

MINUTES
CITY COMMISSION MEETING
January 27, 2023
3000 Bellemead Drive, Daytona Beach Shores, FL 32118

1. CALL TO ORDER BY MAYOR

Present: Commissioner Mel Lindauer, Mayor Nancy Miller, Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Chris Conomos

Staff: City Manager Kurt Swartzlander, City Clerk Cheri Schwab, City Attorney Becky Vose, Community Services Director Stewart Cruz, Finance Director Lory Irwin, Economic Development and Public Affairs Director Nancy Maddox, and Public Safety Director Michael Fowler.

2. ROLL CALL BY CITY CLERK

3. NEW BUSINESS:

A. Visioning/Goals and Objectives

City Manager Kurt Swartzlander explained that the last visioning session the council held was in 2019. He inquired what process they wanted to proceed with this year. City staff have provided their own department goals and objectives for the coming year. After a brief discussion, the commission felt they didn't need to hire a consultant. Instead, they could hold one or two town hall meetings to obtain citizen input. The mayor would provide a "State of the City" address. Vice Mayor Politis wants to hear from city staff at the meetings. It was decided to plan the meetings in late April or early May to incorporate any ideas into the next budget cycle.

B. City Manager Annual Evaluation

Mayor Miller felt the current ICMA form worked very well last year. She has reviewed evaluation forms from other cities and they are all very similar to ours. She stressed the importance of including comments to go along with the evaluation score. Comm. Lindauer had one concern. Last year, he had some items that he didn't score because he didn't have knowledge of that area. He didn't want the City Manager's score lowered from having a zero or n/a written. It was decided that the commission would continue to use the current format and the final score would be adjusted by the number of responses. The City Manager's contract needs to be checked for the evaluation time period.

C. Make a Difference Award /Gem of the City program / Photo's of Mayors in Chambers

Commissioner Lindauer would like to initiate the "Making a Difference" award. The recipient could be either a business or an individual. The commission would recognize that they are making a difference in the city and receive a proclamation and perhaps a gift certificate. This could be issued many times a year, not annually. As an example, Comm. Lindauer stated

they he observes residents picking up trash on the beach or along the street. The Mayor inquired if the city could purchase gift cards. This will be looked into. Audience member Harry Jennings inquired about a recently deceased resident who gave many hours of service to the city. The City Manager felt that the city website could be utilized to have names submitted to the commission for consideration. The commission was in agreement with moving forward with this award.

The idea of including photos of past mayors in the chambers came from a resident. Mayor Miller stated that she has visited other cities and not all have pictures of past officials. The City Manager explained that past pictures have been handed back to the officials at the end of their term. The Don Large Museum is just outside the chambers, and perhaps a time-line of some sort could be created.

D. Commission Travel Policy

The City Manager explained that there currently exists a CM Policy regarding travel. There is a section relating to elected officials that began roughly ten years ago with the City Council at that time. He does not want to dictate a travel policy for the current, and future, commission. The normal travel of Volusia League of Cities dinners and the Florida League of Cities annual conference are part of the annual budget. Anything other than these items would need to be brought before the commission for consideration. Mayor Miller explained that she has been traveling to the various cities in the county as part of her VLC advocacy committee. Commissioner Bryan stated that as part of the special strike force from FLC, he was planning to go to Washington DC. It would give him time to lobby for the city. Mayor Miller reminded him that the commission stated just recently that the Mayor would do all the lobbying on behalf of the city. He was tasked with sea wall research. It was decided that Attorney Vose would draft a resolution relating to elected officials travel for their consideration.

E. Beautification of North end of Town

Commissioner Conomos brought this idea up a few months ago. He understands that the city doesn't own any land on the north end to plant palm trees or flowers but wished more businesses would do more landscaping. There currently are quite a few vacant buildings in the northern end of the city. Businesses and condos maintain a nice look in the middle and southern parts of the city. The City Manager explained that a Beautification Committee was created in 2018, but has never officially had members appointed. Comm. Conomos wondered if a program to help incentivize businesses to beautify their property would make a difference. Attorney Vose cautioned the commission that creating any formal committee, even for the short term, would mean they must abide by the Sunshine Law. She suggested having a workshop on beautification and get the residents to provide input. Audience member Harry Jennings suggested a program to cover or paint the FPL utility boxes. Other cities have a colorful vinyl wrap on them. City Manager Swartzlander thought that FPL did indeed have a program to do this and he would follow up on it.

4. **ADJOURNMENT:**

The workshop ended at 6:04 pm.

**MAYOR
NANCY MILLER**

**CITY MANAGER
KURT D. SWARTZLANDER**

ATTEST:

CITY CLERK, CHERI SCHWAB