of \$3,000.

A copy of the grant application and proposed sign rendering can be seen in **Exhibit A. Exhibit B** provides a location map and street view of the existing nonconforming sign, while **Exhibit C** provides an evaluation of the application compared to the grant eligibility requirements and program parameters.

LEGAL REVIEW:

RECOMMENDATION:

Staff recommends approval of the sign grant on the condition that the new sign meets all the requirements of the applicable City sign standards and that no code enforcement violation on the property exists prior to the disbursement of the City sign grant funds.

SUGGESTED MOTION:

A City Commissioner may move as follows:

“I move to approve the Non-Conforming Sign Removal Incentive Grant application for 2100 S. Atlantic Avenue, Congo River Golf in the amount of \$3,000 on the condition that the new sign meets all the required City sign standards and that no code enforcement violation on the property exists prior to the disbursement of the City sign grant funds.”

ATTACHMENT:

1. Exhibit A-Application and Rendering
2. Exhibit B-Location Map & Street View-2100 S. Atlantic Avenue
3. Exhibit C-Evaluation-2100 S. Atlantic Avenue



City of Daytona Beach Shores
COMMUNITY SERVICES DEPARTMENT
2990 S. Atlantic Avenue
Daytona Beach Shores, FL 32118
Phone (386) 763-5377 Fax (386) 763-5370

Date Received: _____

Time Received: _____

Application Complete: Y/N

RECEIVED

DEC 30 2022

**BUILDING AND CODES DIVISION
CITY OF DAYTONA BEACH SHORES**

413546

City of Daytona Beach Shores
Non-Conforming Sign Removal Incentive Grant Application
NOTE: Grant application submission deadline is January 1, 2023

A. Property Information

Property Address: 2100 S. ATLANTIC AVE Parcel No: 531624000160

Existing Property Use/Business: MINIATURE GOLF

Property Owner's Name: CONGO RIVER GOLF

Property Owner's Address: 2100 S. ATLANTIC AVE, DAYTONA BEACH, FL 32118

Owner's Telephone No: _____ Owner's Fax No: _____

B. Applicant Information (if not owner) GIORGIO

Applicant's Name: TYSON VOZZA (VP of DEVELOPMENT)

Address: 6000 TURKEY LAKE RD, SUITE 206, ORLANDO, FL 32819

Telephone No: 407-247-4411 cell Fax No: _____

*Applicant is: ☐ Contract Purchaser ☒ Property Owner/Developer ☐ Tenant/ Agent for Owner

*If applicant is other than Property Owner, authorization affidavit (Sec. E) must be provided with application.

C. Proposed Signage

At least two (2) quotes shall be provided from two (2) different sign vendors. Quotes shall at a minimum provide textual description and/or graphic representation of the following:

1. Sign Height: ☐; Sign Width: ☐; Sign Face Area: ☐; Illumination: ☐; Materials: ☐; Colors: ☐; Address: ☐; Style: ☐; Reader Board (indicate whether manual or electronic): ☐
2. Site Plan indicating location of proposed landscaping, existing and proposed signs, including setbacks and line of sight: ☐
3. Description of proposed landscaping: ☐
4. Written letter indicating consistency with Chapter Six (6) of the City's LDC: ☐
5. Name, address and contact information of each sign vendor: ☐

6. Picture and dimensional specifications of existing sign: ☐
7. Pictures and location addresses of signs similar in material and design (if available): ☐
8. Material samples of decorative base and cabinet (if available): ☐

D. Budget

Cost of design/engineering	\$ <u>25,680 +</u>
Cost of alteration, manufacture and installation of sign	\$ _____
TOTAL SIGNAGE COST	\$ <u>30,000 +</u>
AMOUNT REQUESTED FROM SIGN GRANT PROGRAM	\$ <u>3,000 +</u>

BY SIGNING BELOW, I HEREBY CERTIFY THAT THIS IS AN APPLICATION FOR NEW OR ALTERED SIGNAGE. THE PROPOSED SIGN HAS NOT BEEN ALTERED, ERECTED OR FABRICATED IN WHOLE OR IN PART. WORK ON THE SIGN WILL NOT COMMENCE PRIOR TO RECEIPT OF WRITTEN APPROVAL FROM THE CITY OF DAYTONA BEACH SHORES. I UNDERSTAND THAT ALTERATION, FABRICATION OR INSTALLATION OF THE SIGN PRIOR TO SUCH APPROVAL IS GROUNDS FOR DENIAL OF MY SIGN GRANT APPLICATION BY THE CITY.

By signing below, I further certify that all information contained in this application and all documentation submitted herewith is true and correct to the best of (my) (our) knowledge and belief. I acknowledge that I fully understand the requirements relating to the specific Non Conforming Sign Removal Grant that I am applying for and that I fully understand and agree to the process for the application and disbursements of grant funds, as outlined in the Non Conforming Sign Removal Grant Program. Moreover, I acknowledge and agree that the conditions imposed by the City Council shall apply to my permit, if approved, and that the city may impose further conditions pursuant to the City's Code of Ordinances.

OWNER's SIGNATURE _____

STATE OF Michigan COUNTY OF Grand Traverse

Sworn to and subscribed before me this 29th day of December 20 22, by Giorgio Vozza who is personally known to me or has produced MI Driver's License and who did (did not) take an oath.

Julia M. Nicholas

My Commission Expires: 1-10-2028

APPLICANT's SIGNATURE (if applicant not owner) _____

STATE OF _____ COUNTY OF _____

Sworn to and subscribed before me this _____ day of _____ 20 _____, by _____ who is personally known to me or has produced _____ and who did (did not) take an oath.

Notary Public

My Commission Expires: _____

E. Notice and Affirmation of Permit Requirements

By signing below, I hereby acknowledge that the grant application process and approval is only for the disbursement of grant funds and does not constitute a sign permit. By signing below, I further acknowledge that a sign permit is required from the Daytona Beach Shores Building Department and that the approval of a sign grant does not relieve applicant, owner or project from the City's Land Development Code sign regulations or the Florida Building Code.

Signature: *Giorgio Voza* ☒ Owner ☐ Applicant

Date: 12-29-22

STATE OF Michigan COUNTY OF Grand Traverse

Sworn to and subscribed before me this 29th day of December 20 22, by Giorgio Voza who is personally known to me or has produced MI Driver's License and who did (did not) take an oath.

Julia M. Nicholas
Notary Public

My Commission Expires: 1-10-2028

F. Affidavit of Authorization (if applicant not owner)

I, _____, owner of the property described herein, hereby authorize _____, and its agents, to make application for _____ to the City of Daytona Beach Shores for the property described in this application.

PROPERTY OWNER's Signature: *Giorgio Voza*

Date: 12-29-22

STATE OF Michigan COUNTY OF Grand Traverse

Sworn to and subscribed before me this 29th day of December 20 22, by Giorgio Voza who is personally known to me or has produced MI Driver's License and who did (did not) take an oath.

Julia M. Nicholas
Notary Public

My Commission Expires: 1-10-2028

G. Checklist

1. Signed Application: ☐
2. Sec. C, proposed sign specs, site plan and illustration, etc: ☐
3. Sec. D, two (2) written cost estimates (budget) for work (on vendor letterhead): ☐

4. Sec. E, signed authorization affidavit (if applicable): ☐
5. Sec. F, signed authorization affidavit (if applicable): ☐
6. Is the property subject to any code enforcement action and/or delinquent on any accounts payable to the City? Yes ☐ No ☐

**Daytona Beach Shores
Non-conforming Sign Removal Incentive Grant Program 2022**

Goal

To enhance the Daytona Beach Shores South Atlantic Avenue/Dunlawton Boulevard Streetscape.

Purpose

To provide financial assistance to property owners and businesses of non-conforming, freestanding pole/ground signs with costs associated in replacing, eliminating or altering non-conforming, freestanding signs into conformity.

Overview

Considering the economic impact and supply chain issues experienced by local businesses, on April 12, 2022, the Daytona Beach Shores City Council adopted Ordinance 2022-11, which extended the deadline for sign owners to bring their non-conforming freestanding pole/ground signs into conformity with the City's monument sign ordinance. The grant program shall terminate upon the expiration date of the aforementioned extended deadline.

Eligibility Requirements

1. The sign shall not be an abandoned sign.
2. The sign shall be a freestanding pole/ground sign made non-conforming as a result of Ordinance 2012-02.
3. Temporary and exempt signs per Ord. 2012-02 do not qualify for this program.
4. Qualifying non-conforming pole/ground signs shall either be altered into conformity or removed and replaced with a new conforming sign.
5. The subject property shall be located in the GC-1, GC-2, GC-RD or T zoning district.
6. The sign shall be located on a property directly abutting S. Atlantic Avenue/SR A1A or Dunlawton Boulevard.
7. The signs shall serve to advertise an onsite business. For the purposes of this grant, a business shall be defined as a retail/service/office commercial, hotel/motel or any other business approved by the Daytona Beach Shores City Council.
8. There shall be an active/operating bona fide business on the subject qualifying property. The business shall possess a valid Business Tax Receipt and Certificate of Use permit.
9. Any work initiated, or costs incurred, prior to receiving City Council grant approval shall not be grant eligible.
10. Sign design and plan shall conform to all applicable City standards.
11. Property/business owner shall be current on all accounts payable to the City.
12. Properties subject to Code Enforcement action shall not qualify for this grant.

Program Description

Applications shall be reviewed on a first-come-first-served basis from the time a complete submittal is received until all budgeted grant funding is allocated. Incomplete applications will not be considered.

The Non-Conforming Sign Removal Incentive Grant Program is a reimbursable dollar-for-dollar matching grant, capped as follows:

Land Use & Sign Type	Year	Percentage	Minimum Award	Maximum Award
All Types	2022	15% of cost	\$2,000	\$3,000

Program Requirements

The following grant applications will be given priority in the evaluation process: applications with signs that are more egregious in nonconformity; applications with signs that will be altered into conformity; and applications with signs that do not require any variances.

1. **Grant application submission deadline is January 1, 2023.** New grant applications and/or incomplete grant applications submitted after this date shall not be considered.
2. Grant applications shall be reviewed by staff for completeness and presented to the City Council for consideration.
3. The City Council may make binding conditions regarding the application under consideration, including, but not limited to, design and location of sign.
4. Grants shall only pay for sign costs associated with design/engineering, sign making, installation, and/or alteration.
5. Applications shall have at least two (2) quotes from licensed sign contractors.
6. Property owner shall obtain relevant City permits prior to the start of construction.
7. Grant reimbursement will be made upon completion of a project as determined solely by the City and a successful inspection by the City's Building Department, including a demonstration that the constructed sign meets the terms of applicable codes and grant conditions, if any.
8. To qualify for grant reimbursement, on site sign construction shall not commence until after City Council approval.
9. Completion of work and a successful inspection is required no later than 120 days subsequent to City Council approval.
10. Written extensions may be awarded by the City Manager for a period not exceeding 120 days.

Noel Eaton

From: Tyson Vozza <Tyson.Vozza@CongoRiver.com>
Sent: Tuesday, January 17, 2023 2:35 PM
To: Noel Eaton
Subject: Fwd: Revised artwork and pricing

Noel,

It appears that we're going with Don Bell. See below for the additional charge and total sign cost.

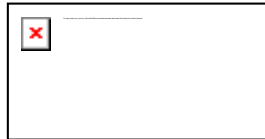
\$19,645 sign
\$1,849 upgraded letters
\$300 engineering
\$300 permitting
\$22,094 TOTAL

If you have any questions, please let me know.

Thank you.

Tyson Vozza | Vice President of Development

Tel: 407-247-4411
Fax: 407-352-6551



Florida Office • 6000 Turkey Lake Road, Ste 206 • Orlando, FL • 32819
www.CongoRiver.com | Award Winning Miniature Golf

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Begin forwarded message:

From: Diana Grunderman <dgrunderman@gmail.com>
Subject: Re: Revised artwork and pricing
Date: January 16, 2023 at 12:12:49 PM EST
To: Tyson Vozza <Tyson.Vozza@congoriver.com>

Tyson, the difference is only \$1849. Let me know what you think.

Diana

On Wed, Jan 11, 2023 at 9:19 AM Tyson Vozza <Tyson.Vozza@congoriver.com> wrote:
Good morning Diana,

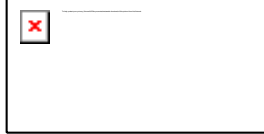
That's an interesting look. How does that impact pricing?

Thank you.

Tyson Vozza | Vice President of Development

Tel: 407-247-4411

Fax: 407-352-6551



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On Jan 10, 2023, at 4:47 PM, Diana Grunderman <dgrunderman@gmail.com> wrote:

Tyson, this is an example of what we did for Mellow Mushroom rather than the neon. The effect is similar.

Thanks!
Diana

On Tue, Jan 10, 2023 at 2:45 PM Diana Grunderman <dgrunderman@gmail.com> wrote:

Thanks for the update, Tyson. As before, we cannot build the letters as shown with clear faces and neon because the neon won't fit with 2 lines inside the letters, not even 1 line on the IVER letters. We need at least 2.5" width to fit one stroke in the letters. For that reason, the designer specified a letter face that would appear as neon with the contour cut vinyl on the plexiglas faces. The installation at Landsdowne Street, Disney, is an example of this type of construction. The most recent revision was based on your sketch. The Clearwater sign I would assume is larger, thus allowing for the neon tubing to be used.

I would love to work with you on this project, but there are fabrication challenges that we cannot overcome. If you would like to see a sample of a letter, I can probably get that done for your approval. Please let me know your thoughts.

Thanks,
Diana

On Tue, Jan 10, 2023 at 1:55 PM Tyson Vozza <Tyson.Vozza@congoriver.com> wrote:

Good afternoon Diana,

We still haven't finalized a sign contractor. Can you do the sign in open face neon channel letters? We really like the pop of neon.

The rest of the sign is similar to the attached picture from the Clearwater location, except the CONGO RIVER is more on one line. See attached sketch.

We've had smaller channel letters constructed with double stroke neon in the past. See attached picture at night.

Thank you.

Tyson Vozza | Vice President of Development

Tel: 407-247-4411

Fax: 407-352-6551



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sage and delete all copies of the original communication. Thank you for your cooperation.

On Dec 8, 2022, at 2:36 PM, Diana Grunderman
<dgrunderman@gmail.com> wrote:

I do not have a local installation that would be similar for the red letters, but we installed a job in Naples that would be similar to what we are proposing. I am sending you that artwork and completion photo as an example. We may have to just do a face as a sample, so you can see the effect that was designed.

Diana

On Mon, Dec 5, 2022 at 4:49 PM Diana Grunderman
<dgrunderman@gmail.com> wrote:

We had some minor revisions to the drawings I sent earlier today, so I have attached that. In addition, I have the following prices for your consideration:

Option 1. with a 25" x 87.50" Dakco 10mm display incorporated into identification display

Add 30.38sqft of 10mm Dakco LED

Electrical parts

Additional assembly, 5 hours

Hardware

Reduce size of "Congo River" illuminated red vinyl / acrylic channel letters by 50" per set = 100"

Additional set of (4) 6" x 1/4" FCO address numerals, 24"

Tech

Net increase = \$14,263

Revised price = \$17,158 + \$14,263= \$31,421

Option 2. with a “Live Gators” channel letterset incorporated into identification display

Add painted black area onto the sign body

Add two sets of (10) 8” white acrylic and opaque white vinyl, 100”

Hardware and Electrical parts

Additional assembly

Reduce size of “Congo River” illuminated red vinyl / acrylic channel letters by 50” per set

Additional set of (4) 6” x ¼” FCO address numerals, 24”

Net increase = \$2,487

Revised price = \$17,158 + \$2,487 = \$19,645

Let me know if you have any questions or comments. I look forward to hearing from you.

Respectfully,

Diana

--

Diana Grunderman | Sales Consultant

[365 Oak Place | Port Orange | 32127](#)

(O) 386-788-8084 | (Ext) 355

(C)(321) 278-3208

www.DonBellSigns.com

--
Diana Grunderman | Sales Consultant

[365 Oak Place | Port Orange | 32127](#)

(O) 386-788-8084 | (Ext) 355

(C)(321) 278-3208

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<2200446 R3Shea's at Lansdowne
Street.pdf><20221026_141150_resized.jpg>

--
Diana Grunderman | Sales Consultant

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<Push thru acrylic.jpg><IMG_3836.JPG>

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Diana Grunderman | Sales Consultant

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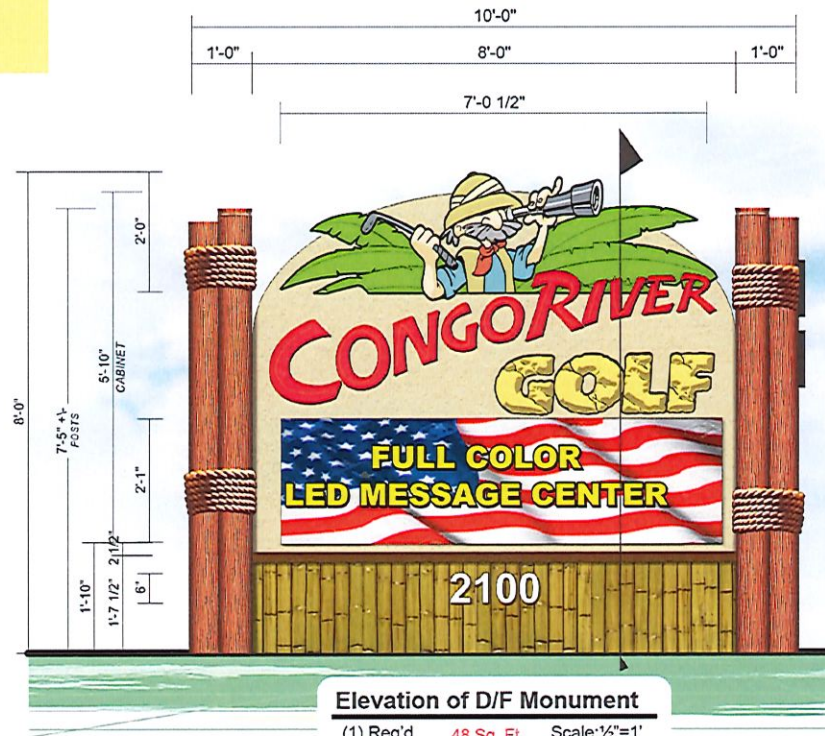
DEC 30 2022

BUILDING AND CODES DIVISION
CITY OF DAYTONA BEACH SHORES

Scope of Work: A Option A

Don Bell Signs to fabricate & install:
(1) D/F Monument sign as specified.

NOTE:
Max Sq Ft = 48
Proposed = 48
Max Height = 8'-0"
Proposed = 8'-0"



Elevation of D/F Monument

(1) Req'd 48 Sq. Ft Scale: 1/2"=1'

Shaped Cabinet:
Const.- alum.
Ptd.- Green (PMS 2422)
Faces- flat white acrylic
w/ digitally printed graphic
Illum. w/ intern white LEDs
Mtd. flush to main cabinet

Channel Letters:
Const.- alum.
Ptd.- Red (PMS 186)
Faces- Red acrylic w/
contour cut opaque red vinyl
Illum. w/ intern. LEDs
Mtd. flush to main cabinet

Channel Letters "GOLF":
Const.- alum.
Ptd.- Soft yellow (PMS 602)
Faces- flat white acrylic w/
digitally printed graphic
black jewellite trim
Illum. w/ intern. LEDs
Mtd. flush to main cabinet

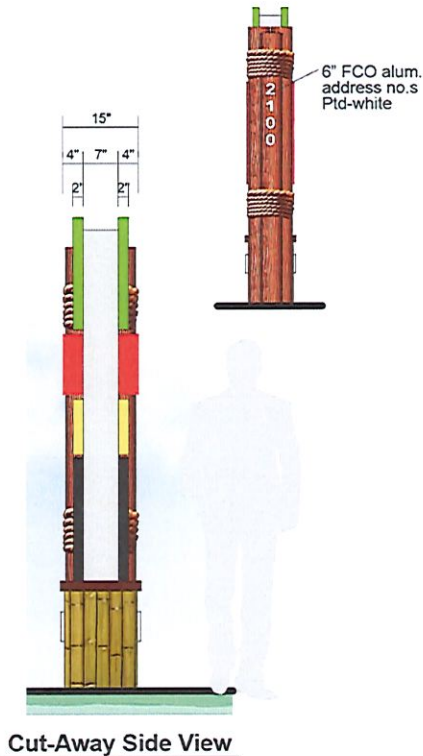
EMC Message Center:
Res.-10mm
Matrix- 64 x 224

Main Cabinet:
Const.- alum.
Ptd.- Tan (PMS 468)
w/ med. sand texture

Decorative Posts:
6" wood posts (3 per side) w/
3/4" dia. natural sealed rope

Address:
Const.- 1/4" alum.
Ptd. White, sat.
Mtd. flush to base

Base:
Const.- alum. w/
vertical "Large Bamboo"
from TexturePlus



Cut-Away Side View

CONGO RIVER

DESIGN #: 2200604 R1

DATE: 10.27.22

DRAWN BY: Andrew

Revisions / Date / Initials

R1-12.05.22-AF

ETL ACCT. #115459
UL 48 Listed Signage
All Sign Components shall be UL
listed and Recognized in the SAA Manual
All Wiring shall be at least 90° C rated

ACCOMMODATE #115459 ☐ 120 Volt
☐ 277 Volt

SHEET 1

Client: Congo River

Address: 2100 S. Atlantic Ave.

City: D.B. Shores State: FL

Author: Craig Skreliand

Notes: As Noted

Program: CorelDRAW

Client: Congo River

Note: Primary power & signage lighting control by others. The primary power must be located within 5' of applicable signs installation location.

All penetrations to have bushings
PRIMARY ELECTRIC BY OTHERS

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DON BELL SIGNS

365 OAK PLACE
PORT ORANGE, FL 32127
386-788-6084
800-624-0080

COLOR SCHEDULE



Note: The color on your computer screen or printer output may vary. Please consult the specifications in this drawing and proper color guide for accurate color depiction.

All signage to be installed in compliance with National Electrical Code - NEC 2017.
All signage to be constructed and installed with ETL standards.
Electrical Requirements: () 20 amp circuit(s) @ 120v
PRIMARY ELECTRIC BY OTHERS

RECEIVED

DEC 30 2022

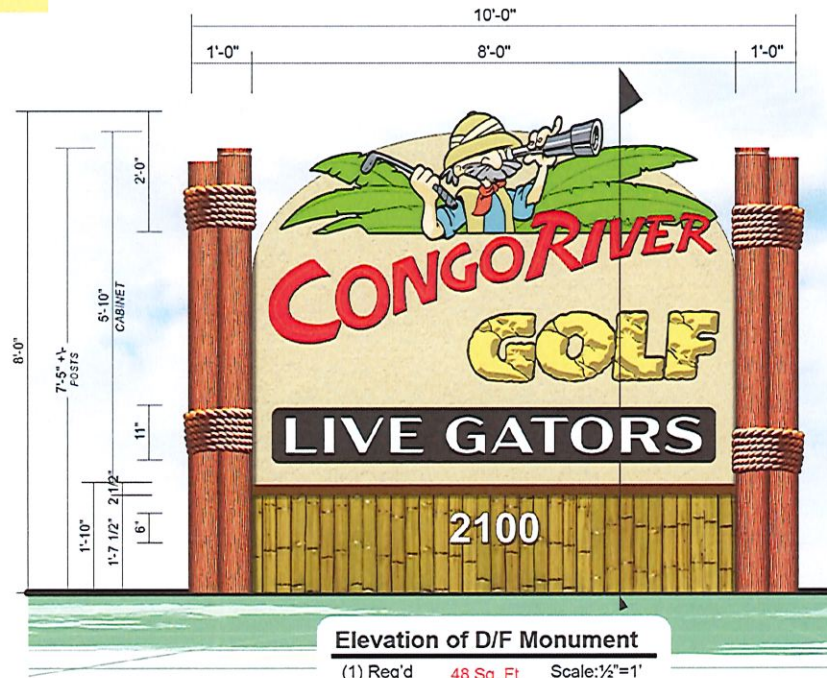
413546

BUILDING AND CODES DIVISION
CITY OF DAYTONA BEACH SHORES

Scope of Work: B Option B

Don Bell Signs to fabricate & install:
(1) D/F Monument sign as specified.

NOTE:
Max Sq Ft = 48
Proposed = 48
Max Height = 8'-0"
Proposed = 8'-0"



Elevation of D/F Monument

(1) Req'd 48 Sq. Ft Scale: 1/2"=1'

Shaped Cabinet:
Const.- alum.
Ptd.- Green (PMS 2422)
Faces- flat white acrylic
w/ digitally printed graphic
Illum. w/ intern white LEDs
Mtd. flush to main cabinet

"Neon Style" Channel Letters:
Const.- alum.
Ptd.- Red (PMS 186)
Faces- Red acrylic w/
contour cut opaque red vinyl
Illum. w/ intern. LEDs
Mtd. flush to main cabinet

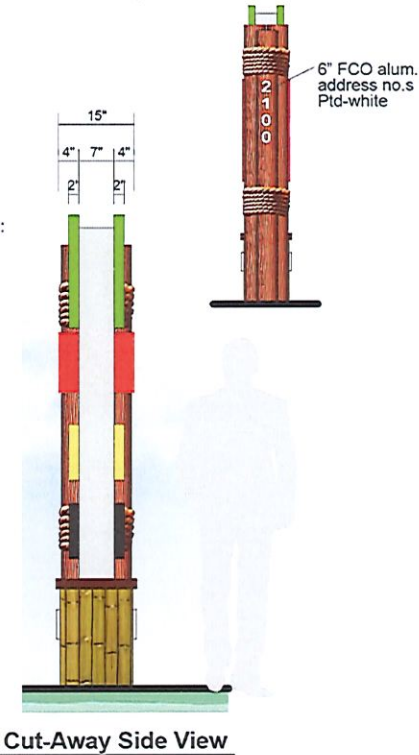
Channel Letters "GOLF":
Const.- alum.
Ptd.- Soft yellow (PMS 602)
Faces- flat white acrylic w/
digitally printed graphic
black jewellite trim
Illum. w/ intern. LEDs
Mtd. flush to main cabinet

Main Cabinet:
Const.- alum.
Ptd.- Tan (PMS 468)
w/ med. sand texture

Decorative Posts:
6" wood posts (3 per side) w/
3/4" dia. natural sealed rope

Address:
Const.- 1/4" alum.
Ptd. White, sat.
Mtd. flush to base

Base:
Const.- alum. w/
vertical "Large Bamboo"
from TexturePlus



Cut-Away Side View

CONGO RIVER

DESIGN #: 2200604 R1

DATE: 10.27.22

DRAWN BY: Andrew

Revisions / Date / Initials

R1-12.05.22-AF

ETL Acct. #115459
UL 48 Listed Signage
All Sign Components shall be UL
listed and Recognized in the SAA Manual
All Wiring shall be at least 90° C rated

ACCOUNT #115459 ☐ 120 Volt
☐ 277 Volt

SHEET 2

Congo River

PROJECT: 2100 S. Atlantic Ave.
SITE: D.B. Shores FL
OWNER: Craig Skreiland
DESIGN: As Noted
FILE NAME: CorelDRAW

Note: Primary power & signage lighting control by others. The primary power must be located within 5' of applicable signs installation location.

All penetrations to have bushings
PRIMARY ELECTRIC BY OTHERS

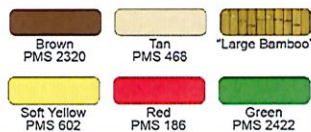
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DON BELL SIGNS

365 OAK PLACE
PORT ORANGE, FL 32127
386-78-8034
800-824-0080

COLOR SCHEDULE



Note: The color on your computer screen or printer output may vary. Please consult the specifications in this drawing and proper color guide for accurate color depiction.

NEC All signage to be installed in compliance with National Electrical Code - NEC 2017.
ETL All signage to be constructed and installed with ETL standards.
Electrical Requirements: ☐ 20 amp circuit(s) @ 120v
PRIMARY ELECTRIC BY OTHERS

413546

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DEC 30 2022

BUILDING AND CODES DIVISION
CITY OF DAYTONA BEACH SHORES

SIMULATED NIGHTVIEWS

CONGO RIVER

DESIGN #: 2200604 R1

DATE: 10.27.22

DRAWN BY: Andrew

Revisions / Date / Initials

R1-12.05.22-AF

E.T.L. ACCT. #115459
UL 48 Listed Signage
All Sign Components shall be UL
listed and Recognized in the S&M Manual
All Wiring shall be at least 90° C rated

☐ 120 Volt
☐ 277 Volt

SHEET 3

Congo River

2100 S. Atlantic Ave.
D.B. Shores FL
Craig Skreland
As Noted

CorelDRAW

Note: Primary power & signage
lighting control by others. The
primary power must be located
within 5' of applicable signs
installation location.

All penetrations to have bushings
PRIMARY ELECTRIC BY OTHERS

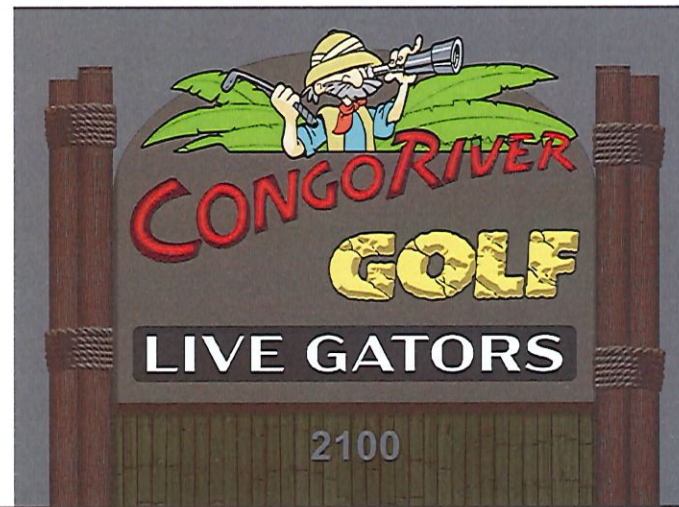
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DON BELL
SIGNS LLC

365 OAK PLACE
PORT ORANGE, FL 32127
386-788-8284
800-624-0080



A Option A



B Option B

CENTRAL SIGNS, LLC
517 MASON AVE, UNIT 101
DAYTONA BEACH, FL 32117
(386)322-SIGN

CENTRAL SIGNS

DESIGN
MANUFACTURE
INSTALLATION
SERVICE/REPAIR
CRANE RENTALS

www.central-signs.com

PROPOSAL / SALES CONTRACT

DATE October 4, 2022

CONTACT Tyson Vozza
ADDRESS 600 Turkey Lake Road, Ste 206
CITY/STATE Orlando, FL 32819
PHONE 407-247-4411
EMAIL Tyson.Vozza@CongoRiver.com

SALES ORDER NO. _____ PURCHASE ORDER NO. _____
JOB NAME Congo River Golf
ADDRESS 2100 S Atlantic Ave.
CITY/STATE Daytona Beach, FL 32118

RECEIVED

DEC 30 2022

BUILDING AND CODES DIVISION
CITY OF DAYTONA BEACH SHORES

-----CONSTRUCTION SPECIFICATIONS-----

413546

Scope of Work:

One double sided pylon sign @ 8' Height (2' Architectural embellishments) 8' Width (per approved rendering)
Background Panel texture painted aluminum: 8'x8'
"Live Gators" to be raised aluminum panel with flush mounted channel letters, white faces with black trim and black vinyl bits on faces.
Golf Dude: lighted cloud sign with digital print face
Green Leaves: open face neon channel with clear faces
"Congo River Golf" to be open face neon channel letters with clear faces, Red and Gold neon (per approved rendering)
Actual letter sizes and overall dimensions per approved permitted rendering
Customer to supply wooden poles and will mount to our steel

ELECTRIC PERMIT & HOOK UP? YES ☒ NO ☐ (check one) This will be required by the building department to secure permit.
This will be invoiced additionally at the end of the project. Hook up will be \$125.00 per hour plus materials due at time of completion.

Customer must note that the actual color shown on your sign rendering is only intended to provide a concept of the finished sign product and they may differ from the colors of the actual materials used in the production of your signage. The actual colors which will be used in production may be selected from our sample materials or from our sales manual color charts which are available upon request. Central Signs is not responsible for any damages that may occur anytime on site due to existing old age, uv damage or fatigue of existing sign. If Central Signs causes any damage on site, the customer is obligated to place Central Signs on notice to cure the damage. If not given notice from the customer Central Signs is released of all liability for said damage.

This proposal does not include: Changeable copy letters (unless specified above), de-energizing overhead power lines, removal of underground obstructions, alterations of original plans due to underground obstructions, additional reinforcement to walls to support wall mounted products, additional installation time required because of unknown obstructions within wall prolonging drilling of installation or electrical holes, additional installation time or work required because of lack of access to the back side of walls, or primary wiring to sign display from building power source.

Customer is responsible to: Provide Central Signs a certified survey and site plan at Customer's expense. Customer agrees to sign permit applications, letters of authorizations, notice of commencements, UCC Form, art renderings, job plans, work orders, change orders and completion letters as requested by Central Signs staff. Central Signs shall notify Customer of installation date and time and thereafter, Customer shall meet Central Signs installers on site in a timely manner to identify the exact property lines, right of way and to direct the exact product placement on site or on building.

FOR THE SUM OF Twenty Five Thousand Six Hundred Eighty Dollars and 75/100 cents... \$ 25,680.75

Payment to be made as follows:

Sub-Total: \$23,550.00

Tax (6.5%): \$1,530.75

Engineering & Permitting: \$ 600.00

50% deposit (\$12,840.38) upon signed contract, Balance due upon completion (\$12,840.37)

Central Signs warrants the work by this contract against defects in materials and/or workmanship for a period of 30 days from the installation date. Should anyone other than Central Signs personnel work on the products, the warranty shall be voided. The customer agrees that should the product malfunction in any way, the customer shall disconnect the power source and the product has been repaired by Central Signs. Central Signs is not responsible for any damages that result in the products being inoperable for any period of time. Because of the short risk of high voltage lighting sources and the exposure to wind loads the customer shall be responsible for carrying liability, fire & property damage insurance on type products & on any structure to which the products are attached to. The customer shall look only to their own insurance for the cost of repair & damage from fire, wind storms or any other risks. The warranty specifically excludes any problems caused by exposure of water and all wind storm damage of any kind. The warranty does not include maintenance items. On service & all repair work, the warranty only applies to the specific materials supplied & does not cover labor charges.

All work to be completed in a workman like manner according to standard practices. Any additional work required by local Building Officials which was unforeseen or not part of the original construction specifications shall become an extra charge over & above the contract price. On service and/or repair work and on installation of products produced by others, Central Signs shall not assume and liability for the products or for up grading the products to meet current codes unless specified above. All agreements contingent upon strikes, accidents, in climate weather or any other delays beyond the control of Central Signs. Any additional work alterations or deviations requested by the Customer from the above specifications will become an extra charge over & above the contract price & these fees will be due upon completion.

Central Signs shall retain title to all signage, materials & property covered by this contract. If customer refuses to make any payment due or if any payment becomes past due, Central Signs shall have the right to place the job on hold & any completion scheduled shall be set aside & Central Signs shall have the right to retain all payments there to for made as compensation for the use thereof. Customer agrees to pay additional fees for re-installation. A service charge of 1 - 1.5% interest will be charged on the unpaid balance after ten days (18% annual).

If for any reason Central Signs shall institute any suit or action for the enforcement of any of the obligations of the customer or must defend against an action of the customer here unto customer agrees to pay, in addition to the amounts found due from customer, reasonable attorneys fees & court costs. Customer waives his/her right to a trial by jury in regard to this contract. None of any suit, suit or action shall be in any court in the County of Volusia, State of Florida, having jurisdiction over the subject matter. Both parties hereby waive all rights to change the venue of any action or trial there at.

This contract supersedes any written or oral prior agreement not set forth in this contract. Central Signs installers & service personnel are not authorized to negotiate or change the terms of this contract in any way. Only the President of Central Signs shall change the terms of this contract.

PROPOSAL ACCEPTANCE: The above prices, specifications and conditions are satisfactory and are hereby accepted. Central Signs is hereby authorized to do the work as specified. The customer or authorized signer of this contract personally guarantees payment in full of all charges listed above. Payment will be made as outlined above. Upon execution by Customer, this proposal becomes a binding contract on both parties, and is non-cancellable.

Customer Signature: _____

Customer Name: _____

Date: _____ Title: _____

Salesperson: Charles Hutcherson

*Accepted By: _____ Date: _____

*This proposal is subject to acceptance by Central Signs.

This Proposal will remain valid for 30 days from this date.

Exhibit B
Location Map-2100 S. Atlantic Avenue-Congo River Golf



Source: Volusia County Property Appraiser Website (2022)

Street View-2100 S. Atlantic Avenue-Congo River Golf



Source: Google Street View (July 2022)

EXHIBIT C

Eligibility Requirements Analysis Table: 2100 S. Atlantic Avenue-Congo River Golf

ID	Eligibility Criteria	Status	Criteria Met
1	Sign shall not be abandoned	Sign is not abandoned.	Yes
2	Nonconforming freestanding pole/sign pre-existed Ord. 2012-02	Sign pre-existed Ord. 2012-02	Yes
3	Temporary sign and exempt signs do not qualify	Sign is not temporary or exempt	Yes
4	Property shall be located in a commercial/hotel district	Property is located in the GC-RD District	Yes
5	Property shall abut S. Atlantic Avenue or Dunlawton Boulevard	Property abuts S. Atlantic Avenue	Yes
6	Sign shall serve to advertise an onsite business	Sign advertises an onsite business	Yes
7	There shall be an active business on site	The advertised business is active	Yes
8	No prior sign work/cost shall be eligible for grant funding	Sign Contractor and Applicant are aware of this condition	Yes
9	Sign design and plan shall conform to all applicable City standards	Sign Contractor and Applicant are aware of this condition	Yes*
10	No delinquent accounts payable to City	Applicant is aware of this condition	Yes*
11	Properties subject to Code Enforcement action shall not qualify for this grant.	Property is not subject to CE action	Yes

Note: * Staff is recommending this item as a condition if approved.

Application Summary Description Table:

ID	Parameter	Application	Parameter Met
1	Sign Grant Limit	Requested Amount	
	15% of costs w/ min of \$2,000 and max of \$3,000	\$3,000	Yes
2	Sign Work Type Permitted		
	Alteration or Removal	Removal w. New Sign	Yes
3	Work Detail Permitted		
	Design/engineering, sign making, installation, and/or alteration.	Design/engineering, sign making, installation	Yes
4	Variance Required	No	



**CITY COMMISSION AGENDA MEMORANDUM
JANUARY 24, 2023 AGENDA**

TO: Honorable Mayor and Members of the City Commission

FROM:

PREPARED BY: Cheri Schwab, City Clerk

SUBJECT: Presentation by Director Michael Fowler

SYNOPSIS:

Discussion of recruitment, retention, and proposed salary structure changes to meet current staffing needs within the Public Safety Department.

FISCAL IMPACT STATEMENT:

BACKGROUND:

LEGAL REVIEW:

RECOMMENDATION:

SUGGESTED MOTION:

ATTACHMENT: None