City of Daytona Beach Shores

"Life is Better Here"
"A Premier, Friendly Place to Be"

AGENDA
CITY COMMISSION MEETING
SEPTEMBER 26, 2023
6:00 PM, Shores Community Center, 3000 Bellemead Drive
Daytona Beach Shores, FL 32118

Upon being recognized, a member of the public shall proceed to the podium and give his or her name and address and may, thereafter, speak for a maximum of three minutes on any matter relevant to a specific agenda item. During "Audience Comments," a member of the public may speak on any matter relevant to City business which is not on the agenda, for a maximum of three minutes in accordance with Section 2-1.1(d) and 2-2 of the City Code. In accordance with Section 2-2, during periods set aside for public discussion any person desiring to speak shall secure a form located at the agenda table, complete the form and present it to the City Clerk so the speaker can be recognized by the presiding officer. The use of profanity, obscene language, threats or any violent or abusive conduct by any person shall constitute a violation of this section. It shall be the duty of the Director of Public Safety, upon the order of the presiding officer at any such meeting, to forcibly, if necessary, evict any person violating the provisions of this section from the Commission Meeting Hall. Any such violation shall subject the offender, upon conviction thereof, to a fine and/or imprisonment as prescribed by Section 1-8.

1. CALL TO ORDER BY MAYOR

2. ROLL CALL BY CITY CLERK

3. PRAYER

4. PLEDGE OF ALLEGIANCE

5. NEW BUSINESS (TRIM PROCESS ONLY):

A. RESOLUTION 2023-13 FINAL LEVYING OF AD VALOREM TAXES FY 23-24

B. RESOLUTION 2023-14 FINAL FISCAL YEAR 2023-24 BUDGET

6. CEREMONIAL ITEMS, PRESENTATIONS AND PUBLIC NOTICES:

7. APPROVAL OF MINUTES

A. City Commission Minutes September 12, 2023

8. **CONSENT AGENDA:**

A. Community Services Software RFP Selection & Authorization of City Manager to Execute Contract

B. Public Safety August monthly report

C. Community Services Department Monthly Report - August 2023

D. VCARD Flooding & Stormwater MGT seminar

E. FLC Online Advocacy Course

F. Agreement for Animal Services - Southeast Volusia Humane Society & City of Daytona Beach Shores

G. August 2023 Executive Summary Financial Report

9. **OLD BUSINESS:**

A. Ordinance 2023-12 Declaration of Emergency

10. **NEW BUSINESS:**

A. Resolution 2023-15 Opposition to the proposed fuel farm near Ormond Beach

11. **CITY ATTORNEY COMMENTS**

12. **CITY MANAGER COMMENTS**

13. **COUNCIL COMMENTS:**

14. **AUDIENCE REMARKS/PUBLIC COMMENTS:**

15. **ITEMS RECOMMENDED FOR THE NEXT AGENDA:**

16. **ADJOURNMENT:**

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDINGS UPON WHICH THE APPEAL IS TO BE BASED.

NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF DAYTONA BEACH SHORES, 2990 S. ATLANTIC AVENUE, DAYTONA BEACH SHORES, FLORIDA 32118, TELEPHONE NUMBER 386-7635364, CSCHWAB@CITYOFDBS.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 711 or 1 8009558771.

UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

.

RESOLUTION NO. 2023-13

A RESOLUTION OF THE CITY OF DAYTONA BEACH SHORES, VOLUSIA COUNTY FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR VOLUSIA COUNTY FOR FISCAL YEAR 2023-24; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Daytona Beach Shores, of Volusia County, Florida, on September 26, 2023, adopted Fiscal Year 2023-2024 Final Millage Rates following a public hearing as required by Florida Statute Section 200.065; and

WHEREAS, the City of Daytona Beach Shores of Volusia County, Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Volusia County has been certified by the County Property Appraiser to the City of Daytona Beach Shores as $2,017,145,964.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF DAYTONA BEACH SHORES, VOLUSIA COUNTY, FLORIDA THAT:

Section 1. The FY 2023-2024 operating millage rate is 4.5880 mills, which is the rolled-back rate of 4.5880 mills.

Section 2. Any resolution or part of resolution in conflict herewith is hereby repealed.

Section 3. This Resolution shall will take effect immediately upon its adoption.

PASSED AND DULY ADOPTED at a public hearing this 26th day of September 2023.

Time Adopted _____ pm.

CITY OF DAYTONA BEACH SHORES, FL

____
NANCY MILLER, MAYOR

____
KURT SWARTZLANDER, CITY MANAGER

____
CHERI SCHWAB, CITY CLERK

Approved as to form and legality:

____
VOSE LAW FIRM

RESOLUTION 2023-14

A RESOLUTION OF THE CITY OF DAYTONA BEACH SHORES OF VOLUSIA COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2023-2024; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Daytona Beach Shores of Volusia County, Florida, on September 26th 2023, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City of Daytona Beach Shores of Volusia County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2023-2024 in the amount of $24,113,700.

NOW, THEREFORE, BE IT RESOLVED by the City of Daytona Beach Shores of Volusia County, Florida, that:

1. The Fiscal Year 2023-2024 Final Budget be adopted.
2. This resolution will take effect immediately upon its adoption.

DULY ADOPTED at a public hearing this 26th Day of September 2023.

Time Adopted ____PM

CITY OF DAYTONA BEACH SHORES, FL

____

NANCY MILLER, MAYOR

___________________________________ _________________________________

KURT SWARTZLANDER, CITY MANAGER CHERI SCHWAB, CITY CLERK

Approved as to form and legality:

____

VOSE LAW FIRM

"Life is better here"

City of Daytona Beach Shores

Final Budget

FY 2023-2024

CITY COMMISSION

NANCY MILLER, MAYOR

MICHAEL POLITIS, VICE-MAYOR

RICHARD BRYAN

CHRIS CONOMOS

MEL LINDAUER

Kurt Swartzlander	City Manager
Cheri Schwab	City Clerk
Stewart Cruz	Community Services Director
Lory Irwin	Finance Director
Michael Fowler	Public Safety Director
Nancy Maddox	Recreation/Economic Development Director

TABLE OF CONTENTS

CITY OF DAYTONA BEACH SHORES

GENERAL FUND FUNCTIONAL SUMMARY

Account Description	FY2021-22 Actual	FY2022-23 Amended Bud.	**FY2023-24 Budget**	Budget Change
Non-Voted Ad-Valorem Taxes*	8,399,208	8,885,200	**9,171,000**	285,800
Business & Communication Taxes	1,209,953	1,143,100	**1,133,700**	(9,400)
Voter Approved Taxes*	7,261	0	**0**	0
Franchise Fees & Permits	1,084,506	893,200	**970,600**	77,400
Intergovernmental	3,187,890	747,600	**1,456,200**	708,600
Charges For Services	1,915,853	1,890,400	**1,951,900**	61,500
Fines & Forfeitures	149,111	97,800	**97,800**	0
Misc. Revenues	282,256	266,800	**715,500**	448,700
Internal Service & Debt Proceeds	855,500	978,000	**1,276,500**	298,500
Transfers from Fund Balance	0	943,200	**2,807,700**	1,864,500
TOTAL REVENUE	17,091,538	15,845,300	**19,580,900**	3,735,600

Legislative	192,411	379,500	**206,000**	(173,500)
Executive	590,112	657,100	**1,298,400**	641,300
Finance	552,525	561,200	**687,900**	126,700
Legal	140,502	166,400	**173,300**	6,900
Planning	83,151	111,200	**125,100**	13,900
Information Technology	0	0	**777,400**	777,400
Other Gov't Services	481,690	627,600	**29,000**	(598,600)
Public Safety	6,693,939	6,545,600	**7,480,200**	934,600
Building/Codes	704,853	625,100	**897,100**	272,000
Physical Environment	1,353,267	1,614,200	**1,672,900**	58,700
Public Works	1,316,289	2,228,700	**2,353,000**	124,300
Benefit Term Payout	147,237	113,300	**48,400**	(64,900)
Economic Development	126,885	100,000	**100,000**	0
Parks & Recreation	459,234	569,400	**1,686,900**	1,117,500
Community Center	564,425	618,000	**671,200**	53,200
Contingency	0	928,000	**1,029,400**	101,400
General Debt	0	0	**344,700**	344,700
TOTAL EXPENSE	13,406,520	15,845,300	**19,580,900**	3,735,600

TOTAL REVENUE LESS EXPENSE	3,685,018	0	**0**	0

CITY OF DAYTONA BEACH SHORES

FISCAL YEAR 2023-24 GENERAL FUND REVENUE BUDGET

	GENERAL FUND LINE ITEM REVENUE DETAIL			
Account Description	FY2021-22	FY2022-23	FY2023-24	Budget
Based on State Revenue Estimate	Actual	Amended Bud.	Budget	Change
310-3110-11100 Ad-Valorem	8,237,861	8,819,100	9,102,700	283,600
310-3110-11115 Debt Service Ad-Valorem	0	0	0	0
310-3110-12000 Delinq Ad-Valorem	161,347	66,100	68,300	2,200
310-3110-12001 Delinq Debt-Serv Ad-Valorem	7,261	0	0	0
310-3130-13700 Business Tax Receipts	98,442	98,100	98,100	0
310-3130-13750 County Business Tax Rcpt.	4,354	3,800	3,800	0
310-3140-14100 Utility Tax-Elec 10%	890,715	810,000	810,000	0
310-3140-14110 Utility Tax-Gas 10%	9,880	11,800	11,800	0
310-3140-14130 Local Comm. Service Tax	**206,562**	**219,400**	**210,000**	**(9,400)**
320-3220-22100 Building Permits	160,493	190,000	200,000	10,000
320-3220-22110 Electric Permits	29,917	26,000	26,000	0
320-3220-22120 Plumbing Permits	35,554	30,000	30,000	0
320-3220-22130 Mechanical Permits	43,318	35,000	35,000	0
320-3220-22135 Excavation Permits	0	200	200	0
320-3220-22140 Plan Review	0	300	300	0
320-3220-22180 Franchise Fee-Elec.	696,802	540,000	600,000	60,000
320-3220-22190 Franchise Fee-Gas	46,492	32,600	35,000	2,400
320-3220-22200 Francise Fee-Impound	30,243	24,100	24,100	0
320-3220-29000 Other Lic. & Permits	41,687	15,000	20,000	5,000
330-3330-33540 Loc.Opt. 1-6 c Fuel Tax (.02)	**142,191**	**106,300**	**30,000**	**(76,300)**
330-3330-33550 Loc.Opt. 1-5 c Fuel Tax (.05) [R]	**101,855**	**76,200**	**20,000**	**(56,200)**
330-3340-33460 Public Safety Grants	1,982	0	0	0
330-3340-33470 Local Grant	0	0	130,000	130,000
330-3340-33790 Parks Grant	0	0	0	0
330-3340-33600 FEMA Grant	31,279	0	651,500	651,500
330-3340-33610 ARPA Grant	2,310,939	0	0	0
330-3350-34410 FDOT Lighting Maint. Agree	106,269	109,500	112,700	3,200
330-3350-35120 State Revenue Sharing	**146,429**	**130,000**	**150,000**	**20,000**
330-3350-35150 Alcohol Bev. License	14,297	12,000	12,000	0
330-3350-35180 Loc.Gov. 1/2 Cent Sales Tax	**317,432**	**300,000**	**345,000**	**45,000**
330-3350-35410 Muni. Vehicle Rebate	6,819	5,000	5,000	0
330-3350-35490 FDOT Signal Maint Agree	8,398	8,600	0	(8,600)
340-3420-42140 Outside Detail	1,463	2,500	2,500	0
340-3420-42210 County Fire Protect Contract	65,000	65,000	65,000	0
340-3430-43400 Garbage Revenue	1,531,858	1,534,400	1,590,900	56,500
340-3430-43600 Recycling Revenue	118,647	111,100	115,200	4,100
340-3430-43700 Purchasing Card Rebates	46,673	40,000	40,000	0
340-3440-44400 Rentals	17,139	12,400	13,300	900
340-3470-47200 Parks-Maintenance Fee	100,000	100,000	100,000	0
340-3470-47530 Comm. Center Fee	6,759	10,000	10,000	0
340-3470-47532 Comm. Ctr. Rental	27,814	15,000	15,000	0
340-3470-47541 Senior Center Misc.	500	0	0	0
350-3510-51100 Court Fines	60,856	55,000	55,000	0
350-3510-51300 Police/Fire Education	13,440	12,800	12,800	0
350-3510-51600 Investigative Reimburse	17,223	10,000	10,000	0
350-3510-51700 Code Enforcement Fines	57,592	20,000	20,000	0

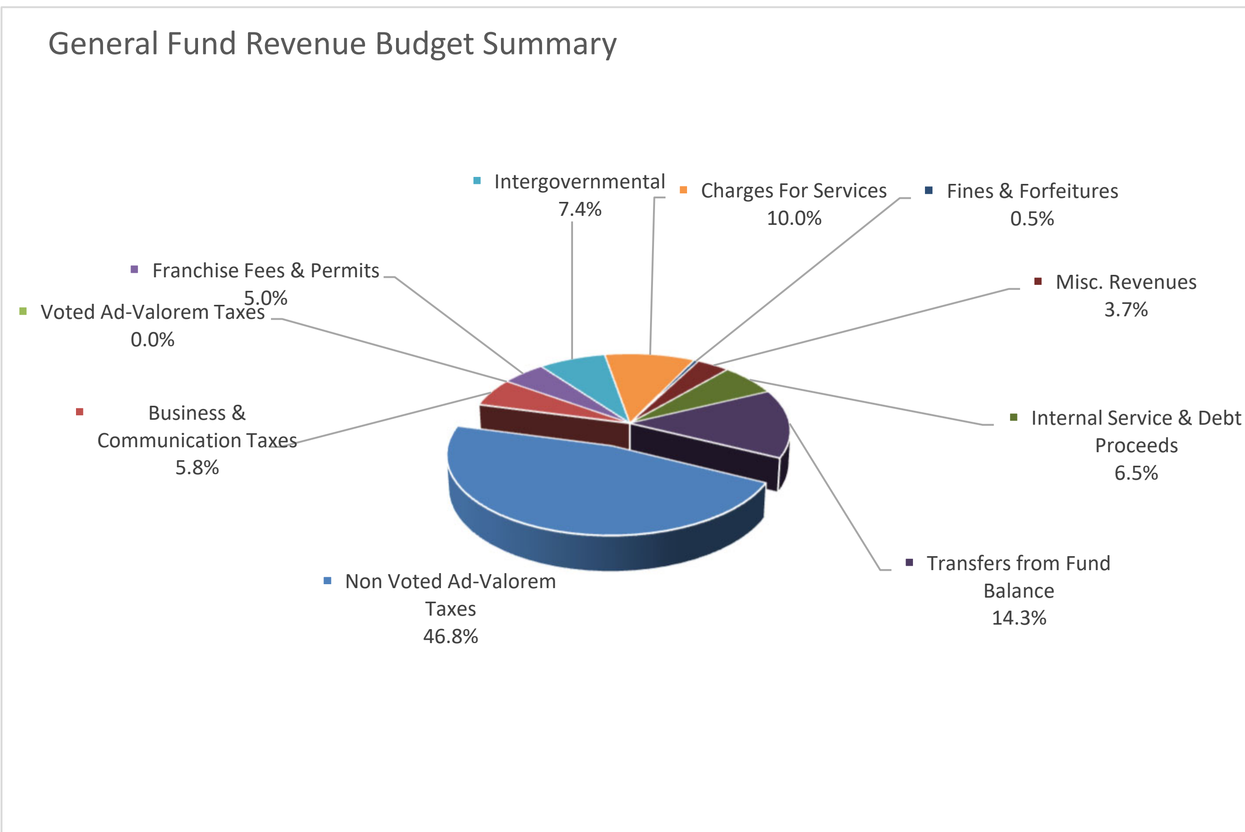
CITY OF DAYTONA BEACH SHORES

FISCAL YEAR 2022-23 GENERAL FUND REVENUE BUDGET

	GENERAL FUND LINE ITEM REVENUE DETAIL			
Account Description	FY2021-22	FY2022-23	FY2023-24	Budget
Based on State Revenue Estimate	Actual	Amended Bud.	Budget	Change
360-3610-61000 Pool Cash Interest	10,801	1,300	65,000	63,700
360-3610-61200 SBA Operating Interest	5	0	0	0
360-3610-61260 Other Investment Interest	55,973	230,000	430,000	200,000
360-3610-61262 Interest Revenue-Leases	5,799	0	0	0
360-3610-69999 Unrealized Gain/(Loss)	(128,978)	0	0	0
360-3640-64000 Sale of Fixed Assets	253,921	10,000	10,000	0
360-3690-69670 Title Search Fee	9,375	5,500	5,500	0
360-3690-69900 Misc. Revenue	65,360	10,000	10,000	0
360-3690-69910 Insurance Proceeds	10,000	10,000	195,000	185,000
380-3820-82100 From Sewer Ops (Int.Srvc.)	855,500	978,000	1,081,900	103,900
380-3841-13800 Debt Proceeds	0	0	194,600	194,600
390-3990-81400 Trans fr Road Imprv Fund Bal	0	132,000	188,200	56,200
390-3990-81600 Trans fr Gen Fund Fund Bal		811,200	2,619,500	1,808,300
TOTAL GENERAL FUND REVENUE	**17,091,538**	**15,845,300**	**19,580,900**	**3,735,600**

GENERAL FUND REVENUE - FUNCTIONAL SUMMARY

Account Description	FY2021-22 Actual	FY2022-23 Amended Bud.	FY2023-24 Budget	Budget Change
Non Voted Ad-Valorem Taxes	8,399,208	8,885,200	9,171,000	285,800
Business & Communication Taxes	1,209,953	1,143,100	1,133,700	(9,400)
Voted Ad-Valorem Taxes	7,261	0	0	0
Franchise Fees & Permits	1,084,506	893,200	970,600	77,400
Intergovernmental	3,187,890	747,600	1,456,200	708,600
Charges For Services	1,915,853	1,890,400	1,951,900	61,500
Fines & Forfeitures	149,111	97,800	97,800	0
Misc. Revenues	282,256	266,800	715,500	448,700
Internal Service & Debt Proceeds	855,500	978,000	1,276,500	298,500
Transfers from Fund Balance	0	943,200	2,807,700	1,864,500
TOTAL	**17,091,538**	**15,845,300**	**19,580,900**	**3,735,600**

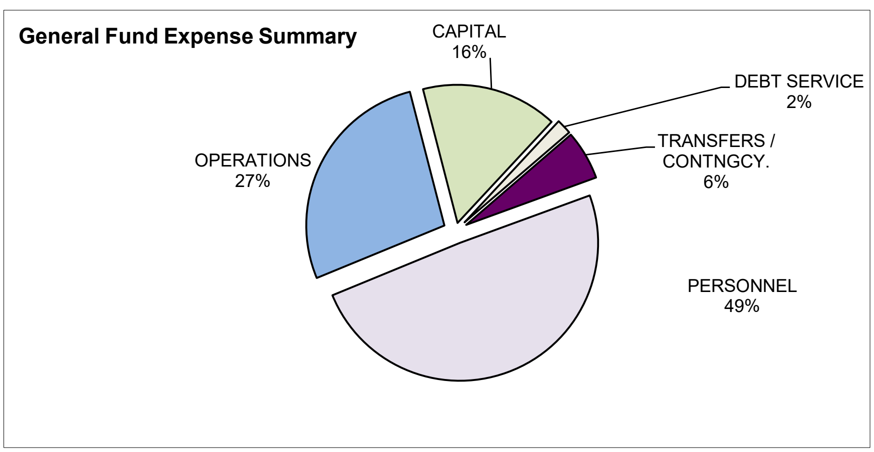


FISCAL YEAR 2023-2024 BUDGET
GENERAL FUND EXPENDITURES SUMMARY

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	BUDGET CHANGE
5110	LEGISLATIVE	192,411	379,500	206,000	(173,500)
5120	EXECUTIVE	590,112	657,100	1,298,400	641,300
5130	FINANCE	552,525	561,200	687,900	126,700
5140	LEGAL	140,502	166,400	173,300	6,900
5150	PLANNING	83,151	111,200	125,100	13,900
5160	INFORMATION TECHNOLOG	0	0	777,400	777,400
5190	OTHER GOVT. SERVICES	481,690	627,600	29,000	(598,600)
5210	PUBLIC SAFETY	6,693,939	6,545,600	7,480,200	934,600
5240	BUILDING/CODE DEPT	704,853	625,100	897,100	272,000
5390	ENVIRONMENT (Incl. Debt)	1,353,267	1,614,200	1,672,900	58,700
5410	PUBLIC WORKS	1,316,289	2,228,700	2,353,000	124,300
5690	BENEFIT TERM PAYOUT	147,237	113,300	48,400	(64,900)
5520	INDUSTRY DEVELOPMENT	126,885	100,000	100,000	0
5720	PARKS & RECREATION	459,234	569,400	1,686,900	1,117,500
5751	COMMUNITY CENTER	564,425	618,000	671,200	53,200
5800	CONTINGENCY	0	928,000	1,029,400	101,400
5820	GENERAL DEBT	0	0	344,700	344,700
	TOTAL EXPENDITURES	**13,406,520**	**15,845,300**	**19,580,900**	**3,735,600**

PROPOSED BUDGET: SUMMARY BY CATEGORY OF EXPENSE

	PERSONNEL	8,297,857	8,442,600	9,662,200	1,219,600
	OPERATIONS	4,153,861	5,016,300	5,320,500	304,200
	CAPITAL	954,802	1,458,400	3,124,100	1,665,700
	DEBT SERVICE	0	0	344,700	(344,700)
	TRANSFERS / CONTNGCY.	0	928,000	1,129,400	201,400
	TOTAL EXPENDITURES	**13,406,520**	**15,845,300**	**19,580,900**	**3,046,200**



FISCAL YEAR 2023-2024 BUDGET
5110-LEGISLATIVE EXPENSE

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REGULAR SALARY	63,145	63,100	63,100	0.3%	0
21	FICA	4,830	4,800	4,800	0.0%	0
22	RETIREMENT	0	0	0	0.0%	0
23	LIFE/HEALTH INSURANCE	0	0	0	0.0%	0
24	WORKER'S COMP.	1,132	1,000	1,100	0.0%	100
TOTAL PERSONAL SERVICES		**69,107**	**68,900**	**69,000**	**0.4%**	**100**
30	**OPERATING EXPENSES**					
40	VEHICLE EXPENSE/TRAVEL	12,215	14,900	14,900	0.1%	0
41	COMMUNICATIONS	583	1,700	1,700	0.0%	0
45	GENERAL INSURANCE	6,072	1,600	3,000	0.0%	1,400
47	PRINTING	133	400	400	0.0%	0
49	OTHER CHARGES	98,723	106,800	106,800	0.5%	0
51	OFFICE SUPPLIES	0	500	500	0.0%	0
52	OPERATING SUPPLIES	758	2,700	2,700	0.0%	0
54	BOOKS/MEMBERSHIPS	4,820	7,000	7,000	0.0%	0
TOTAL OPERATING EXPENSES		**123,304**	**135,600**	**137,000**	**0.7%**	**1,400**
60	**CAPITAL OUTLAY**					
610	LAND	0	175,000	0	0.0%	(175,000)
TOTAL CAPITAL OUTLAY		**0**	**175,000**	**0**	**0.0%**	**(175,000)**
GRAND TOTAL		**192,411**	**379,500**	**206,000**	**1.1%**	**(173,500)**

FISCAL YEAR 2023-2024 BUDGET
DEPARTMENTAL BUDGET DETAIL
5110-LEGISLATIVE EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**69,000**
10120	REGULAR SALARY		63,100	
	MAYOR			
	COUNCIL MEMBERS (4)			
10210	FICA		4,800	
10240	WORKER'S COMP.		1,100	
30	**OPERATING EXPENSES**			**137,000**
30403	VEHICLE EXPENSE/TRAVEL		14,900	
	FLA. LEAGUE CONF. (for 5)	7,000		
	MISC MEETINGS / DINNERS	1,800		
	MISC TRAVEL	4,600		
	VCOG/LEAGUE DINNERS	1,500		
30411	TELEPHONE	1,600	1,600	
30412	POSTAGE	100	100	
30450	GENERAL INSURANCE	3,000	3,000	
30470	PRINTING		400	
	PAPER/BUSINESS CARDS	400		
30490	OTHER CHARGES		106,800	
	CC COOKOUT	6,500		
	CITY MARKETING PROGRAM	29,000		
	COUNCIL MTGS	1,100		
	EMPLOY/CITIZEN RECOGNTN	800		
	FIRST STEP SHELTER	20,000		
	HOPE PLACE	15,000		
	MUSIC LICENSE FEES (BMI, ASCAP)	900		
	PO/SD CHAMBER ANNEX	30,000		
	X-MAS EVENT	3,500		
30510	OFFICE SUPPLIES	500	500	
30520	OPERATING SUPPLIES	2,700	2,700	
30540	BOOKS/MEMBERSHIP		7,000	
	CONSTANT CONTACT	400		
	FLA LEAGUE OF CITIES	600		
	FLA LEAGUE OF MAYORS	400		
	MISC / QC AD	300		
	PO/SD CHAMBER	400		
	TEAM VOLUSIA BUS. ALLIANCE	3,300		
	V-CARD	400		
	VOL LEAGUE OF CITIES	700		
	VOL. TPO	500		
	TOTAL LEGISLATIVE		**206,000**	**206,000**

FISCAL YEAR 2023-2024 BUDGET
5120-EXECUTIVE DEPARTMENT EXPENSE

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	334,366	339,000	373,100	1.9%	34,100
13	OTHER SALARY	4,801	12,400	8,400	0.0%	(4,000)
15	SPECIAL PAY	529	0	13,500	0.1%	13,500
21	FICA	24,386	26,100	27,600	0.1%	1,500
22	RETIREMENT	89,133	100,500	104,500	0.5%	4,000
23	LIFE/HEALTH INSURANCE	43,956	36,900	44,700	0.2%	7,800
24	WORKER'S COMP.	6,267	6,900	7,100	0.0%	200
	TOTAL PERSONAL SERVICES	**503,438**	**521,800**	**578,900**	**3.0%**	**57,100**
30	**OPERATING EXPENSES**					
31	PROFESSIONAL SERVICES	870	14,000	74,000	0.4%	60,000
34	CONTRACTUAL SERVICES	1,200	7,300	3,300	0.0%	(4,000)
35	TRAINING	1,744	3,000	3,000	0.0%	0
40	VEHICLE EXPENSE/TRAVEL	9,010	15,600	15,600	0.1%	0
41	COMMUNICATIONS	23,156	28,400	35,600	0.2%	7,200
45	GENERAL INSURANCE	13,218	15,700	36,700	0.2%	21,000
46	REPAIRS/MAINTENANCE	1,426	5,400	5,400	0.0%	0
47	PRINTING	12,705	13,500	13,500	0.1%	0
49	OTHER CHARGES	11,125	17,200	17,200	0.1%	0
51	OFFICE SUPPLIES	2,814	4,000	4,000	0.0%	0
52	OPERATING SUPPLIES	4,435	6,000	6,000	0.0%	0
54	BOOKS/MEMBERSHIPS	4,971	5,200	5,200	0.0%	0
	TOTAL OPERATING EXPENSES	**86,674**	**135,300**	**219,500**	**1.1%**	**84,200**
60	**CAPITAL OUTLAY**					
63	IMPROVEMENTS	0	0	500,000	2.6%	500,000
	TOTAL CAPITAL OUTLAY	**0**	**0**	**500,000**	**2.6%**	**500,000**
	GRAND TOTAL	**590,112**	**657,100**	**1,298,400**	**6.6%**	**641,300**

FISCAL YEAR 2023-2024 BUDGET
DEPARTMENTAL BUDGET DETAIL
5120-EXECUTIVE DEPARTMENT EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**578,900**
10120	REGULAR SALARY		373,100	
	CITY MANAGER			
	CITY CLERK			
	HR GENERALIST			
10130	OTHER SALARY		8,400	
10150	SPECIAL PAY		13,500	
10210	FICA		27,600	
10220	RETIREMENT		104,500	
10230	HEALTH		42,600	
10231	LIFE/VISION/DENTAL/ADD		2,100	
10240	WORKER'S COMP		7,100	
30	**OPERATING EXPENSES**			**219,500**
30310	PROFESSIONAL SERVICE		74,000	
	LOBBYING SERVICES	60,000		
	MISC SERVICES	10,000		
	TESTING	4,000		
30340	CONTRACT SERVICES		3,300	
	MUNI CODE I-NET FEE	2,000		
	WATERCOOLER	1,300		
30350	TRAINING		3,000	
	FACC CONFERENCE (2)	200		
	FLA. PUB. PERSONNEL CONF.	300		
	ICMA/FCCMA CONFERENCES	600		
	IIMC CONFERENCE	300		
	MISC. SEMINARS	1,600		
30403	TRAVEL		15,600	
	AUTO ALLOWANCES (CM)	8,400		
	MISC. MEET./DINNERS	2,000		
	TRAVEL/PER DIEM CONF.	5,200		
30411	TELEPHONE		27,700	
	TELEPHONE & CELL	27,700		
30412	POSTAGE		7,900	
	MISC POSTAGE	3,500		
	PELICAN	4,400		
30450	GENERAL INSURANCE	36,700	36,700	
30460	REPAIRS/MAINTENANCE		5,400	
	COMPUTER	600		
	COPIER MAINT. CONTRACTS (2)	3,000		
	MAINT FEE-DIGTAL REC. SFTWR	1,800		
30470	PRINTING		13,500	
	MISC.	3,500		
	PELICAN	10,000		

FISCAL YEAR 2023-2024 BUDGET
DEPARTMENTAL BUDGET DETAIL (Con't)
5120-EXECUTIVE DEPARTMENT EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
30490	OTHER CHARGES		17,200	
	ADVERTISING	5,000		
	FLOWERS/PLAQUES	1,600		
	LUNCH/LEARN/MISC	5,500		
	PRESENTATION MATERIAL	2,000		
	XMAS PARTY/PICNIC	3,100		
30510	OFFICE SUPPLIES		4,000	
	GEN. OFFICE SUPPLIES	4,000		
30520	OPERATING SUPPLIES		6,000	
	MISC. SUPPLIES: shirts, printers	6,000		
30540	BOOKS/MEMBERSHIP		5,200	
	BRIGHTHOUSE	800		
	FACC & FPP; MISC	600		
	FCCMA	500		
	FL MUNI ASSOC SAFETY/HEALTH	100		
	FMASH	100		
	ICCMA	1,000		
	ICMA	1,300		
	MISC. PUBLICATIONS	600		
	NEWS JOURNAL (1)	200		
60	**CAPITAL OUTLAY**			**500,000**
60620	BUILDING		500,000	
	EOC	500,000		
	TOTAL EXECUTIVE DEPT.		**1,298,400**	**1,298,400**

FISCAL YEAR 2023-2024 BUDGET
5130-FINANCE DEPARTMENT EXPENSE

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	328,959	317,500	315,100	1.6%	(2,400)
13	OTHER SALARY	0	0	0	0.0%	0
14	OVERTIME	724	0	300	0.0%	300
15	SPECIAL PAY	0	0	0	0.0%	0
21	FICA	24,297	24,300	24,100	0.1%	(200)
22	RETIREMENT	58,694	54,300	60,000	0.3%	5,700
23	LIFE/HEALTH INSURANCE	73,136	61,500	74,400	0.4%	12,900
24	WORKER'S COMP.	6,528	6,200	5,500	0.0%	(700)
	TOTAL PERSONAL SERVICES	492,338	463,800	479,400	2.4%	15,600
30	**OPERATING EXPENSES**					
31	PROFESSIONAL SERVICES	2,400	29,200	134,200	0.7%	105,000
32	ACCOUNT/AUDIT SERVICES	25,150	26,500	26,800	0.1%	300
35	TRAINING	3,044	5,900	6,000	0.0%	100
40	VEHICLE EXPENSE/TRAVEL	5,234	2,500	2,500	0.0%	0
41	COMMUNICATIONS	1,836	2,400	2,700	0.0%	300
44	RENT AND LEASE	1,926	2,400	600	0.0%	(1,800)
45	GENERAL INSURANCE	6,072	8,100	6,100	0.0%	(2,000)
46	REPAIRS/MAINTENANCE	0	900	900	0.0%	0
47	PRINTING	1,172	900	1,000	0.0%	100
49	OTHER CHARGES	6,122	6,900	6,900	0.0%	0
51	OFFICE SUPPLIES	4,212	5,000	5,000	0.0%	0
52	OPERATING SUPPLIES	1,898	4,500	4,400	0.0%	(100)
54	BOOKS/MEMBERSHIPS	1,121	2,200	2,300	0.0%	100
	TOTAL OPERATING EXPENSES	60,187	97,400	199,400	1.0%	102,000
60	**CAPITAL OUTLAY**					
645	LEASES	0	0	9,100	0.0%	9,100
	TOTAL CAPITAL OUTLAY	0	0	9,100	0.0%	9,100
	GRAND TOTAL	552,525	561,200	687,900	3.5%	126,700

FISCAL YEAR 2023-2024 BUDGET
DEPARTMENTAL BUDGET DETAIL
5130-FINANCE DEPARTMENT EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**479,400**
10120	REGULAR SALARY		315,100	
	FINANCE DIRECTOR			
	ACCOUNTING CLERK SUPERVISOR			
	ACCOUNTING CLERK I, II, III (3)			
10140	OVERTIME		300	
10210	FICA		24,100	
10220	RETIREMENT		60,000	
10230	HEALTH		71,000	
10231	LIFE/VISION/DENTAL/ADD		3,400	
10240	WORKER'S COMP.		5,500	
30	**OPERATING EXPENSES**			**199,400**
30310	PROFESSIONAL SERVICES		134,200	
	OPEB ACTUARY	4,200		
	RESILIENCY STUDY	130,000		
30320	ACCOUNT/AUDIT SERVICES		26,800	
	ANNUAL AUDIT/CAFR	22,400		
	SINGLE AUDIT (FED & STATE)	4,400		
30350	TRAINING		6,000	
	ANNUAL FICPA CONFERENCE	500		
	DAYTONA STATE	2,900		
	FGFOA CONFERENCE (2)	900		
	FGFOA SCHOOL OF GOV'T (2)	1,300		
	QUARTERLYy VF FGFOA MEETINGS (5)	400		
30403	TRAVEL		2,500	
	EOC-EMERGENCY MANAGEMENT	100		
	FGFOA	900		
	FGFOA SCHOOL OF GOV'T (2)	1,100		
	FICPA	300		
	QUARTERLYy VF FGFOA MEETINGS (5)	100		
30411	TELEPHONE	1,700	1,700	
30412	POSTAGE	1,000	1,000	
30440	RENTAL/LEASE		600	
	CROWN SHREDDING	600		
30450	GENERAL INSURANCE	6,100	6,100	
30460	REPAIRS/MAINTENANCE		900	
	COPIER	300		
	FOLDER	300		
	SHREDDER	300		
30470	PRINTING		1,000	
	ANNUAL BUDGET	200		
	CHECKS, ENVELOPES, MISC	600		
	COPIER	200		
30490	OTHER CHARGES		6,900	
	BANK, ACH FEES	5,900		
	MISC.	1,000		
30510	OFFICE SUPPLIES		5,000	
	CHECK PRINTER COVER	100		
	MISC	1,200		
	PAPER	1,700		
	TONER/POSTAGE METER INK	2,000		

FISCAL YEAR 2023-2024 BUDGET
DEPARTMENTAL BUDGET DETAIL (Con't)
5130-FINANCE DEPARTMENT EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	
30520	OPERATING SUPPLIES		4,400	
	MISC	3,000		
	REPLACEMENT MAILROOM SORTING BOX	100		
	UNIFORMS	1,000		
	WATER	300		
30540	PUBLICATIONS/MEMBERSHIPS		2,300	
	AICPA MEMBERSHIP	300		
	BUDGET/ACFR AWARD	800		
	CGFO	100		
	FGFOA & V/F FGFOA MEM. (5)	400		
	FICPA MEMBERSHIP	400		
	GFOA MEMBERSHIP (2)	300		
60	**CAPITAL OUTLAY**			**9,100**
60645	LEASES-PITNEY BOWES	*9,100*	9,100	
	TOTAL FINANCE DEPT.		**687,900**	**687,900**

FISCAL YEAR 2023-2024 BUDGET
5140-LEGAL EXPENSE

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	% of GF	BUDGET CHANGE
30	**OPERATING EXPENSES**					
31	PROFESSIONAL SERVICES	105,000	105,000	114,000	0.6%	9,000
47	PRINTING/CITY ORD.	3,239	10,000	2,500	0.0%	(7,500)
49	OTHER CHARGES	32,263	51,400	56,800	0.3%	5,400
	TOTAL OPERATING EXPENSE	140,502	166,400	173,300	0.9%	6,900
	GRAND TOTAL	140,502	166,400	173,300	0.9%	6,900

FISCAL YEAR 2023-2024 BUDGET
DEPARTMENTAL BUDGET DETAIL
5140-LEGAL EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
30	**OPERATING EXPENSES**			**173,300**
30313	MISC LEGAL FEES	114,000	114,000	
30470	PRINTING		2,500	
	ORDINANCE CODIFICATIONS	2,500		
30490	OTHER CHARGES		56,800	
	CODE ON THE INTERNET	1,000		
	ELECTIONS	5,000		
	LEGAL ADVERTISING	25,000		
	MISC	400		
	SETTLEMNTS/DEDUCTIBLS	25,400		
	TOTAL LEGAL		**173,300**	**173,300**

FISCAL YEAR 2023-2024 BUDGET
5150-COMPREHENSIVE PLANNING EXPENSE

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	52,498	65,000	72,100	0.4%	7,100
14	OVERTIME	130	0	0	0.0%	0
21	FICA	3,499	5,000	5,500	0.0%	500
22	RETIREMENT	4,956	7,200	8,900	0.0%	1,700
23	LIFE/HEALTH INSURANCE	14,631	12,300	14,900	0.1%	2,600
24	WORKER'S COMP.	1,654	1,300	1,300	0.0%	0
	TOTAL PERSONAL SERVICES	77,368	90,800	102,700	0.5%	11,900
30	**OPERATING EXPENSES**					
31	PROFESSIONAL SERVICES	1,160	6,000	10,000	0.1%	4,000
35	TRAINING	3,263	4,400	2,100	0.0%	(2,300)
40	VEHICLE EXPENSE/TRAVEL	0	1,400	1,400	0.0%	0
41	COMMUNICATIONS	718	200	500	0.0%	300
47	PRINTING	87	500	500	0.0%	0
52	OPERATING SUPPLIES	306	400	400	0.0%	0
54	BOOKS/MEMBERSHIPS	249	1,500	1,500	0.0%	0
55	PLANNING BOARD	0	6,000	6,000	0.0%	0
	TOTAL OPERATING EXPENSES	5,783	20,400	22,400	0.1%	2,000
	GRAND TOTAL	83,151	111,200	125,100	0.6%	13,900

FISCAL YEAR 2023-2024 BUDGET
DEPARTMENTAL BUDGET DETAIL
5150-COMPREHENSIVE PLANNING EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**102,700**
10120	REGULAR SALARY		72,100	
	CITY PLANNER			
10210	FICA		5,500	
10220	RETIREMENT		8,900	
10230	HEALTH		14,200	
10231	LIFE/VISION/DENTAL/ADD		700	
10240	WORKER'S COMP		1,300	
30	**OPERATING EXPENSES**			**22,400**
30310	PROFESSIONAL SERVICES		10,000	
	ANNEX MAPPING/ GIS SRVS	7,000		
	ENGINEERING SERVICES	3,000		
30350	TRAINING		2,100	
	AICP EXAM	700		
	SEMINARS/ASSOCIATIONS	1,400		
30403	TRAVEL		1,400	
	SEMINARS/WORKSHOPS	1,400		
30412	POSTAGE	500	500	
30470	PRINTING	500	500	
30520	OPERATING SUPPLIES		400	
	MISC SUPPLY	400		
30540	BOOKS,SUBSCRIP/MEMBER	1,500	1,500	
30550	PLANNING BOARD		6,000	
	HEARINGS/LEGAL EXPENSES	6,000		
	TOTAL COMPREHENSIVE PLANNING		**125,100**	**125,100**

FISCAL YEAR 2023-2024 BUDGET
5160-INFORMATION TECHNOLOGY

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	0	0	182,500	0.9%	182,500
13	OTHER SALARY	0	0	0	0.0%	0
14	OVERTIME	0	0	3,400	0.0%	3,400
21	FICA	0	0	14,200	0.1%	14,200
22	RETIREMENT	0	0	22,900	0.1%	22,900
23	LIFE/HEALTH INSURANCE	0	0	29,800	0.2%	29,800
24	WORKER'S COMP.	0	0	3,300	0.0%	3,300
	TOTAL PERSONAL SERVICES	0	0	256,100	1.3%	256,100
30	**OPERATING EXPENSES**					
52	OPERATING SUPPLIES	0	0	335,800	1.7%	335,800
	TOTAL OPERATING EXPENSES	0	0	335,800	1.7%	335,800
60	**CAPITAL OUTLAY**					
64	EQUIPMENT	0	0	185,500	0.9%	185,500
	TOTAL CAPITAL OUTLAY	0	0	185,500	0.9%	185,500
	GRAND TOTAL	0	0	777,400	4.0%	777,400

FISCAL YEAR 2023-2024 BUDGET
DEPARTMENTAL BUDGET DETAIL
5160-INFORMATION TECHNOLOGY

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**256,100**
10120	REGULAR SALARY		182,500	
	IT MANAGER			
	IT ANALYST			
10140	OVERTIME		3,400	
10210	FICA		14,200	
10220	RETIREMENT		22,900	
10230	HEALTH		28,400	
10231	LIFE/VISION/DENTAL/ADD		1,400	
10240	WORKER'S COMP		3,300	
30	**OPERATING EXPENSES**			**335,800**
30403	TRAVEL		5,000	
	SEMINARS/WORKSHOPS-CH	5,000		
30411	TELEPHONE		54,200	
	INTERNET SERVICES-CH	9,200		
	INTERNET SERVICES-PS	13,000		
	TEAMS PHONES PURCHASED-CH	16,000		
	TEAMS PHONES PURCHASED-PS	16,000		
30520	OPERATING SUPPLIES		13,400	
	BUSNINESS CONTINUITY SOLUTION-DEVICE	5,000		
	MISC SUPPLY-CH	3,600		
	MISC SUPPLY-PS	4,800		
30521	SOFTWARE MAINTENANCE-CH		68,600	
	0365 EA Agreement			
	ADOBE LICENSING	1,800		
	AIRTAME COLOUD PLUS ANNUAL MAINT.	400		
	CIVIC CLERK	3,700		
	CIVIC ENGAGE-CITY WEBSITE	9,600		
	CIVICONLINE CODE HOSITN	1,200		
	CIVIC HR	4,400		
	CIVIC ANNUAL SUPPORT AND MAINT.	4,700		
	DIGITAL OCEAN VIDEO STREAMING CLOUD STORAGE	400		
	DIGITAL SIGNAGE	800		
	EPIPHAN CLOUD STREAMING SERVICE	700		
	GUARDIAN TRACKING CONTRACT	3,800		
	JUST FOIA	7,000		
	MOBILE DEVICE MANAGEMENT SOFTWARE	1,500		
	OFFSITE BACKUP QUEST	1,500		
	SOCIAL MEDIA ARCHIVING	4,600		
	SPAM FILTERING	2,100		
	SPAM FILTERING	5,800		
	TYLER-RECRUITING (HR)	6,000		
	VMWARE	4,000		
	VMWARE	4,600		
30522	SOFTWARE MAINTENANCE-PS		75,700	
	0365 EA Agreement			
	AD MANAGER PLUS ANNUAL SOFTWARE	3,000		
	ADOBE LICENSING	1,800		
	CID SOFTWARE 3SI	800		
	COUNTY RMS SYSTEM	5,000		
	CROSSMATCH SCANNER CONTRACT	1,000		
	CYBERCHECK - CID	5,100		
	EAGENT SOFTWARE	6,500		
	ENDPOINT CENTRAL ANNUAL SOFTWARE	4,500		
	FINDER SOFTWARE	2,600		

	FUEL MASTER SOFTWARE	1,300	
	GENESIS GENERAL DIAGNOSTIC COMP SOL(MAINT	800	
	HELPDESK ANNUAL SOFTWARE	1,200	
	INTELLIGENT VIDEO SOLUTIONS (CID CAMS)	700	
	INTERVIEW ROOM SOFTWARE/HARDWARE	1,000	
	MOBILE DEVICE MANAGEMENT SOFTWARE	1,500	
	OFFSITE BACKUP QUEST	1,500	
	OP MANAGER ANNUAL NCM ADD ON	400	
	OP MANAGER ANNUAL SOFTWARE	1,100	
	OP MANAER STORAGE MONITORING ADD ON	1,500	
	OP MANAGER SPM/IPAM ADD ON ANNUAL	300	
	POWER DMS SOFTWARE	11,500	
	RAPID ID SOFTWARE SUPPORT	500	
	SPAM FILTERING	2,100	
	QUARTERMASTER SOFTWARE	13,700	
	TLO INVESTIGATIVE SOFTWARE	2,300	
	SPAM FILTERING	4,000	
30523	SOFTWARE ADHOC		4,200
	CITY HALL-0365 BACKUP LICENSES	2,100	
	PUBLIC SAFETY-0365 BACKUP LICENSES	2,100	
30524	HARDWARE REPAIR & MAINTENANCE-CH		37,600
	ACCESS CONTROL READERS & HARDWARE	1,500	
	ADDITIONAL STORAGE-HP NIMBLE	10,000	
	COMPUTERS FOR DISPLAY TV'S	500	
	DESKTOP MONITOR UPGRADES (27")	2,000	
	DESKTOP REPLACEMENTS (8)	10,600	
	NETWORKING HARDWARE R&R	1,200	
	PRINTER REPAIRS/REPLACEMENT	2,000	
	SURVEILLANCE REPAIR & MAINTENANCE	8,000	
	VIDEO SURVEILLANCE REPAIR & MAINT.	1,800	
30525	HARDWARE REPAIR & REPLACEMENT-PS		49,200
	ACCESS CONTROL READERS & HARDWARE	3,000	
	COMPUTERS FOR DISPLAY TV'S	400	
	DESKTOP MONITOR UPGRADES (27")	2,000	
	DESKTOP REPLACEMENTS (8)	10,600	
	LAPTOP 5 LEO REPLACEMENTS	20,000	
	LAPTOP DOCKS FOR NEW LEO LAPTOPS	5,200	
	LAPTOP DOCKS/POWER SUPPLIES REPLACEMENT	3,000	
	NETWORKING HARDWARE R&R	1,200	
	PRINTER REPAIRS/REPLACEMENT	2,000	
	VIDEO SURVEILLANCE REPAIR & MAINT.	1,800	
30526	SECURITY SOFTWARE		11,500
	ANTIVIRUS, CROWDSTRIKE-CH	2,700	
	DUO-CH	800	
	KNOWBE4 SECURITY TRAINING-CH	3,000	
	ANTIVIRUS, CROWDSTRIKE-PS	2,700	
	DUO-PS	800	
	ENDPOINT CENTRAL SECURITY ADD ON ANNUAL SOFTWARE-PS	1,500	
30527	HARDWARE MAINTENANCE/SUPPORT-CH		3,500
	CISCO FIREPOWER MGMT. CENTER	1,300	
	CISCO FIREWALL MAINTENANCE	2,200	
30528	HARDWARE MAINTENANCE/SUPPORT-PS		12,900
	AMAG SSA CONTRACT	1,900	
	CISCO FIREPOWER MGMT. CENTER	1,300	
	CISCO FIREWALL MAINTENANCE	2,200	
	CRADLEPOINT SETUP (5 VEHICLES)	7,500	

60	**CAPITAL OUTLAY**			**185,500**
60646	SOFTWARE AS A SERVICE		185,500	
	BUSINESS CONTINUITY SOLUTION-3 YR CONTRACT	104,200		
	FLOCK- 5-YR CONTRACT	81,300		
	TOTAL INFORMATION TECHNOLOGY		**777,400**	**777,400**

FISCAL YEAR 2023-2024 BUDGET
5190-OTHER GOVERNMENT EXPENSE

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	% of GF	BUDGET CHANGE
30	**OPERATING EXPENSES**					
356	COMPUTING NETWORK MAINT	458,785	562,600	0	0.0%	(562,600)
553	CODE ENFORCEMENT MAGISTRATE	3,215	12,000	6,000	0.0%	(6,000)
556	CITY BEAUTIFICATION GRANT	3,999	53,000	23,000	0.1%	(30,000)
565	CULTURE AND ENTERTAINMENT	15,691	0	0	0.0%	0
	TOTAL OPERATING EXPENSES	481,690	627,600	29,000	0.1%	(598,600)
	GRAND TOTAL	481,690	627,600	29,000	0.1%	(598,600)

FISCAL YEAR 2023-2024 BUDGET
DEPARTMENTAL BUDGET DETAIL
5190-OTHER GOVERNMENT EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
30	**OPERATING EXPENSES**			**29,000**
30553	CODE ENFORCEMENT BOARD		6,000	
30556	CITY BEAUTIFICATION GRANT		23,000	
	BEAUTIFICATION GRANTS	3,000		
	FPL UTILITY BOX COVER PROGRAM	20,000		
	OTHER GOVERNMENT TOTAL		**29,000**	**29,000**

FISCAL YEAR 2023-2024 BUDGET
PUBLIC SAFETY SUMMARY

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	2,757,411	2,998,900	3,244,100	16.6%	245,200
13	OTHER SALARY	26,405	39,100	0	0.0%	(39,100)
14	OVERTIME	384,989	272,700	485,200	2.5%	212,500
15	SPECIAL PAY	50	45,600	33,800	0.2%	(11,800)
21	FICA	234,180	249,700	259,600	1.3%	9,900
22	RETIREMENT	699,558	767,000	947,900	4.8%	180,900
23	LIFE/HEALTH INSURANCE	652,569	541,700	640,000	3.3%	98,300
24	WORKER'S COMP.	56,142	63,600	66,500	0.3%	2,900
	TOTAL PERSONAL SERVICES	4,811,304	4,978,300	5,677,100	29.0%	698,800
30	**OPERATING EXPENSES**					
31	PROFESSIONAL SERVICES	3,342	5,000	15,000	0.1%	10,000
34	CONTRACTUAL SERVICES	25,916	26,200	26,200	0.1%	0
35	TRAINING	61,653	134,300	130,600	0.7%	(3,700)
40	VEHICLE EXPENSE/TRAVEL	196,447	209,700	210,200	1.1%	500
41	COMMUNICATIONS	30,862	47,900	47,900	0.2%	0
43	UTILITIES	99,373	85,300	105,800	0.5%	20,500
44	RENT AND LEASE	18,787	35,300	35,300	0.2%	0
45	GENERAL INSURANCE	150,066	182,500	284,200	1.5%	101,700
46	REPAIRS/MAINTENANCE	50,910	73,900	77,200	0.4%	3,300
47	PRINTING	3,236	2,000	2,000	0.0%	0
49	OTHER CHARGES	4,271	16,000	17,500	0.1%	1,500
51	OFFICE SUPPLIES	8,425	11,400	11,400	0.1%	0
52	OPERATING SUPPLIES	396,792	308,300	385,200	2.0%	76,900
54	BOOKS/MEMBERSHIPS	5,083	12,300	12,800	0.1%	500
	TOTAL OPERATING EXPENSES	1,055,163	1,150,100	1,361,300	7.0%	211,200
60	**CAPITAL OUTLAY**					
64	EQUIPMENT	507,691	417,200	441,800	2.3%	24,600
645	LEASES	319,781	0	0	0.0%	0
	TOTAL CAPITAL OUTLAY	827,472	417,200	441,800	2.3%	24,600
	GRAND TOTAL	6,693,939	6,545,600	7,480,200	38.2%	934,600

CITY OF DAYTONA BEACH SHORES
FISCAL YEAR 2023-2024 BUDGET
5210-PUBLIC SAFETY ADMIN. EXPENSE

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	788,326	759,100	604,900	3.1%	(154,200)
13	OTHER SALARY	20,043	21,600	0	0.0%	(21,600)
14	OVERTIME	4,360	3,900	4,600	0.0%	700
15	SPECIAL PAY	0	9,500	19,400	0.1%	9,900
21	FICA	58,266	60,700	47,600	0.2%	(13,100)
22	RETIREMENT	154,429	150,800	134,400	0.7%	(16,400)
23	LIFE/HEALTH INSURANCE	161,046	135,400	119,000	0.6%	(16,400)
24	WORKER'S COMP.	14,971	15,300	11,100	0.1%	(4,200)
	TOTAL PERSONAL SERVICES	1,201,441	1,156,300	941,000	4.8%	(215,300)
30	**OPERATING EXPENSES**					
35	TRAINING	5,580	7,800	8,500	0.0%	700
40	VEHICLE EXPENSE/TRAVEL	22,704	51,100	51,100	0.3%	0
41	COMMUNICATIONS	17,916	28,100	28,100	0.1%	0
43	UTILITY SERVICES	99,373	85,300	105,800	0.5%	20,500
44	RENT AND LEASE	336	5,800	5,800	0.0%	0
45	GENERAL INSURANCE	149,511	149,500	151,100	0.8%	1,600
46	REPAIRS/MAINTENANCE	406	1,900	1,900	0.0%	0
47	PRINTING	451	1,000	1,000	0.0%	0
49	OTHER CHARGES	4,271	16,000	17,500	0.1%	1,500
51	OFFICE SUPPLIES	4,758	6,400	6,400	0.0%	0
52	OPERATING SUPPLIES	14,057	24,500	26,500	0.1%	2,000
54	BOOKS/MEMBERSHIPS	4,215	7,500	7,900	0.0%	400
	TOTAL OPERATING EXPENSES	323,578	384,900	411,600	2.1%	26,700
60	**CAPITAL OUTLAY**					
62	BUILDING	0	0	0	0.0%	0
64	EQUIPMENT	0	0	0	0.0%	0
645	LEASES	319,781	0	0	0.0%	0
	TOTAL CAPITAL OUTLAY	319,781	0	0	0.0%	0
	GRAND TOTAL	1,844,800	1,541,200	1,352,600	6.9%	(188,600)

FISCAL YEAR 2023-2024 BUDGET
DEPARTMENTAL BUDGET DETAIL
5210-PUBLIC SAFETY ADMIN. EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**941,000**
10120	REGULAR SALARY		604,900	
	PUBLIC SAFETY DIRECTOR			
	ADMIN. ASST			
	RECORDS CLERK (2)			
	LIEUTENANT (2)			
	CRIME ANALYST			
	ACCREDITATION/FIRE SUPT.			
10140	OVERTIME		4,600	
10150	SPECIAL PAY		19,400	
10210	FICA		47,600	
10220	RETIREMENT		134,400	
10230	HEALTH		113,600	
10231	LIFE/VISION/DENTAL/ADD		5,400	
10240	WORKER'S COMP.		11,100	
30	**OPERATING EXPENSES**			**411,600**
30350	TRAINING		8,500	
	ACCREDITATION CONFERENCES	1,000		
	CAREER DEVELOPMENT	800		
	CEU/MISC TRAINING & BOOKS	700		
	CID TRAINING	800		
	FIRE MARSHALL CONFERENCES	1,000		
	MISC TRAINING	500		
	MISC TRAINING BOOKS	800		
	POLICE CHIEFS CONF	900		
	PROPERTY/EVIDENCE TRAINING	2,000		
30401	GAS/OIL	24,900	24,900	
30402	REPAIRS	13,200	13,200	
30403	TRAVEL		13,000	
	ACCREDITATION CONFERENCES	3,000		
	CID CONFERENCES	800		
	FIRE MARSHALL CONF	1,000		
	FLORIDA POLICE CHIEF'S CONFS	2,500		
	MISC. SEMINARS/CONFER	4,500		
	WITNESS INTERVIEWS/SUSPECTS	1,200		
30411	TELEPHONE		26,600	
	AT&T	2,500		
	PHONE SERVICE	11,000		
	WIRELESS	13,100		
30412	POSTAGE	1,500	1,500	
30431	ELECTRIC	95,000	95,000	
30432	WATER	9,400	9,400	
30434	SEWER	1,400	1,400	
30440	LEASES		5,800	
	COPIER	2,700		
	MISC. VEH. RENTALS	1,900		
	WATER COOLER	1,200		
30450	GENERAL INSURANCE	151,100	151,100	
30460	REPAIRS/MAINTENANCE		1,900	
	FLORIDA PAC	600		
	MISCELLANEOUS	1,000		
	SHREDDER CONTRACT	300		
30470	PRINTING	1,000	1,000	
30490	OTHER CHARGES		17,500	
	AWARDS CEREMONY	4,000		
	COMMUNITY OUTREACH	3,500		
	DRUG BUYS/INFORMANT.	5,000		
	RETIREMENT	2,000		
	TOUR DE FORCE	3,000		
30510	OFFICE SUPPLIES	6,400	6,400	
30520	OPERATING SUPPLIES		26,500	
	2D/1D BARCODE SCANNER & PRINTER	3,000		
	CLOTHING ALLOWS.	5,500		
	EVIDENCE SUPPLS/PROC	6,000		
	MISC. OPERATING/CLEANING	2,500		
	OFFICE CHAIRS/FOLDING CHAIRS	3,500		
	UNIFORMS & CLEANING	6,000		

30540	BOOKS/MEMBERSHIP		7,900	
	ASSORTED MEMBERSHIPS & SUBSCRIPTIONS	1,000		
	CODE BOOKS & UPDATES	3,000		
	DIGITAL NEWSPAPER-12 MOS.	200		
	FBI ACADEMY ASSOC../LEEDA	400		
	FLA PAC	100		
	FLORIDA POLICE CHIEF'S ASSOC.	600		
	INTERNATIONAL ASSOC. OF FIRE CHIEF'S	100		
	INTERNATIONAL POLICE CHIEF'S ASSOC.	100		
	NATIONAL DIRECTORY	200		
	NFPA SUBSCRIPTION SERVICE/MEMBERSHIP	1,800		
	VCFPA	100		
	VOLUSIA COUNTY FIRE CHIEF'S ASSOC./VCFPA	100		
	VOLUSIA COUNTY POLICE CHIEF'S	200		
	TOTAL P.S. ADMIN.		**1,352,600**	**1,352,600**

CITY OF DAYTONA BEACH SHORES
FISCAL YEAR 2023-2024 BUDGET
5211-PUBLIC SAFETY CID, PATROL & RESCUE EXPENSE

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	1,871,798	2,140,300	2,539,600	13.0%	399,300
13	OTHER SALARY	5,513	15,200	0	0.0%	(15,200)
14	OVERTIME	380,629	267,800	478,100	2.4%	210,300
15	SPECIAL PAY	50	36,100	11,900	0.1%	(24,200)
21	FICA	168,761	181,100	204,200	1.0%	23,100
22	RETIREMENT	534,307	604,800	800,900	4.1%	196,100
23	LIFE/HEALTH INSURANCE	460,105	381,700	491,200	2.5%	109,500
24	WORKER'S COMP.	39,430	46,300	53,600	0.3%	7,300
	TOTAL PERSONAL SERVICES	3,460,593	3,673,300	4,579,500	23.4%	906,200
30	**OPERATING EXPENSES**					
31	PROFESSIONAL SERVICES	3,342	5,000	15,000	0.1%	10,000
34	CONTRACTUAL SERVICES	25,000	24,700	24,700	0.1%	0
35	TRAINING	55,998	126,500	121,100	0.6%	(5,400)
40	VEHICLE EXPENSE/TRAVEL	172,067	157,100	157,600	0.8%	500
41	COMMUNICATIONS	12,946	19,800	19,800	0.1%	0
44	RENT AND LEASE	18,451	29,500	29,500	0.2%	0
45	GENERAL INSURANCE	0	32,400	126,500	0.6%	94,100
46	REPAIRS/MAINTENANCE	47,144	60,100	66,600	0.3%	6,500
47	PRINTING	2,785	1,000	1,000	0.0%	0
51	OFFICE SUPPLIES	3,667	5,000	5,000	0.0%	0
52	OPERATING SUPPLIES	379,871	276,900	344,800	1.8%	67,900
54	BOOKS/MEMBERSHIPS	868	4,800	4,900	0.0%	100
	TOTAL OPERATING EXPENSES	722,139	742,800	916,500	4.7%	173,700
60	**CAPITAL OUTLAY**					
64	EQUIPMENT	507,691	417,200	441,800	2.3%	24,600
	TOTAL CAPITAL OUTLAY	507,691	417,200	441,800	2.3%	24,600
	GRAND TOTAL	4,690,423	4,833,300	5,937,800	30.3%	1,104,500

FISCAL YEAR 2023-2024 BUDGET
DEPARTMENTAL BUDGET DETAIL
5211-PUBLIC SAFETY CID, PATROL & RESCUE EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**4,579,500**
10120	REGULAR SALARY		2,539,600	
	SERGEANTS (5)			
	DETECTIVES (3) INCLUDES 1 SERGEANT			
	OFFICERS/RESCUE (25)			
10140	OVERTIME		478,100	
10150	SPECIAL PAY		11,900	
10210	FICA		204,200	
10220	RETIREMENT		800,900	
10230	HEALTH		468,400	
10231	LIFE/VISION/DENTAL/ADD/CANCER		22,800	
10240	WORKER'S COMP.		53,600	
30	**OPERATING EXPENSES**			**916,500**
30310	PROFESSIONAL SERVICES		15,000	
	DRUG SCREENINGS-NEW HIRE	*1,000*		
	HEPATITIS B VAC.	*2,000*		
	MISC	*1,000*		
	MISC DRUG SCREENS	*1,000*		
	PHYS/EKG/PSYCH EXAMS	*4,000*		
	PSYCHOLOGICAL EXAMINATIONS	*6,000*		
30340	CONTRACT SERVICES		24,700	
	CERTIFICATE RENEWALS	*1,700*		
	OUTSIDE CONTRACT SERVICES	*23,000*		
30350	TRAINING		119,600	
	CAREER DEVELOPMENT CLASSES	*2,000*		
	CID TRAINING & CONFERENCES	*5,000*		
	DEFENSIVE TACTICS INSTRUCTOR	*3,000*		
	EDGEWATER RANGE	*1,000*		
	EDUCATIONAL REIMBURSEMENT	*13,000*		
	EMS TRAINING EQUIPMENT (MANIKINS)	*12,000*		
	EVOC/PUMP OPS/CO. OFFICER TRAINING	*5,000*		
	FIRE INSPECTOR CEU	*200*		
	FIREARMS INSTRUCTOR TRAINING	*5,000*		
	FIREARMS TRAINING/TRAINING AMMO	*20,000*		
	IA CONFERENCE	*1,000*		
	JIUJITSU TRAINING	*12,000*		
	LESS LETHAL TRAINING/TRAINING AMMO	*1,300*		
	MISC. TRAINING EXPENSES	*19,000*		
	MOTORS TRAINING	*1,000*		
	PARAMEDIC & EMT RE-CERTIFICATION	*1,100*		
	PARAMEDIC/EMT SKILL REFRESHER	*7,500*		
	POLICE/FIRE RELATED COURSES, BOOKS, & SEMINARS	*1,000*		
	SIMUNITIONS AMMUNITION	*4,000*		
	TACTICAL TEAM TRAINING	*4,000*		
	TRT Rope Rescue	*1,500*		
30351	PSO FIRE TRAINING	*1,500*	1,500	
30401	GAS/OIL	*65,100*	65,100	
30402	REPAIRS		75,000	
	CONTRACT CAR WASH	*4,500*		
	CONTROL SYSTEM	*1,500*		
	GEN.REPAIR/MAINT	*65,000*		
	MOTORCYCLE EQUIP	*2,000*		
	WHELEN LIGHT & SIREN PACKAGE	*2,000*		
30403	TRAVEL		17,500	
	CID- SEMINARS, COURT & CONFERENCES	*9,000*		
	FIRE MARSHALL- CONFERENCES	*3,500*		
	PATROLI -SEMINARS, COURT & CONFERENCES	*5,000*		
30411	TELEPHONE		19,800	
	VERIZON	*400*		
	ATT	*19,400*		

30440	LEASES		29,500
	AIR CARDS/LAPTOPS	*9,100*	
	D.B. HYDRANTS	*7,500*	
	MONTHLY COPIES CHARGE	*600*	
	P.O. HYDRANTS	*12,300*	
30450	GENERAL INSURANCE	*126,500*	126,500
30460	REPAIRS/MAINTENANCE		66,600
	02 SYSTEM MAINT./HYDRO TEST	*5,000*	
	BIO HAZARD DISPOSAL	*2,000*	
	BUNKER GEAR CLEANING	*1,000*	
	FIRE EXTINGUISHER SERVICE	*400*	
	HOSE MONSTER BUNDLE-HYDRANT FLOW TEST KIT	*4,000*	
	HYDRO TEST SCBA BOTTLES	*2,000*	
	LADDER REPAIRS & LABELS	*1,000*	
	MAINT. CONTRACT FOR RADIOS	*11,000*	
	MAKO COMPRESSOR MAINT. & REPAIRS	*4,000*	
	MEDICAL EQUIPMENT	*800*	
	METH LAP CLEANUP	*6,000*	
	MISC. SERVICES/REPAIRS	*2,300*	
	MSA ANNUAL FLOW TEST/REPAIRS	*3,000*	
	PUMP, LADDER, 7 HOSE TESTING	*6,000*	
	RADAR UNITS (CALIBRATED 2X ANNUALLY)	*2,000*	
	RADIO & LIGHT BARS NOT IN MAINT.	*1,000*	
	RADIO PROFILE UPDATE 80 @ $34.00 each	*3,000*	
	RECERTIFY INTOX SIMULATORS	*3,500*	
	TNT/EDRAULIC/STRONG ARM SERVICING	*2,000*	
	WEAPON MAINT. 7 REPLACEMENT PARTS	*2,600*	
	ZOLL TECH SUPPORT (2 LIFE PAKS)	*4,000*	
30470	PRINTING		1,000
	REPORTS/FORMS/ETC...	*1,000*	
30510	OFFICE SUPPLIES	*5,000*	5,000
30520	OPERATING SUPPLIES		344,800
	2 REPLACEMENT CHAIRS	*1,000*	
	AED 10 @1500 EACH	*15,000*	
	BADGES	*1,500*	
	BALLISTIC VEST 5 @$1100 each	*5,500*	
	BUNKER GEAR 10 SETS @ $6000 Each	*60,000*	
	CID DUTY GEAR & EQUIPMENT	*2,000*	
	COMMERCIAL FRIDGE/FREEZER EVIDENCE	*5,000*	
	DECON EQUIPMENT	*1,000*	
	DEHUMIDIFIER	*400*	
	DRONE ACCESSORIES	*15,000*	
	DRUG TEST KITS	*1,500*	
	DUTY AMMO	*5,000*	
	DUTY GEAR	*2,500*	
	EMS BAGS 24 @ $500 EACH	*12,000*	
	EVIDENCE/CRIME SCENE SUPPLIES/EQUIPMENT	*6,000*	
	FIRE EXTINGUISHERS	*2,500*	
	FIRE GEAR BAGS 50 @ $100 EACH	*5,000*	
	FIRE GLOVES/HOODS/HELMETS/BOOTS/MISC ACC	*30,000*	
	FIRE INSPECTOR TOOLS & EQUIPMENT	*1,000*	
	HEARING & EYE PROTECTION	*400*	
	LOAD BEARING OUTER CARRIERS 25 @ 325 EA.	*8,100*	
	MEDICAL SUPPLIES	*50,000*	
	MISCELLANEOUS EQUIPMENT	*3,000*	
	MISCELLANEOUS SUPPLIES & TOOLS	*3,500*	
	MRE'S	*1,200*	
	NIGHT VISION MONOCULAR 2 @ $2295 EA.	*4,600*	
	BINOCULARS 10 @ $265 EA.	*2,700*	
	PLECTRONS P2 5 @ $2000 EA.	*10,000*	
	OXYGEN FILL STATION	*400*	
	PERSONNEL REHAB. EQUIPMENT 2 @250 EA.	*500*	
	PORTABLE HOSE RACKS	*3,000*	
	RADIOS/ANTENNAS/BATTERIES/MICROPHONES/CH	*3,500*	
	RESCUE & UTILITY ROPE	*1,000*	
	SIGNAGE	*2,500*	
	STALKER RADAR UNITS 5 @ $2300	*11,500*	
	TACTICAL EQUIPMENT	*20,000*	

	TOOL, HOSE & FOAM	*6,000*		
	TRT ROPE RECUE	*1,000*		
	UNIFORMS & CLEANING/MOTOR GEAR	*40,000*		
30540	BOOKS/MEMBERSHIP		4,900	
	50 FL. LAW ENFORCEMENT HANDBOOKS @ $47.0(	*2,400*		
	FLORIDA STATE STATUTES	*700*		
	IAFCI CERTIFICATION	*500*		
	IAFCI MEMBERSHIP	*100*		
	MISC. PUBLICATIONS/MEMBERSHIPS	*900*		
	NOTA MEMBERSHIP	*300*		
60	**CAPITAL OUTLAY**			**441,800**
60640	EQUIPMENT		441,800	
	DRONE	30,000		
	CID VEHICLES (1) @ $45,943 each	*46,000*		
	PATROL CARS (2) @ $62,100 each	*124,200*		
	PATROL CARS (5) @ $48320.00 each (PY)	*241,600*		
	TOTAL P.S. PATROL DEPARTMENT		**5,937,800**	**5,937,800**

FISCAL YEAR 2023-2024 BUDGET
5213-PUBLIC SAFETY- AUTO MAINTENANCE EXPENSE

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	97,287	99,500	99,600	0.5%	100
13	OTHER SALARY	849	2,300	0	0.0%	(2,300)
14	OVERTIME	0	1,000	2,500	0.0%	1,500
15	SPECIAL PAY	0	0	2,500	0.0%	2,500
21	FICA	7,153	7,900	7,800	0.0%	(100)
22	RETIREMENT	10,822	11,400	12,600	0.1%	1,200
23	LIFE/HEALTH INSURANCE	31,418	24,600	29,800	0.2%	5,200
24	WORKER'S COMP.	1,741	2,000	1,800	0.0%	(200)
	TOTAL PERSONAL SERVICES	149,270	148,700	156,600	0.8%	7,900
30	**OPERATING EXPENSES**					
34	CONTRACTUAL SERVICES	916	1,500	1,500	0.0%	0
35	TRAINING	75	0	1,000	0.0%	1,000
40	VEH EXP/TRAVEL	1,676	1,500	1,500	0.0%	0
45	GENERAL INSURANCE	555	600	6,600	0.0%	6,000
46	REPAIRS/MAINT.	3,360	11,900	8,700	0.0%	(3,200)
52	OPERATING SUPPLIES	2,864	6,900	13,900	0.1%	7,000
	TOTAL OPERATING EXPENSES	9,446	22,400	33,200	0.2%	10,800
	GRAND TOTAL	158,716	171,100	189,800	1.0%	18,700

FISCAL YEAR 2023-2024 BUDGET
DEPARTMENTAL BUDGET DETAIL
5213-PUBLIC SAFETY- AUTO MAINTENANCE EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**156,600**
10120	REGULAR SALARY		99,600	
	MECHANICS (2)			
10130	OTHER SALARY		-	
10140	OVERTIME		2,500	
10150	SPECIAL PAY		2,500	
10210	FICA		7,800	
10220	RETIREMENT		12,600	
10230	HEALTH		28,400	
10231	LIFE/VISION/DENTAL/ADD		1,400	
10240	WORKER'S COMP.		1,800	
30	**OPERATING EXPENSES**			**33,200**
30340	CONTRACT SERVICES		1,500	
	UNIFORM RENTAL	1,500		
	FUEL TANK CLEANING			
30350	TRAINING	1,000	1,000	
30401	GAS/OIL	1,000	1,000	
30402	REPAIRS	500	500	
30450	GENERAL INSURANCE	6,600	6,600	
30460	REPAIRS/MAINTENANCE		8,700	
	FUEL & OIL SPILL CLEANUP KITS	300		
	FUELMASTER MAINTENANCE	1,300		
	GENERATOR MAINTENANCE	1,650		
	MISCELLANEOUS REPAIRS	1,400		
	TIRE DISPOSAL	500		
	TIRE MACHINE REPAIRS	3,500		
30520	OPERATING SUPPLIES		13,900	
	DISPOSE OF HAZ. WASTE	1,200		
	MISC TOOLS/EQUIP./SOFTWR	3,700		
	REPLACEMENT TOOL CHEST	1,000		
	SHOP PRESS	1,750		
	DRILL PRESS	900		
	POWER TOOLS KIT	1,500		
	IMPACT SOCKET SET	750		
	AIR HOSE WITH REELS	500		
	HAND TOOL	2,600		
60	**CAPITAL OUTLAY**			**-**
60640	EQUIPMENT		-	
	TOTAL AUTOMOBILE MAINT. DEPT.		**189,800**	**189,800**

FISCAL YEAR 2023-2024 BUDGET
5240-BUILDING AND CODES EXPENSE

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	459,554	334,700	377,900	1.9%	43,200
13	OTHER SALARY	6,887	10,800	0	0.0%	(10,800)
14	OVERTIME	1,636	500	2,000	0.0%	1,500
15	SPECIAL PAY	65	0	15,000	0.1%	15,000
21	FICA	35,301	26,500	29,100	0.1%	2,600
22	RETIREMENT	70,308	38,400	45,000	0.2%	6,600
23	LIFE/HEALTH INSURANCE	86,941	61,500	74,400	0.4%	12,900
24	WORKER'S COMP.	8,008	6,800	6,700	0.0%	(100)
	TOTAL PERSONAL SERVICES	668,700	479,200	550,100	2.8%	70,900
30	**OPERATING EXPENSES**					
31	PROFESSIONAL SERVICES	9,549	31,300	2,300	0.0%	(29,000)
34	CONTRACT SERVICES	0	0	71,000	0.4%	71,000
35	TRAINING	2,629	6,000	11,000	0.1%	5,000
40	VEHICLE EXPENSE/TRAVEL	4,985	9,600	11,500	0.1%	1,900
41	COMMUNICATIONS	3,066	3,500	2,500	0.0%	(1,000)
46	REPAIRS/MAINTENANCE	4,564	6,000	6,500	0.0%	500
47	PRINTING	399	500	500	0.0%	0
51	OFFICE SUPPLIES	1,999	4,500	2,500	0.0%	(2,000)
52	OPERATING SUPPLIES	8,672	16,200	10,900	0.1%	(5,300)
54	BOOKS/MEMBERSHIPS	290	3,300	3,300	0.0%	0
	TOTAL OPERATING EXPENSES	36,153	80,900	122,000	0.6%	41,100
60	**CAPITAL OUTLAY**					
64	EQUIPMENT	0	65,000	225,000	1.1%	160,000
	TOTAL CAPITAL OUTLAY	0	65,000	225,000	1.1%	160,000
	GRAND TOTAL	704,853	625,100	897,100	4.6%	272,000

FISCAL YEAR 2023-2024 BUDGET
DEPARTMENTAL BUDGET DETAIL
5240-BUILDING AND CODES EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**550,100**
10120	REGULAR SALARY		377,900	
	CHIEF BLDG. OFFICIAL			
	DPTY DIRECTOR BLDG/CODES			
	CODE ENFORCE OFFICIAL			
	PERMIT TECHNICIAN (2)			
10140	OVERTIME		2,000	
10150	SPECIAL PAY		15,000	
10210	FICA		29,100	
10220	RETIREMENT		45,000	
10230	HEALTH		71,000	
10231	LIFE/VISION/DENTAL/ADD		3,400	
10240	WORKER'S COMP.		6,700	
30	**OPERATING EXPENSES**			**122,000**
30310	PROFESSIONAL SERVICES		2,300	
	PLAN REVIEWS (revenue linked)	300		
	SURVEYORS,ENGINEER	2,000		
30340	CONTRACT SERVICES		71,000	
	BUILDING INSPECTION/PLAN REVIEW	71,000		
30350	TRAINING		11,000	
	CONFERENCES	2,600		
	CONT. ED CLASSES	3,800		
	PROFESSIONAL SEMINAR	4,600		
30401	GAS/OIL	4,500	4,500	
30402	VEHICLE REPAIRS	3,300	3,300	
30403	TRAVEL		3,700	
	CONFERENCE/WORKSHOPS	3,700		
30412	POSTAGE	2,500	2,500	
30460	REPAIRS/MAINTENANCE		6,500	
	MISC REPAIRS	900		
	COPIER MAINT.	1,500		
	iWORQ SOFTWARE MAINT	4,100		
30470	PRINTING		500	
	PRINTING/BINDING	500		
30510	OFFICE SUPPLIES		2,500	
	MISC. SUPPLIES	2,500		
30520	OPERATING SUPPLIES		10,900	
	CITY SHIRTS	1,000		
	MISC. SUPPLIES	4,400		
	PLAN REVIEW SCREENS/READER	4,000		
	SCANNING	1,000		
	TOOLS	500		
30540	BOOKS/MEMBERSHIP		3,300	
	INTERNATIONAL CODE BOOKS	800		
	MISC MEMBERSHIPS, BOOKS	2,500		
60	**CAPITAL**			**225,000**
60640	CAPITAL EQUIPMENT		225,000	
	BUILDING OFFICIAL VEHICLE #156 (2017)	55,000		
	CODE ENFORCEMENT VEHICLE	35,000		
	DEPUTY BUILDING OFFICIAL VEHICLE	55,000		
	PERMIT MANAGEMENT SOFTWARE	80,000		
	TOTAL BUILDING DEPT. EXPENSE		**897,100**	**897,100**

FISCAL YEAR 2023-2024 BUDGET
5390 - PHYSICAL ENVIRONMENT

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	% of GF	BUDGET CHANGE
30	**OPERATING EXPENSES**					
31	PROFESSIONAL SERVICES	16,200	18,000	18,000	0.1%	0
43	UTILITIES (SOLID WASTE/RECYCLING)	1,337,067	1,596,200	1,654,900	8.5%	58,700
	TOTAL OPERATING EXPENSES	1,353,267	1,614,200	1,672,900	8.5%	58,700

DEPARTMENTAL BUDGET DETAIL
5390 - PHYSICAL ENVIRONMENT

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
30	**OPERATING EXPENSES**			**1,672,900**
30310	PROFESSIONAL SERVICES		18,000	
	SW TRACKING SOFTWARE	3,000		
	SW CONTRACT MONITOR	15,000		
30435	SOLID WASTE (revenue linked)	1,543,200	1,543,200	
30436	RECYCLING (revenue linked)	111,700	111,700	
	TOTAL UG UTIL DEPARTMENT		**1,672,900**	**1,672,900**

FISCAL YEAR 2023-2024 BUDGET
PUBLIC WORKS EXPENSE SUMMARY

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	542,117	668,600	699,900	3.6%	31,300
13	OTHER SALARY	2,819	6,500	0	0.0%	(6,500)
14	OVERTIME	3,006	5,500	10,100	0.1%	4,600
15	SPECIAL PAY	100	3,000	12,700	0.1%	9,700
21	FICA	40,374	52,400	55,200	0.3%	2,800
22	RETIREMENT	63,141	84,300	112,600	0.6%	28,300
23	LIFE/HEALTH INSURANCE	162,877	159,200	194,400	1.0%	35,200
24	WORKER'S COMP.	9,487	13,300	12,600	0.1%	(700)
	TOTAL PERSONAL SERVICES	823,921	992,800	1,097,500	5.6%	104,700
30	**OPERATING EXPENSES**					
31	PROFESSIONAL SERVICES	0	100	100	0.0%	0
34	CONTRACTUAL SERVICES	28,421	37,600	94,700	0.5%	57,100
35	TRAINING	2,750	10,300	10,500	0.1%	200
40	VEHICLE EXPENSE/TRAVEL	23,785	19,200	21,100	0.1%	1,900
41	COMMUNICATIONS	4,412	7,500	7,500	0.0%	0
43	UTILITY SERVICES	78,098	83,400	81,400	0.4%	(2,000)
44	RENT AND LEASE	15,510	17,500	17,500	0.1%	0
45	GENERAL INSURANCE	32,675	44,800	70,700	0.4%	25,900
46	REPAIRS/MAINTENANCE	193,287	253,000	270,100	1.4%	17,100
47	PRINTING	219	500	500	0.0%	0
49	OTHER	0	8,500	2,800	0.0%	(5,700)
51	OFFICE SUPPLIES	1,458	2,000	2,000	0.0%	0
52	OPERATING SUPPLIES	39,325	42,600	57,700	0.3%	15,100
54	BOOKS/MEMBERSHIPS	440	500	700	0.0%	200
	TOTAL OPERATING EXPENSES	420,380	527,500	637,300	3.3%	109,800
60	**CAPITAL OUTLAY**					
62	BUILDING	0	185,000	325,000	1.7%	140,000
63	OTHER IMPROVEMENTS	33,000	208,200	208,200	1.1%	0
64	EQUIPMENT	38,988	315,200	85,000	0.4%	(230,200)
	TOTAL CAPITAL OUTLAY	71,988	708,400	618,200	3.2%	(90,200)
	GRAND TOTAL	1,316,289	2,228,700	2,353,000	12.0%	124,300

FISCAL YEAR 2023-2024 BUDGET
5410-PUBLIC WORKS ADMINISTRATION EXPENSE

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	139,796	261,600	275,300	1.4%	13,700
13	OTHER SALARY	2,514	6,500	0	0.0%	(6,500)
14	OVERTIME	762	500	0	0.0%	(500)
15	SPECIAL PAY	0	0	12,700	0.1%	12,700
21	FICA	10,643	20,600	22,000	0.1%	1,400
22	RETIREMENT	18,126	38,600	59,000	0.3%	20,400
23	LIFE/HEALTH INSURANCE	30,370	36,900	44,700	0.2%	7,800
24	WORKER'S COMP.	2,785	5,300	5,100	0.0%	(200)
	TOTAL PERSONAL SERVICES	204,996	370,000	418,800	2.1%	48,800
30	**OPERATING EXPENSES**					
31	PROFESSIONAL SERVICES	0	100	100	0.0%	0
34	CONTRACTUAL SERVICES	448	0	0	0.0%	0
35	TRAINING	378	4,000	4,200	0.0%	200
40	VEHICLE EXPENSE/TRAVEL	5,573	6,500	6,900	0.0%	400
41	COMMUNICATIONS	4,412	7,500	7,500	0.0%	0
45	GENERAL INSURANCE	32,675	44,800	70,700	0.4%	25,900
46	REPAIRS/MAINTENANCE	1,789	2,800	2,800	0.0%	0
47	PRINTING	219	500	500	0.0%	0
49	OTHER	0	8,500	2,800	0.0%	(5,700)
51	OFFICE SUPPLIES	1,458	2,000	2,000	0.0%	0
52	OPERATING SUPPLIES	1,572	4,400	4,400	0.0%	0
54	BOOKS/MEMBERSHIPS	440	500	700	0.0%	200
	TOTAL OPERATING EXPENSES	48,964	81,600	102,600	0.5%	21,000
60	**CAPITAL OUTLAY**					
64	EQUIPMENT	0	43,000	0	0.0%	(43,000)
	TOTAL CAPITAL OUTLAY	0	43,000	0	0.0%	(43,000)
	GRAND TOTAL	253,960	494,600	521,400	2.7%	26,800

FISCAL YEAR 2023-2024 BUDGET
DEPARTMENTAL BUDGET DETAIL
5410-PUBLIC WORKS ADMINISTRATION EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**418,800**
10120	REGULAR SALARY		275,300	
	DIRECTOR OF COMMUNITY SERVICE			
	DEPUTY DIRECTOR OF PUBLIC WORKS			
	ADMINISTRATIVE ASSISTANT			
10150	SPECIAL PAY		12,700	
10210	FICA		22,000	
10220	RETIREMENT		59,000	
10230	HEALTH		42,600	
10231	LIFE/VISION/DENTAL/ADD		2,100	
10240	WORKER'S COMP.		5,100	
30	**OPERATING EXPENSES**			**102,600**
30310	PROFESSIONAL SERVICES		100	
	EMPLOYMED	100		
30350	TRAINING		4,200	
	APWA CONFERENCES	700		
	CONFERENCE/SEMINARS	500		
	CONT ED CLASSES UCF	3,000		
30401	GAS/OIL	3,500	3,500	
30402	REPAIRS		1,400	
	MISC. REPAIRS	1,400		
30403	TRAVEL		2,000	
	APWA CONFERENCE	1,000		
	CONF/WORKSHOPS	1,000		
30411	TELEPHONE	6,800	6,800	
30412	POSTAGE	700	700	
30440	RENT AND LEASE	-	-	
30450	GENERAL INSURANCE	70,700	70,700	
30460	REPAIRS/MAINTENANCE		2,800	
	800 MHZ RADIO/BASE ST.	200		
	COPIER MAINTENANCE	800		
	IWORQS SOFTWARE MAINT	1,300		
	MISC. MAINTENANCE	500		
30470	PRINTING	500	500	
30490	OTHER CHARGES		2,800	
	EDUCATION & TRAINING	800		
	NPDES OUTFALL MAPPING	2,000		
30510	OFFICE SUPPLIES	2,000	2,000	
30520	OPERATING SUPPLIES		4,400	
	CLOTHING/UNIFORMS	1,000		
	GEN OPER. SUPPLIES	1,800		
	PCs / PRINTERS / SFTWR	1,600		
30540	BOOKS/MEMBERSHIP	700	700	
TOTAL PUBLIC WORKS ADMIN EXPENSE			**521,400**	**521,400**

FISCAL YEAR 2023-2024 BUDGET
5412-PUBLIC WORKS BUILDING MAINT. EXPENSE

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	52,049	79,800	77,300	0.4%	(2,500)
13	OTHER SALARY	305	0	0	0.0%	0
14	OVERTIME	23	2,000	2,800	0.0%	800
15	SPECIAL PAY	0	0	0	0.0%	0
21	FICA	3,941	6,300	6,100	0.0%	(200)
22	RETIREMENT	5,843	9,100	9,900	0.1%	800
23	LIFE/HEALTH INSURANCE	15,315	24,500	30,000	0.2%	5,500
24	WORKER'S COMP.	783	1,600	1,400	0.0%	(200)
	TOTAL PERSONAL SERVICES	78,259	123,300	127,500	0.7%	4,200
30	**OPERATING EXPENSES**					
34	CONTRACTUAL SERVICES	21,816	31,700	49,200	0.3%	17,500
43	UTILITY SERVICES	28,604	31,000	29,000	0.1%	(2,000)
46	REPAIRS/MAINTENANCE	121,386	141,000	135,500	0.7%	(5,500)
52	OPERATING SUPPLIES	4,473	9,300	17,800	0.1%	8,500
	TOTAL OPERATING EXPENSES	176,279	213,000	231,500	1.2%	18,500
60	**CAPITAL OUTLAY**					
62	BUILDING	0	185,000	325,000	1.7%	140,000
63	IMPROVEMENTS	33,000	0	0	0.0%	0
64	EQUIPMENT	11,725	122,200	0	0.0%	(122,200)
	TOTAL CAPITAL OUTLAY	44,725	307,200	325,000	1.7%	17,800
	GRAND TOTAL	299,263	643,500	684,000	3.5%	40,500

FISCAL YEAR 2023-2024 BUDGET
DEPARTMENTAL BUDGET DETAIL
5412-PUBLIC WORKS BUILDING MAINT. EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**127,500**
10120	REGULAR SALARY		77,300	
	BUILDING MAINTENANCE (2)			
10140	OVERTIME		2,800	
10210	FICA		6,100	
10220	RETIREMENT		9,900	
10230	HEALTH		28,400	
10231	LIFE/VISION/DENTAL/ADD		1,600	
10240	WORKER'S COMP.		1,400	
30	**OPERATING EXPENSES**			**246,500**
30340	CONTRACT SERVICES		49,200	
	5 Y FIRE SPRINKLER TESTS	1,600		
	ALARM MONITORING	2,500		
	ANNUAL FIRE EXTINGUISHER SERVICE	2,500		
	ELECTRIC CONTRACTOR	15,000		
	ELEVAT'R MAINT. (3) [CH,PS-2]	9,100		
	FIRE ALARM INSPECTIONS	3,200		
	GARAGE DOOR MAINTENANCE	2,500		
	FUEL TANK CLEANING	2,800		
	PEST CONTROL	7,000		
	UNIFORM CLEANING	3,000		
30431	ELECTRIC	20,600	20,600	
30432	WATER	7,700	7,700	
30434	SEWER	700	700	
30462	EXECUTIVE		46,000	
	ADA IMPROVEMENTS	11,000		
	BUILDING DEPT. RENOVATIONS	3,500		
	ELECTRICAL REPAIRS	12,000		
	GENERATOR REPAIRS	1,000		
	INTERIOR LIGHTING CONVERSION	3,500		
	MISCELLANEOUS BLDG REPAIRS	5,000		
	SEALING/PRESSURE CLEANING	10,000		
30463	COMMUNITY CENTER		10,000	
	MISC. BUILDING REPAIRS	10,000		
30465	PUBLIC SAFETY		57,000	
	FIRE BAY EXHAUST FANS	7,500		
	FIRE BAY GARAGE DOOR CABLING	2,000		
	MISC BUILDING REPAIRS	40,000		
	SIGN REPAIR	3,500		
	WEIGHT ROOM CLEANING	4,000		
30467	URGENT CARE BUILDING		2,000	
	GENERAL BUILDING MAINT/REPAIRS	2,000		
30468	FACILITIES-C/S BLG		20,500	
	GARAGE DOOR REPAIRS	5,000		
	EXTERIOR LIGHTING	2,500		
	MAINTENANCE HARDWARE	3,000		
	MISC. REPAIRS AT COMPLEX	5,000		
	STUCCO REPAIR	5,000		
30520	OPERATING SUPPLIES		17,800	
	AIR CONDITIONING FILTERS	4,000		
	MAINT. TOOLS/SUPPLIES/RADIO MAINT	6,500		
	TEMPORARY AC	6,000		
	MISC SUPPLIES	1,300		
60	**CAPITAL OUTLAY**			**325,000**
60630	IMPROVEMENTS		325,000	
	AC CONDENSERS FIRE BAY	20,000		
	2ND FLOOR CONDENSE UNITS	20,000		
	DOOR REPLACEMENTS(FIRE BAY & SALLY PORT)	15,000		
	CH-FLOOR TREATMENT PROJECT	60,000		
	PS GARAGE DOOR REPLACEMENT	60,000		
	FIRE BAY CO2 SYSTEM	40,000		
	FIRE BAY TRUSSES SANDBLAST	60,000		
	PS MONUMENT SIGN	50,000		
	TOTAL BUILDING MAINT EXPENSE		**699,000**	**699,000**

FISCAL YEAR 2023-2024 BUDGET
5413-PUBLIC WORKS STREETS EXPENSE

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	350,272	327,200	347,300	1.8%	20,100
13	OTHER SALARY	0	0	0	0.0%	0
14	OVERTIME	2,221	3,000	7,300	0.0%	4,300
15	SPECIAL PAY	100	3,000	0	0.0%	(3,000)
21	FICA	25,790	25,500	27,100	0.1%	1,600
22	RETIREMENT	39,172	36,600	43,700	0.2%	7,100
23	LIFE/HEALTH INSURANCE	117,192	97,800	119,700	0.6%	21,900
24	WORKER'S COMP.	5,919	6,400	6,100	0.0%	(300)
	TOTAL PERSONAL SERVICES	540,666	499,500	551,200	2.8%	51,700
30	**OPERATING EXPENSES**					
34	CONTRACTUAL SERVICES	6,157	5,900	45,500	0.2%	39,600
35	TRAINING	2,372	6,300	6,300	0.0%	0
40	VEH EXP./TRAVEL	18,212	12,700	14,200	0.1%	1,500
43	UTILITY SERVICES	49,494	52,400	52,400	0.3%	0
44	RENT AND LEASE	15,510	17,500	17,500	0.1%	0
46	REPAIRS/MAINTENANCE	70,112	109,200	131,800	0.7%	22,600
52	OPERATING SUPPLIES	33,280	28,900	35,500	0.2%	6,600
	TOTAL OPERATING EXPENSES	195,137	232,900	303,200	1.5%	70,300
60	**CAPITAL OUTLAY**					
63	OTHER IMPROVEMENTS	0	208,200	208,200	1.1%	0
64	EQUIPMENT	27,263	150,000	85,000	0.4%	(65,000)
	TOTAL CAPITAL OUTLAY	27,263	358,200	293,200	1.5%	(65,000)
	GRAND TOTAL	763,066	1,090,600	1,147,600	5.9%	57,000

FISCAL YEAR 2023-2024 BUDGET
DEPARTMENTAL BUDGET DETAIL
5413-PUBLIC WORKS STREETS EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**551,200**
10120	REGULAR SALARY		347,300	
	FIELD SUPERVISOR			
	ELECTRICIAN			
	MAINT. WORKER (6)			
10140	OVERTIME		7,300	
10210	FICA		27,100	
10220	RETIREMENT		43,700	
10230	HEALTH		113,600	
10231	LIFE/VISION/DENTAL/ADD		6,100	
10240	WORKER'S COMP.		6,100	
30	**OPERATING EXPENSES**			**303,200**
30340	CONTRACT SERVICES		45,500	
	ANIMAL CONTROL-HUMANE SOCIETY	5,000		
	ELECTRICAL CONTRACTOR	35,000		
	UNIFORM RENTAL/CLEANING	5,500		
30350	TRAINING		6,300	
	ANIMAL CONTROL TRAINING	1,000		
	CDL	2,800		
	CONE SCHOOL	1,000		
	SAFETY / SUPRVSR SEMNRS	1,500		
30401	GAS/OIL	6,500	6,500	
30402	REPAIRS	7,500	7,500	
30403	TRAVEL	200	200	
30431	ELECTRIC	48,900	48,900	
30432	WATER	3,500	3,500	
30440	RENT/LEASE		17,500	
	X-MAS POLE DECORATIONS	17,500		
30460	REPAIRS/MAINTENANCE		131,800	
	A1A TRASH CANS	2,000		
	DÉCOR & MONGOOSE LIGHT POLES TO LI	45,000		
	FIXTURE PAINTING/SIDEWALK REPAIR	10,000		
	GENERAL REPAIRS	9,000		
	LIGHT POLE/FIXTURE REPLACEMENT	40,000		
	MAINTENANCE ON TRAFFIC SIG./LIGHTS	5,300		
	MULCH/FERTILIZER	8,000		
	ROAD/PLANT/SIGN POLE REPAIR	5,600		
	STREET SIGNS	6,500		
	UPGRADE 870 MGZ RADIOS (3)/MAINTENA	400		
30520	OPERATING SUPPLIES		35,500	
	ANIMAL CONTROL SUPPLIES	800		
	BANNER ARMS	5,300		
	BARRICADES	5,000		
	FLAGS	2,100		
	LANDFILL CHARGES	3,300		
	MISC TOOLS / SUPPLIES / EQUIPMENT	4,200		
	OPERATING CHEMICALS	4,200		
	STREET BANNERS	8,400		
	WEEDEATER/SUPPLIES/REPLACE	2,200		
60	**CAPITAL**			**293,200**
60630	OTHER IMPROVEMENTS		208,200	
	ROAD IMPROVEMENTS FROM			
	.05 GAS TAX (revenue offset)			
	A-1-A CROSSWALKS	172,900		
	MISC. ROAD IMPROVEMENTS	35,300		
60640	EQUIPMENT		85,000	
	VEHICLE 117 REPLACEMENT (2011)	85,000		
	TOTAL STREETS DEPT. EXPENSE		**1,147,600**	**1,147,600**

FISCAL YEAR 2023-2024 BUDGET
5690-BENEFIT TERM PAYOUT EXPENSE

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REGULAR SALARY	124,830	96,000	35,000	0.2%	(61,000)
21	FICA	9,465	7,400	3,400	0.0%	(4,000)
22	RETIREMENT	14,729	9,900	10,000	0.1%	100
25	UNEMPLOYMENT	(1,787)		0	0.0%	0
	TOTAL PERSONAL SERVICES	147,237	113,300	48,400	0.2%	(64,900)
	GRAND TOTAL	147,237	113,300	48,400	0.2%	(64,900)

FISCAL YEAR 2023-2024 BUDGET
5720-PARKS / RECREATION FACILITIES DEPARTMENT EXPENSE

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	150,406	182,400	189,700	1.0%	7,300
13	OTHER SALARY	0	0	0	0.0%	0
14	OVERTIME	250	3,000	5,400	0.0%	2,400
15	SPECIAL PAY	0	0	100	0.0%	100
21	FICA	11,036	14,200	14,900	0.1%	700
22	RETIREMENT	16,765	20,600	24,000	0.1%	3,400
23	LIFE/HEALTH INSURANCE	73,033	61,300	74,400	0.4%	13,100
24	WORKER'S COMP.	3,482	3,500	3,300	0.0%	(200)
	TOTAL PERSONAL SERVICES	254,972	285,000	311,800		26,800
30	**OPERATING EXPENSES**					
34	CONTRACTUAL SERVICES	3,127	4,600	5,500	0.0%	900
35	TRAINING	1,343	1,400	2,800	0.0%	1,400
40	VEH. EXP/TRAVEL	11,187	9,400	10,900	0.1%	1,500
41	COMMUNICATIONS	3,107	3,200	3,200	0.0%	0
43	UTILITY SERVICES	4,843	5,700	5,300	0.0%	(400)
44	RENT AND LEASE	0	0	0	0.0%	0
45	GENERAL INSURANCE	44,915	56,800	85,400	0.4%	28,600
46	REPAIRS/MAINTENANCE	46,476	49,000	66,000	0.3%	17,000
49	OTHER	2,555	15,000	5,000	0.0%	(10,000)
52	OPERATING SUPPLIES	42,269	46,500	44,500	0.2%	(2,000)
	TOTAL OPERATING EXPENSES	159,822	191,600	228,600	1.2%	37,000
60	**CAPITAL OUTLAY**					
63	OTHER IMPROVEMENTS	0	92,800	1,130,000	5.8%	1,037,200
64	EQUIPMENT	44,440	0	14,500	0.1%	14,500
	TOTAL CAPITAL OUTLAY	44,440	92,800	1,144,500	5.8%	1,051,700
	GRAND TOTAL	459,234	569,400	1,684,900	8.6%	1,115,500

FISCAL YEAR 2023-2024 BUDGET
DEPARTMENTAL BUDGET DETAIL
5720-PARKS / RECREATION FACILITIES DEPARTMENT EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**311,800**
10120	REGULAR SALARY		189,700	
	MAINT, WORKER (5)			
10140	OVERTIME		5,400	
10150	SPECIAL PAY		100	
10210	FICA		14,900	
10220	RETIREMENT		24,000	
10230	HEALTH		71,000	
10231	LIFE/VISION/DENTAL/ADD		3,400	
10240	WORKER'S COMP.		3,300	
30	**OPERATING EXPENSES**			**230,600**
30310	PROFESSIONAL SERVICES		2,000	
30340	CONTRACT SERVICES		5,500	
	PEST CONTROL DOG PARK	2,000		
	UNIFORM CLEANING	3,500		
30350	TRAINING		2,800	
	CLASSES/TRAINING/CDL'S	2,800		
30401	GAS/OIL	6,900	6,900	
30402	REPAIRS	4,000	4,000	
30411	PHONE	3,200	3,200	
30431	ELECTRIC	2,900	2,900	
30432	WATER	1,100	1,100	
30434	SEWER	1,300	1,300	
30450	GENERAL INSURANCE	85,400	85,400	
30460	REPAIRS/MAINTENANCE		66,000	
	ASPHALT REPLACEMENT	20,000		
	CLAY COURT SUPPLIES	3,000		
	DUNE CROSSOVER REPAIRS	15,000		
	FERTILIZER/PESTICIDE	3,000		
	GEN REPAIRS/MAINT	5,500		
	MISC. PLANTS/SPRINKLERS	6,100		
	MULCH FOR PARKS	7,000		
	NETS/LIGHTS/COURTS-PBALL	4,000		
	UPGRADE 870 MGZ RADIOS (3)/MAINT.	400		
	WINDSCREENS/NETS/TAPE-ORC	2,000		
30490	OTHER -		5,000	
	COMMUNITY CENTER DECORATIONS	2,000		
	MISC X-MAS DECORATIONS	3,000		
30520	OPERATING SUPPLIES		44,500	
	COURT OF FLAGS	4,000		
	EDGER/BLOWER/TRIMMER(S)	4,000		
	HOLIDAY FLOAT			
	JANITORIAL SUPPLIES	5,000		
	PARK FURNITURE	7,500		
	MISC SUPPLIES	15,500		
	PAPER PRODUCTS	7,000		
	WATER COOLER	1,500		
60	**CAPITAL**			**1,144,500**
60630	OTHER IMPROVEMENTS		1,130,000	
	AC COMM. CTR. RESTROOM	15,000		
	AC PAVILLION RESTROOM	15,000		
	MCELROY LIGHTS	20,000		
	DUNE WALKOVERS/SEAWALLS	1,080,000		
60640	EQUIPMENT		14,500	
	MCELROY PARK EXERCISE EQUIP	14,500		
	TOTAL PARKS DEPT. EXPENSE		**1,686,900**	**1,686,900**

FISCAL YEAR 2023-2024 BUDGET
5751-COMMUNITY CENTER EXPENSE

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	% of GF	BUDGET CHANGE
10	**PERSONAL SERVICES**					
12	REG. SALARY	280,308	292,300	310,000	1.6%	17,700
14	OVERTIME	4,463	1,500	4,000		
15	SPECIAL PAY	0	1,500	6,600	0.0%	5,100
21	FICA	21,700	22,500	24,100	0.1%	1,600
22	RETIREMENT	50,255	51,600	61,300	0.3%	9,700
23	LIFE/HEALTH INSURANCE	87,698	73,600	75,000	0.4%	1,400
24	WORKER'S COMP.	5,048	5,700	5,400	0.0%	(300)
	TOTAL PERSONAL SERVICES	449,472	448,700	491,200		42,500
30	**OPERATING EXPENSES**					
34	CONTRACTUAL SERVICES	2,079	9,700	14,600	0.1%	4,900
35	TRAINING	795	3,500	3,500	0.0%	0
40	VEHICLE EXPENSE/TRAVEL	12,853	15,800	15,800	0.1%	0
41	COMMUNICATIONS	6,428	5,500	5,500	0.0%	0
43	UTILITIES	43,573	47,100	47,100	0.2%	0
44	RENT/LEASE	0	500	500	0.0%	0
47	PRINTING	0	3,200	3,500	0.0%	300
49	OTHER CHARGES	1,679	49,500	55,000	0.3%	5,500
51	OFFICE SUPPLIES	3,519	3,000	3,000	0.0%	0
52	OPERATING SUPPLIES	31,764	29,000	29,000	0.1%	0
54	BOOKS/MEMBERSHIPS	1,361	2,500	2,500	0.0%	0
	TOTAL OPERATING EXPENSES	104,051	169,300	180,000	0.9%	10,700
60	**CAPITAL OUTLAY**					
62	BUILDING	0	0	0	0.0%	0
64	EQUIPMENT	10,902	0	0	0.0%	0
	TOTAL CAPITAL OUTLAY	10,902	0	0	0.0%	0
	GRAND TOTAL	564,425	618,000	671,200	3.4%	53,200

FISCAL YEAR 2023-2024 BUDGET
DEPARTMENTAL BUDGET DETAIL
5751-COMMUNITY CENTER EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**491,200**
10120	REGULAR SALARY		310,000	
	PARKS & REC. DIR			
	COMM CENTER COORD.			
	EVENT LIAISON/CUSTODIAL (2)			
	PUBLIC INFORMATION OFFICER			
	P/T OFFICE STAFF			
10130	OTHER SALARY		4,800	
10140	OVERTIME		4,000	
10210	FICA		24,100	
10220	RETIREMENT		61,300	
10230	HEALTH		71,000	
10231	LIFE/VISION/DENTAL/ADD		4,000	
10240	WORKER'S COMP.		5,400	
30	**OPERATING EXPENSES**			**180,000**
30340	CONTRACT SERVICES		14,600	
	COPIER	1,600		
	LOBBY TOOLS	5,000		
	PHOTOGRAPHER	1,500		
	PLANT PEOPLE	1,300		
	SOFTWARE MAINT	4,500		
	WATER COOLER	300		
	XM RADIO	300		
	YOUTUBE	145		
30350	TRAINING	3,500	3,500	
30403	TRAVEL		15,800	
	FEDC	1,500		
	FPRA-PIO	2,000		
	FRPA	3,000		
	FRPA AGENCY SUMMIT	1,000		
	MILEAGE	4,800		
	NRPA	3,000		
	VFPRA-PIO	500		
30411	TELEPHONE	5,400	5,400	
30412	POSTAGE	100	100	
30431	ELECTRIC	29,600	29,600	
30432	WATER	9,300	9,300	
30434	SEWER	8,200	8,200	
30440	RENT/LEASE	500	500	
30470	PRINTING	3,500	3,500	
30490	OTHER CHARGES		55,000	
	CULTURE & ENTERTAINMENT	30,000		
	MARKETING/WEBSITE	19,500		
	MISC.	500		
	SHORES EXPO	5,000		
30510	OFFICE SUPPLIES	3,000	3,000	
30520	OPERATING SUPPLIES		29,000	
	HOLIDAY DECORATIONS	10,000		
	CUSTODIAL SUPPLIES	15,000		
	MISC	3,200		
	VCRDA LUNCHEON	800		
30540	MEMBERSHIPS/BOOKS/PUBLICA.	2,500	2,500	
	TOTAL COMMUNITY CENTER		**671,200**	**671,200**

FISCAL YEAR 2023-2024 BUDGET
5800-CONTINGENCY EXPENSE

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	% of GF	BUDGET CHANGE
90	**TRANSFERS**					
900	CONTINGENCY	0	928,000	1,129,400	5.8%	201,400
	GRAND TOTAL	0	928,000	1,129,400	5.8%	201,400

FISCAL YEAR 2023-2024 BUDGET
BUDGET DETAIL
5800-CONTINGENCY EXPENSE

DEPARTMENTAL BUDGET DETAIL

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
90	**TRANSFERS**			**1,129,400**
900	Contingency		1,129,400	
	CAPITAL DEPRECIATION & SELF INSURANCE (EE HEALTH & WINDSTORM)	792,100		
	SHORT-TERM GENERAL	50,000		
	COMMUNITY CENTER RESERVE REPAYMENT	287,300		
	TOTAL CONTINGENCY		**1,129,400**	**1,129,400**

FISCAL YEAR 2023-2024 BUDGET
5820-GEN LONG TERM DEBT EXPENSE

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	% of GF	BUDGET CHANGE
70	**DEBT SERVICE**					
710	PRINCIPAL EXPENSE	0	0	322,600	1.6%	322,600
720	INTEREST EXPENSE	0	0	22,100	0.1%	22,100
	TOTAL DEBT SERVICE	0	0	344,700	1.8%	344,700
	GRAND TOTAL	0	0	344,700	1.8%	344,700

CITY OF DAYTONA BEACH SHORES
DEPARTMENTAL BUDGET DETAIL
5820-GEN LONG TERM DEBT EXPENSE

ACCT.#	CATEGORY	DETAIL		LINE ITEM	TOTAL
70	**LEASE COSTS**				**344,700**
70710	PRINCIPAL EXPENSE			322,600	
	LEASES:		159,500		
	AXON BASE FLEET CONTRACT BODY CAM/T	63,900			
	AXON BASE FLEET CONTRACT (15 CARS)	64,400			
	AXON CONTRACT (5 CARS)	17,400			
	AXON CONTRACT (5 CARS)	12,100			
	PITNEY BOWES	1,700			
	SOFTWARE AS A SERVICE:		163,100		
	BUSINESS CONTINUITY SOLUTIONS	37,100			
	FLOCK	15,500			
	MICROSOFT 365	32,900			
	TYLER SAAS-ERP	77,600			
70720	INTEREST EXPENSE			22,100	
	LEASES:		10,700		
	AXON BASE FLEET CONTRACT BODY CAM/T	5,000			
	AXON BASE FLEET CONTRACT (15 CARS)	3,500			
	AXON CONTRACT (5 CARS)	900			
	AXON CONTRACT (5 CARS)	1,000			
	PITNEY BOWES	300			
	SOFTWARE AS A SERVICE:		11,400		
	BUSINESS CONTINUITY SOLUTIONS	2,700			
	FLOCK	2,100			
	MICROSOFT 365	2,600			
	TYLER SAAS-ERP	4,000			
	GEN LONG TERM DEBT			**344,700**	**344,700**

CITY OF DAYTONA BEACH SHORES
FISCAL YEAR 2023-2024 BUDGET
ECONOMIC DEVELOPMENT

DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	BUDGET CHANGE
ECONOMIC DEV ELOPMENT REVENUE				
APPROPRIATED FUND BALANCE	0	100,000	100,000	0
OPERATIONS REVENUE TOTAL	**0**	**100,000**	**100,000**	**0**
ECONOMIC DEVELOPMENT EXPENSE				
LAND PURCHASE INCENTIVES	80,100	0	0	0
LEASE SUBSIDY	46,785	100,000	100,000	0
OPERATIONS EXPENSE TOTAL	**126,885**	**100,000**	**100,000**	**0**
OPERTATIONS NET	**(126,885)**	**0**	**0**	**0**

TOTAL FUND REVENUE	0	100,000	100,000	0
TOTAL FUND EXPENSE	126,885	100,000	100,000	0
TOTAL NET	**(126,885)**	**0**	**0**	**0**

CITY OF DAYTONA BEACH SHORES
FISCAL YEAR 2023-2024 BUDGET
SEWER FUND FUNCTIONAL SUMMARY

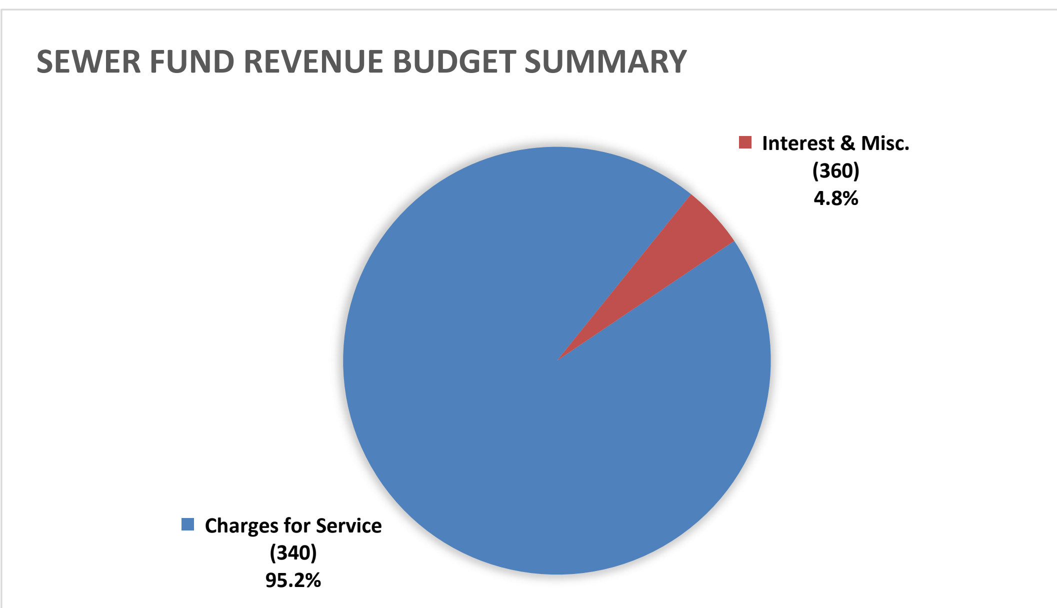
DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	BUDGET CHANGE
FD401				
SEWER OPERATIONS REVENUE				
SVC CHG. METER READ	198	100	100	0
SEWER REVENUE	3,636,044	3,685,400	4,301,600	616,200
OPERATING INTEREST	6,565	1,000	215,000	214,000
MISCELLANEOUS	(3,497)	0	0	0
TRANSFER FR FUND BALANCE		0	0	0
OPERATIONS REVENUE TOTAL	**3,639,310**	**3,686,500**	**4,516,700**	**830,200**
SEWER OPERATIONS EXPENSE				
TOTAL PERSONAL SERVICES	291,648	263,800	306,300	42,500
TOTAL OPERATING EXPENSES	2,181,844	2,585,400	3,334,300	748,900
CAPITAL DEPRECIATION	371,530	447,600	424,700	(22,900)
TOTAL CAPITAL OUTLAY	0	0	0	0
CONTINGENCY	0	389,700	451,400	61,700
OPERATIONS EXPENSE TOTAL	**2,845,022**	**3,686,500**	**4,516,700**	**830,200**
SEWER OPERTATIONS NET	**794,288**	**0**	**0**	**0**
FD402				
SEWER IMPACT FEE REVENUE				
IMPACT FEE INTEREST	1	100	100	0
SEWER IMPACT FEE	137,368	16,000	16,000	0
IMPACT FEE REVENUE TOTAL	**137,369**	**16,100**	**16,100**	0
				0
SEWER IMPACT FEE EXPENSE				0
OPERATING EXPENSES	81,260	9,600	9,600	0
CONTINGENCY	0	6,500	6,500	0
TRANSFER TO RESERVES	10,585	0	0	0
IMPACT FEE EXPENSE TOTAL	**91,845**	**16,100**	**16,100**	0
SEWER IMPACT FEE NET	**45,524**	**0**	**0**	**0**
TOTAL FUND REVENUE	3,776,679	3,702,600	4,532,800	830,200
TOTAL FUND EXPENSE	2,936,867	3,702,600	4,532,800	830,200
TOTAL NET	**839,812**	**0**	**0**	**0**

CITY OF DAYTONA BEACH SHORES
FISCAL YEAR 2023-24 BUDGET

SEWER FUND REVENUE - FUNCTIONAL SUMMARY

Account Description	FY2021-22 Actual	FY2022-23 Amended Bud.	FY2023-24 Budget	Budget Change
Fees (320)	0	0	0	0
Grants (330)	0	0	0	0
Charges for Service (340)	3,636,242	3,685,500	4,301,700	616,200
Interest & Misc. (360)	3,068	1,000	215,000	214,000
Internal Service & Debt Proceeds (380)	0	0	0	0
Transfers from Fund Balance (390)	0	0	0	0
TOTAL	**3,639,310**	**3,686,500**	**4,516,700**	**830,200**

Account Description	SEWER FUND LINE ITEM REVENUE DETAIL			
	FY2021-22 Actual	FY2022-23 Amended Bud.	FY2023-24 Budget	Budget Change
401-**340**-3430-43500 Sewer Revenue	3,636,242	3,685,500	4,301,700	616,200
401-**360**-3610-61003 BoA Operating Interest	6,560	1,000	15,000	14,000
401-**360**-3610-61200 SBA Operating Interest	5	0	0	0
401-**360**-3610-61260 Other Investment Income	0	0	200,000	200,000
401-**360**-3690-69999 Miscellaneous	(3,497)	0	0	0
SEWER FUND TOTAL	**3,639,310**	**3,686,500**	**4,516,700**	**830,200**

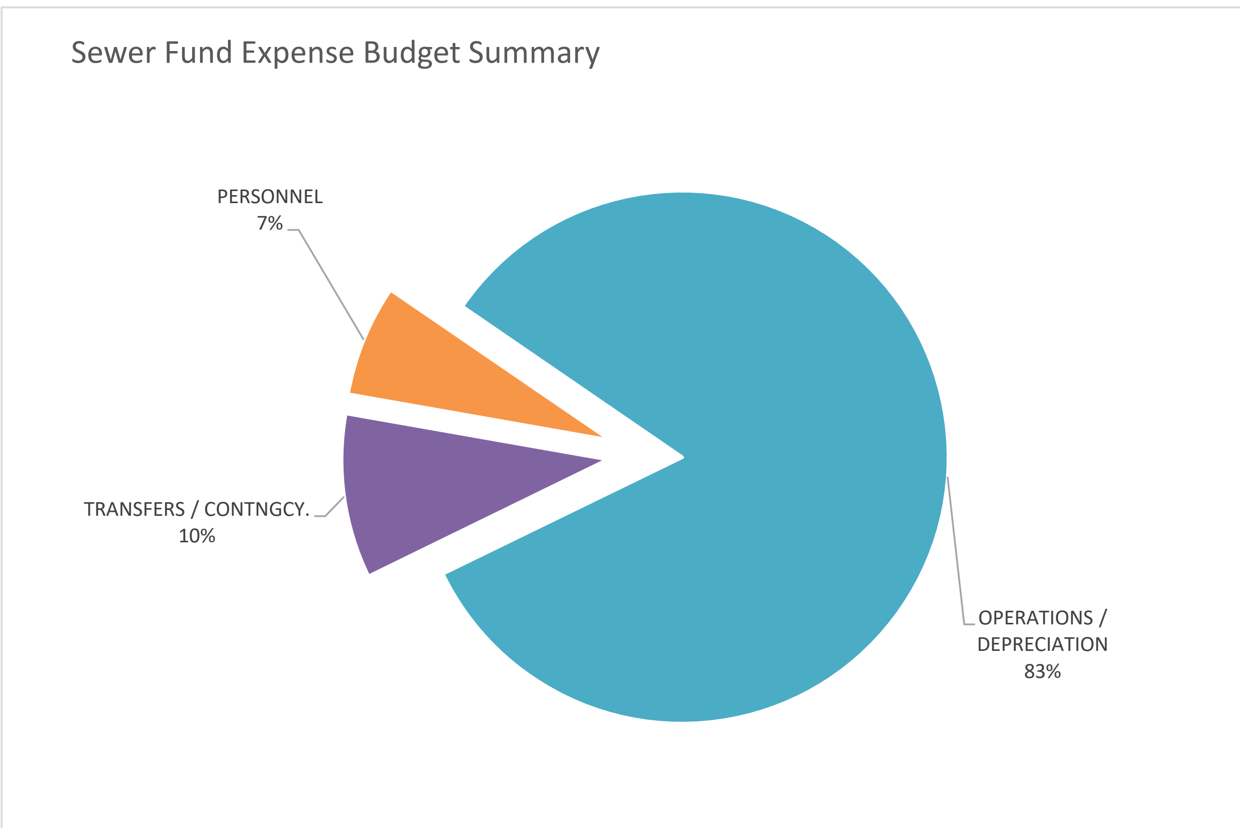


CITY OF DAYTONA BEACH SHORES
FISCAL YEAR 2023-2024 BUDGET
SEWER FUND EXPENDITURES SUMMARY

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	BUDGET CHANGE
5350	SEWER OPERATING	2,926,282	3,702,600	4,516,700	814,100
	TOTAL EXPENDITURES	**2,926,282**	**3,702,600**	**4,516,700**	**814,100**

BUDGET: SUMMARY BY CATEGORY OF EXPENSE

	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	BUDGET CHANGE
PERSONNEL	291,648	263,800	306,300	42,500
OPERATIONS / DEPRECIATION	2,634,634	3,042,600	3,759,000	716,400
TRANSFERS / CONTNGCY.	0	396,200	451,400	55,200
TOTAL EXPENDITURES	**2,926,282**	**3,702,600**	**4,516,700**	**814,100**



CITY OF DAYTONA BEACH SHORES
FISCAL YEAR 2023-2024 BUDGET
401-5350 SEWER OPERATING EXPENSE

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	BUDGET CHANGE
10	**PERSONAL SERVICES**				
12	REG. SALARY	172,004	166,100	190,300	14.57%
13	OTHER SALARY	4,075	5,900	0	-100.00%
14	OVERTIME	1,528	4,500	10,200	126.67%
15	SPECIAL PAY	0	1,500	2,600	73.33%
21	FICA	14,051	13,600	15,500	13.97%
22	RETIREMENT	26,753	19,600	24,700	26.02%
23	LIFE/HEALTH INSURANCE	58,645	49,200	59,500	20.93%
24	WORKER'S COMP. & OPEB	14,592	3,400	3,500	2.94%
	TOTAL PERSONAL SERVICES	**291,648**	**263,800**	**306,300**	**16.11%**
30	**OPERATING EXPENSES**				
31	PROFESSIONAL SERVICES	(5,914)	60,000	400,000	566.67%
32	ACCOUNTING/AUDITING	17,000	21,400	23,000	7.48%
34	CONTRACTUAL SERVICES	6,036	50,100	15,100	-69.86%
35	TRAINING	944	3,800	8,200	115.79%
40	VEHICLE EXP/TRAVEL	15,364	24,500	24,500	0.00%
41	COMMUNICATIONS	10,923	14,300	15,000	4.90%
43	UTILITY SERVICES	1,134,631	1,233,500	1,543,900	25.16%
44	RENT AND LEASE	0	1,500	1,500	0.00%
45	GENERAL INSURANCE	12,048	15,800	33,200	110.13%
46	REPAIRS/MAINTENANCE	90,378	116,700	123,700	6.00%
47	PRINTING	455	2,100	2,100	0.00%
49	OTHER	855,535	981,400	1,085,300	10.59%
51	OFFICE SUPPLIES	166	600	600	0.00%
52	OPERATING SUPPLIES	44,248	59,400	57,900	-2.53%
54	BOOKS/MEMBERSHIPS	30	300	300	0.00%
59	DEPRECIATION/AMORTIZATION	371,530	447,600	424,700	-5.12%
	TOTAL OPERATING EXPENSES	**2,553,374**	**3,033,000**	**3,759,000**	**23.94%**
60	**CAPITAL OUTLAY**				
63	IMPROVEMENTS	0	2,646,000	2,259,400	-14.61%
64	EQUIPMENT	104,582	200,000	37,000	-81.50%
69	CAPITAL OFFSET	(104,582)	(2,846,000)	(2,296,400)	-19.31%
	TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	
90	**TRANSFERS**				
90	CONTINGENCY	0	389,700	451,400	15.83%
	TOTAL TRANSFERS	**0**	**389,700**	**451,400**	**15.83%**
	GRAND TOTAL	**2,845,022**	**3,686,500**	**4,516,700**	**22.52%**

FISCAL YEAR 2023-2024 BUDGET
DEPARTMENTAL BUDGET DETAIL
401-5350 SEWER OPERATING EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	TOTAL
10	**PERSONAL SERVICES**			**306,300**
10120	REGULAR SALARY		190,300	
	UTILITY SUPERVISOR			
	UTILITY TECHNICIANS (3)			
10140	OVERTIME		10,200	
10150	SPECIAL PAY		2,600	
10210	FICA		15,500	
10220	RETIREMENT		24,700	
10230	HEALTH		56,800	
10231	LIFE/VISION/DENTAL/ADD		2,700	
10240	WORKER'S COMP.		3,500	
30	**OPERATING EXPENSES**			**3,759,000**
30310	PROFESSIONAL SERVICES		400,000	
	ENGINEER SERVICES-MASTER PLAN	400,000		
30320	ACCOUNTING/AUDITING		23,000	
	ANNUAL AUDIT	23,000		
30340	CONTRACT SERVICES		15,100	
	CUES MAINT. CONTRACT	1,100		
	GO CANVAS	2,200		
	INTERNET-WIFI	3,000		
	MASTER BYPASS TELEMETRY	4,500		
	STATION 1 ALARM MONTIOR	2,300		
	UNIFORM RENTAL	2,000		
30350	TRAINING		8,200	
	CAMERA SCHOOL	500		
	CDL CLASSES	2,800		
	CONFINED SPACE CERT. (2)	1,300		
	LIFT ST.MECHANIC X-TRAING	800		
	MISC. TRAINING	2,800		
30400	DIESEL	4,000	4,000	
30401	GAS	6,500	6,500	
30402	VEH.MAINT./REPAIRS		12,000	
	BUCKET TRUCK CERTIFICATION	3,000		
	VEHICLES	9,000		
30403	TRAVEL/PER DIEM		2,000	
	CONFINED SPACE CERT.(2)	1,000		
	LIFT STA. MECHANIC	1,000		
30411	TELEPHONE		8,000	
	CELL PHONES	1,200		
	IPAD CELLULAR	1,000		
	PHONES W/AUTODIAL 10 STATIONS	5,800		
30412	POSTAGE		7,000	
	SEWER BILL MAILING	7,000		
30431	ELECTRIC	42,700	42,700	
30432	WATER		7,700	
	CITY OF P.O. & DB	7,700		
30434	SEWER		1,493,500	
	Charges for Sewer Services	1,493,500		
30440	RENT/LEASE		1,500	
	TOOLS/PUMP RENTALS	1,500		
30450	INSURANCE	33,200	33,200	

FISCAL YEAR 2023-2024 BUDGET
DEPARTMENTAL BUDGET DETAIL (Con't)
401-5350 SEWER OPERATING EXPENSE

ACCT.#	CATEGORY	DETAIL	LINE ITEM	
30460	REPAIRS/MAINTENANCE		123,700	
	ELECTRICAL REPAIRS TO STATIONS	2,400		
	EMERGENCY REPAIRS	30,000		
	HATCH REPLACEMENT (1,2,6)	7,000		
	INSPECT/CLEAN/TELEVISION	10,400		
	LOCATES	6,000		
	MAINT. FOR UTILITY SYSTEM	1,000		
	MANHOLE COVERS/RINGS	2,000		
	MASTER BYPASS TELEMETRY PANEL	5,000		
	MISC. REPAIRS/PARTS	4,100		
	POWER MONITOR	2,400		
	PUMP REPAIRS	10,000		
	REPAIRS TO GENERATORS	8,000		
	REPAIRS TO SEWER LINE	9,600		
	ROAD MAINTENANCE AND SUPPLIES	1,500		
	SEALS, SLEEVES, MOTOR STARTERS,	12,000		
	SEMI-ANNUAL WET WELL	6,900		
	SYSTEM REPAIR/MAINT.	5,000		
	UPGRADE 870 MGZ RADIOS(2)/MAINTENAN	400		
30470	PRINTING		2,100	
	SEWER BILLS AND ENVELOPES	2,100		
30490	OTHER		1,085,300	
	BANKING FEES	3,400		
	INTERNAL SERVICE CHARGE TO GF			
	HR Charge	975,800		
	Assets & Operations Charge	106,100		
30510	OFFICE SUPPLIES		600	
	GEN OFFICE SUPPLIES	600		
30520	OPERATING SUPPLIES		57,900	
	ACTIVATED CARBON FILTERS	18,000		
	BYPASS HOSE REPLACEMENT	6,000		
	DEGREASER	12,000		
	DIESEL FOR GENERATORS	5,500		
	MISCELLANEOUS SUPPLIES	16,400		
30540	BOOKS/MEMBERSHIP		300	
	FL WATER & POLLUTION	300		
30590	DEPRECIATION EXPENSE		424,700	
	CURRENT PLANNED WRITEDOWN	357,700		
	PLANNED FY PURCHASES	67,000		
60	**CAPITAL OUTLAY**			**0**
60630	IMPROVEMENTS		2,259,400	
	FORCE MAIN PROJECT 3,4.5.6 (DESIGN)	600,000		
	FORCE MAIN PROJECT PHASE 1	1,000,000		
	MASTER STATION ODOR CONTROL	409,400		
	SLIP LINING SEWER LINE	250,000		
60640	EQUIPMENT		37,000	
	GATOR	25,000		
	MOWER	12,000		
60699	CAPITAL OFFSET	(2,296,400)	(2,296,400)	**(2,296,400)**
90	**TRANSFERS**			**451,400**
90900	CONTINGENCY		451,400	
	TOTAL SEWER OPERATING EXPENSE		**4,516,700**	**4,516,700**

CITY OF DAYTONA BEACH SHORES

SEWER IMPACT FEE

DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	BUDGET CHANGE
SEWER IMPACT REVENUE				
SEWER IMPACT FEE INTEREST	1	100	100	0
SEWER IMPACT FEES	137,368	16,000	16,000	0
OPERATIONS REVENUE TOTAL	**137,369**	**16,100**	**16,100**	**0**
SEWER IMPACT EXPENSE				
CONTRACT SERVICES	81,260	9,600	9,600	0
OPERATIONS EXPENSE TOTAL	**81,260**	**9,600**	**9,600**	**0**
OPERTATIONS NET	**56,109**	**6,500**	**6,500**	**0**

TOTAL FUND REVENUE	137,369	16,100	16,100	0
TOTAL FUND EXPENSE	81,260	9,600	9,600	0
TOTAL NET	**56,109**	**6,500**	**6,500**	**0**

FISCAL YEAR 2023-43 BUDGET

FUND 402 SEWER IMPACT FEES	SEWER FUND LINE ITEM REVENUE DETAIL			
Account Description	FY2021-22 Actual	FY2022-23 Amended Bud.	FY2023-24 Budget	Budget Change
402-**324-2324**-61004 BoA Impact Fee Interest	1	100	100	0
402-**324-2324**-63000 Sewer Impact Fee	137,368	16,000	16,000	0
SEWER FUND TOTAL	**137,369**	**16,100**	**16,100**	**0**

FISCAL YEAR 2023-2024 BUDGET
402-2535 SEWER IMPACT FEE EXPENSE

ACCT.#	DESCRIPTION	FY2021-22 ACTUAL	AMENDED FY2022-23 BUDGET	Draft FY2023-24 BUDGET	BUDGET CHANGE
30	**OPERATING EXPENSES**				
340	OTHER CONTRACT SERVICES	81,260	9,600	9,600	0
	(revenue linked -collected fees due port orange & misc eng.srvcs)				
	OPERATING EXPENSES	**81,260**	**9,600**	**9,600**	**0**
90	**NON-OPERATING**				
900	CONTINGENCY	0	6,500	6,500	0
	NON-OPERATING	**0**	**6,500**	**6,500**	**0**
	IMPACT FEE EXPENSE	**81,260**	**16,100**	**16,100**	**0**

Daytona Beach Shores Multi-Year Capital Item/Project Plan Summary

	Department	% of 5-Year Est. Expense	5-Year Est. Expense	Planned FY 23/24	Planned FY 24/25	Planned FY 25/26	Planned FY 26/27	Planned FY 27/28
5110	Legislative	0%	**$0**	$0	$0	$0	$0	$0
5120	Executive	12%	**$3,200,000**	$500,000	$2,500,000	$200,000	$0	$0
5130	Finance	0%	**$0**	$0	$0	$0	$0	$0
5190	Other Gov't	1%	**$197,200**	$104,200	$65,000	$28,000	$0	$0
521x	Public Safety	7%	**$1,772,200**	$441,800	$522,400	$264,000	$269,000	$275,000
5240	Blg. Dept.	1%	**$225,000**	$225,000	$0	$0	$0	$0
541x	Public Works	14%	**$3,582,200**	$618,200	$1,084,000	$1,640,000	$120,000	$120,000
5720	Parks & Recreation	5%	**$1,386,500**	$1,144,500	$131,000	$111,000	$0	$0
5751	Community Center	0%	**$125,000**	$0	$125,000	$0	$0	$0
	Sub-Total General Fund	**40%**	**$10,488,100**	**$3,033,700**	**$4,427,400**	**$2,243,000**	**$389,000**	**$395,000**
4530	Sewer	60%	**$15,504,600**	$2,296,400	$1,853,200	$6,810,000	$4,250,000	$295,000
4530	Sewer Impact Fee	0%	**$0**					
	Sub-Total Utility Fund	**60%**	**$15,504,600**	**$2,296,400**	**$1,853,200**	**$6,810,000**	**$4,250,000**	**$295,000**
		GRAND TOTAL--ALL FUNDS	**$25,992,700**	**$5,330,100**	**$6,280,600**	**$9,053,000**	**$4,639,000**	**$690,000**

Daytona Beach Shores Multi-Year Capital Item/Project Plan Detail

ID	FUND/Dept	Item/Project	5-Year Est. Expense	Planned FY 23/24	Planned FY 24/25	Planned FY 25/26	Planned FY 26/27	Planned FY 27/28
L 1	Legislative		**$0**	$0	$0	$0	$0	$0
E1	Executive	EMERGENCY OPERATIONS CENTER (EOC)	**$3,200,000**	$500,000	$2,500,000	$200,000		
F1	Finance		**$0**					
PS1	Public Safety	ADMINISTRATIVE VEHICLE	**$66,400**		$66,400			
PS2		CID VEHICLE	**$92,000**	$46,000	$46,000			
PS3		DRONE	**$30,000**	$30,000				
PS4		FARO EQUIPMENT	**$80,000**		$80,000			
PS5		MOBILE COMMAND UNIT	**$25,000**		$25,000			
PS6		PATROL CARS (5) @ $48320.00 each	**$1,430,800**	$365,800	$257,000	$264,000	$269,000	$275,000
PS7		RESCUE VEHICLE	**$48,000**		$48,000			
OG1	Other Gov't	BUSINESS CONTINUITY SOLUTION	**$104,200**	$104,200				
OG2		VIRTUAL HOST REPLACEMENT	**$20,000**		$20,000			
OG3		SWITCH NETWORK REPLACEMENTS	**$45,000**		$45,000			
OG4		ENTERPRISE STORAGE REPLACEMENT	**$28,000**			$28,000		
BC1	Bldg. & Codes	BUILDING INSPECTOR VEHICLE	**$55,000**	$55,000				
BC2		BUILDING OFFICIAL VEHICLE #166	**$55,000**	$55,000				
BC3		CODE ENFORCEMENT VEHICLE	**$35,000**	$35,000				
BC4		PERMIT MANAGEMENT SOFTWARE	**$80,000**	$80,000				
	Pub Wks 5410 (Admin)							
PW1	Pub Wks 5412 (Blgs.)	CH-2ND FLOOR CONDENSE UNITS	**$20,000**	$20,000				
PW2		CH-FLOOR TREATMENT PROJECT	**$60,000**	$60,000				
PW3		CH-HURRICANE SHUTTERS (FL 2/3)	**$100,000**		$100,000			
PW4		CH-SPALLING REPAIRS	**$70,000**		$70,000			
PW5		CC-PAINT 1ST FLOOR WALLS & STAIRS	**$20,000**		$20,000			
PW6		PS-FIRE BAY ATRIUM POLES	**$15,000**		$15,000			
PW7		PS-AC CONDENSERS FIRE BAY	**$20,000**	$20,000				
PW8		PS-CO2 SYSTEM	**$40,000**	$40,000				
PW9		PS-DOOR REPLACEMENT FIRE BAY/SALLY	**$15,000**	$15,000				
PW10		PS-FIRE BAY TRUSSES SANDBLAST	**$60,000**	$60,000				
PW11		PS-GARAGE REPLACEMENT	**$60,000**	$60,000				
PW12		PS-MONUMENT SIGN REPLACEMENT	**$50,000**	$50,000				
PW13		PW-BUILDING EXPANSION	**$2,250,000**		$750,000	$1,500,000		
PW14	Pub Wks 5413 (Streets)	A-1-A CROSSWALKS	**$172,900**	$172,900				
PW15		FLORIDA SHORES BLVD REPAVE	**$40,000**			$40,000		
PW16		KABOTA TRACTOR REPLACEMENT	**$40,000**		$40,000			
PW17		MESSAGE BOARD REPLACEMENT	**$30,000**		$30,000			
PW18		MISC. ROAD IMPROVEMENTS	**$35,300**	$35,300				
PW19		OCEANS WEST BLVD REPAVE	**$340,000**			$100,000	$120,000	$120,000
PW20		SAND BAG FILLER	**$15,000**		$15,000			
PW21		TENNIS GOLF CART	**$14,000**		$14,000			
PW22		VEHICLE REPLACEMENT 117	**$85,000**	$85,000				
PW23		VEHICLE 94 REPLACEMENT	**$30,000**		$30,000			
PR1	Parks & Rec	AC COMMUNITY CENTER RESTROOM	**$15,000**	$15,000				
PR2		AC PAVILLION RESTROOM	**$15,000**	$15,000				
PR3		BEACH ACCESS/SEAWALL REBUILD	**$1,080,000**	$1,080,000				
PR4		MCELROY PARK LIGHTS(BOCCE/PLAY)	**$20,000**	$20,000				
PR5		CHRISTMAS TREE	**$15,000**		$15,000			
PR6		TORO 48" MOWER	**$10,000**		$10,000			
PR7		MCELROY PARK EXERCISE EQUIPMENT	**$14,500**	$14,500				
PR8		PAVILION RENOVATION	**$45,000**		$45,000			
PR9		PLAYGROUND EQUIPMENT	**$150,000**		$50,000	$100,000		
PR10		TENNIS COURT ROLLER	**$22,000**		$11,000	$11,000		
CC1	Community Center	GENERATOR	**$125,000**		$125,000			
S1	Sewer Fund	200KW PORTABLE GENERATOR (GRANT)	**$300,000**		$150,000	$150,000		
S2		FORCE MAIN REPLACEMENT	**$4,600,000**	$1,600,000		$3,000,000		
S3		GATOR	**$25,000**	$25,000				
S4		MASTER REHABILITATION	**$4,500,000**		$500,000		$4,000,000	
S5		MASTER ROOF REPLACEMENT	**$24,000**		$24,000			
S6		MASTER STATION ODOR CONTROL	**$409,400**	$409,400				
S7		MOWER	**$12,000**	$12,000				
S8		SLIP LINING SEWER LINE	**$1,250,000**	$250,000	$250,000	$250,000	$250,000	$250,000
S9		STATION 3 ROOF REPLACEMENT	**$28,500**		$28,500			
S10		STATION 5 REHABILITATION	**$200,000**			$200,000		
S11		STATION 5 SPARE PUMP	**$210,000**		$100,000	$110,000		
S12		STATION 6,7,9,10 GENERATOR REPLACEME	**$475,000**		$375,000	$100,000		
S13		STATION RENOVATIONS	**$3,000,000**			$3,000,000		
S14		TELEMETRY	**$245,700**		$245,700			
S15		VEHICLE #107 REPLACEMENT	**$180,000**		$180,000			
S16		VEHICLE #161 REPLACEMENT	**$45,000**					$45,000
S17		Capital Offset to Depreciation Exp	**($15,504,600)**	($2,296,400)	($1,853,200)	($6,810,000)	($4,250,000)	($295,000)
		ANNUAL TOTAL	**$25,992,700**	**$5,330,100**	**$6,280,600**	**$9,053,000**	**$4,639,000**	**$690,000**

MINUTES
CITY COMMISSION MEETING
September 12, 2023
3000 Bellemead Drive, Daytona Beach Shores, FL 32118

1. CALL TO ORDER BY MAYOR

Present: Mayor Nancy Miller, Commissioner Mel Lindauer, Commissioner Chris Conomos, Commissioner Richard Bryan, Vice Mayor Michael Politis
Staff: City Manager Kurt Swartzlander, City Clerk Cheri Schwab, City Attorney Paul Waters, Community Services Director Stewart Cruz, Finance Director Lory Irwin, and Public Safety Director Michael Fowler.

2. ROLL CALL BY CITY CLERK

3. PRAYER

4. PLEDGE OF ALLEGIANCE

5. NEW BUSINESS (TRIM PROCESS ONLY):

A. **Resolution 2023-11 A RESOLUTION OF THE CITY OF DAYTONA BEACH SHORES, VOLUSIA COUNTY FLORIDA, ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR VOLUSIA COUNTY FOR FISCAL YEAR 2023-24; PROVIDING AN EFFECTIVE DATE.**

City Attorney Paul Waters read the resolution in its entirety with the adoption date amended to be September 26, 2023.
COMMISSIONER RICHARD BRYAN moved, seconded by COMMISSIONER MEL LINDAUER to Adopt Resolution 2023-11R as amended on first reading.
Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5 No = 0).
Yes: Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Mel Lindauer, Commissioner Chris Conomos, Mayor Nancy Miller

B. RESOLUTION 2023-12 TENTATIVE BUDGET ADOPTION FY 2023-2024

City Attorney Paul Waters read the resolution in its entirety with the adoption date amended to be September 26, 2023.
VICE MAYOR MICHAEL POLITIS moved, seconded by COMMISSIONER MEL LINDAUER to Adopt RESOLUTION 2023-12R as amended on first reading.
Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5 No = 0).
Yes: Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Mel Lindauer,

Commissioner Chris Conomos, Mayor Nancy Miller

6. CEREMONIAL ITEMS, PRESENTATIONS AND PUBLIC NOTICES:

7. APPROVAL OF MINUTES

A. City Commission Minutes August 22, 2023

COMMISSIONER MEL LINDAUER moved, seconded by COMMISSIONER CHRIS CONOMOS to Approve the City Commission Minutes of August 22, 2023.
Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5 No = 0).
Yes: Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Mel Lindauer, Commissioner Chris Conomos, Mayor Nancy Miller

B. City Commission Minutes August 29, 2023

VICE MAYOR MICHAEL POLITIS moved, seconded by COMMISSIONER MEL LINDAUER to Approve the City Commission Minutes of August 29, 2023.
Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5 No = 0).
Yes: Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Mel Lindauer, Commissioner Chris Conomos, Mayor Nancy Miller

8. CONSENT AGENDA:

A. Approval of Port Orange/South Daytona Chamber of Commerce Agreement

B. Architectural Services RFQ Selection & Authorization of City Manager to Execute Standard Continuing Services Contract

C. Structural Engineering Services RFQ Selection & Authorization of City Manager to Execute Standard Continuing Services Contract

D. Updated SWAT Mutual Aid Agreement

COMMISSIONER CHRIS CONOMOS moved, seconded by VICE MAYOR MICHAEL POLITIS to Approve the consent agenda items A through D.
Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5 No = 0).
Yes: Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Mel Lindauer, Commissioner Chris Conomos, Mayor Nancy Miller

E. Approval of Phase 1 of the Daytona Beach Shores Utility Equipment Box Artwork Program/FPL Customer Wrap Application For Extra Large Transformer Boxes)

Mayor Miller requested this item be pulled for discussion. Community Services Director Stewart Cruz explained that this was the first of three phases to wrap control panels/boxes along S. Atlantic Avenue. In this phase, the large FPL boxes would be wrapped using patterns supplied and approved by FPL. Staff has proposed three options of various greenery wraps. Phase two would include wrapping FDOT traffic signal boxes. As suggested at an earlier meeting, the city would call for artists from local schools. Mayor Miller would like to include the residents in voting on the artwork. Comm. Lindauer would like to include local adult artists, not just school children. This phase will be finalized at a later time. The third and final phase will wrap all other boxes as the budget allows. Director Cruz stated that there was $20,000 in the budget for the first phase and requested that the City Manager be given authorization to execute and submit the FPL Customer Wrap application.
COMMISSIONER RICHARD BRYAN moved, seconded by COMMISSIONER CHRIS CONOMOS to Approve consent agenda item E as recommended.
Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5 No = 0).
Yes: Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Mel Lindauer, Commissioner Chris Conomos, Mayor Nancy Miller

9. OLD BUSINESS:

A. Ordinance 2023-07: Comprehensive Plan Future Land Use Map amendment for recently annexed single-family residential property located at 3038 South Peninsula Drive

Attorney Waters read the ordinance by title only. City Planner Noel Eaton indicated that no information had changed since the first reading and staff recommended approval.
COMMISSIONER RICHARD BRYAN moved, seconded by COMMISSIONER MEL LINDAUER to Adopt Ordinance 2023-07 on second reading.
Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5 No = 0).
Yes: Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Mel Lindauer, Commissioner Chris Conomos, Mayor Nancy Miller

B. Ordinance 2023-08: Comprehensive Plan Future Land Use Map amendment for recently annexed single-family residential property located at 3040 South Peninsula Drive

Attorney Waters read the ordinance by title only. City Planner Noel Eaton indicated that no information had changed since the first reading and staff recommended approval.
COMMISSIONER MEL LINDAUER moved, seconded by COMMISSIONER CHRIS CONOMOS to Adopt Ordinance 2023-08 on second reading.
Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5 No = 0).
Yes: Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Mel Lindauer, Commissioner Chris Conomos, Mayor Nancy Miller

10. QUASI-JUDICIAL HEARING

A. Ordinance 2023-09: Rezoning application for recently annexed property located at 3038 South Peninsula Drive

Attorney Waters read the ordinance by title only. The City Clerk swore in all witnesses for the hearings. There were no audience comments on the hearing and there was no ex-parte communication by the City Commission. City Planner Noel Eaton stated there were no changes since the first reading.
COMMISSIONER RICHARD BRYAN moved, seconded by COMMISSIONER MEL LINDAUER to Adopt Ordinance 2023-09 on second reading.
Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5 No = 0).
Yes: Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Mel Lindauer, Commissioner Chris Conomos, Mayor Nancy Miller

B. Ordinance 2023-10: Rezoning application for recently annexed property located at 3040 South Peninsula Drive

Attorney Waters read the ordinance by title only. There were no audience comments on the hearing and there was no ex-parte communication by the City Commission other than a call to the Mayor regarding the traffic speed on S. Peninsula from the homeowner. City Planner Noel Eaton stated there were no changes since the first reading.
COMMISSIONER MEL LINDAUER moved, seconded by VICE MAYOR MICHAEL POLITIS to Adopt Ordinance 2023-10 on second reading.
Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5 No = 0).
Yes: Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Mel Lindauer, Commissioner Chris Conomos, Mayor Nancy Miller

11. NEW BUSINESS:

A. Emergency Ordinance 2023-11 Declaration of Emergency

Attorney Waters read the ordinance by title. City Manager Kurt Swartzlander explained that this item was an Emergency Ordinance that only required one reading. At the time the agenda was being compiled, it was unsure of the track Hurricane Lee would take and it was potentially aiming at the state of FL. If adopted, this would allow the City Manager to declare a local state of emergency. When the purchasing ordinance was passed last year, the provision was deleted from the city code. Comm. Conomos questioned paragraph 7 relating to the suspension of the sale, dispensing or transportation of alcoholic beverages, explosives and combustibles. He felt it would be illegal to do so. The remaining commission had no issue with deleting this paragraph.

COMMISSIONER RICHARD BRYAN moved, seconded by COMMISSIONER MEL LINDAUER to Adopt Emergency Ordinance 2023-11 on first reading with the deletion of Section 2 item 7.

Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5 No = 0).

Yes: Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Mel Lindauer, Commissioner Chris Conomos, Mayor Nancy Miller

B. Ordinance 2023-12 Declaration of Emergency

Attorney Waters read the ordinance by title. The same paragraph will be deleted from this permanent ordinance.

COMMISSIONER MEL LINDAUER moved, seconded by VICE MAYOR MICHAEL POLITIS to Approve Ordinance 2023-12 on first reading with the deletion of Section 2 paragraph 7.

Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5 No = 0).

Yes: Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Mel Lindauer, Commissioner Chris Conomos, Mayor Nancy Miller

C. Consideration of Lobbying Services RFQ responses

With direction from the City Commission, staff sent out an RFQ for lobbying services. There were 7 responses and the commissioners were tasked with individually ranking them. The City Manager provided a summary of the rankings that showed the top three firms were: Metz, Husband & Daughton, Pinpoint Results, and Pittman Law Group. After a brief discussion, the commission felt the top firm was Metz, Husband & Daughton. The city's lobbyist would be Doug Bell who grew up in Volusia County and was very familiar with the area. He is well respected and is established in Tallahassee.

VICE MAYOR MICHAEL POLITIS moved, seconded by COMMISSIONER RICHARD BRYAN to select the firm of Metz, Husband & Daughton and authorize the Mayor to execute a contract for Lobbying Services.

Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5 No = 0).

Yes: Commissioner Richard Bryan, Vice Mayor Michael Politis, Commissioner Mel Lindauer, Commissioner Chris Conomos, Mayor Nancy Miller

12. CITY ATTORNEY COMMENTS

Attorney Waters stated that he provided annual training on Sunshine Law, Public Records and Quasi-Judicial Hearings for the Planning & Zoning Board.

13. CITY MANAGER COMMENTS

City Manager Kurt Swartzlander explained to the commission that the last Christmas parade was held in 2021. Due to Covid and the hurricanes, there have been a few years the parade couldn't be held. Last year, there was a great turnout at the tree lighting and he would like to expand that celebration this year. He also advised that he took a tour of the beach yesterday with Chief Fowler and the Mayor. Many seawalls are done or close to being completed but there are still some properties who have done nothing.

14. COUNCIL COMMENTS:

Comm. Bryan encouraged any property owner who won't have permanent armoring from beach erosion, to obtain temporary armoring as soon as possible. He would assist in providing information on obtaining trap bags. Mayor Miller stated there were only 5 remaining non-conforming signs and they had received a notice from the code enforcement office. She reminded the residents that Coffee with the Mayor would resume tomorrow with guest speakers Sheriff Mike Chitwood and Emergency Mgt. Director Jim Judge. Mayor Miller noted that she was appointed to serve on the Municipal Administration committee for the FL League of Cities and Comm. Bryan was appointed to the Land and Econcomic Development committee. Vice Mayor Politis provided an update from a recent TPO meeting he attended.

15. AUDIENCE REMARKS/PUBLIC COMMENTS:

Kristen Johanson from the PO-SD Chamber of Commerce thanked the commission for renewing the lease on the office space. She provided an update on events happening in the next few weeks that included the leadership academy that employee Gwyn Herstein is enrolled in, a mini job fair and a member appreciation party. The board has hired a new employee who will work directly from the Shores office space.

16. ITEMS RECOMMENDED FOR THE NEXT AGENDA:

There were no additional items placed on the agenda.

17. ADJOURNMENT:

The meeting ended at 7:08 pm.

MAYOR **NANCY MILLER**	**CITY MANAGER** **KURT D. SWARTZLANDER**

ATTEST:

CITY CLERK, CHERI SCHWAB

CITY COMMISSION AGENDA MEMORANDUM
SEPTEMBER 26, 2023 AGENDA

TO: Honorable Mayor and Members of the City Commission
FROM:
PREPARED BY: Stewart Cruz, Community Services Director
SUBJECT: Community Services Software RFP Selection & Authorization of City Manager to Execute Contract

SYNOPSIS:

On May 12, 2023, the City posted a Request For Proposal (RFP) for a Community Services Software Solution (RFP-2023-02). The purpose of the RFP was to receive proposals from qualified firms for community services based software solutions that, at a minimum, will provide for building permitting and inspections, planning and zoning, code enforcement, fire prevention and licensing and business tax receipt services and applications. The solution is intended to leverage newer technology to support citizen service, mobile applications, and intuitive back office management. The system will provide a central portal through which all stakeholders (internal and external) will access status information of past and present permit and inspection actions. The RFP includes the purchase, installation, migration of data, integration, training, project management and implementation of the system.

The City received five (5) submissions. The RFP selection committee met on September 5, 2023, to evaluate the submissions and provided its recommendation to the City Manager (attached). The City manager has approved the committee's recommendation which is now subject to City Commission consideration and approval. If approved, the recommended firm will be engaged through the attached contract and the full implementation of the solution will be completed within 6-8 months of the contract date.

FISCAL IMPACT STATEMENT:

No fiscal impact for the current year. This item has been budgeted for in the 2023-24 budget.

BACKGROUND:

LEGAL REVIEW:

RECOMMENDATION:

1) Approval of CivicPlus as the community services software solution vendor.
2) Approval of the CivicPlus contract.
3) Approval to authorize the City Manager to execute the CivicPlus contract.

SUGGESTED MOTION:

1) Approval of CivicPlus as the community services software solution vendor.
2) Approval of the CivicPlus contract.
3) Approval to authorize the City Manager to execute the CivicPlus contract.

ATTACHMENT:
1. Community Services Software Solution Vendor Selection_RFP
2. CivicPlus Community Services Software Solution SOW Contract

Vendor Selection Findings/Recommendation
FOR
Community Services Software Solution

RFP NO. 2023-02

August 18th, 2023

Table of Contents

Project **Objective**

The objective of the project is to select the preferred vendor that can meet the requirements as specifically identified in the FRP as summarized below:

- Reduce manual processes and increase productivity
- Improve integration between applications and other systems
- Take advantage of newer technology
- Implement automated solutions where there may be manual processes in place
- Delivery of a customer portal to service the City's residents and businesses

The selector vendor's software must provide the following functionality:

- Permitting and Inspection
- Code Enforcement
- Planning/Zoning
- Licensing/Business Tax Receipts
- Fire Prevention Module

Evaluation Criteria

The RFP was created to identify those suppliers with the interest, capability, and financial strength to provide the City of Daytona Beach Shores with a Community Services Software Solution described in the included Scope of Work. Submissions were evaluated based on the capability of the vendor to meet the following criteria:

- The overall capability to provide the required software features and functionality.
- The total costs of the solution over a ten-year period, including direct and indirect costs.
- The Vendor's performance record to date in meeting the requirements of their existing customers, including the availability of users similar to the City to allow reference investigation.
- The expandability of the proposed solution, including the ease of upgrading the proposed solution by adding components to accommodate future needs.
- Adherence to the requested Information specifications, thoroughness of the Proposal, as well as the overall format of the presentation.
- The financial stability, longevity, and strength of the Vendor.
- Corporate direction (potential organizational/industry restructurings, mergers, acquisitions, etc.).
- Future technology direction (major changes in architecture, database, platforms, languages, etc.).
- The internal controls provided within the solution which prevent unauthorized access to data and provide adequate audit trails
- The capability to perform required conversions of existing data files
- The seamless integration of the various system modules and ability to meet the interface/integration requirements noted in this RFP.

- Ease and intuitive use of software interface (for both internal staff and Web customers).
- Availability and ease of use of mobile and online applications.

Evaluation Team

The following team members participated in the selection process and have scored each of the 4 vendors selected for evaluation.

- Steve Edmunds-Building
- Gwyn Herstein-Code Enforcement
- Noel Eaton-Planning & Zoning
- Cindy Robinson-Fire Prevention
- Chris Wolfla-Information Technology
- Norman Medders-Fire Prevention

Cheryl Thibault was also a participating member but was not asked to score the vendors. Her input was provided to members of the evaluation team throughout the process.

Vendors that submitted responses to the RFP

Out of the five vendors listed below, only four were selected for evaluation. KCI Technologies was not evaluated as the team felt that it was not a solution that was not the right fit for our City.

- Tyler Technologies
- CivicPlus
- Camino
- Citizenserve
- KCI Technologies

Vendor Scoring and Selection

The evaluation process involved several meetings with the team and a product demonstration by each vendor. The team met formally and informally throughout the process to discuss the strength and weaknesses of each vendor. Each team member was asked to complete the Software Rating Form for all vendors. The detailed results of these ratings are located in appendix A.

The following is a summary of the vendor scoring:

Vendor	Scorer	Score	Overall Score
RFP1 - Camino	Steve	80	**71**
	Cindy	71	
	Noel	67	
	Gwyn	74	
	RJ	65	
	Chris	70	
RFP2 - CivicPlus	Steve	85	**86**
	Cindy	82	
	Noel	92	
	Gwyn	86	
	RJ	85	
	Chris	88	
RFP3 - TylerTech	Steve	70	**78**
	Cindy	77	
	Noel	86	
	Gwyn	81	
	RJ	87	
	Chris	68	
RFP4 - Citizenserve	Steve	82	**84**
	Cindy	79	
	Noel	88	
	Gwyn	80	
	RJ	98	
	Chris	76	

Cost Analysis

Below you will find the estimated 10-year TCO for the vendors that responded to the RFP.

Community Services/Fire Safety Computer Software

Cost Report by Program

Created August 4, 2023

Product Name:	Demo Date:	1st Year Cost: (includes implementation)	2nd Year Cost:	10-Year Projected Total Cost
Camino	6/22	$49,000	$20,000 Will not increase years 3-5	**$229,000** This cost reflects no increase in years 6-10, not guaranteed
CivicPlus	6/27	$50,000	$26,250 Can increase up to 5% per year	**$286,250 - $339,449** Lowest cost reflects no increase, years 3-10 Highest cost reflects full allowable increase being realized, years 3-10
Energov (Tyler)	6/28	$149,599	$59,636 Will not increase years 3 & 4	**$686,323** This cost reflects no increase in years 5-10, not guaranteed
Citizenserve	6/30	$105,700	$25,000	**$330,700** This cost reflects no increase in years 3-10, not guaranteed
Cityworks (KCI)	Not scheduled at this time	$303,680	$50,900 Will not increase years 3-10	**$761,780**

Conclusion and recommendation

The evaluation team looked diligently into both the CivicPlus and Citizenserve solutions with the final decision being made in CivicPlus' favor. The team felt that while Citizenserve met our requirements, there were some concerns over flexibility and customizations.

CivicPlus differentiators

- Proven customer service
- Intuitive User Interface (UI)
- Proprietary affiliation with ICC codes
- Integrations with UCC (up to 20 total)
- Integration with Bluebeam
- Integration with Authorize.net payment gateway
- Aesthetics and functionality of public facing portal
    - Consistent look and feel for website
- GIS Integration
- Extensive form customizations
- Unlimited internal and public users
- Unlimited data storage
- Mobile inspection capability with offline feature
- Future solution for SeeClickFix – 311 Citizen request

Appendix A – Software Rating Forms

Community Services/Fire Prevention
Software Rating Form
2023

Criteria	Max Points	RFP 1 6/22	RFP 2 6/27	RFP 3 6/28	RFP 4 6/30
Permitting Workflow	15	12	13	11	13
Fire Prevention Workflow	10	8	9	7	8
Planning Workflow	10	8	9	7	8
Code Enforcement Workflow	5	4	4	3	4
Licensing Workflow	5	4	4	3	4
Permit Inspections	5	4	5	3	4
Fire Prevention Inspections	10	8	8	6	8
Plan Review Integration	10	8	10	10	8
GIS/Future Expansion Possibilities	10	8	10	10	8
IT Efficiency – Ease of Implementation	10	8	7	6	9
IT Efficiency – Ease of Administration	10	8	7	5	9
Citizen Experience, simple to navigate, intuitive	15	12	12	10	12
Contractor Experience	10	8	8	7	8
Total Points	Max 125	100	106	88	103
Total Points / 125	%	80	85	70	82

Ratings submitted by: Steve Edmunds

Community Services/Fire Prevention
Software Rating Form
2023

Criteria	Max Points	RFP 1 6/22	RFP 2 6/27	RFP 3 6/28	RFP 4 6/30
Permitting Workflow	15	14	13	13	13
Fire Prevention Workflow	10	1	8	8	7
Planning Workflow	10	8	8	8	7
Code Enforcement Workflow	5	4	5	4	4
Licensing Workflow	5	4	4	4	4
Permit Inspections	5	4	5	4	4
Fire Prevention Inspections	10	1	8	7	7
Plan Review Integration	10	8	8	7	7
GIS/Future Expansion Possibilities	10	7	8	8	7
IT Efficiency – Ease of Implementation	10	8	7	6	9
IT Efficiency – Ease of Administration	10	8	7	5	9
Citizen Experience, simple to navigate, intuitive	15	14	14	14	14
Contractor Experience	10	8	8	8	7
Total Points	Max 125	89	103	96	99
Total Points / 125	%	71	82	77	79

Ratings submitted by: Cindy Robinson

Community Services/Fire Prevention
Software Rating Form
2023

Criteria	Max Points	RFP 1 6/22	RFP 2 6/27	RFP 3 6/28	RFP 4 6/30
Permitting Workflow	15	10	15	14	13
Fire Prevention Workflow	10	0	8	8	10
Planning Workflow	10	6	10	10	8
Code Enforcement Workflow	5	0	4	4	3
Licensing Workflow	5	2	5	5	5
Permit Inspections	5	4	5	5	5
Fire Prevention Inspections	10	0	8	7	9
Plan Review Integration	10	8	10	9	9
GIS/Future Expansion Possibilities	10	8	10	10	9
IT Efficiency – Ease of Implementation	10	8	7	5	9
IT Efficiency – Ease of Administration	10	8	8	7	9
Citizen Experience, simple to navigate, intuitive	15	12	15	14	13
Contractor Experience	10	8	10	10	8
Total Points	Max 125	74	115	108	110
Total Points / 125	%	67%	92%	86%	88%

Ratings submitted by: Noel Eaton
Noel Eaton

Community Services/Fire Prevention
Software Rating Form
2023

Criteria	Max Points	RFP 1 6/22	RFP 2 6/27	RFP 3 6/28	RFP 4 6/30
Permitting Workflow	15	13	13	14	13
Fire Prevention Workflow	10	8	9	6	8
Planning Workflow	10	8	9	10	8
Code Enforcement Workflow	5	4	4	3	3
Licensing Workflow	5	4	5	4	3
Permit Inspections	5	4	5	4	3
Fire Prevention Inspections	10	8	9	7	7
Plan Review Integration	10	9	9	9	8
GIS/Future Expansion Possibilities	10	9	10	10	9
IT Efficiency – Ease of Implementation	10	8	7	6	9
IT Efficiency – Ease of Administration	10	8	7	5	9
Citizen Experience, simple to navigate, intuitive	15	0 no portal	12	14	12
Contractor Experience	10	9	8	9	8
Total Points	Max 125	92	107	101	100
Total Points / 125	%	74 %	86 %	81 %	80 %

Ratings submitted by: Greg Herstein

Community Services/Fire Prevention
Software Rating Form
2023

Criteria	Max Points	RFP 1 6/22	RFP 2 6/27	RFP 3 6/28	RFP 4 6/30
Permitting Workflow	15	15	15	15	15
Fire Prevention Workflow	10	0	8	8	10
Planning Workflow	10	10	10	10	10
Code Enforcement Workflow	5	5	5	5	5
Licensing Workflow	5	5	5	5	5
Permit Inspections	5	5	4	4	5
Fire Prevention Inspections	10	0	8	7	10
Plan Review Integration	10	7	8	8	10
GIS/Future Expansion Possibilities	10	8	10	10	10
IT Efficiency – Ease of Implementation	10	8	7	6	9
IT Efficiency – Ease of Administration	10	8	7	5	9
Reference Check*, list jurisdiction and position:	5	2	5	5	5
Citizen Experience, simple to navigate, intuitive	15	7	15	15	15
Contractor Experience	10	5	10	10	10
Total Points	Max 130	85	117	113	128
Total Points / 130	%	65%	90%	87%	98%

* References obtained from a software user working in a similar position to rating provider.

Ratings submitted by: Norman Medders

Community Services/Fire Prevention
Software Rating Form
2023

Criteria	Max Points	CAMINO RFP 1 6/22	CIVIC RFP 2 6/27	TYLER RFP 3 6/28	CITIZENSERVE RFP 4 6/30
Permitting Workflow	15	12	12	11	12
Fire Prevention Workflow	10	5	7	6	8
Planning Workflow	10	6	6	5	6
Code Enforcement Workflow	5	4	4	4	5
Licensing Workflow	5	5	5	5	5
Permit Inspections	5	5	5	5	5
Fire Prevention Inspections	10	5	7	8	8
Plan Review Integration	10	5	9	7	8
GIS/Future Expansion Possibilities	10	8	10	8	8
IT Efficiency – Ease of Implementation	10	8	9	6	8
IT Efficiency – Ease of Administration	10	8	9	5	9
Citizen Experience, simple to navigate, intuitive	15	10	9	8	8
Contractor Experience	10	7	9	7	8
Total Points	Max 125	88	101	85	95
Total Points / 125	%	70	81	68	76

Ratings submitted by: Chris WOLFLA

Cruz, Stewart

From: Becky Vose <bvose@voselaw.com>
Sent: Thursday, August 31, 2023 3:23 PM
To: Cruz, Stewart
Cc: Paul Waters
Subject: Re: Contract Needed for New Permitting Software

Hi Stewart! I have reviewed the document as well as the Master Terms that are on their website. It is approved by legal. Thanks! Becky

Gretchen R. H. ("Becky") Vose, Esq.
Vose Law Firm LLP
324 W. Morse Boulevard
Winter Park, Florida 32789
Phone: 407-645-3735 ext. 15
Cell: 407-448-0111 - Preferred contact number
Fax: 407-628-5670
email: bvose@voselaw.com
web: www.voselaw.com
Toll-Free: 866-789-VOSE
London, UK: +44 (0)20 3355 1473
COUNSEL TO EXTRAORDINARY GOVERNMENTS & LEADERS SINCE 1973; LOCAL GOVERNMENT REPRESENTATION

On Thu, Aug 31, 2023 at 1:49 PM Cruz, Stewart <SCruz@cityofdbs.org> wrote:

> Hi Becky, please find attached what was provided to the city. Please advise.
>
> Stewart Cruz, AICP | Community Services Director
>
> City of Daytona Beach Shores
>
> 2990 S. Atlantic Avenue
>
> Daytona Beach Shores, FL 32118
>
> Tel. 386-763-5361
>
> Website: www.dbshores.org

CivicPlus
302 South 4th St. Suite 500
Manhattan, KS 66502
US

Statement of Work

Quote #:	Q-42928-1
Date:	5/15/2023 5:13 PM
Expires On:	9/30/2023

Client:
DAYTONA BEACH SHORES, FLORIDA

Bill To:
DAYTONA BEACH SHORES, FLORIDA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
SteviAnn Matijevic		steviann.matijevic@civicplus.com		Net 30

Modules

QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE	TOTAL
1.00	CivicGov Core Setup	CivicGov Core Setup	One-time	USD 0.00
1.00	CivicGov Business Licensing Annual	CivicGov Business Licensing Annual	Renewable	USD 4,000.00
1.00	CivicGov Business Licensing Setup	CivicGov Business Licensing Setup	One-time	USD 2,000.00
1.00	CivicGov Fire & Safety Inspections Annual	CivicGov Fire & Safety Inspections Annual	Renewable	USD 4,000.00
1.00	CivicGov Fire & Safety Inspections Setup	CivicGov Fire & Safety Inspections Setup	One-time	USD 2,000.00
1.00	CivicGov Code Enforcement Annual	CivicGov Code Enforcement Annual	Renewable	USD 4,000.00
1.00	CivicGov Code Enforcement Setup	CivicGov Code Enforcement Setup	One-time	USD 2,000.00
1.00	CivicGov Planning & Zoning Annual	CivicGov Planning & Zoning Annual	Renewable	USD 4,000.00
1.00	CivicGov Planning & Zoning Setup	CivicGov Planning & Zoning Setup	One-time	USD 2,000.00
1.00	CivicGov Permitting Annual	CivicGov Permitting Annual	Renewable	USD 4,000.00
1.00	CivicGov Permitting Setup	CivicGov Permitting Setup	One-time	USD 2,000.00

Features

QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE	TOTAL
1.00	CivicGov Pay Annual Fee - Forte	CivicGov Pay - Forte	Renewable	USD 500.00
1.00	CivicGov Pay Setup Fee - Forte	CivicGov Pay Setup Fee - Forte	One-time	USD 500.00
1.00	CivicGov Premium GIS (ESRI) Mapping Integration Annual	CivicGov Premium GIS (ESRI) Mapping Integration Annual	Renewable	USD 1,000.00
1.00	CivicGov Premium GIS (ESRI) Mapping Integration Setup	CivicGov Premium GIS (ESRI) Mapping Integration Setup	One-time	USD 1,000.00
1.00	CivicGov Digital Plan Review Integration Annual	CivicGov Digital Plan Review Integration Annual	Renewable	USD 1,000.00
1.00	CivicGov Digital Plan Review Integration Setup	CivicGov Digital Plan Review Integration Setup	One-time	USD 500.00
1.00	CivicGov Mobile App (Offline Inspections) Annual	CivicGov Mobile App (Offline Inspections) Annual	Renewable	USD 1,000.00
1.00	CivicGov Mobile App (Offline Inspections) Setup	CivicGov Mobile App (Offline Inspections) Setup	One-time	USD 500.00
1.00	CivicGov ICC Code Integration Annual	20 Titles and Unlimited Users Annual	Renewable	USD 2,000.00
1.00	CivicGov ICC Code Integration Setup	20 Titles and Unlimited Users Setup	One-time	USD 500.00
1.00	CivicGov Integration with Municode Online Codes for code enforcement, permitting, and inspections Annual	CivicGov Integration with Municode Online Codes for code enforcement, permitting, and inspections	Renewable	USD 0.00
1.00	CivicGov Year 1 Annual Fee Discount	CivicGov Year 1 Annual Fee Discount	Renewable	USD -500.00

CivicPlus Product Connectors

QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE	TOTAL
1.00	CivicGov Integration with Municode Online Codes for code enforcement, permitting, and inspections Annual	CivicGov Integration with Municode Online Codes for code enforcement, permitting, and inspections	Renewable	USD 0.00

Data Import from .csv files

QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE	TOTAL
1.00	CivicGov Additional Data Import	CivicGov Additional Data Import - Fire Equipment	One-time	USD 2,000.00
1.00	CivicGov Additional Data Import - Permitting	CivicGov Additional Data Import - Permitting	One-time	USD 2,000.00
1.00	CivicGov Additional Data Import - Planning & Zoning	CivicGov Additional Data Import - Planning & Zoning	One-time	USD 2,000.00
1.00	CivicGov Additional Data Import - Code Enforcement	CivicGov Additional Data Import - Code Enforcement	One-time	USD 2,000.00
1.00	CivicGov Additional Data Import - Business Licensing	CivicGov Additional Data Import - Business Licensing	One-time	USD 2,000.00
1.00	CivicGov Additional Data Import - Fire & Safety Inspections	CivicGov Additional Data Import - Fire & Safety Inspections	One-time	USD 2,000.00

Total Investment - Initial Term	USD 50,000.00
Annual Recurring Services - Year 2	USD 26,775.00

Initial Term & Renewal Date	12 Months
Initial Term Invoice Schedule	50% invoiced on signature date and 50% invoiced 6 months from signature date or completion of implementation, if earlier

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Renewal Invoice Schedule	Annually on date of signing
Annual Uplift	5% starting in Year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at https://www.civicplus.help/hc/en-us/p/legal-stuff (collectively, the "Binding Terms"), By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Acceptance

The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

Authorized Client Signature	CivicPlus
By:	By:
Name:	Name:
Title:	Title:
Date:	Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

CITY COMMISSION AGENDA MEMORANDUM
SEPTEMBER 26, 2023 AGENDA

TO: Honorable Mayor and Members of the City Commission
FROM:
PREPARED BY: Joanne Sweeney, Admin Asst
SUBJECT: Public Safety August monthly report

SYNOPSIS:

FISCAL IMPACT STATEMENT:

BACKGROUND:

LEGAL REVIEW:

RECOMMENDATION:

SUGGESTED MOTION:

ATTACHMENT: 1. August monthly report

CITY OF DAYTONA BEACH SHORES
DEPARTMENT OF PUBLIC SAFETY
3050 South Atlantic Avenue
Daytona Beach Shores, Florida 32118
Office of Director of Public Safety
Office 386-763-5333 Fax 386-763-5341

MONTHLY REPORT FOR AUGUST 2023

	Aug-23	*23/YTD*	*Aug-22*	*22/YTD*
Police Related Calls	1,754	14,835	2,337	16,160
Fire Related Calls	50	547	30	244
Rescue Related Calls	69	481	105	861
Fire Related Alarms Sounding	23	158	25	229
Traffic Citations	122	1,419	167	2,026
Written Warnings	45	218	27	369
Building Inspections	74	263	67	270
Arrests: Adults	23	243	45	281
Juveniles	0	4	0	7
City Ordinance Charges	0	3	1	2
Florida State Statute Charges	31	411	74	467
Accidents: Total	17	126	18	179
Street/Highway	13	90	8	92
Parking Lot	4	43	10	87

Michael Fowler, Public Safety Director

09.15.23

POLICE CALLS TOTALS BY TYPE (NO CIVIL)

DB SHORES POLICE

DATES: 2023-08-01 through 2023-08-31

LOCATION: ALL | ZONE: ALL | RD: ALL

DESCRIPTION	SIGNAL	TOTAL CALLS	% OF ALL CALLS	DAILY AVG
MISCELLANEOUS LE CALL	MISC	331	18.87 %	10.68
TRAFFIC STOP	TS	267	15.22 %	8.61
EXTRA PATROL	EP	252	14.37 %	8.13
PROPERTY CHECK	PRC	226	12.88 %	7.29
DIRECTED PATROL REQUEST	DPR	91	5.19 %	2.94
SUSP PERSON	SPER	53	3.02 %	1.71
TELEPHONE HANDLE	THC	46	2.62 %	1.48
MEDICAL EMERGENCY	MED1	32	1.82 %	1.03
SUSP VEHICLE	SVEH	32	1.82 %	1.03
SUSP INCIDENT	SINC	26	1.48 %	0.84
SUSPECT STOP	SS	22	1.25 %	0.71
FIRE ALARM	ALARMF	20	1.14 %	0.65
WALKUP	WALKUP	17	0.97 %	0.55
DISTURBANCE	DIST	14	0.80 %	0.45
SCHOOL ZONE	SZ	12	0.68 %	0.39
WARRANT	WAR	12	0.68 %	0.39
ZONE ACCOUNTABILITY PATR	ZAP	12	0.68 %	0.39
ANIMAL COMPLAINT	AC	11	0.63 %	0.35
RADAR	RADAR	11	0.63 %	0.35
TEST LE CALL	TEST	11	0.63 %	0.35
TRESPASSERS	TRES	11	0.63 %	0.35
FALL- NON EMERGENCY	TRAU3	10	0.57 %	0.32
BLS - MED/TRAUMA	BLS3	9	0.51 %	0.29
FLAG DOWN	FLAG	9	0.51 %	0.29
RECKLESS DRIVER	RD	9	0.51 %	0.29
TOWED VEHICLE	TOW	9	0.51 %	0.29
HIT&RUN MVA	MVHR	8	0.46 %	0.26
INFORMATION GIVEN	INFO	8	0.46 %	0.26
INVESTIGATION	INV	8	0.46 %	0.26
MVA	MV	8	0.46 %	0.26
WALK & TALK	WT	8	0.46 %	0.26
WELL BEING CHECK	WBC	8	0.46 %	0.26
ASSAULT/BATTERY	ABAT	7	0.40 %	0.23
DISABLED VEHICLE	DAV	7	0.40 %	0.23
NARCOTICS	NARC	7	0.40 %	0.23
UNCONSCIOUS	UNC	7	0.40 %	0.23
ELEVATOR CALL	ELEV	6	0.34 %	0.19
REPOSSESSED VEH	REPO	5	0.29 %	0.16
SUICIDAL PERSON	SP	5	0.29 %	0.16
THEFT	THEFT	5	0.29 %	0.16
BURGLARY ALARM	ALARM	4	0.23 %	0.13
DEAD PERSON	DEAD	4	0.23 %	0.13
ILLEGAL PARKING	PARK	4	0.23 %	0.13
911 CK/OPEN LINE	911CK	3	0.17 %	0.10
CITY ORDINANCE VIOLATION	COV	3	0.17 %	0.10
FIGHT	FIGHT	3	0.17 %	0.10

POLICE CALLS TOTALS BY TYPE (NO CIVIL)

DB SHORES POLICE

DATES: 2023-08-01 through 2023-08-31

LOCATION: ALL | ZONE: ALL | RD: ALL

DESCRIPTION	SIGNAL	TOTAL CALLS	% OF ALL CALLS	DAILY AVG
FRAUD	FRAUD	3	0.17 %	0.10
SEX OFFENSE	SO	3	0.17 %	0.10
STROKE / CVA	CVA	3	0.17 %	0.10
TRAUMA EMERGENCY	TRAU1	3	0.17 %	0.10
VANDALISM	VAND	3	0.17 %	0.10
BOLO	BOLO1	2	0.11 %	0.06
BURG/JUST OCCD	BURGJO	2	0.11 %	0.06
BURGLARY	BURG	2	0.11 %	0.06
CAR BREAK	CB1	2	0.11 %	0.06
CIVIL COMPLAINT	CIVIL	2	0.11 %	0.06
DANGEROUS COND FD	DCFD	2	0.11 %	0.06
DRUNK DRIVER	DUI	2	0.11 %	0.06
ESCORT	ESCORT	2	0.11 %	0.06
FOUND PROPERTY	PROPF	2	0.11 %	0.06
LOST PROPERTY	PROPL	2	0.11 %	0.06
MEDICAL UNKNOWN	ALARMM	2	0.11 %	0.06
MVA MAJOR	MVMI	2	0.11 %	0.06
MVA W/ INJURIES	MVI	2	0.11 %	0.06
NOISE	NOISE	2	0.11 %	0.06
ROAD OBSTRUCTION	RDOB	2	0.11 %	0.06
SHOPLIFTING	SHOP	2	0.11 %	0.06
SPECIAL DETAIL	SDL	2	0.11 %	0.06
TRAUMA CRITICAL	TRAUE	2	0.11 %	0.06
911 CK/OPN LINE/MED HAZ	911MED	1	0.06 %	0.03
ABANDONED VEH	AV	1	0.06 %	0.03
ALZHEIMERS	ALZ	1	0.06 %	0.03
ASSIST	ASST	1	0.06 %	0.03
ASSIST AGENCY	ASSIST	1	0.06 %	0.03
ATT TO CONTACT	ATC	1	0.06 %	0.03
BAKER TRANSPORT	BT	1	0.06 %	0.03
CARDIAC ARREST	CPR	1	0.06 %	0.03
DOMESTIC DISTURBANCE	DV	1	0.06 %	0.03
DRONE	DRONE	1	0.06 %	0.03
DRUNK PERSON	IP	1	0.06 %	0.03
FAILURE TO PAY	FTP	1	0.06 %	0.03
FIRE OUT	FOUT	1	0.06 %	0.03
FIREWORKS	FIREWK	1	0.06 %	0.03
FIRST AID CALL	FAID	1	0.06 %	0.03
FLEEING DRIVER	FLEE	1	0.06 %	0.03
GENERAL MEDICAL NON EMER	GENMED	1	0.06 %	0.03
HAZ COND/MAJOR INC	HZMMI	1	0.06 %	0.03
MEDICAL NON-EMERG	MED2	1	0.06 %	0.03
MENTALLY ILL PER	MIP	1	0.06 %	0.03
MISSING PERSON	MP	1	0.06 %	0.03
MISSING PERSON RECOVERED	MPR	1	0.06 %	0.03
PANIC ALARM	ALARMP	1	0.06 %	0.03

POLICE CALLS TOTALS BY TYPE (NO CIVIL)

DB SHORES POLICE

DATES: 2023-08-01 through 2023-08-31

LOCATION: ALL | ZONE: ALL | RD: ALL

DESCRIPTION	SIGNAL	TOTAL CALLS	% OF ALL CALLS	DAILY AVG
SHOOTING	SHOOT	1	0.06 %	0.03
SICK PERSON FLAG DOWN	FLAGE	1	0.06 %	0.03
SMOKE IN STR COMM/HIRISE	SMISCH	1	0.06 %	0.03
STOLEN VEHICLE	SV	1	0.06 %	0.03
STRUCTURE FIRE	SF	1	0.06 %	0.03
SUSPICIOUS VEHICLE	SVEH1	1	0.06 %	0.03
TRAFFIC LITE OUT	TLO	1	0.06 %	0.03
	TOTAL CALLS:	**1,754**	**100.00%**	**56.58**

NOTE: CAD-generated statistical reports are compiled from a live database of calls for service; this live database requires frequent call updating to ensure real time data is correct and maintained. When compiling and comparing statistics over time, minor discrepancies are inherent and should be expected. For final report information on crime, Uniformed Crime Reporting (UCR) statistics should be utilized.

DAYTONA BEACH SHORES DEPARTMENT OF PUBLIC SAFETY

AUGUST 2023 STATISTICS

FIRE CALLS	CURRENT MONTH	YEAR TO DATE	PRIOR YEAR
STRUCTURE FIRES	1	8	3
HAZARDOUS CONDITIONS	2	86	32
VEHICLE FIRES	0	1	0
BOAT FIRES	0	0	0
OTHER FIRES NOT LISTED	2	23	12
VEHICLE CRASHES W/ENGINE RESPONSE	0	19	5
SERVICE CALLS	34	507	122
FIRE ALARMS	23	293	116
CANCELLED EN ROUTE	11	209	55
TOTALS	73	1146	345

CURRENT MONTH ESTIMATED FIRE DAMAGES

CITY:	$0
COUNTY:	$0
MUTUAL AID:	$0

INSPECTIONS	CURRENT MONTH		YEAR TO DATE		PRIOR YEAR	
	INITIAL	FOLLOW-UP	INITIAL	FOLLOW-UP	INITIAL	FOLLOW-UP
HIGH RISE	4	3	62	51	27	27
HOTEL/MOTEL	3	6	55	47	24	17
ASSEMBLY	0	0	1	2	1	2
MERCANTILE	1	1	39	14	28	7
RESTAURANT	5	2	29	16	17	7
BUSINESS	9	4	110	26	64	7
OTHER	23	1	212	45	33	1
CONSTRUCTION	3	0	39	8	23	7
OCCUPATIONAL LICENSES	0	0	0	0	0	0
APARTMENTS/CONDO	6	3	50	29	31	4
TOTALS	54	20	597	238	248	79

PLANS EXAMINATION HOURS: 0 HRS

DAYTONA BEACH SHORES DEPARTMENT OF PUBLIC SAFETY

AUGUST 2023 STATISTICS

EMS CALLS	CURRENT MONTH	YEAR TO DATE	PRIOR YEAR
ALS CALLS	41	532	294
BLS CALLS	28	576	304
TOTALS	69	1108	598

Daytona Beach Shores Department of Public Safety
Office of Director Michael Fowler
3050 S. Atlantic Ave.
Daytona Beach Shores, FL 32118
Office 386-763-5333

TRAINING SEMINARS ATTENDED

Month of August 2023

Kathryn Gotz	*ongoing*	*Blue Card Training* *Online*
RJ Medders	*8/1-8/2*	*G-400 Incident Command* *Orlando*
Bill Phillips	*8/2-4*	*Orange County SO* *Orlando*
Enrique Rosario *Jack Ransom*	*8/17*	*Glock Armorer* *DBPD*
Jacob Smith *Timothy Meineke*	*8/17-18*	*Breath Test Operator* *DSC*

Daytona Beach Shores Department of Public Safety
Office of Director Michael Fowler
3050 S. Atlantic Ave.
Daytona Beach Shores, FL 32118
Office 386-763-5333

MONTHLY REPORT FOR AUGUST 2023

Vehicle Maintenance Division: 2 Positions Assigned: Conducted routine, scheduled maintenance checks and repairs on all city vehicles (includes oil changes and tire exchanges). Additional items were:

Replace battery	**veh #159**
Replace brakes & lights	**veh #142**
Replace battery & brake pads	**veh #117**
Replace battery & cables	**Golf cart**
Replace brake pads & caliper	**veh #108**
Replace sway bar links	**veh #108**
Replace wiper blades	**veh #171**
Replace wiper blades & battery	**veh #167**
Replace wiper blades	**veh #162**
Replace wiper blades	**veh #165**

CITY COMMISSION AGENDA MEMORANDUM
SEPTEMBER 26, 2023 AGENDA

TO: Honorable Mayor and Members of the City Commission
FROM:
PREPARED BY: Stewart Cruz, Community Services Director
SUBJECT: Community Services Department Monthly Report - August 2023

SYNOPSIS:

FISCAL IMPACT STATEMENT:

BACKGROUND:

LEGAL REVIEW:

RECOMMENDATION:

SUGGESTED MOTION:

ATTACHMENT:
1. CSD Public Works & Sewer Divisions Montly Report -August 2023
2. CSD Planning & Building Divisions Montly Report -August 2023

PUBLIC WORKS & SEWER DIVISIONS MONTHLY REPORT - AUGUST 2023

FACILITIES MAINTENANCE DIVISION:

This division currently two full time positions.

Normal monthly duties:

This division is responsible for the upkeep and maintenance of city buildings. The facilities staff assesses problems reported with the buildings and repairs as needed within the staff's capabilities. The facilities staff has an HVAC certification therefore certain related repairs can be performed inhouse. Among other things, Staff pressure wash buildings, clean window exteriors, paint, lubricate the locks, deliver water jugs and perform any other general maintenance needed with the city buildings and city owned properties. Tasks outside the expertise of the staff are contracted to third party specialists.

Additionally, this month:

- City Hall: Continued work on third floor office changes, lubricated all the doors, changed out lights in the finance office, worked for several days on 1st floor and 2nd floor AC problems.
- Public Safety: Pressure washed around the building, worked with gutter replacement and roofing contractors, continued with AC repairs this month due to the extreme heat.
- Community Center: Worked with the gutter installation contractor, change out the transducer for the AC.

PARKS / STREETS DIVISION:

This division typically has eleven maintenance positions, one electrician position and one position that routinely assists the electrician.

Currently this division has ten maintenance positions. The electrician and two Maintenance Worker positions are currently vacant. for approximately three months and two months, respectively. Ryan Lamberson, the Maintenance Worker IV who has been with the City for 10 years, is currently the interim supervisor and doing a great job.

Normal monthly duties:

This division performs maintenance, upkeep and general appearance of all the City parks, streets, sidewalks and medians daily, including, but not limited to, mowing, changing out lights, restocking supplies, replacing plants as needed, replacing or repairing street signs, checking and clearing storm drains, as well as any other related issue that may arise in the City. Per the City-County Park Maintenance Agreement, this division also is responsible for the cleaning and upkeep of the new county parks. Although there are two units (parks & streets) within the division, all personnel share in the normal monthly duties.

Additionally, this month:

- Continued work on well break behind Walgreens
- Trimmed palm trees around city properties
- Put up new restroom signs at parks
- Fixed well and irrigation valves at Community Center
- Fixed potholes around the city
- Began repairing light poles on S. Atlantic Ave. as much as possible
- Fixed a sink hole under the sidewalk by the facility building
- Repair irrigation on Florida Shores Blvd.
- Take down all city banners and flags, roll up wind screens, check storm drains and help citizens with sandbags in prep for hurricane
- Clean up debris from storm winds

Electrician:

- This position has been open since April of this year. The department has finally been able to get piggy back electrical contractors on site to assist with the backlog of projects.

SEWER DIVISION:

This division has four budgeted positions however one employee left the city on August 23.

Normal monthly duties:

This division maintains and inspects all the sewer stations daily, performs all the general maintenance of the sewer stations, generators and the station properties, including, but not limited to, mowing and general outside maintenance, cleaning pump areas, wet wells and floats. The division also maintains and inspects city manholes, delivers past due sewer bill notices for the Finance Department every month, performs cooling tower readings, and quarterly grease trap inspections.

Additionally, this month:

- Sewer line locates – 59
- Electrical locates - 59
- Sewer meter reads – 2
- Pressure washed and painted master station
- Installed retro safety grates at stations 5,7,8,9,10,11
- Replace the alarm buzzer at station 11 and repair the alarm buzzer at station 9
- Repaired a sewer lines, back-ups and a clean out at four locations

City of Daytona Beach Shores
Planning & Building Division Statistics
Monthly Report – August, 2023

Planning Division

Site Plans - Submittals and Approvals:

Submitted this Month: 0

Submitted this Fiscal Year: 5

Approved by Staff this Month: 0

Approved by Staff this Fiscal Year: 1

Approved by City Commission this Month: 0

Approved by City Commission this Fiscal Year: 0

Amendments Approved by Staff this Fiscal Year: 0

Building Division

Specific Large Projects (Over $10,000) - Submitted This Month:

PROJECT	WORK ADDRESS	DATE	WORK DESCRIPTION	VALUE	REVENUE
Georgevich Residence	3333 South Atlantic Avenue, Unit 1405	8/1	Install storm shutters	$11,400.00	$129.10
Epps Residence	3333 South Atlantic Avenue, Unit 1501	8/1	Install storm shutters	$17,700.00	$172.20
Oceans Atrium One	3013 South Atlantic Avenue	8/1	Replace additional stack valves	$11,000.00,	$47.50
Williams Residence	3757 Cardinal Boulevard	8/1	Replace shingle roof system	$10,950.00	$120.55
Oceans Five Condo	2987 South Atlantic Avenue	8/3	Replace glass in social room storefront	$40,134.00	$300.63
Sand & Surf Condo	2535 South Atlantic Avenue	8/4	Reconstruct seawall	$313,000.00	$36.29
Clark-White Residence	3311 South Atlantic Avenue, Unit 1901	8/4	Replace 13 windows	$18,960.00	$177.58
Mulvaney Residence	124 Seaway Avenue	8/4	Reroof shingle roof	$13,000.00	$137.65
Ballinger Residence	2987 South Atlantic Avenue, Unit 1906	8/7	Install 2 sliding glass doors and 1 window	$12,500.00	$137.65
Baldwin Residence	2947 South Atlantic Avenue, Unit 801	8/7	Replace 6 windows and 2 sliding glass doors	$21,570.00	$193.73
Helmick Residence	2823 South Atlantic Avenue	8/7	Strip and reroof metal roof	$209,250.00	$1,076.02
Dream Inn	3217 South Atlantic Avenue	8/8	Reconstruct seawall	$280,000.00	$33.08

PROJECT	WORK ADDRESS	DATE	WORK DESCRIPTION	VALUE	REVENUE
Mittra Residence	1925 South Atlantic Avenue, Unit 710	8/10	Change out straight cool system	$10,892.00	$110.50
Atlantic Terrace Condo	3629 South Atlantic Avenue	8/10	Rebuild seawall	$402,000.00	$44.97
Oasis Condo	125 Boynton Boulevard	8/11	Rebuild 2 missing stairwell roofs on 2 buildings	$20,000.00	$182.96
Georgie Residence	2937 South Atlantic Avenue, Unit 2003	8/11	Insulate exterior walls, replace drywall	$24,500.00	$209.87
Hawaiian Inn	2301 South Atlantic Avenue	8/14	Replace wooden dune walkover	$15,000.00	$154.75
Ambros Daytona	3247 South Atlantic Avenue	8/14	Demo interior, cabinets, and walls	$59,300.00	$408.76
Edwards Residence	4 Oceans West Boulevard, Unit 202A	8/14	Remodel kitchen and bathroom, enclose office area	$30,000.00	$238.31
Mills Residence	3333 South Atlantic Avenue, Unit 1203	8/14	Install storm shutters	$12,333.00	$137.65
Proudfoot Residence	3333 South Atlantic Avenue, Unit 603	8/15	Install storm shutters	$12,783.00	$137.65
Jones Residence	3333 South Atlantic Avenue, Unit 604	8/15	Install storm shutters	$12,300.00	$137.65
Porcelli Residence	3333 South Atlantic Avenue, Unit 703	8/15	Install storm shutters	$12,300.00	$137.65
Demaree Residence	3333 South Atlantic Avenue, Unit 501	8/15	Install storm shutters	$20,900.00	$188.34
Lee Residence	3333 South Atlantic Avenue, Unit 801	8/15	Install storm shutters	$14,000.00	$146.20
Noel Residence	3333 South Atlantic Avenue, Unit 1004	8/15	Install storm shutters	$12,300.00	$137.65
Young Residence	3333 South Atlantic Avenue, Unit 1406	8/15	Install storm shutters	$42,000.00	$306.58
Elliott Residence	3333 South Atlantic Avenue, Unit 901	8/15	Install storm shutters	$39,000.00	$289.51
Aku Tiki	2225 South Atlantic Avenue	8/16	Construct a composite seawall	$800,000.00	$71.40
Clunn Residence	3333 South Atlantic Avenue, Unit 902	8/16	Replace 2 windows and 2 sliding glass doors	$14,784.00	$154.75
Jacobs Residence	3333 South Atlantic Avenue, Unit 2204	8/16	Replace 2 windows and 3 doors	$22,884.00	$199.11
Lillitos Residence	3333 South Atlantic Avenue, Unit 503	8/16	Replace 2 windows and 3 sliding glass doors	$21,158.00	$193.73
Maronda Homes LLC	3828 South Atlantic Avenue	8/17	Build new single family residence	$543,115.00	$2,486.72
Sea Scape Inn	2601 South Atlantic Avenue	8/17	Replace VacPak	$10,000.00	$69.25
Marazia Residence	2947 South Atlantic Avenue, Unit 1701	8/18	Replace impact windows	$16,850.00	$166.82
Floood Residence	2515 South Atlantic Avenue, Unit 605	8/18	Install 4 motorized roll down hurricane shutters	$13,200.00	$146.20

PROJECT	WORK ADDRESS	DATE	WORK DESCRIPTION	VALUE	REVENUE
DiMucci Twin Towers	3315 South Atlantic Avenue	8/21	Reinforce damaged pool deck retaining wall	$292,400.00	$34.34
Towers Ten Condo	3425 South Atlantic Avenue	8/21	Complete replacement of seawall	$1,315,480.00	$102.45
Palma Bella Condo	3245 South Atlantic Avenue	8/21	Replace damaged seawall	$995,579.00	$82.42
Towers Ten Condo	3425 South Atlantic Avenue	8/21	Replace tap box to condo units	$22,000.00	$69.25
Mulligan's Lagoon Putt Putt	2504 South Atlantic Avenue	8/22	Construct new miniature golf course	$215,000.00	$1,096.24
Beachside Hotel	3309 South Atlantic Avenue	8/22	Install modified bitumen torch down roofing system	$20,000.00	$182.96
Perry's Ocean Edge Resort	2209 South Atlantic Avenue	8/23	Replace 2 heat pump systems and duct work	$18,000.00	$156.70
Mihlbachler Residence	3815 South Atlantic Avenue, Unit 502	8/23	Shower conversions, replace vanities, sinks and toilets	$34,455.00	$72.09
Mulligans Lagoon Putt Putt	2504 South Atlantic Avenue	8/23	Install monument sign	$20,000.00	$69.25
Sand Dollar Condo	3115 South Atlantic Avenue	8/24	Install camera system with 23 cameras for the building	$19,359.00	$219.09
Oceans West One Condo	1 Oceans West Boulevard	8/24	Install PVC wind vented roofing system	$262,900.00	$1,288.09
7-Eleven	3610 South Atlantic Avenue	8/24	Replace fuel canopy	$20,250.00	$256.51
Hower Residence	2917 South Atlantic Avenue, Unit 403	8/24	Remodel kitchen, replace bathroom vanities	$14,500.00	$154.75
Bergeron Residence	2811 South Atlantic Avenue	8/25	A/C unit and duct work for new pool house	$15,150.00	$97.00
Bergeron Residence	2811 South Atlantic Avenue	8/25	Metal roof for new pool house	$10,000.00	$76.00
Bergeron Residence	2811 South Atlantic Avenue	8/25	Construct new pool house	$188,793.00	$992.24
Palma Bella Condo	3245 South Atlantic Avenue	8/28	Remodel pool area, new tile, decking, equipment	$18,500.00	$536.33
Stott Residence	4 Oceans West Boulevard, Unit 205B	8/29	Reinstall shower base and wall surroundings	$13,996.00	$146.20
TOTALS	WORK ADDRESS	DATE	WORK DESCRIPTION	$6,673,425.00	$14,650.87

Building Division Revenue by Permit Category:

PERMIT TYPE	AUGUST 2023	FISCAL YEAR-TO-DATE 2022 TO 2023	AUGUST 2022	LAST FISCAL YEAR-TO-DATE 2021 TO 2022
BUILDING	$15,815.11	$246,316.35	$21,303.09	$146,707.74
ROOF	$3,173.97	$38,340.91	$941.97	$8,237.00
DEMOLITION	$0.00	665.00	$120.00	$1,775.60

ELECTRICAL	$2,464.34	$25,353.73	$2,428.00	$24,119.46
MECHANICAL	$2,721.66	$30,430.12	$4,379.31	$38,121.12
PLUMBING	$2,281.84	$30,259.93	$2,693.90	$29,553.80
SIGN	$337.00	$3,942.18	$139.00	$2,015.56
POLITICAL SIGN BONDS	$0.00	$0.00	$440.00	$880.00
STORMWATER MANAGEMENT	$0.00	$0.00	$0.00	$0.00
MISCELLANEOUS	$33.00	$2,100.03	$261.00	$2,726.80
DEVELOPMENT FEES	$6,965.00	$22,189.82	$1,276.40	$16,501.22
PROMOTIONAL ACTIVITIES	$0.00	$0.00	$0.00	$0.00
TOTALS	$33,791.92	$399,598.07	$33,982.67	$270,638.30

Building Division Activities:

ACTIVITY	AUGUST 2023	FISCAL YEAR-TO-DATE 2022 TO 2023	AUGUST 2022	LAST FISCAL YEAR-TO-DATE 2021 TO 2022
INSPECTIONS	257	2,970	251	3,067
FINAL CERTIFICATES OF OCCUPANCY ISSUED	0	2	1	30
TEMPORARY CERTIFICATES OF OCCUPANCY ISSUED	0	0	0	0
FINAL INSPECTIONS	204	1,674	162	2,055
FAILED INSPECTIONS	16	171	14	169

Annual Totals, Large Projects (Over $10,000):

Projects Begun Current Fiscal Year-to-Date – 2022 to Present: $85,203,715.00

Projects Begun Last Fiscal Year – 2021 to 2022: $64,300,811.00

Projects Begun Two Fiscal Years Ago – 2020 to 2021: $39,968,375.00

CITY COMMISSION AGENDA MEMORANDUM
SEPTEMBER 26, 2023 AGENDA

TO: Honorable Mayor and Members of the City Commission
FROM:
PREPARED BY: Cheri Schwab, City Clerk
SUBJECT: VCARD Flooding & Stormwater MGT seminar

SYNOPSIS:

Commissioner Bryan requests to attend this seminar.

FISCAL IMPACT STATEMENT:

There is money in the Legislative budget (5110) if this item is approved by Commission.

BACKGROUND:

LEGAL REVIEW:

RECOMMENDATION:

City Commission discretion on whether to approve or deny the seminar.

SUGGESTED MOTION:

ATTACHMENT: 1. Bryan flood stormwater mgt seminar

Richard Bryan

Flooding & Stormwater Management Seminar

VCARD Members

Mon Sep 25th 2023, 8:30 am - 11:00 am EDT

Catalina Drive Catalina Dr, Daytona Beach, FL 32114, USA

Ticket nr: 1

Price: $37.66

HUMANITIX

Order number: 91F935WK
Buyer: Richard Bryan

Your additional information

First Name
Richard

Last Name
Bryan

Company
City of Daytona Beach Shores

APPROVED
EXECUTIVE DEPARTMENT
DATE
5110-30350

Thanks for booking with Humanitix.
Humanitix donates 100% of profits from your booking fee to charities that help disadvantaged children get access to education, healthcare and greater opportunity for a fair-go in life.

CITY COMMISSION AGENDA MEMORANDUM
SEPTEMBER 26, 2023 AGENDA

TO: Honorable Mayor and Members of the City Commission
FROM:
PREPARED BY: Cheri Schwab, City Clerk
SUBJECT: FLC Online Advocacy Course

SYNOPSIS:

Mayor Miller requested to register for this course.

FISCAL IMPACT STATEMENT:

There is money in the Legislative budget (5110) if this item is approved by Commission.

BACKGROUND:

LEGAL REVIEW:

RECOMMENDATION:

City Commission discretion to approve or deny the item.

SUGGESTED MOTION:

ATTACHMENT: 1. miller online advocacy course

Schwab, Cheri

From:	Miller, Nancy
Sent:	Monday, September 18, 2023 2:15 PM
To:	Swartzlander, Kurt; Irwin, Lory
Cc:	Schwab, Cheri
Subject:	Fwd: Prepare for Legislative Session with FLC's New Online Advocacy Course

I would like to register for this course.

Can it be direct billed or should I use my City card?

Mayor Nancy Miller
Daytona Beach Shores
Sent from my iPhone
Life is Better in the Shores

Begin forwarded message:

> **From:** Florida League of Cities <ebranchcomb+flcities.com@ccsend.com>
> **Date:** September 18, 2023 at 2:01:12 PM EDT
> **To:** "Miller, Nancy" <nmiller@cityofdbs.org>
> **Subject: Prepare for Legislative Session with FLC's New Online Advocacy Course**
> **Reply-To:** ebranchcomb@flcities.com

Introducing the Online Advocacy Course

The Florida League of Cities (FLC) is excited to launch the Online Advocacy Course! With Interim Committee Weeks kicking off today, what better time to sharpen your advocacy skills and get prepared for legislative session.

This virtual self-paced course is designed to help city officials and staff understand the legislative process and learn strategies to become strong, effective advocates. Complete the entire course in one sitting or map out the lessons over time – it's up to you!

The Online Advocacy Course includes four lessons covering:

- Home Rule history and the legislative process
- Why advocacy is important for cities
- Case studies of successful grassroots advocacy efforts
- How to start advocating today
- Plus, advocacy tools and resources.

Register today for the $99 course.

Completing this course will earn you 2 points in the Certificate Program for Elected Municipal Officials. Be sure to sign up for the certificate program to start earning points for the activities you already participate in! **Learn More**

Register Now

Connect with us!

CITY COMMISSION AGENDA MEMORANDUM
SEPTEMBER 26, 2023 AGENDA

TO: Honorable Mayor and Members of the City Commission
FROM:
PREPARED BY: Stewart Cruz, Community Services Director
SUBJECT: Agreement for Animal Services - Southeast Volusia Humane Society & City of Daytona Beach Shores

SYNOPSIS:

The current Daytona Beach Shores Agreement for Animal Services relative to the delivery, impoundment and humane disposition of stray animals is with the Southeast Volusia Humane Society (SEVHS). This contract is set to expire September 30, 2023, therefore a new agreement is necessary. The new agreement with SEVHS retains the same costs and general terms as the current contract and will be for a term of 12 months with an annual automatic renewal capped at five (5) years. Staff reached out to Halifax Humane Society and their proposed contract prices are not competitive and include annual price increases of 10%.

FISCAL IMPACT STATEMENT:

No fiscal impact for this current year. The costs have been budgeted in FY 2023-24 annual budget.

BACKGROUND:

LEGAL REVIEW:

RECOMMENDATION:

Approval.

SUGGESTED MOTION:

Approval.

ATTACHMENT:
1. DBS-SE Volusia Humane Society Agreement for Service (2)-2023
2. City of Daytona Beach Shores Contract Addendum

AGREEMENT FOR SERVICE
BETWEEN SOUTHEAST VOLUSIA HUMANE SOCIETY, INC.
AND THE CITY OF DAYTONA BEACH SHORES, FLORIDA

THIS AGREEMENT is made effective October 1, 2023, by and between the **SOUTHEAST VOLUSIA HUMANE SOCIETY INC.**, a Florida nonprofit corporation, hereinafter referred to as the "Humane Society." And the **CITY OF DAYTONA BEACH SHORES**, a body corporate and politic and a political subdivision of the County of Volusia, hereafter referred to as the "CITY."

WHEREAS, in order to enforce the laws of the State of Florida, the CITY desires to deliver stray animals to the Humane Society for humane impoundment and humane disposition of said animals; and

NOW, THEREFORE, for and in consideration of the mutual covenants, conditions, and provisions herein contained, it is expressly agreed and understood as follows:

PART 1

1. **TERMS:** This Service Agreement shall take effect on the 1st day of October 2023 and shall remain in full force and effect for a 12-month period and shall be renewed annually unless the either party notifies the other party 60 days prior to the annual renewal date that it desires to terminate this Agreement; provided, however, that this Agreement shall terminate after 5 years and shall not be renewed beyond that date and the parties shall be subject to any additional procurement rules of the CITY.

2. **ANIMAL SHELTER:**
   (a) The Humane Society will maintain and operate an animal shelter in a manner adequate for confinement, remedial treatment, and disposal of stray or abandoned dogs, cats and other domesticate animals, which may be delivered to the Humane Society from all areas within the CITY, and will furnish, at its sole expense, all supervision, labor, animal food, tools, supplies, and other things necessary for the satisfactory performance of the service herein agreed to be provided for the fees and charges specified herein. Remedial care shall be provided by the Humane Society at the sole discretion of the shelter's staff and Board of Directors.

   (b) The animal shelter is located at 1200 S. Glencoe Road, New Smyrna Beach, Florida. The shelter's operating hours are Monday through Sunday 11:00 am to 5:00 pm, closed on major holidays. The Humane Society reserves the right to change the location of the shelter and/or its hours of operation. The CITY will be notified by letter, fax, phone, or e-mail prior to any changes in the location, hours, or days of operation.

   (c) The Humane Society will provide means to accept all stray or abandoned dogs, cats and other domestic animals delivered to the shelter by Police or Animal Control Officers or other designated officer appointed by the CITY for this purpose.

   (d) The Humane Society will accept wild animals, potbellied pigs, hoofed animals, and livestock ONLY if it has the ability and facilities to impound and control these animals. The decision to accept or reject these animals shall be solely within the discretion of the Humane Society. The Humane Society shall require persons who report injured or stray animals to give their names and current home and post office address and to identify the place where the animals involved were located or picked up.

(e) When the CITY delivers an animal to the shelter for impoundment and when the animal bears an identification tag or microchip indicating ownership of the animal, the Humane Society, within 1 working day after receipt of such animal, shall use its best efforts to notify the owner thereof and inform the owner of the procedure whereby the owner can recover the animal. Regardless of foregoing, any animal suspected of being infected with rabies or which believed to have bitten or otherwise exposed any person to rabies, shall not be released to its owner until at least a 10-day impoundment period and only with the express approval of the CITY Health Department, as provided through the Department's authorized representatives (see #4).

(f) When a stray dog or cat is delivered to the shelter and is not suspected of rabies or has not bitten or otherwise exposed any person to rabies, the Humane Society shall impound the animal at the CITY'S expense for a period not to exceed 3 days. If the owner has not retrieved the animal within the 3-day time period, the Humane Society shall thereafter provide either for the adoption or humane disposal of such animal in the accordance with the Humane Society's routine methods and procedures and in its sole and absolute discretion.

(g) The Humane Society agreed to cooperated with the designated Animal Services Division in the enforcement of implementation of City ordinances and to duly consider requested changes to its rules and regulations as shall further the enforcement and implementation thereof. Because the Humane Society works with multiple governmental entities, all changes to any of its rules and regulations will be at the sole and absolute discretion of its Board of Directors.

(h) The Humane Society will, at its sole and absolute discretion, humanely euthanize any animal thought to be suffering due to illness or injury, any animal that is thought to have a contagious condition that could affect the health of other animals in the facility or the health of the general public or has shown signs of aggression that would be a safety risk for the public of the Humane Society staff.

(i) Stray or abandoned animals will be held for a period of 3-days during which the shelter is open (business days) and all animals bearing identification and/or a microchip will be held for a period of 5 days during which the shelter is open (i.e., business days), before such animal is made available for adoption, rescue or euthanasia, unless the animal has been quarantined or impounded for rabies as contemplated in Section 2(e), or otherwise requires more immediate euthanasia pursuant to Section 2(h).

3. **BILLING AND PAYMENT:** In consideration of this agreement and services to be performed by the Humane Society hereunder, the CITY agrees to pay the Humane Society monthly in arrears of the sum of $100 per animal brought to the Humane Society under these conditions:

(a) Any stray dog, cat, or other domesticated animal received from either the CITY delivered to the Animal Control Officers; or
(b) Any stray dog, cat, or other domesticated animal from within the CITY delivered to the

Humane Society by a private citizen, or

(c) Any stray dog, cat, or other domesticated animal abandoned at in the Humane Society's outside of business hours if there is evidence that the animal came from CITY.
(d) Any animal transferred from the CITY'S care as a CITY owner surrender; or
(e) Any domesticated animal surrendered by an owner living within the CITY; or
(f) Any offspring born to a pregnant animal from within the CITY. The Humane Society will make a reasonable attempt to get the pregnant animal spayed; CITY understands that this is not always possible.

PART II

1. **RABIES IMPOUNDMENT:** The Humane Society will provide space for the confinement, observation, and care of any stray animal suspected of rabies, or any stray animal which has bitten or otherwise exposed any person to rabies, and shall accept, care for, and if necessary, euthanize and dispose of any such animal delivered to the facility, in its sole and absolute discretion. The Humane Society shall make available to the CITY the remains of suspicion of having rabies for the further laboratory study and examinations. Actual decapitation of rabies specimen animals shall be the responsibility of the CITY.

2. **QUARANTINE IMPOUNDMENT:** The impoundment of stray animals from CITY requiring quarantine will be charged at a rate of $25 per day for a 10-day maximum. All charges are to be paid by the CITY.

3. **CONFISCATED ANIMALS:** In accordance with Florida Statute 828, the Humane Society will agree to accept animals confiscated by the CITY only when the provisions of Florida Statute 828.073 are met (i.e., pursuant to court order after petition and hearing). Such impoundment will be charged at a rate of $100 upon intake, and $25 for each additional day thereafter. The applicable paperwork must be submitted by the seizing agent to the Humane Society with 3 days of the intake date. All such charges are to be paid by the CITY.

4. **DANGEROUS DOG LAW:** In accordance with 767.12 and 767.13, Florida Statutes, it will be the sole responsibility of the Animal Control authority within the CITY to determine whether a dog is dangerous and to submit the necessary paperwork required by law. The Humane Society will quarantine a stray animal determined to be dangerous by the animal control authority, and impoundment will be charged at the rate of $100 upon intake and $25 per day thereafter. If, at the end of the impoundment period, the owner is not known, the CITY may request that euthanasia be performed by the Humane Society, provided that the animal poses a threat to public safety. All such charges are to be paid by the CITY.

5. **WILD ANIMALS:** There will be a $50 fee charged to the CITY for any raccoon, opossum, or any other species of wild animal delivered to the Humane Society for euthanasia. All such charges are to be paid by the CITY.

6. **OWNERS IN CUSTODY, DECEASED, OR HOSPITALIZED:** All animals from the CITY whose owners are in the custody of law enforcement, or are otherwise deceased or hospitalized, may be placed in a bona fide boarding kennel or veterinary clinic at the owner's or his /her estate's expense. The Humane Society, at its sole and absolute discretion, will accept any of these animals, and the impoundment fee shall be $100 upon intake and $25 for each

day the animal is impounded. All such charges are to be paid by the CITY.

7. **CONFISCATED ANIMALS DUE TO OWNER EVICTION:** All animals seized as a result of an owner's eviction shall be held for a period necessary to contact the owner by certified mail. The CITY will be responsible for sending certified mail notices to the owner. Upon receipt of the certified mail, the owner shall be afforded an additional 3 business days to reclaim his/her animal(s), and if the owner reclaims the animal, he/she shall be responsible for all charges associated with the boarding or keeping such animals. If the animal is not reclaimed by the owner, or if the owner is unable to pay, all such charges shall be paid by the CITY at the rate of $100 upon intake and $25 for each additional day thereafter.

   As the impounding agency, if the CITY chooses not to have the Humane Society hold the animal for the certified mail period, the CITY may submit the animal to the Humane Society as a "stray," in which case the animal will be held for 3 days prior to the disposition as provided for. Subject to the restrictions in F.S. 768.28, the CITY agrees to fully indemnify the Humane Society for any and all claims that may arise as a result of the CITY'S decision to submit the animal as a "stray." All such charges will be paid the CITY.

8. **FORMS:** The CITY will supply the Humane Society with the necessary Return to Owner forms to document the return of animals to their owners/caregivers.

9. **DOCUMENTATION**: To the extent such information is available, the Humane Society will submit to the CITY, with its monthly invoice, the pickup address of all stray animals charged to the CITY'S account that were not otherwise impounded by Animal Control or law enforcement personnel, and the names and addresses of all persons claiming a stray animal, CITY understands that Humane Society is not always able to get accurate information from the public.

10. **AMENDMENTS:** Both parties will provide each other with at least 30 days advance written notice of any proposed changes to this Agreement. Any amendment to the Agreement shall be in writing and mutually agreed upon by both parties.

11. **ENTIRE AGREEMENT:** This Agreement, along with any exhibits, schedules, or appendices hereto, constitutes the entire Agreement between the parties and supersedes all previous understandings and agreements between the parties, whether oral or written. The parties herby acknowledge and represent, by executing this Agreement, that this Agreement supersedes any agreement made by or on behalf of any other party or any other person or entity whatsoever on this subject, prior to the execution of this Agreement.

IN WITNESS WHEREOF, the SOUTHEAST VOLUSIA HUMANE SOCIETY and the CITY OF DAYTONA BEACH SHORES have executed this Agreement for Services, effective on the date and year set forth above.

SIGNATURE PAGE FOLLOWS

SOUTHEAST VOLUSIA HUMANE SOCIETY

By: Karen Spaulding

Name: Karen Spaulding

Title: Executive Director

Date: 9/16/23

ATTEST:

By: Sierra Shelton

Name: Sierra Shelton

Title: Foster Manager

Date: 9/19/23

CITY OF DAYTONA BEACH SHORES

By:____________________________

Name: Nancy Miller

Title: Mayor

Date:____________________________

ATTEST:

By:____________________________

Name: Kurt Swartzlander

Title: City Manager

Date:____________________________

CITY OF DAYTONA BEACH SHORES, FLORIDA
STANDARD CONTRACT ADDENDUM

THIS STANDARD CONTRACT ADDENDUM is made and entered into this 19th day of September, 2023, by and between the CITY OF DAYTONA BEACH SHORES, a Florida municipality, hereinafter referred to as the "City", and Southeast Volusia Humane Society, hereinafter referred to as "Contractor", concerning that certain Agreement dated the 1st day of October, 2023 ("Agreement").

WITNESSETH:

WHEREAS, Section 119.0701, Fla. Stat., requires that certain public agency contracts must include certain statutorily required provisions concerning the contractor's compliance for Florida's Public Records Act; and

WHEREAS, Section 768.28, Fla. Stat., sets forth certain mandatory limitations on indemnification and liability for Florida public agencies; and

WHEREAS, Florida law requires that public agency contracts be subject to non appropriation and thereby contingent upon appropriation during the public agency's statutorily mandated annual budget approval process;

WHEREAS, Section 448.095, Fla. Stat., imposes certain obligations on public agencies with regard to the use of the E-Verify system by their contractors and subcontractors; and

WHEREAS, Section 287.135, Fla. Stat., provides restrictions on local governments contracting with companies that are on certain Scrutinized Companies lists.

WHEREAS, Section 287.05701, Fla. Stat. requires notification to vendors in solicitations for procurement of commodities or contractual services, of the local government's prohibition against considering social, political, or ideological interests in government contracting.

NOW, THEREFORE, in consideration of the covenants set forth herein, the parties agree to this addendum as follows:

1. Amendment. This Addendum hereby amends and supplements the terms of the Agreement. In the event of a conflict between the terms of the Agreement and terms of the Addendum, the terms of the Addendum shall prevail.

2. Public Records Compliance. Contractor agrees that, to the extent that it may "act on behalf" of the City within the meaning of Section 119.0701(1)(a), Florida Statutes in providing its services under this Agreement, it shall:

(a) Keep and maintain public records required by the public agency to perform the service.

(b) Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.

(c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.

(d) Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

(e) Pursuant to Section 119.0701(2)(a), Fla. Stat., **IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

CHERI SCHWAB, CITY CLERK
(386) 763-5353
CSCHWAB@CITYOFDBS.ORG
2990 SOUTH ATLANTIC AVENUE
DAYTONA BEACH SHORES
FLORIDA 32118.

3. Public Records Compliance Indemnification. Contractor agrees to indemnify and hold the City harmless against any and all claims, damage awards, and causes of action arising from the contractor's failure to comply with the public records disclosure requirements of Section 119.07(1), Florida Statutes, or by contractor's failure to maintain public records that are exempt or confidential and exempt from the public records disclosure requirements, including, but not limited to, any third party claims or awards for attorneys' fees and costs arising therefrom. Contractor authorizes the public agency to seek declaratory, injunctive, or other appropriate relief against Contractor in Volusia County Circuit Court on an expedited basis to enforce the requirements of this section.

4. Compliance/Consistency with Section 768.28, Fla. Stat. Any indemnification or agreement to defend or hold harmless by City specified in the Agreement shall not be construed as a waiver of City's sovereign immunity, and shall be limited to such indemnification and liability limits consistent with the requirements of Section 768.28, Fla. Stat. and subject to the procedural requirements set forth therein. Any other purported indemnification by City in the Agreement in derogation hereof shall be void and of no force or effect.

5. Non-appropriation. City's performance and obligation to pay under this Agreement is contingent upon an appropriation during the City's annual budget approval process. If funds are not appropriated for a fiscal year, then the Contractor shall be notified as soon as is practical by memorandum from the City Manager or designee that funds have not been appropriated for continuation of the Agreement, and the Agreement shall expire at the end of the fiscal year for which funding has been appropriated. The termination of the Agreement at fiscal year end shall be without penalty or expense to the City subject to the City paying all invoices for services rendered during the period the Agreement was funded by appropriations.

6. E-Verify Compliance. Contractor affirmatively states, under penalty of perjury, that in accordance with Section 448.095, Fla. Stat., Contractor is registered with and uses the E Verify system to verify the work authorization status of all newly hired employees, that in accordance with such statute, Contractor requires from each of its subcontractors an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, and that Contractor is otherwise in compliance with Sections 448.09 and 448.095, Fla. Stat.

7. Compliance/Consistency with Scrutinized Companies Provisions of Florida Statutes. Section 287.135(2)(a), Florida Statutes, prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services of any amount if, at the time of contracting or renewal, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to section 215.4725, Florida Statutes, or is engaged in a boycott of Israel. Section 287.135(2)(b), Florida Statutes, further prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services over one million dollars ($1,000,000) if, at the time of contracting or renewal, the company is on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, both created pursuant to section 215.473, Florida Statutes, or the company is engaged in business operations in Cuba or Syria. Contractor hereby certifies that Contractor is not listed on any of the following: (i) the Scrutinized Companies that Boycott Israel List, (ii) Scrutinized Companies with Activities in Sudan List, or (iii) the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. Contractor further hereby certifies that Contractor is not engaged in a boycott of Israel or engaged in business operations in Cuba or Syria. Contractor understands that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject Contractor to civil penalties, attorney's fees, and/or costs. Contractor further understands that any contract with City for goods or services of any amount may be terminated at the option of City if Contractor (i) is found to have submitted a false certification, (ii) has been placed on the Scrutinized Companies that Boycott Israel List, or (iii) is engaged in a boycott of Israel. And, in addition to the foregoing, if the amount of the contract is one million dollars ($1,000,000) or more, the contract may be terminated at the option of City if the company is found to have submitted a false certification, has been placed on the Scrutinized

Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria.

8. Prohibited Contracting. Section 287.05701, Fla. Stat. requires notification to vendors in solicitations for procurement of commodities or contractual services, of the local government's prohibition against considering social, political, or ideological interests in government contracting. Pursuant to Section 287.05701, Fla. Stat., the City of Daytona Beach Shores shall not request documentation of or consider a vendor's social, political, or ideological interests when determining if a vendor is a responsible vendor.

9. Venue and Jurisdiction. Notwithstanding any of other provision to the contrary, this Agreement and the parties' actions under this Agreement shall be governed by and construed under the laws of the state of Florida, without reference to conflict of law principles. As a material condition of this Agreement, each Party hereby irrevocably and unconditionally: i) consents to submit and does submit to the jurisdiction of the Circuit Court in and for Volusia County, Florida for any actions, suits or proceedings arising out of or relating to this Agreement.

10. Additional Terms. Notwithstanding any of other provision to the contrary, the parties agree as follows:

A. N/A

IN WITNESS WHEREOF, the parties hereto have executed and delivered this instrument on the days and year indicated below and the signatories below to bind the parties set forth herein.

CONTRACTOR:

Karen Spaulding

Print Name: Karen Spaulding

Title: Executive Director

Company: Southeast Volusia Humane Society

Attest: CITY OF DAYTONA BEACH SHORES

Cheri Schwab, City Clerk By: ______________________ **By:**

CITY COMMISSION AGENDA MEMORANDUM
SEPTEMBER 26, 2023 AGENDA

TO: Honorable Mayor and Members of the City Commission
FROM: Lory Irwin, Finance Director
PREPARED BY: Lory Irwin, Finance Director
SUBJECT: August 2023 Executive Summary Financial Report

SYNOPSIS:

The city has received 99.2% of its budgeted revenues as of the end of August 2023 for fiscal year 2022-23. The city has expended 82.3% of its budgeted expenditures for the fiscal year.

FISCAL IMPACT STATEMENT:

The City has received over 99% of its budgeted revenue for fiscal year 2022-2023. The City has over 17% of its budget remaining for expenses for the remainder of the year; the month of September.

BACKGROUND:

Per City Charter Sec. 3.04 (5) a complete report on finances will be submitted to the city commission and the public.

LEGAL REVIEW:

RECOMMENDATION:

Staff recommends the acceptance of the consent agenda as is.

SUGGESTED MOTION:

To accept the consent agend as is.

ATTACHMENT: 1. MBR 22-23 Pd 11

EXECUTIVE SUMMARY

Fiscal Year-To-Date Financial Report

Month Ending August, 2023

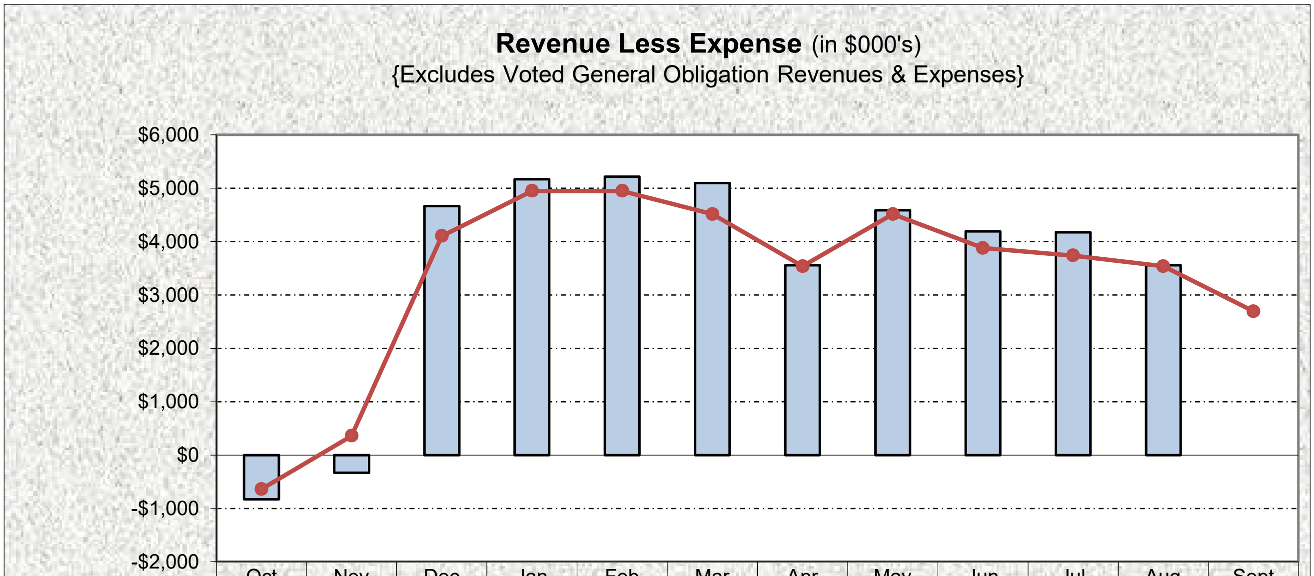
CURRENT YEAR OPERATIONAL PERFORMANCE				
Fund or Fund Segment	YTD Revenue	YTD Expense	Revenue Less Expense	Margin %
General Fund Operations	$15,709,533	$13,034,237	$2,675,295	17%
General Obligation Debt Service	$1,207	$0	$1,207	
General Obligation Construction	$0	$0	$0	
General Fund Sub-Total	**$15,710,740**	**$13,034,237**	**$2,676,502**	**17%**
Sewer Fund Operations	$3,355,894	$2,488,551	$867,344	26%
Sewer Fund Restricted Impact Fee	$19,139	$5,736	$13,403	70%
Sewer Fund Sub-Total	**$3,375,033**	**$2,494,287**	**$880,746**	**26%**
TOTAL ALL FUNDS FISCAL YTD	**$19,085,773**	**$15,528,524**	**$3,557,249**	**19%**

CASH / INVESTMENT POSITIONS PERFORMANCE				
	Current Month Current Year	Current Month Prior Year	12-Month Change	Percent Change
General Fund (excl. G.O. Funds)	$23,178,567	$21,540,999	$1,637,567	8%
Sewer Fund	$11,410,348	$9,988,235	$1,422,113	14%
Sub-Total Operating Funds	**$34,588,915**	**$31,529,234**	**$3,059,681**	**10%**
Gen. Obligation [GO] Construction & Debt	$0	$0	$0	0%
TOTAL ALL FUNDS	**$34,588,915**	**$31,529,234**	**$3,059,681**	**10%**

PROJECTED FISCAL YEAR END (FYE) CASH FLOW FROM NORMAL OPERATIONS**			
	General Fund	Sewer Fund	Total
Current Cash vs. Prior Year Ending Cash	$3,092,374	$1,108,850	
Add Back for Current Year CS Construction Expense	N/A	N/A	
Historical Mean Projected Remaining Cash Flow	($1,821,148)	($89,266)	
PROJECTED FYE NORMALIZED CASH FLOW	**$1,271,226**	**$1,019,584**	**$2,290,809**

All Funds Budget Performance Summary Report (in 000's)

NON-G.O. FUNDS	August, 2023		VERSUS PRIOR YEAR TO DATE		
	Current Budget	Current YTD Actual	Prior YTD Actual	Vs. Prior Yr. Favorable / (Unfavorable)	% vs. Prior Year
Revenues ('000s)					
General Fund	$15,845	$15,710	$13,980	$1,730	12%
Utility Fund	$3,703	$3,375	$3,136	$239	8%
Total Revenues & Appropriations	**$19,548**	**$19,085**	**$17,116**	**$1,968**	**11%**
Expenses ('000s)					
General Fund Less Capital	$14,416	$12,307	$10,733	($1,574)	-15%
General Fund Capital	$1,429	$727	$333	($394)	-118%
Utility Fund	$3,703	$2,494	$2,512	$17	1%
Total Expenses & Appropriations	**$19,548**	**$15,529**	**$13,578**	**($1,950)**	**-14%**
Revenue Less Expense ('000s)					
General Fund	$0	$2,675	$2,913	($238)	
Utility Fund	$0	$881	$625	$256	
Revenue Less Expense	**$0**	**$3,556**	**$3,538**	**$18**	



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept
Current Year	(828)	(329)	4,666	5,167	5,217	5,097	3,556	4,591	4,194	4,178	3,556	
Prior Year	(638)	358	4,105	4,950	4,950	4,515	3,538	4,515	3,881	3,740	3,538	2,693

General Fund Detail Budget Report

	August, 2023		VERSUS PRIOR YEAR TO DATE		
	Current Budget	Current YTD Actual	Prior YTD Actual	Vs. Prior Yr. Favorable / (Unfavorable)	% vs. Prior Year
Revenues/Sources					
Ad-ValoremTaxes	8,885,200	8,881,693	8,398,734	482,958	5.75%
Business Taxes	101,900	100,434	102,287	(1,852)	-1.81%
Utility Taxes	1,041,200	942,177	882,005	60,172	6.82%
Permits & Franchise Fees	893,200	935,478	782,734	152,745	19.51%
Intergovernmental	747,600	1,129,490	688,242	441,248	64.11%
Donations	0	0	14,263	(14,263)	-100.00%
Charges for Services	1,838,000	1,765,805	1,720,851	44,954	2.61%
Fines & Forfeitures	97,800	81,695	135,950	(54,254)	-39.91%
Non-G.O Interest	231,300	494,153	18,385	475,769	2587.86%
Unrealized Investment G/(L)	0	0	0	0	
Miscellaneous & Fixed Asset Sales	87,900	482,107	452,262	29,844	6.60%
Internal Services	978,000	896,500	784,208	112,292	14.32%
Non G.O. Transfer In-Fund Balance	943,200	0	0	0	
Non-G.O. Gen. Fund Revenue	**$15,845,300**	**$15,709,533**	**$13,979,919**	**$1,729,613**	**12.37%**
Operating Expenditures					
Excluding CAPITAL Expense					
Legislative	204,500	163,296	180,170	16,874	9.37%
Executive	657,100	615,927	522,061	(93,866)	-17.98%
Finance	561,200	485,604	493,445	7,841	1.59%
Legal Counsel	166,400	130,961	124,951	(6,011)	-4.81%
Comp. Planning	111,200	93,756	72,777	(20,979)	-28.83%
Other Gov't Services	338,800	252,988	320,846	67,857	21.15%
Public Safety Operations	6,446,200	5,731,814	4,892,116	(839,698)	-17.16%
Building Dept.	560,100	502,660	613,779	111,119	18.10%
Emergency Mgmt - Hurricanes	0	731,860	0	(731,860)	
Phy. Envir. -- Solid Waste/Recycle	1,614,200	1,275,488	1,006,094	(269,395)	-26.78%
Public Works Operations	1,520,300	1,284,049	993,584	(290,465)	-29.23%
Inventory	0	0	0	0	
Benefit Termination Payout	113,300	65,878	147,237	81,359	55%
Parks & Rec	476,600	406,798	364,592	(42,206)	-11.58%
Community Center	618,000	549,194	472,787	(76,407)	-16.16%
Senior Center	0	0	0	0	
Economic Development Programs	100,000	17,172	0	(17,172)	
Contingency/Transfers	928,000	0	0	0	
Long-Term Debt	0	0	0	0	
Non-G.O. Operations Expense	14,415,900	12,307,447	10,733,414	(2,275,628)	-21.20%
Non-G.O. CAPITAL Expense	1,429,400	726,790	333,107	($393,683)	
Total Non-G.O. Expense	**15,845,300**	**13,034,237**	**11,066,521**	**(2,669,311)**	
Non-G.O. Revenue Less Expense	**$0**	**$2,675,295**	**$2,913,398**	**$4,398,924**	**151%**

General Obligation (G.O.) Debt Service					
Debt Service Ad-Valorem Revenue		1,207	6,328		
Debt Service Interest Revenue	0	0	0		
UG Utils- Debt Service Expense	0	0	0		
G.O. Revenue Less Expense	**$0**	**$1,207**	**$6,328**		

Utility Fund Detail Budget Report

Fund 401	August, 2023 Current Budget	Current YTD Actual	VERSUS PRIOR YEAR TO DATE Prior YTD Actual	Vs. Prior Yr. Favorable / (Unfavorable)	% vs. Prior Year
Operations Revenues					
Charges for Services	$3,685,500	$3,127,698	$2,991,719	$135,979	5%
Interest	1,000	228,196	6,333	221,862	3503%
Sale of Fixed Assets / Misc.	0	0	0	0	
Total Operating Revenues	**$3,686,500**	**$3,355,894**	**$2,998,052**	**$357,842**	**12%**
Operations Expenditures					
Sewer Operating Incl. Depreciation	$3,686,500	$2,488,551	$2,430,308	($58,243)	-2%
- Less Debt Service Principal [a]		0	0		
- Less Not Offset Capital Expense [b]		0	0		
Total Operating Expense	**$3,686,500**	**$2,488,551**	**$2,430,308**	**($58,243)**	**-2%**
Operations Margin	**$0**	**$867,344**	**$567,745**		
% Gain/(Loss)		**35%**	**23%**		

Fund 402	Current Budget	Current YTD Actual	Prior YTD Actual	Vs. Prior Yr. Favorable / (Unfavorable)	% vs. Prior Year
Impact Fee Revenues					
Sewer Impact Fees	16,000	19,050	$138,400	($119,350)	-86%
Impact Fee Interest	100	89	(2)	91	4271%
Total IF Revenue	**$16,100**	**$19,139**	**$138,398**	**($119,259)**	**-86%**
Impact Fee Expense					
Sewer Impact Fee Exp	16,100	5,736	$81,260	$75,524	93%
Total IF Expense	**$16,100**	**$5,736**	**$81,260**	**$75,524**	**93%**
Impact Fee Margin	**$0**	**$13,403**	**$57,138**	**(43,735)**	**-77%**
% Gain/(Loss)		**234%**	**70%**		

TOTAL FUND PERFORMANCE

TOTAL FUND Revenue	$3,702,600	$3,375,033	$3,136,450	$238,583	
TOTAL FUND Expense	$3,702,600	$2,494,287	$2,511,568	$17,281	
FUND Revenue Less Expense	**$0**	**$880,746**	**$624,883**	**$255,864**	

[a] In Enterprise Funds, debt service principal payment expenses are credited against the debt liability on the balance sheet, reducing the debt on the Balance Sheet and eliminating the expense from the Income Statement.

[b] In Enterprise Funds, the expense of Capital is allocated to depreciation, which in this report is included in the listed operating expense.

FISCAL YEAR-TO-DATE CAPITAL BUDGET ACCOUNT REPORT
August, 2023

Department	Description	Budgeted*	Paid
51/10-20 Executive/Legislative		175,000	175,000
5130 Finance		0	0
5210 Pub. Safety Admin		22,600	22,564
5211 Patrol/Fire/Rescue	Vehicles	417,200	131,232
5240 Building & Codes		65,000	0
5410 Pub. Works Admin		43,000	42,306
5412 Pub. Works Blg. Maint		255,600	86,067
5413 Pub. Works Streets	Vehicles	150,000	233,259
	Road Improvements Misc.	208,200	0
	Gas Tax Financed		
	Appropriated Road Improvements		0
	Crosswalks	0	0
5720 Parks		92,800	36,362
5751 Community Center		0	0
5752 Senior Center		0	0
	GENERAL FUND TOTAL	**1,429,400**	**726,790**
401-5350 Sewer Operating	IMPROVEMENTS		
	Sewer Engineering and Project Cost	2,643,000	90,437
	EQUIPMENT	203,000	202,958
	Capital Offset to Depreciation Exp	(2,846,000)	(293,395)
401-5351 Sewer Impact Fee			
	UTILITY FUND TOTAL	**0**	**0**
0	**GRAND TOTAL**	**1,429,400**	**726,790**

INVESTMENT REPORT
August, 2023

Policy Restrictions

Investment	Invest Class	Must	Int.Cap	Policy Class Cap	Current	In Limits
SBA	SBA			None	0.0%	
US Gov't Securities	USGS			100%	73.5%	Yes
Cash & CDs	CASH			None	26.5%	Yes
Money Market Funds	MMF			20%	0.0%	
Fed Instrum. & Agncy	FIA			30%	0.0%	
Collat. Mortg. Obligtns.	CMO			20%	0.0%	
Commercial Paper	CP			10%	0.0%	
FMIT	FMIT			None	0.0%	

Performance @Period Ending: **August, 2023**

Institution	Account		Asset	Invest Class	Restriction	Account Value	Period Int. Rate	% of Portfolio
SBA: Prime	131031		Investment	SBA	General Fund	$568	5.33%	0%
SBA: Prime	131032		Investment	SBA	Sewer Fund	$568	5.33%	0%
TOTAL SBA						**$1,136**		**0.0%**
U.S. Treasury Note	912828U57060	11/30/2023	Investment	USGS	General Fund	$2,663,184	2.28%	8%
U.S. Treasury Bill	912797GP6060	2/29/2024	Investment	USGS	General Fund	$2,693,545	3.62%	8%
U.S. Treasury Note	91282CER8060	5/31/2024	Investment	USGS	General Fund	$2,627,314	3.07%	8%
U.S. Treasury Bill	912796CR8060	9/21/2023	Investment	USGS	General Fund	$3,662,077	2.03%	11%
U.S. Treasury Bill	912797FK8060	11/16/2023	Investment	USGS	General Fund	$3,624,165	3.76%	10%
U.S. Treasury Bill	912797FW2060	1/4/2024	Investment	USGS	General Fund	$1,963,281	4.29%	6%
U.S. Treasury Bill	912796CR8060	9/21/2023	Investment	USGS	Sewer Fund	$1,495,778	2.03%	4%
U.S. Treasury Bill	912797FU6060	12/14/2023	Investment	USGS	Sewer Fund	$1,515,674	4.07%	4%
U.S. Treasury Bill	912797GC5060	1/11/2024	Investment	USGS	Sewer Fund	$5,170,770	4.34%	15%
TOTAL US TREASURIES						**$25,415,789**		**73.5%**
Bank of America	004537065882		Cash	CASH	Working Cash	$5,098,256	0.00%	15%
Bank of America	005562564319		Cash	CASH	Sewer Operating	$3,194,251	0.00%	9%
Bank of America	005562564351		Cash	CASH	Sewer Impact Fee	$10,674	0.00%	0%
JP Morgan Chase	663652210		Cash	CASH	Working Cash	$707,340	0.00%	2%
JP Morgan Chase CD	100079555936		Cash	CD	Pool Cash	$102,000	1.85%	0%
Seacoast Bank	4810004966		Cash	CASH	Sewer Operating	$22,634	0.15%	0%
Seacoast Bank	4810000706		Cash	CASH	Working Cash	$36,836	0.15%	0%
TOTAL BANKS						**$9,171,991**		**26.5%**

TOTAL CURRENT VALUE @ PERIOD END	**$34,588,915**
WEIGHTED AVERAGE TOTAL RETURN FOR CURRENT MONTH	**2.4645%**

CHANGE IN CASH & INVESTMENTS (Incl. interfund transfers)	Current Value	Vs. Last Month	Vs. Prior Year To Date	Vs. Prior Fiscal Yr. End
G.O. Construction & Debt Service Funds	$0	$0	$0	$0
General Fund (excl. G.O. Funds)	$23,178,567	$24,097,914	$21,540,999	$2,027,122
Sewer Fund	$11,410,348	$11,091,129	$9,988,235	$1,438,655
TOTAL	**$34,588,915**	**$35,189,043**	**$31,529,234**	**$3,465,777**
Percent Change for Current	N/A	**-1.7%**	**9.7%**	**11.1%**

Portfolio Report
August, 2023

GENERAL FUND						
Agent	Security Type (Last Digits Account ID)	Cost Basis	Yield to Cost	Market Value	Gain / Loss	Annual Income @ Cur. Int%
SBA	Investment-General (031)	$568	5.39%	*$568*	$0	$31
BoA	Cash-Pool Cash Account (5882)	$6,917,736	0.00%	*$6,917,736.22*	$0	$324
	Contraband Pool Cash in 5882	-$72,953		*$ (72,952.76)*	$0	$0
	Pool Cash Due to Sewer Fund			*$ (1,157,472.87)*		$0
	Economic Development			*$ (589,054.69)*		$0
BoA	Cash- UG Utility [Bldg] (3744)	$0	0.00%	*$0*	$0	$0
Seacoast	Cash-Pool Cash Account (0706)	$36,836	0.15%	*$36,836*	$0	$55
Seacoast	Cash-Loan Reserve (3566)	$0	0.00%	*$0*	$0	$0
Chase	Cash-Pool Cash (2110	$707,340	0.00%	*$707,340*	$0	$0
	Chase Pool Cash Due to Sewer Fund			*(237,611.73)*		$0
Chase	CD (5936)	$102,000	1.85%	*$102,000*	$0	$1,887
JP Morgan	US Treasury Securities	$17,174,549	3.09%	*$17,233,567*	$59,018	$531,433
ALL GENERAL FUND			**2.56%**	**$23,602,394**	**$59,018**	**$533,730**
PRIOR MONTH				**$23,341,667**		

SEWER OPERATING						
SBA	Investment (032)	$568	*5.39%*	*$568*	$0	$31
BoA	Cash (4319)	$1,799,167	0.00%	*$1,799,167*	$0	$84
Seacoast	Cash (4966)	$22,634	0.15%	*$22,634*	$0	$33
	Cash-Pool Cash Due From Gen. Fund			*$1,395,085*		$0
JP Morgan	US Treasury Securities	$8,118,466	3.87%	$8,182,222	$63,755	$314,107
ALL SEWER OPERATING FUND			**3.80%**	**$11,399,675**	**$63,755**	**$314,256**
PRIOR MONTH				**$11,080,465**		

ER IMPACT FEES (Restricted)						
BoA	Cash (4351)	$10,674	0.00%	*$10,674*	$0	$0
	Cash-Pool Cash Due From Gen. Fund			*$0*		$0
ALL SEWER IMPACT			**0.00%**	**$10,674**	**$0**	**$0**
PRIOR MONTH				**$10,663**		

ALL FUNDS	**2.42%**	**$35,012,743**	**$122,773**	**$847,986**
PRIOR MONTH		$34,432,795		
MONTHLY CHANGE		$579,948		
MONTHLY CHANGE %		1.7%		

Portfolio Report
August, 2023

GENERAL FUND											
Agent	Security Type (Last Digits Account ID)	Cusip	Maturity Date	Par Value/Face Value	Coupon Rate	Cost Basis	Yield to Maturity	Market Value	Market G/L	Accrued Interest	Income to Maturity
US Treasury Note	US Treasury Note	912828U57060	11/30/2023	2,685,000	2.125%	$2,661,087	2.28%	*$2,663,184*	$2,098	$14,342	$43,249
US Treasury Note	US TreasuryBill	912797GP6060	2/29/2024	2,767,000		$2,693,636	3.62%	*$2,693,545*	-$91	$0	$73,364
US Treasury Note	US Treasury Note	91282CER8060	5/31/2024	2,685,000	2.500%	$2,663,995	3.07%	*$2,627,314*	-$36,681	$16,873	$77,874
US Treasury Bill	US Treasury Bill	912796CR8060	9/21/2023	3,672,830		$3,633,310	2.03%	*$3,662,077*	$28,766		$39,520
US Treasury Bill	US Treasury Bill	912797FK8060	11/16/2023	3,665,000		$3,573,654	3.76%	*$3,624,165*	$50,511		$91,346
US Treasury Bill	US Treasury Bill	912797FW2060	1/4/2024	2,000,000		$1,948,867	4.29%	*$1,963,281*	$14,415		$51,133
ALL GENERAL FUND				**17,474,830**		**$17,174,549**		**$17,233,567**	**$59,018**	**$31,215**	**$376,486**
							PRIOR MONTH	**$17,169,808**			**3.09%**

SEWER OPERATING											
US Treasury Bill	US Treasury Bill	912796CR8060	9/21/2023	1,500,170		$1,484,028	2.03%	$1,495,778	$11,750		$16,142
US Treasury Bill	US Treasury Bill	912797FU6060	12/14/2023	1,539,000		$1,499,553	4.07%	$1,515,674	$16,121		$39,447
US Treasury Bill	US Treasury Bill	912797GC5060	1/11/2024	5,273,000		$5,134,885	4.34%	$5,170,770	$35,885		$138,115
ALL SEWER OPERATING FUND				**8,312,170**		**$8,118,466**		**$8,182,222**	**$63,755**		**$193,704**
							PRIOR MONTH	**$8,144,933**			**3.87%**

ALL FUNDS				**25,787,000**		**$25,293,015**		**$25,415,789**	**$122,773**		**3.34%**
							PRIOR MONTH	$25,314,741			
							MONTHLY CHANGE	$101,048			
							MONTHLY CHANGE %	0.4%			

CITY COMMISSION AGENDA MEMORANDUM
SEPTEMBER 26, 2023 AGENDA

TO: Honorable Mayor and Members of the City Commission
FROM: Lory Irwin, Finance Director
PREPARED BY: Cheri Schwab, City Clerk
SUBJECT: Ordinance 2023-12 Declaration of Emergency

SYNOPSIS:

The city would like a codified emergency policy setting the ability of the City Manager to be able to declare a local state of emergency due to weather related conditions , to protect the health, safety and welfare of the citizens of the City of Daytona Beach Shores and those other persons residing in, traveling in or conducting business in the City.

FISCAL IMPACT STATEMENT:

No fiscal impact at this time.

BACKGROUND:

The city would like a codified emergency policy setting the ability of the City Manager to be able to declare a local state of emergency , to protect the health, safety and welfare of the citizens of the City of Daytona Beach Shores and those other persons residing in, traveling in or conducting business in the City.

LEGAL REVIEW:

RECOMMENDATION:

Staff recommends to approve as presented.

SUGGESTED MOTION:

I move to adopt Ordinance 2023-12 on second reading.

ATTACHMENT: 1. Ord 2023-12 Declaration of Emergency

ORDINANCE NO. 2023-12

AN ORDINANCE OF THE CITY OF DAYTONA BEACH SHORES, FLORIDA, CREATING A NEW SECTION 2-24, ENTITLED, "DECLARATION OF EMERGENCY", OF CHAPTER 2, "ADMINISTRATION", OF THE CODE OF THE CITY OF DAYTONA BEACH SHORES; ; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; GRANTING THE CITY MANAGER CERTAIN POWERS DURING A TIME OF WEATHER EMERGENCY; PROVIDING FOR PROCESSES AND PROCEDURES; PROVIDING FOR SEVERABILITY, CODIFICATION, CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Daytona Beach Shores desires to codify the process for the declaration of a state of local emergency related to weather events; and

WHEREAS, the City Manager is the chief administrative officer of the city, responsible to the City Commission for the administration of all city affairs placed in the City Manager's charge by or under the Charter; and

WHEREAS, the City of Daytona Beach Shores desires to amend the City of Daytona Beach Shores Code of Ordinances to establish policies for the declaration of a state of local emergency related to weather events, and city manager power and authority during a declared emergency in the operation of municipal government.

WHEREAS, the City desires to enhance and further its goals as outlined herein and has determined that the provisions of this Ordinance advance a legitimate public purpose and promote and protect the health, safety and welfare of the public.

WHEREAS, the City of Daytona Beach Shores has complied with all requirements and procedures of Florida law in processing and advertising this Ordinance.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF DAYTONA BEACH SHORES, FLORIDA, THAT:

SECTION ONE: LEGISLATIVE FINDINGS AND INTENT.

The City Commission of the City of Daytona Beach Shores hereby adopts and incorporates into this Ordinance the recitals (whereas clauses), City staff report and City Commission agenda memorandum relating to this Ordinance as the legislative and administrative findings and intent of the City Commission.

SECTION TWO: The City Commission of the City of Daytona Beach Shores hereby amends the *Code of Ordinances of the City of Daytona Beach Shores, Florida* Chapter 2, entitled "Administration," by creating a new Sec. 2-24, entitled "Declaration of State of Local Emergency," as follows:

Sec. 2-24. – DECLARATION OF STATE OF LOCAL EMERGENCY

(a) The city commission hereby declares that the city manager shall have the authority to declare a state of local emergency when weather conditions constitute a hurricane emergency. A hurricane emergency is defined as weather conditions that result in the declaration of a tropical storm or hurricane watch or warning by the National Weather Service for an area that includes the City of Daytona Beach Shores. Upon the declaration of a state of local emergency pursuant to this section, the state of local emergency shall remain in force for the period of time specified in the declaration or until rescinded, or as otherwise provided by state law, not to exceed seven (7) days unless extended, to protect the health, safety and welfare of the citizens, business owners, and visitors in the City of Daytona Beach Shores.

(b) The city manager is hereby vested and delegated with the power and authority to take all actions consistent with the provisions of the city charter and under state law necessary to address the emergency situations that may arise as a result of local emergencies upon the issuance of a declaration of local emergency by the city manager or city commission.

(c) Without limiting the generality of the powers granted the city manager hereinabove, the city manager is hereby vested and delegated with the power to accomplish the following actions upon the issuance of a declaration of local emergency:

(1) To waive and dispense with any and all purchasing or procurement policies and practices of the city in order to address and respond to emergency conditions and associated impacts and in order that the city will be in a position to respond to the day-to-day exigencies that may arise and procure necessary goods and services to protect the public health, safety and welfare.

(2) To amend the current fiscal year budget and an appropriation of funds in an amount not to exceed $100,000.00. Said funds shall be budgeted for the purchase of parts, supplies, materials and services, contracted or departmental, necessary to make emergency repairs to protect property or preserve the peace and to otherwise maintain the operations and services of the municipal government.

(3) To cancel regular or special commission meetings with the concurrence of the mayor.

(4) To authorize the community services director to issue development permits to allow the reconstruction and repair of non-conforming structures that have been damaged consistent with Chapter 14, Article VI of the Daytona Beach Shores Land Development Code entitled "Nonconformance Provisions."

(5) To authorize the issuance of development and conditional permits and construction permits without assessing customary fees and charges for activities that pertain to the restoration and rehabilitation of any and all structures damaged.

(6) To permit tree removal, notwithstanding the requirements of any code or ordinance, in order to protect the public safety and prevent property damage from occurring.

(7) To permit the use of temporary business identification signage that pertain to the restoration and rehabilitation of any and all business identification signs damaged.

(8) Establish curfews including, but not limited to, the prohibition of or restrictions on pedestrian and vehicular movement, standing and parking, except for the provision of designated essential services, such as fire, police, emergency medical services and hospital services to include, but not be limited to, the transportation of patients, utility emergency repairs and emergency calls by physicians. If the Volusia County Sheriff or the Public Safety Director, as the case may be, advises the City Manager that a curfew may be in the public interest and protect the public health, safety, and welfare, the City Manager may issue a proclamation that a curfew be in effect. A copy of the proclamation shall be delivered by the Volusia County Sheriff or the Public Safety Director, as the case may be, to each member of the City Commission as soon as practicable after its issuance by the city manager and copies of the proclamation shall be posted at such places and locations as the City Manager shall deem practicable under the circumstances. The City Manager, as soon as practicable, shall request the Mayor, or Vice Mayor, in the absence of the Mayor, to issue a proclamation affirming the determination of the city manager.

(9) Utilize all available resources of the city government as reasonably necessary to cope with the emergency.

(10) Declare certain areas within the city off limits.

(11) Make provisions for the availability and use of temporary emergency housing and the emergency warehousing of materials.

(12) Establish emergency operating centers and shelters in addition to or in place of those provided in Volusia County's or the City's emergency management plans.

(13) To call on the National Guard of the Army, public safety officials and law enforcement officials as necessary to assist in the mitigation of the local emergency or to help maintain law and order, rescue and traffic control.

(d) The City Manager shall, as soon as practicable after the action taken, report to the City Commission the actions taken under the provisions of this section. The City Commission shall review and oversee actions taken to ensure that the measures taken in response to emergency situations are consistent with the provisions of this section and City policy.

SECTION THREE: **SEVERABILITY.** If for any reason any provision, paragraph, word, section, or article of this Ordinance is invalidated by any court of competent jurisdiction, the remaining provisions, paragraphs, words, and sections shall not be affected and shall continue in full force and effect.

SECTION FOUR: **CODIFICATION.** This Ordinance shall be incorporated into the *Code of Ordinances of the City of Daytona Beach Shores, Florida*, provided however Sections Three, Four, Five and Six shall not be codified. Any section, paragraph number, letter and/or any heading may be changed or modified as necessary to effectuate the foregoing. Grammatical, typographical and similar or like errors may be corrected, and additions, alternations, and omissions not affecting the construction of meaning of this Ordinance or the City Code of Ordinances may be freely made.

SECTION FIVE: **CONFLICTS**. All ordinances or parts of ordinances and regulations in conflict with this Ordinance are hereby repealed to the extent of any conflict.

SECTION SIX: **EFFECTIVE DATE.** This Ordinance shall become effective upon passage and adoption by the City Commission.

CITY OF DAYTONA BEACH, FLORIDA

____
NANCY MILLER, MAYOR

______________________________________ ______________________________________
KURT SWARTZLANDER, CITY MANAGER **CHERI SCHWAB, CITY CLERK**

Approved as to form and legality:

____
VOSE LAW FIRM

Passed on first reading this _____day of _____________, 2023.
Adopted on second reading this _____ day of _______________, 2023.

CITY COMMISSION AGENDA MEMORANDUM
SEPTEMBER 26, 2023 AGENDA

TO: Honorable Mayor and Members of the City Commission
FROM:
PREPARED BY: Cheri Schwab, City Clerk
SUBJECT: Resolution 2023-15 Opposition to the proposed fuel farm near Ormond Beach

SYNOPSIS:

This item was requested by Mayor Miller in support of the Volusia League of Cities to oppose the location of a fuel farm near Ormond Beach.

FISCAL IMPACT STATEMENT:

BACKGROUND:

LEGAL REVIEW:

This item was approved by the City Attorney

RECOMMENDATION:

SUGGESTED MOTION:

I move to adopt Resolution 2023-15 on first reading.

ATTACHMENT: 1. Res 2023-15 oppose fuel farm location in OB

RESOLUTION 2023-15

A RESOLUTION OF CITY COMMISSION OF THE CITY OF DAYTONA BEACH SHORES, VOLUSIA COUNTY, FLORIDA, IN OPPOSITION TO THE PROPOSED CONSTRUCTION OF THE BELVEDERE FUEL FARM NEAR ORMOND BEACH IN THE UNINCORPORATED AREA OF VOLUSIA COUNTY AT, OR ABOUT 874 HULL ROAD, ORMOND BEACH, FLORIDA.

Whereas, the proposed Belvedere fuel farm would consist of 16 tanks, some 40 feet tall, that will store more than 20 million gallons of gasoline, diesel, ethanol, biodiesel, additives, and propane and will feed a constant stream of tanker trucks (approximately 164 trucks per day), and

Whereas, this is an extreme use of commercial zoning which has proximity to the residential neighborhoods of Bear Creek Retirement Community, Ormond Lakes, Ormond Grande Townhomes, Village of Pine Run as-well-as the Ormond Beach Sports Complex with its 29 sports fields. The presence of such a high-use terminal in proximity to residential and recreational facilities with its traffic and noise generated 24-hours a day would negatively impact the quality of life of many tax-paying residents, and

Whereas, there are potential safety issues that would exist with the proximity of Ormond Beach Municipal Airport and airport runway, which averages 119,000 operations (takeoffs or landings) per year. Operations include providing flight instruction to student pilots. The risk of potential collisions and catastrophic effects are a major concern, and

Whereas, there are numerous environmental concerns which would be created. Air quality is impacted by the release of harmful chemicals during fuel storage, transfer, and loading operations. These chemicals can cause a variety of health problems including eye, nose, and throat irritation; headaches and loss of coordination; damage to the liver, kidneys, or central nervous system. Fuel farm emissions, such as benzene, are known to cause cancer. There is also the risk of spills and leaks, which can release large amounts of pollutants into the environment. Spilled fuels can contaminate soil, groundwater, and surface water, posing risks to the aquifer and impacting our drinking water. Storage of flammable and combustible materials also adds additional risks, and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DAYTONA BEACH SHORES, FLORIDA supports the efforts of the Volusia League of Cities and its members to oppose the construction of the Belvedere Fuel Farm in unincorporated Ormond Beach, and recommends the developer seek a more suitable location in a more remote location outside Volusia County.

CITY OF DAYTONA BEACH SHORES, FLORIDA

By: _________________________ By: ____________________________

Nancy Miller, Mayor Kurt Swartzlander, City Manager

ATTEST:

By: ____________________________

Cheri Schwab, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Gretchen RH Vose

By: _____________________________________

Gretchen R. H. "Becky" Vose, City Attorney